

Resolution 2016-09

City of Del Rey Oaks
FY2016-17 Budget

	Budget	Actual	Proposed
	FY 2015-16	FY 2015-16	FY 2016-17
Revenue			
40110 · P/T-SECURED	\$ 365,000	\$ 393,047	\$ 400,000
40120 · P/T-UNSECURED	\$ 14,000	\$ 14,810	\$ 15,000
40130 · P/T-PRIOR SECURED	\$ 4,000	\$ 145	\$ 250
40150 · P/T-UNITARY TAX	\$ 6,500	\$ 7,322	\$ 7,500
40160 · P/T-SB813	\$ 6,000	\$ 7,890	\$ 8,000
40170 · PROPERTY TAX - VLF	\$ 120,000	\$ 130,170	\$ 130,000
40180 · P/T-INT/PENAL	\$ 200	\$ 316	\$ 300
40190 · P/T - ADMINISTRATIVE FEE	\$ (5,000)	\$ (5,000)	\$ (5,000)
TOTAL PROPERTY TAXES	\$ 510,700	\$ 548,700	\$ 556,050
40210 · SALES TAX	\$ 295,000	\$ 287,465	\$ 325,000
40220 · Sales Tax - Add On	\$ 580,000	\$ 704,731	\$ 750,000
40230 · SALES TAX IN LIEU - 3-FLIP	\$ 74,000	\$ 23,376	\$ 20,000
40240 · COP MONIES	\$ 100,000	\$ 100,000	\$ 100,000
40250 · PROPERTY TRANSFER TAX	\$ 4,500	\$ 5,569	\$ 6,000
40260 · GAS FRANCHISES	\$ 4,500	\$ 4,525	\$ 4,500
40265 · ELECTRIC FRANCHISES	\$ 17,000	\$ 17,053	\$ 17,500
40270 · GARBAGE FRANCHISES	\$ 75,000	\$ 73,123	\$ 86,000
40275 · CABLE TV FRANCHISES	\$ 30,000	\$ 25,723	\$ 30,000
40280 · WATER FRANCHISES	\$ 13,000	\$ 12,310	\$ 14,000
40290 · SEWER IMPACT	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL OTHER TAXES	\$ 1,205,000	\$ 1,265,875	\$ 1,365,000
40310 · BUSINESS LICENSES	\$ 180,000.00	\$ 233,000.00	\$ 235,000.00
40320 · BUILDING PERMITS	\$ 18,000.00	\$ 21,655.00	\$ 30,000.00
40330 · PLAN CHECK FEES	\$ 10,000.00	\$ 12,094.00	\$ 14,000.00
40340 · STREET OPENING PERMITS FEES	\$ 2,000.00	\$ 1,225.00	\$ 2,500.00
40350 · PLUMBING PERMITS	\$ 1,500.00	\$ 970.00	\$ 1,500.00
40360 · ELECTRICAL PERMITS	\$ 1,000.00	\$ 625.00	\$ 1,500.00
40370 · ENVIRON ASSESS FEES/PERMIT	\$ -	\$ -	\$ -
40390 · OTHER LICENSES/PERMITS	\$ 600.00	\$ 418.00	\$ 500.00
TOTAL LICENSES & PERMITS	\$ 213,100.00	\$ 269,987.00	\$ 285,000.00
40510 · VEHICLE CODE FINES	\$ 14,000.00	\$ 8,464.00	\$ 10,000.00
TOTAL FINES & FORFEITURES	\$ 14,000.00	\$ 8,464.00	\$ 10,000.00

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City of Del Rey Oaks
FY2016-17 Budget

	Budget	Actual	Proposed
40600 · INTEREST EARNED	\$ 100.00	\$ 27.00	\$ 50.00
OTHER AGENCY REVENUE			
40710 · MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 1,000.00	\$ -	\$ 500.00
40730 · HOPTR	\$ 1,200.00	\$ 1,126.00	\$ 1,200.00
40740 · VEHICLE LICENSE COLLECTION	\$ 800.00	\$ -	\$ 500.00
40750 · PROP 172	\$ 10,000.00	\$ 10,489.00	\$ 10,000.00
40760 · GRANTS	\$ 75,000.00	\$ 64,079.00	\$ 65,000.00
40770 · TRAFFIC CONGESTION RELIEF-AB438	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00
TOTAL OTHER AGENCY REVENUE	\$ 92,500.00	\$ 78,221.00	\$ 79,700.00
40805 · USE PERMITS	\$ 12,500.00	\$ 14,995.00	\$ 14,000.00
40810 · MAPS/PUBLICATIONS	\$ 250.00	\$ 182.00	\$ 250.00
40815 · RENTAL INCOME	\$ 36,000.00	\$ 36,300.00	\$ 36,000.00
40820 · POLICE REPORTS	\$ 1,200.00	\$ 880.00	\$ 1,200.00
40825 · PROPERTY INSPECTIONS	\$ 3,000.00	\$ 2,400.00	\$ 3,000.00
40830 · POLICE SERVICES	\$ 13,000.00	\$ 2,000.00	\$ 5,000.00
40835 · PUBLIC EVENTS	\$ 45,000.00	\$ 34,500.00	\$ 35,000.00
40840 · MISCELLANEOUS SERVICES	\$ 9,000.00	\$ 13,029.00	\$ 12,500.00
40850 · PD DONATIONS	\$ 50,000.00	\$ 55,000.00	\$ 25,000.00
TOTAL CURRENT SERVICES	\$ 169,950.00	\$ 159,286.00	\$ 131,950.00
40910 · PARK RENTAL	\$ 5,500.00	\$ 9,901.00	\$ 11,000.00
40920 · RV RENTAL PARKS	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00
TOTAL PARKS/RECREATION	\$ 36,500.00	\$ 40,901.00	\$ 42,000.00
41010 · GAS TAX 2103	\$ 15,000.00	\$ 13,319.00	\$ 15,000.00
41020 · GAS TAX 2105	\$ 8,000.00	\$ 9,346.00	\$ 8,500.00
41030 · GAS TAX 2106	\$ 7,500.00	\$ 8,713.00	\$ 8,000.00
41040 · GAS TAX 2107	\$ 10,000.00	\$ 12,187.00	\$ 11,000.00
41050 · GAS TAX 2107.5	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
TOTAL GAS TAXES	\$ 42,500.00	\$ 45,565.00	\$ 44,500.00
Total Operating Revenues	\$ 2,284,250.00	\$ 2,417,026.00	\$ 2,514,250.00

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City of Del Rey Oaks
FY2016-17 Budget

Expense	Budget	Actual	Proposed
60105 · SALARIES	\$ 892,100.00	\$ 906,344.00	\$ 950,000.00
60110 · OVERTIME	\$ 8,000.00	\$ 35,828.00	\$ 15,000.00
60115 · COUNCIL MEMBER STIPEND	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
60120 · RESERVES SALARY	\$ 10,000.00	\$ 15,755.00	\$ 12,000.00
60125 · PERS	\$ 155,000.00	\$ 235,889.00	\$ 250,000.00
60130 · MEDICARE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
60135 · DENTAL EXPENSE	\$ 20,000.00	\$ 19,876.00	\$ 20,000.00
60140 · HEALTH INS	\$ 160,000.00	\$ 168,988.00	\$ 175,000.00
60145 · VISION INS	\$ 2,000.00	\$ 1,387.00	\$ 1,500.00
60150 · WORKERS COMP	\$ 185,300.00	\$ 145,000.00	\$ 110,000.00
60155 · WELLNESS INCENTIVE	\$ 8,000.00	\$ 8,037.00	\$ 8,000.00
60160 · UNIFORM ALLOWANCE	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
TOTAL SALARIES & BENEFITS	\$ 1,466,900.00	\$ 1,563,604.00	\$ 1,568,000.00
60200 · PAYROLL EXPENSE	\$ 3,000.00	\$ 5,129.00	\$ 5,000.00
60300 · BANK SERVICE CHARGES	\$ 2,000.00	\$ 2,428.00	\$ 2,500.00
60410 · MATERIALS/SUPPLY	\$ 34,000.00	\$ 40,270.00	\$ 45,000.00
60430 · OFFICE SUPPLIES	\$ 15,000.00	\$ 17,971.00	\$ 20,000.00
60440 · SPECIAL SUPPLY POLICE	\$ 40,000.00	\$ 42,924.00	\$ 35,000.00
TOTAL SUPPLIES	\$ 89,000.00	\$ 108,722.00	\$ 107,500.00
60505 · REPAIR/MAINTENANCE	\$ 40,000.00	\$ 105,138.00	\$ 85,000.00
60510 · STREET SWEEPING	\$ 27,000.00	\$ 25,000.00	\$ 25,000.00
60515 · GABILAN CREW	\$ 7,500.00	\$ 10,344.00	\$ 15,000.00
60520 · UTILITIES/PGE	\$ 12,000.00	\$ 9,788.00	\$ 15,000.00
60525 · UTILITIES/WATER	\$ 7,000.00	\$ 5,122.00	\$ 7,500.00
60530 · TELEPHONE / INTERNET	\$ 9,500.00	\$ 9,331.00	\$ 9,500.00
60535 · WEBSITE DESIGN & MAINTENANCE	\$ 4,500.00	\$ 2,789.00	\$ 5,000.00
60540 · POSTAGE / SHIPPING	\$ 2,500.00	\$ 2,885.00	\$ 3,000.00
60545 · TRAVEL/CONFERENCE	\$ 15,000.00	\$ 5,515.00	\$ 10,000.00
60550 · MEMBER/DUES/CONTRIBUTIONS	\$ 52,000.00	\$ 33,158.00	\$ 52,000.00
60555 · AD/PROMOTION CITY CNCL	\$ 7,500.00	\$ 1,250.00	\$ 7,500.00
60560 · LEGAL ADVERT NON-DEPT	\$ 1,000.00	\$ 863.00	\$ 1,000.00
60565 · BOOK/PERIODICAL	\$ 150.00	\$ 361.00	\$ 450.00
60570 · MEETING CITY CNCL	\$ 6,500.00	\$ 9,434.00	\$ 10,000.00
TOTAL MISCELLANEOUS	\$ 192,150.00	\$ 220,978.00	\$ 245,950.00
60605 · TRAINING POLICE	\$ 9,000.00	\$ 8,657.00	\$ 10,000.00
60610 · OTHER PERMITS PW/ENGR	\$ 1,200.00	\$ 1,150.00	\$ 1,200.00
60620 · LIABILITY/PROP NON-DPT	\$ 38,045.00	\$ 41,500.00	\$ 32,000.00
60625 · CONTRACTUAL AUDIT	\$ 30,000.00	\$ 25,000.00	\$ 30,000.00
60635 · DATA PROCESSING	\$ 5,000.00	\$ 11,085.00	\$ 8,000.00

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City of Del Rey Oaks
FY2016-17 Budget

	Budget	Actual	Proposed
60640 · CONTRACTUAL SVCS PLANNING / ENG	\$ 14,000.00	\$ 10,035.00	\$ 12,000.00
60650 · CONTRACTUAL SVCS - LEGAL	\$ 10,000.00	\$ 425.00	\$ 10,000.00
60655 · CONTRL RETAINER LEGAL	\$ 20,000.00	\$ 12,951.00	\$ 25,000.00
60660 · JANITORIAL FUND	\$ 3,500.00	\$ 3,135.00	\$ 5,000.00
60665 · RADIO DISPATCH POLICE	\$ 52,000.00	\$ 41,527.00	\$ 48,000.00
60670 · COMM HUM SERV NON-DEPT	\$ 3,200.00	\$ 3,382.00	\$ 3,400.00
TOTAL OUTSIDE SERVICES	\$ 185,945.00	\$ 158,847.00	\$ 184,600.00
60710 · AUTO OPS - SUPPLIES / EQUIP	\$ 2,500.00	\$ 13,303.00	\$ 10,000.00
60720 · AUTO OPS - FUEL	\$ 28,000.00	\$ 20,271.00	\$ 30,000.00
60730 · AUTO REPAIR/MAINTENANCE	\$ 10,000.00	\$ 20,049.00	\$ 10,000.00
60740 - Auto Lease Payments	\$ 7,500.00	\$ 11,553.00	\$ 20,000.00
TOTAL AUTOS	\$ 48,000.00	\$ 65,176.00	\$ 70,000.00
60810 · FIRE SEASIDE	\$ 160,000.00	\$ 160,000.00	\$ 195,000.00
60820 · ANIMAL REGULATION FIRE	\$ 3,500.00	\$ 129.00	\$ 200.00
60830 · FUND JAIL & PRISONER	\$ 1,200.00	\$ 285.00	\$ 500.00
60840 · ACJIS SYSTEM POLICE	\$ 6,100.00	\$ 3,360.00	\$ 4,500.00
TOTAL FIRE/Police Misc.	\$ 170,800.00	\$ 163,774.00	\$ 200,200.00
60910 · STREET LIGHTING	\$ 13,000.00	\$ 19,523.00	\$ 12,000.00
60920 · STORM WATER PROJECT - PHASE 4	\$ 20,000.00	\$ 20,975.00	\$ 22,000.00
60930 · S.M.I.P.	\$ 150.00	\$ 103.00	\$ 100.00
TOTAL Street and Storm Water	\$ 33,150.00	\$ 40,601.00	\$ 34,100.00
Total Operating Expenses	\$ 2,190,945.00	\$ 2,329,259.00	\$ 2,417,850.00
Total Revenue Less Expenses	\$ 93,305.00	\$ 87,767.00	\$ 96,400.00

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 23, 2015, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

SIGNED:

Jerry B. Edelen, Mayor

ATTEST:

Daniel J. Dawson, City Clerk

RESOLUTION NO. 2016-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2016-2017 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

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WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of said California Constitution, and 7900 *et seq.* of the California Government Code, the City is required to set its appropriations limit for each fiscal year; and

WHEREAS, the City Council of the City of Del Rey Oaks has interpreted the technical provisions of said Proposition 4 computations and has caused a technical review to be made of the documentation for the City's said appropriation limitation, and has caused the numbers upon which the City's appropriation limit was and is based to be calculated on the basis of increase in city or county population; and

WHEREAS, based on such calculations the City Clerk has determined the said appropriation limit and pursuant to Section 7910 of said California Government Code has made available to the public the documentation used in the determination of said appropriation limit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that said appropriation limit for fiscal year 2016-2017 shall be and is hereby set in the amount of \$3,929,202.76 for said fiscal year.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June

28, 2016 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

ATTEST:

Daniel Dawson, City Clerk

CITY OF DEL REY OAKS
 APPROPRIATIONS LIMIT WORKSHEET FOR FY 2016-17

	AMOUNT	SOURCE
A. LAST YEAR'S LIMIT	\$3,695,696.46	Prior Year
B. ADJUSTMENT FACTORS		
1. Populations	1.009	State Dept of Finance
2. Inflation	1.0537	State Dept of Finance
	1.0632	(B1*B2)
Total Adjustment %	0.0632	(B1*B2-1)
C. ANNUAL ADJUSTMENT	\$233,506.30	(B*A)
D. OTHER ADJUSTMENTS:		
Lost Responsibility (-)	0	
Transfer to private (-)	0	
Transfer to fees (-)	0	
Assumed Responsibility (+)	0	
Sub-total	0	
E. TOTAL ADJUSTMENTS	\$233,506.30	(C+D)
F. THIS YEAR'S LIMIT	\$3,929,202.76	(A+E)

RESOLUTION NO. 2016-11

A RESOLUTION APPROVING THE EXPENDITURE PLAN OF FUNDS FROM THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

-oOo-

WHEREAS, SB 736 provides for the allocation of funds from the Supplemental Law Enforcement Services Fund for distribution to counties through the Citizens' Option for Public Safety (COPS) Program for further distribution to local agencies;

WHEREAS, SB 736 prohibits said distribution by counties until a city provides a spending plan for said funds, which must be spent for front-line law enforcement services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks that it does hereby approve the expenditure of funds received from the Supplemental Law Enforcement Services Fund through the Citizens' Option for Public Safety (COPS) Program, for the following:

1. Continued employment of a full-time police officer who was hired with said funds previously received.
2. Un-programmed overtime for police officers.
3. Un-programmed training for police officers.

PASSED AND ADOPTED by the City Council of the City of Del Rey Oaks at a regular meeting duly held on June 28, 2016 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

ATTEST:

Daniel Dawson, City Clerk

RESOLUTION NO. 2016-12

A RESOLUTION OF THE CITY OF DEL REY OAKS ESTABLISHING A PROMOTION FUND FOR THE FISCAL YEAR 2016-2017

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BE IT RESOLVED by the City Council of the City of Del Rey Oaks, as follows: That for the promotion and advertising of the City for the fiscal year 2016-2017 there is appropriated the sum of \$1,500.00, payable at the monthly rate of \$125.00, which shall be paid to the Mayor, for his discretionary use, as other claims are paid by the City. Said sum shall be paid monthly without itemization. Said sum shall be charged to the Advertising and Promotion Funds of said City.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 28, 2016, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

ATTEST:

Daniel Dawson, City Clerk

RESOLUTION NO. 2016-13
A RESOLUTION OF THE CITY OF DEL REY OAKS ESTABLISHING
SALARIES FOR THE FISCAL YEAR 2016-2017

BE IT RESOLVED by the City Council of the City of Del Rey Oaks, as follows:
That for the fiscal year 2016-2017, commencing July 1, 2016 the following salary plan is adopted.

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Assistant to the City Manager	6,102.10	6,402.04	6,726.98	7,063.88	7,418.16
BI-WEEKLY	2,816.55	2,957.70	3,104.64	3,260.00	3,423.78
HOURLY RATE	35.21	36.97	38.81	40.75	42.80
Deputy City Clerk	4,886.03	5,132.72	5,389.19	5,389.19	5,941.26
BI-WEEKLY	2,255.01	2,369.12	2,487.57	2,611.46	2,741.87
HOURLY RATE	28.19	29.61	31.09	32.65	34.28
Police Sergeant	6,102.10	6,402.04	6,726.98	7,063.88	7,418.16
BI-WEEKLY	2,816.55	2,957.70	3,104.64	3,260.00	3,423.78
HOURLY RATE	35.21	36.97	38.81	40.75	42.80
Police Officer	4,779.53	5,020.79	5,270.74	5,534.82	5,813.03
BI-WEEKLY	2,206.16	2,317.29	2,432.62	2,554.28	2,682.78
HOURLY RATE	27.58	28.96	30.41	31.93	33.54
Chief of Police	Per Contract				11,410.88
BI-WEEKLY					5,266.56
HOURLY RATE					65.83
City Manager	Per Contract				14,630.07
BI-WEEKLY					6,752.34
HOURLY RATE					84.40
Public Works Employee 1	4,020.98	4,222.02	4,436.11	4,657.81	4,888.20
BI-WEEKLY	1,855.93	1,948.63	2,047.63	2,149.81	2,256.19
HOURLY RATE	23.20	24.35	25.59	26.88	28.20
Temporary/Part Time Employees	Up to this amount, at the discretion of the City Manager				N/A
BI-WEEKLY					
HOURLY RATE					50.00

1. City Council Members shall be paid the sum of \$100.00 per month for attendance at all regular and special council meetings unless previously granted a leave of absence with pay, or unless excused by the Mayor.

2. All Employees of the City pay the full seven percent (7%) contribution to each employee's PERS account.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 28, 2016, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

Daniel Dawson, City Clerk

RESOLUTION NO. 2016-14

A RESOLUTION ADOPTING A FEE SCHEDULE FOR CERTAIN CHARGES FOR CITY SUBDIVISION,
PLANNING AND RELATED SERVICES AND CERTAIN CHARGES FOR CITY SERVICES

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BE IT RESOLVED by the City Council of the City of Del Rey Oaks that attached Exhibit A Planning and Related Fee Schedule for subdivisions, planning and other related services furnished by the City, is hereby adopted, effective July 1, 2016;

PASSED AND ADOPTED by the City Council of the City of Del Rey Oaks at a regular meeting duly held on June 28, 2016, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

ATTEST:

Daniel J. Dawson, City Clerk

Resolution 2016-14

Establishing Certain Fees for Fiscal Year 2016-17

CITY OF DEL REY OAKS FEE SCHEDULE		FEE
Planning		
Architectural Review Committee Review:		
Commercial		
Major	(New commercial)	\$1,990
Minor	(Commercial additions, remodels, exterior tenant improvements,	\$620
Residential		
Major	(New one or two-story buildings, or second-story additions)	\$840
Minor	(One-story additions, exterior alterations to one-story buildings or one-story of a two-story)	\$200
Architectural Review Committee Sign Review:		
Major	(Large monument signs, multiple freestanding signs, pole signs, internally illuminated signs)	\$680
Minor	(All signs not included above)	\$120
Architectural Review/Solar Panels		No Fee
Appeal Fees		
	Appeals of Planning Commission Decisions to City Council	\$370
	Appeals of Staff Decisions/Home Occupation Permits	\$170
Environmental Review		
	Environmental Impact Report	contract price + 17%
	Environmental Initial Study Leading to a Negative Declaration (Excludes Fish and Game Fee and technical studies)	\$3,570
	Environmental Exemption	\$100
Use Permits		
Master	(Projects requiring environmental review and/or multiple permits)	\$4,000 deposit
Major	(Commercial, industrial, multi-family)	\$2,990
Minor	(Single-family residential uses)	\$820
Permits		
	Home Occupation (Business) Permit due every year	\$150
	Home Occupational Use Permit Application Fee	\$10
	Permit Extension	\$780
	Reopen Permit	\$850
	Special Permits (Temporary use)	\$280
	Special Sign Permit (Temporary window/banner sign)	\$170
	Investigative fee for work without permit(s)	Cost of the permit
	Missed Inspections or work not complete	\$95/hour
	Electrical/Plumbing/Mechanical Permit	\$125
	Grading Permit Fee	\$120
	Tree Removal/Significant Alteration Permit	\$25
	Residential Property Inspections Reports - Single Family Dwelling	\$250
	Duplicate Job Card	\$25
Variance Permit		
Master	(Multiple variances for commercial, multi-family or industrial projects)	\$1,410
Major	(One variance {coverage, height, parking adjustments} for commercial, multi-family or industrial sites)	\$980
Minor	(One variance - residential fences, setbacks, parking, etc.)	\$820
Engineering		
	Encroachment Permit (Residential)	\$250
	Encroachment Permit (Commercial)	\$300 plus 2% of cost of public improvements requires plan check
	Street Opening Permit (Residential)	\$250
	Street Opening Permit (Commercial)	\$300 plus 2% of cost of public improvements requires plan check
	Driveway, Curb, Gutter, Sidewalk Permit	\$150
	Construction Activity Road Impact Fee	1% of the sum of the building permit's project valuation
	Storm Water Review & Inspection Fee	\$250 plus \$95/hour for plan review & inspection

CITY OF DEL REY OAKS FEE SCHEDULE		FEE
Zoning Permits		
R-1 District		\$100
D District (Condo.)		\$100
Hotel/motel/multi-family		\$200
	1-7 units	\$925
	8-36 units	\$125/unit
	>36 units	Negotiated fee for cost of service
Commercial & Industrial		
	<15,000 sf	\$500+140 K/sf
	>15,000	Negotiated fee for cost of service
Additional meetings		\$400
Reclassification or Rezoning		
	Major text (alterations of existing sections)	\$1,500 Deposit/cost of service
	Minor text (addition of new section)	\$1,000/1st section charged+\$300 for each additional section
Standard Subdivision Map		
	Tentative	\$1,800 + \$100/lot
	Exceptions	\$700/lot w/exceptions
	Minor	\$1,600
	Exceptions	\$700/lot w/exceptions
	Additional meetings for minor text amendments	\$120
Final Map		
	Processing	\$750 + \$60/lot
	Parcel Map	\$600 per map
	Lot Line Adjustment	\$1,000
General Plan Amendment		
	Minor Text (alterations of existing sections)	\$1,000
	Major Text (addition of new sections)	\$1,000 deposit/Cost of services
Map		Cost of service
Printed Material		
Agenda Packet Servie Per Year		\$180
	Copies	\$0.50 per page
	R-1 Guidelines	\$10
	Commercial Guidelines	\$10
	Sign Ordinance	\$10
	Subdivision Ordinance	\$10
	Zoning Ordinance Text	\$15
General Plan Text	\$20	
Development Agreement		
<p>Consultant fee, plus 30% of consultant fees to cover normal staff costs, plus 15% of consultant fee as a contingency fund to cover unanticipated costs, plus duplication. These fees shall be considered advances and should the actual cost be less than the fee advanced, the excess shall be returned to the applicant; should the actual cost be more than the fee advanced, the difference shall be paid by the applicant.</p> <p>Applicant shall, in addition to those fees listed in this fee schedule, pay the actual cost of legal advertising.</p> <p>It is the City policy and requirement that processing of development or planning projects be fully cost recoverable. Application fees are intended to reimburse the City for minimal costs incurred for the normal or routine amount of time necessary to process applicant's requests. If additional or other unusual time is required on a particular project, then the developer/applicant will be charged for these additional costs to the City, plus a 30% administrative overhead fee.</p>		

CITY OF DEL REY OAKS FEE SCHEDULE		FEE	
SERVICES			
Reports			
	Accident Report	\$25	
	Police Report	\$25	
Police / Fire Fees			
	Hazardous Materials / Fire Response fee/Traffic Accident - (Fire presence required)	\$2,500	
	False Alarm / Fire Response / Fire Alarm - Sprinkler System (Fire presence required)	\$2,500	
	Fingerprinting	\$25 per card	
	Special Events	\$125 per hour	
	Vehicle Repossession	\$25	
	Vehicle Storage Release	\$250	
	Citation Sign-Off	\$25	
	VIN Verification	\$25	
	Police Shoulder Patch Request	\$20	
False Police Alarm Fees			
	1st alarm within 60 days	No Charge	
	2nd alarm within 60 days	\$150	
	Subsequent Alarms	\$250	
Duplication Fees			
	Duplication of Audio Tape	\$50 Each	
	Duplication of DVD (Council Meeting, Etc.)	\$50 Each	
	Duplication of DVD / Police Photos	\$50 Each	
	Enlargement of Photographs	City's cost	
Returned Check Fee			
	Stop Payment/NSF	\$35	
Miscellaneous Fees			
	Maps	\$5	
	Business License Application Fee	\$25	
	Dog park annual registration fee (per dog) Payable January 1 of each year	\$20 Resident/\$30 Non-Resident/\$2 day pass	
	SPCA Animal Fees	Actual Cost to City to be paid by owner	
Park Barbeque Reservation Fees:			
	Residents:	Groups of 1 to 50	\$50
		Groups of 51 to 100	\$100
		Groups of 101 to 150	\$150
	Non-Residents:	Groups of 1 to 50	\$100
		Groups of 51 to 100	\$150
		Groups of 101 to 150	\$200
	Bounce House Permit	\$50	
	Temporary Day Use Permit	\$50	
Old Town Hall Reservation Fees:			
	Resident :	First 3 hours (per hour)	\$50
		Each additional hour	\$25
		Cleaning Fee	\$10
		Use Permit	\$50
		Refundable Cleaning/Damage Deposit	\$250
	Non-Resident:	First 3 hours (per hour)	\$70
		Each additional hour	\$25
		Cleaning Fee	\$10
		Use Permit	\$50
		Refundable Cleaning/Damage Deposit	\$250
	Non-Profit:	First 3 hours (per hour)	\$40
		Each additional hour	\$15
		Cleaning Fee	\$10
		Use Permit	\$50
		Refundable Cleaning/Damage Deposit	\$250
Recreational Vehicle Storage Facility (plus \$5 key deposit)			
	Resident:	\$85 per month	
	Non-Resident:	\$110 per month	