



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## AGENDA DEL REY OAKS PLANNING COMMISSION MEETING WEDNESDAY, February 14, 2024 AT 6:00 P.M.

Del Rey Oaks City Hall is inviting you to an **IN PERSON MEETING AT CITY HALL**  
PLEASE NOTE THIS WILL BE LIVE STREAMED FOR VIEWING ONLY  
YOU WILL NOT BE ABLE TO MAKE PUBLIC COMMENTS ON ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/85031445179>

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA:

A. Adopt December 12, 2023 Planning Commission Meeting Minutes

4. PUBLIC COMMENTS:

Anyone wishing to address the Commission on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered by the Commission. *There will be a time limit of **not more than three minutes** for each speaker. No action will be taken by the Commission on matters brought up under this item and all comments will be referred to staff.*

5. REPORTS: Building Activity Report January 2024

6. OLD BUSINESS: None

7. NEW BUSINESS:

*Action Items*

A.	<b>Applicant's Name:</b>	Vincent Machi
	<b>Owner's Name:</b>	Vincent Machi
	<b>File Number:</b>	ARC #24-01
	<b>Site Location:</b>	<b>985 Rosita Rd</b>
	<b>Planning Area:</b>	APN #012-544-011
	<b>CEQA Determination:</b>	Categorically Exempt pursuant to Guidelines § 15061(c) and 15301
	<b>Project Description:</b>	<b>Requesting Architectural Review to add a 143 square foot addition to the rear of the single family dwelling.</b>
	<b>Recommended Action:</b>	Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff.

8. ANNOUNCEMENTS/COMMENTS BY PLANNING COMMISSIONERS

9. NEXT MEETING: Wednesday, March 13, 2024 at 6pm

10. ADJOURNMENT

All enclosures and materials regarding this agenda are available for public review at Del Rey Oaks City Hall. Information distributed to the Planning Commission at the meeting becomes part of the public Record. A copy of written material, pictures, etc. should be provided to the Secretary for this purpose.

# **City of Del Rey Oaks**

**City Hall  
650 Canyon Del Rey Blvd  
Del Rey Oaks, CA 93940**



## **Action Minutes**

**Wednesday, December 13, 2023 - 6:00 PM**

**Planning Commission – Regular Meeting**

### **Del Rey Oaks Planning Commission**

**Mike Hayworth – Chair**

**Denise Wood – Vice Chair**

**George Jaksha – Commissioner**

**Gary Kreeger – Commissioner**

**Louise Goetzelt - Commissioner**

**Ann Ahmadi – Commissioner**

**Celine Pinet - Commissioner**

**6:00PM – Called to Order:**

The meeting was called to order by Chair Hayworth.

**Roll Call:**

**Present:** Chair Hayworth, Vice Chair Wood, Commissioner Jaksha, Commissioner Goetzelt, Commissioner Kreeger, Commissioner Pinet

**Absent:** Commissioner Ahmadi

**Staff Present:**

City Manager Guertin, City Clerk Minami and Admin. Assistant Leigh Fitz

**Pledge of Allegiance:**

Chair Hayworth led the Pledge of Allegiance.

**Consent Agenda:**

**A. Adopt November 8, 2023, Planning Commission Meeting Minutes**

A motion to approve was made by Commissioner Goetzelt and seconded by Commissioner Pinet. Minutes were approved 6-0

**Public Comment:**

None

**Reports:**

The November Building Activity Report was accepted unanimously.

**Old Business:**

None

**New Business:**

The Planning Commission received comments from the public and consider adopting a Resolution recommending that the Del Rey Oaks City Council amend the Del Rey Oaks General Plan by Adopting the 6<sup>th</sup> Cycle (2023-2031) Draft Housing Element.

**Planner Denise Duffy:** Staff report details changes made to the Housing Element based on public comment, HCD recommended changes and feedback from City Council, Planning Commission and public workshops. All changes have been detailed in the Staff Report. Advised the Planning Commission recommend City Council to amend the General Plan by adopting the 6<sup>th</sup> Cycle Housing Element.

Commissioner Goetzelt makes Motion to Approve Resolution 2023-21, recommendation from the Planning Commission that the City Council approve the adoption of the City's 2023-2031 6<sup>th</sup> Cycle Housing Element Update and direction to staff to submit the Housing Element to HCD for review.

Commissioner Pinet seconds the motion.

Passes 6-0 (Commissioner Ahmadi absent)

**Public Comment:**

None

**Announcements:**

Commissioner Wood: there is another movie night on December 29<sup>th</sup> featuring Elf in the DRO Park

Commissioner Kreeger: thanks everyone involved in the Santa's Workshop event, says it was the best one ever.

Commissioners Pinet, Goetzelt and Jaksha appreciate all the decorations and wish everyone happy holidays.

**Next Meeting:**

Wednesday, January 10, 2024 at 6pm

**Adjournment:**

6:10pm

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<b>Month:</b>	<b>Name:</b>	<b>Address:</b>	<b>Description:</b>	<b>Contractor:</b>	<b>Permit#</b>	<b>Issue Date:</b>
January	Machi	985 Rosita Rd	Demo wall, update electric, new header	Owner	B-24-04	01/31/24
January	Finaldi	121 Calle Del Oaks	Spray booth	Hastings Construction	B-24-02	01/10/24
January	Cabanillos	46 Los Encinos	ADU	Charlie Hornisher H3 Design	B-24-01	01/09/24
December	Naomi	979 Paloma	Retaining Wall (w/980 Rosita)	Michael Miller	B-23-62	12/18/23
December	Jwaideh	980 Rosita	Retaining Wall	Michael Miller	B-23-61	12/18/23
December	Scott	1031 Paloma	New Tesla powerwall	Scudder Solar	B-23-60	12/13/23
November	Jain	161 Calle Del Oaks	Motorized driveway gates	Salas O'Brien	B-23-59	12/04/23
November	Williams	202 Calle Del Oaks	Indoor Swim School	ICON James Harrington	B-23-57	11/02/23
October	Chabony	1 Robertson	Kitchen remodel	John Hansen Construction	B-23-56	10/30/23
October	PG&E	700 (833) Portola	New Diesel generator	EGA Network Inc	B-23-55	12/04/23
October	Fuggitt	10 Portola	Kitchen Remodel	John LeBlanc	B-23-54	10/30/23
October	Munir S Munir	1019 Portola	Remodel	Owner/Builder	B-23-53	10/05/23
August	Havens	9 Los Encinos Dr	Demo drywall in bdrms & studio	Disaster Kleen Up	B-23-49	08/30/23
August	Rodrigues	1012 Rosita Rd.	Retaining Wall	Third Heaven	B-23-48	08/29/23
August	Barber	999 Paloma Rd	Bathroom remodel	AA Construction Company	B-23-45	08/02/23
July	Joshi	12 Quendale	Kitchen cabs, lights, slider	Tom Campagno Construction	B-23-42	07/20/23
June	Motchkavitz	800 Arlington	ADU	Millette Constr.	B-23-39	06/29/23
May	Derian	983 Portola	Remove Wall/Kitchen cabinets	Owner/Builder	B-23-31	05/22/23
May	Machi	954 Portola	Demo, remodel, new kitchen	Owner/Builder	B-23-27	05/03/23
April	Balaban	1117 Rosita	Remodel Kitchens and Bathrooms	Crabbe Construction & Design	B-23-24	04/28/23
May	Finaldi	121 Calle Del Oaks	Tenant Improvement Interior Remodel	Hastings Construction	B-23-22	05/30/23
March	Kimber	8 Quendale	Kitchen remodel	Monterra	B-23-14	03/17/23
March	Frazier	932 Via Verde	Bathroom remodel	Greg Cosmero Construction	B-23-10	03/02/23
January	Fontes	20 Carlton	Replace and expand deck	Carmel Point Landscapes	B-23-03	1/5/2023



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## STAFF REPORT

**DATE:** February 14, 2024  
**TO:** Planning Commission  
**FROM:** Karen Minami-Deputy City Clerk  
**SUBJECT:** Agenda Item 7.A.-985 Rosita Rd  
**CEQA:** Categorically Exempt pursuant to Guidelines § 15301 and 15061(c)

**Applicant's Name:** Vincent Machi  
**Owner's Name:** Vincent Machi  
**File Number:** ARC #24-01  
**Site Location:** **985 Rosita Rd**  
**Planning Area:** APN #012-544-011  
**CEQA Determination:** Categorically Exempt pursuant to  
Guidelines § 15061(c) and 15301  
**Project Description:** **Requesting Architectural Review to add a 143 square foot  
addition to the rear of the single family dwelling.**  
**Recommended Action:** Analyze provided material, make appropriate findings,  
impose conditions as appropriate, and give direction to staff.

Vice Chair Wood will step down to due to proximity of project.



CITY OF DEL REY OAKS

Use Permit: [ ] Conditional
Choose all that Apply [ ] Minor [ ] Home Occupational [ ] Signage [ ] Auxiliary Building

Variance: [ ] Yes [x] No

Architectural Review Type:

[x] Residential [ ] Commercial

Applicants Name: Vincent Machi

Owner's Name: Vincent Machi

Project Address: 985 Rosita Rd

Telephone#: 831-402-4203 APN #: j 012544011000

Lot #: Block: Subdivision:

INSTRUCTIONS:

- 1. Briefly, using as much detail as possible, describe the nature of your permit request.
2. For variance request, also include in writing A, B & C of section 17.44.020 along with a details plot plan.

1) Remodeling Kitchen
2) Remodeling existing bathroom and moving other existing bathroom to new location in dwelling.
3) Building new addition to back of house (see plans).
4) updating all plumbing
5) updating all electrical.
6) Putting new roof and gutters on entire house.
7) updating forced air central heating system.

[ ] Check here if additional materials are attached.

[Signature] Applicant's Signature

I HAVE RECEIVED A COPY OF THE CITY'S FLAGGING/NETTING POLICY AND UNDERSTAND THE REQUIREMENTS THAT MUST BE MET Initial Here [Signature]

\*\*\*\*\*

APPLICATION # 24-01 -FOR OFFICE USE ONLY- DATE: 1/23/24

FEE 200.00 CASH/CHECK/CC # 2317 RECEIVED BY: K. Minami

DATE SCHEDULED FOR CONSIDERATION Feb. 14, 2024 @ 6 PM

APPROVED DENIED

2/14/24 \$200.00 1/21/24 PD 1/22/24