



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 • FAX (831) 394-6421

REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, AUGUST 25, 2020 AT 6:00 P.M.

**MEETING TO BE HELD VIRTUALLY ONLY
AT THE FOLLOWING ZOOM LINK PER GOVERNOR NEWSOM'S EXECUTIVE
ORDERS N-29-20 AND N-33-20 REGARDING COVID-19 PROTOCOLS:**

***Click on link below
If you are not able to,
then copy and paste or type the link into your browser
You must have a computer with a camera or smart phone to participate in
the video portion of the meeting.***

Join Zoom Meeting

<https://zoom.us/j/173400555>

Meeting ID: 173 400 555 Password: 913653

To participate telephonically, call either number below.

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1. 6:00 P.M. - ROLL CALL – *Council*
2. PUBLIC COMMENTS: General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
3. PROCLAMATIONS: Commander Bourquin: 25 Years of Service
100th Year Anniversary of 19th Amendment Passage
4. PRESENTATION: Monterey One Water

5. **CONSENT AGENDA:** *Action Items*
- A. **MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
1. June 23, 2020 Regular City Council Meeting
 2. June 10, 2020 Regular Planning Commission Meeting
- B. **MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
1. Claims, June/July 2020
 2. Unpaid Bills Detail, All
 3. Financials, June/July 2020 and June/July 2019
 4. Fire Department Response Report, June/July 2020
 5. Police Activity Report, June/July 2020
- C. **MISCELLANEOUS (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
1. Updated Strategic Planning Grid
 2. Resolution to Dissolve the Mayors Water Authority JPA
 3. Response to 2019/2020 Monterey County Civil Grand Jury Final Report response regarding overdue responses to 2018/2019 Rape Kit Processing in Monterey County Civil Grand Jury Report
 4. Response to 2019/2020 Monterey County Civil Grand Jury Final Report regarding sexual harassment prevention and compliance
6. **OLD BUSINESS:** *Action/Information Items*
- A. Consider an Urgency Ordinance Relating to a Temporary Moratorium on Evicting Tenants, and Declaring the Ordinance to Be an Urgency Measure to Take Effect Immediately Upon Adoption *Action*
7. **NEW BUSINESS:** *Action/Information Items*
- A. Consider the creation of a Police Advisory Committee
8. **STAFF REPORTS:**
- A. City Manager Report
9. **MAYOR AND COUNCIL REPORTS**
Council Member Goetzelt Reports in Correspondence
10. **CORRESPONDENCE:**
- A. MST Board Meeting Highlights
 - B. TAMC Board Meeting Highlights
 - C. AMBAG Agenda & Report
 - D. Mosquito Abatement Agendas & Report
 - E. Letter of Recognition for Officer Baza

11. **CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

MEETING TO BE HELD VIRTUALLY ONLY PER GOVERNOR NEWSOM'S EXECUTIVE ORDERS N-29-20 AND N-33-20 REGARDING COVID-19 PROTOCOLS: The Council alone will participate in the Closed Session portion of the meeting via invitation. They will return to the open zoom link meeting listed above upon adjourning from closed session.

- A. **Public Comment on Closed Session Items:** Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.
- B. **Closed Session Items:**
- 1) **Conference with Legal Counsel - Existing Litigation (Gov't Code § 54956.9(a)) *California Native Plant Society v. Fort Ord Reuse Authority et. al.* (Monterey County Superior Court Case No. 20CV001529.)**
- C. **Adjourn to Open Session**
- D. **Report Out By City Attorney**

12. **NEXT MEETING DATE:** Tuesday, September 22, 2020, at 6:00pm

13. **ADJOURNMENT**

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

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Proclamation Recognition of Commander Christopher Bourquin August 25, 2020

WHEREAS, the Del Rey Oaks Police Department's mission is to "*support the mission of the City of Del Rey Oaks through professional law enforcement and responsive community service:*" and,

WHEREAS, the vision of the Del Rey Oaks Police Department is to be "*...a model small town police department;*" and,

WHEREAS, the core values of the Del Rey Oaks Police Department are "*service, dedication, and accountability;*" and

WHEREAS, Commander Christopher Bourquin started his law enforcement career with the City of Del Rey Oaks on June 1, 1995; and

WHEREAS, Commander Christopher Bourquin has promoted through the ranks of the Del Rey Oaks Police Department, attaining the rank of Police Commander on October 1, 2017; and

WHEREAS, Commander Christopher Bourquin has been an example of constitutionally sound, procedurally just, and service-oriented law enforcement during his entire tenure with the Del Rey Oaks Police Department; and

WHEREAS, Commander Christopher Bourquin completed his 25th year of service to the City of Del Rey Oaks on June 1, 2020, and is an example of professionalism to each member of the department, from the newest officer to the Chief of Police;

NOW THEREFORE BE IT RESOLVED that, I, Alison Kerr, Mayor of Del Rey Oaks, do hereby proclaim the City of Del Rey Oaks' appreciation for the service of Commander Christopher Bourquin, and the contributions he has made to the safety, welfare and quality of life for our residents, businesses, and visitors.

Dated this 25th day of August, 2020

Alison Kerr
Mayor



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Proclamation Recognition of the 100th Anniversary of the 19th Amendment August 25, 2020

WHEREAS, August 18, 2020 marked the 100th anniversary of the ratification of the 19th amendment to the United States Constitution; and

WHEREAS, suffragists began their organized fight for women's equality in 1848, demanding the right to vote during the first women's rights convention in Seneca Falls, New York

WHEREAS, thousands of California women advocated for the right to vote on the streets, in the newspapers, in the state capital and throughout our great state; and

WHEREAS, California women gained the right to vote with the passage of Amendment 8 to the state constitution in 1911 - nearly a decade before women could vote nationally; and

WHEREAS, the California passage helped re-ignite state campaigns across the nation and set a new standard for vibrant public outreach, systematic organizing and innovative approaches; and

WHEREAS, the 19th Amendment did not guarantee suffrage for all women, including Native Americans who did not have the right to vote until 1924. For Pacific Islander Americans it was 1952. African-American and Latin-Americans suffered voter suppression until passage of the Voting Rights Act of 1965 and 1975; and

WHEREAS, approximately 30 million women became voters upon the ratification of the 19th amendment and now more than 68 million women vote; and

WHEREAS, the number of female voters has exceeded the number of male voters in every presidential election since 1964, and

WHEREAS, the fact that today women are active in local, state and national government and are running for office in unprecedented numbers reminds us that we all follow in the footsteps of these resolute American suffragists; and

NOW THEREFORE BE IT RESOLVED that I, Alison Kerr, Mayor of the Del Rey Oaks and the City of Del Rey Oaks hereby invite residents to join us in commemorating the bold, and courageous women who fought for the 19th amendment and the rich history California played in the movement to educate the next generations of changemakers. Let us carry forward the spirit of their movement in pursuit of equality for all.

Dated this 25th day of August, 2020

Alison Kerr
Mayor

CITY OF DEL REY OAKS CITY COUNCIL REGULAR MEETING CONVENED AT 6:00 P.M. ON TUESDAY, JUNE 23, 2020 VIA ZOOM ON LINE MEETING

Present: Council Member Goetzelt, Council Member Gaglioti, Council Member Lintell (6:01)
Vice Mayor Clark and Mayor Kerr

Absent: None

Also present: City Attorney Lorca, City Manager Pick, Chief Hoyne, Deputy City Clerk Minami and Deputy City Treasurer Carvalho

Meeting came to order at 6:00 pm and roll call was taken.

PUBLIC COMMENT:

Katie Kreeger: Read statement from resident **Alana Myles** of the MPUSD and the Chair of Community Human Services. Asking for support with funds approved by the City Council for Casa De Nocha Buena in a partnership with Community Human Services to help homeless woman's shelter. The two agencies can't do it alone and they are requesting help. Thank you for your support.

Scott Donaldson: Good news, the Safeway gift card give away was very successful and the DROCAG received over \$3,300 in donations too! Citizens Actions Group was able to purchase an additional 67 gift cards from the donations it received. The cards will be distributed at Safeway Customer Service on a weekly basis during a two-hour timeframe. More details to follow.

Mary Solseng: Development topic is too big to cover in three minutes and sent an email out to the City Manager and Staff. On the 3-year

goals, the City Manager states that during the August 25th meeting he will be presenting an Exclusive Negotiating Agreement for the former Fort Ord property with developers for City Council consideration. That is just backwards! If the developer pays the cost of public meetings, then it will be the developers plan. We should earmark the \$65,000.00 for the cost of public input and planning.

Dennis Allion: Wanted to speak to Mary but she left. There will not be pre-determined conditions. The City Council will not allow anything with out a lot of public input and meetings. That will never happen.

Irene Barlich: Spoke with Karen, and within an hour she heard from City Manager Pick about the noise of the ATT building behind her house. Then later that day someone from ATT called her. Thanks staff.

Mayor Kerr reads the Proclamations.

PROCLAMATIONS:

- A. Racial Equity- Mayor Kerr reads**
- B. Pride Month– Mayor Kerr reads**

NEW BUSINESS:

CONSENT AGENDA:

A. MINUTES

1. May 26, 2020, Regular City Council Meeting
2. June 2, 2020, Special City Council Meeting
3. May 13, 2020, Regular Planning Commission Meeting

B. REPORTS

1. Claims Report, May 2020
2. Unpaid Bills Detail, All
3. Financials May 2020 and May 2019
4. Fire Department Response Report, May 2020
5. Police Activity Report, May 2020

C. MISCELLANEOUS:

1. Updated Strategic Planning Grid
2. Election Resolution 2020-14
3. FORTAG Master Agreement Revisions

Mayor Kerr: Pulls items A.1. and A.2. On A.1., Page 4 typo on sentence regarding Dr. Moreno being methodical, not mythical. On A.2. from the special meeting she looked at video and after Council Member Gaglioti says the Mayor can't poll the Council, City Attorney states "not a formal polling by the Mayor".

***Motion to approve consent agenda with the change to the minutes from last two City Council Meetings by Council Member Gaglioti
Second by Mayor Kerr***

MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE

OLD BUSINESS:

- A. Consider Second Reading of Ordinance 302, Modifying Chapter 17.59 of the Del Rey Oaks Municipal Code Relating to Signs as Recommended by the Planning Commission**

Mayor Kerr: The motion last meeting was confusing, and staff corrected her. The sign subcommittee will have one more meeting. Called Green Waste to verify that her election signs are in fact recyclable.

Scott Donaldson: Proud of the Planning Commission for putting in so much effort, personal hours and devoted 2 meetings to listen to public concerns. Would have preferred that the City Council make recommendations and it would have gone back to Planning Commission. More notice for

a transparent meeting of the subcommittee.

Mike Hayworth: The Planning Commission took into consideration all of the public input that they received during the meetings. Should have come back to Planning Commission, it's being taken lightly.

Dennis Allion: Any modifications to this version, will go to Planning Commission.

Gary Kreeger: Scott has a good point. From now on the meetings will be notice by Karen, the first two were not noticed, but it will be now. More opinions, the better.

George Jaksha: Totally agrees with Scott. The Planning Commission could have resolve all of this.

Council Member Gaglioti: Nobody is discounting the work that was done by the Planning Commission. The option that is up for review is the product of the work of the Planning Commission. It's all a matter of timing, wanted something to be in place before the election season. The public input is in the revision.

Mayor Kerr: Does it go back to Planning Commission?

City Attorney Lorca: Not sure would have to look into the Municipal Code, but it is the discretion of the Council.

Council Member Gaglioti: Planning Commission comes up with the ordinances and the City Council is the approving body.

***Motion to approve item 5.A. Ordinance 302, Modifying Chapter 17.59 of the Municipal Code relating to signs as Recommended by the Planning Commission by Council Member Goetzelt
Second by Vice Mayor Clark***

MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE

B. Consider the General Plan Annual Progress Report

Mayor Kerr: Thanks Denise Duffy and Associates and the Planning Commission for all of the hard work.

NO PUBLIC COMMENT

***Motion to approve item 5.B. General Plan Annual Progress Report by Council Member Goetzelt
Second by Council Member Gaglioti***

MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE

NEW BUSINESS:

A. Consider the 2020-2022 Municipal Budget

City Manager Pick: All of the work was done during the Shelter in Place. The budget committee of Mayor Kerr, Council Member Goetzelt, Dennis Allion and staff. Staff spent many hours on these numbers and staff is confident in them. Staff took austerity measures in the last few months. The budget is presented in 3 primary parts: General Fund, Restricted Funds and FORA Funding Allocations. The FORA funds include General and Restricted funds and are presented separately to allow a more accurate comparison of the proposed budget to the current year. Ending fund balance is \$665,309. Of that balance, \$310,000 is restricted for capital improvements that were not done in the current fiscal year because of pandemic and will be transferred to FY 2020-21 to complete. \$174,000 is allocated to pay back LAIF. This brings the Economic Uncertainty Reserve from \$1,359,567 to \$1,533,567. Leaves an estimated surplus of \$181,309. Staff recommends the disposition of these funds await completion of the City's annual financial audit.

The Proposed 2020-21 budget has a 17% decrease in revenue and a 21% decrease in expenses while the proposed 2021-22 budget has a 4% increase in revenue and a 1% decrease in expenses. The primary planning assumption for the two-year period is that the pandemic induced recession will continue into at least the first half of FY20-21, with revenues increasing a little in FY21-22. Staff is proud to present a balanced budget with an anticipated surplus. Staff will be tracking transfers carefully this year.

The proposed appropriation of \$3,945,534 reflects a decrease of \$1,037,676 (21%) under the current appropriation. To include, the decrease of \$552,900 in FORA loan payments because the City retired the debt in FY 19-20, the decrease of \$214,495 in Salary and Benefits with workers compensation premiums decreasing due to lack of workplace injuries, freezing of one vacant full-time police officer position, and no COLA or pay increases for staff, the decrease of \$104,250 in Outside Services due to reductions in contractual services for consultants and much of this work has been reassigned to city staff, the decrease of \$310,000 in Capital Improvements since the \$330,000 budgeted for projects in 2019-20 will be carried over to FY 20-21. The PD will be utilizing the reserve program and everyone is present for duty at this time.

FORA will be sunsetting on June 30, 2020 and funds that had been set aside for projects within Del Rey Oaks have been transferred to the City for specific uses. To include, intersection improvements of General Jim Moore and South Boundary Road that will cost \$1,056,168, South Boundary Road construction cost is \$7,268,813, the South Boundary Road Contracts will be \$518,564 and the Joint Community Facilities District Agreement for Habitat is \$748,071. Staff recommends no increases in the fee schedule and made recommendations for the memberships as well. Not as large of surplus as in the past but it's the best job for what we know now, and nothing spent from Economic Uncertainty Reserve.

This work product is 100% Kim Carvalho, she has owned it and so proud of her for the tremendous growth in the last year. Great temperament! She seems like a different person in the last year. Very professional.

Council Member Gaglioti: Very impressed with this budget, thank you staff and Dino.

Council Member Goetzelt: Not much bang for the buck with Monterey Bay Economic Partnership.

City Manager Pick: MBEP offers networking opportunities for staff. We benefit from staff work that they do on best practices for land use policies and housing programs.

Council Member Lintell: Thanks the budget committee and what would we do without Kim?

Vice Mayor Clark: This is clear, concise and detailed product. Thanks the staff for not taking raises and working as a team. Thanks Dino for the wonderful leadership.

PUBLIC COMMENT:

Ken Rutherford: Wants the amendment issue noticed. Thanks staff for the work. Wants to make sure that the citizens know that the City still has a 1.2 million debt caused by the developers' lawsuit and it should be included in the budget somewhere. Mr. LaPier called Dino to help Airport staff with a reduction in costs. The Airport isn't hurting for funds.

They received 12 million in CARES Act money and have received 11 million in grants. If staff attended the Airport meetings, they would know. Be careful passing this part of the budget. They are not a friendly neighbor. Look at the contract and follow it. Do true up in October, if we owe it, then we pay for it. The \$149,000 would cover the cost of a capital improvement or staff increases.

Dennis Allion: Thanks Dino and staff. The residents voted and approved the sales tax and that is helping and so are the cannabis business taxes. Extraordinary circumstances as a City.

People should remember that the lawsuit debt is just a balance sheet issue. MBEP benefit doesn't line up with amount we pay, should be \$500. Really great job on budget.

Frederica Jones: Concurs with Ken. Are true up provisions still in effect? Are the airport services reduced? Why are we subsidizing the Airport? Questions the year to date vs. current amount in Council stipend. Why is the line item 61165 a separate line? Isn't admin time not counted against sick time?

City Manager Pick: The line 61165 is a separate line so everyone can see. It is for City Manager admin time and auto expense, that is included in the contract. The contract will be put on the website. Council stipend is different this year because Mayor Kerr defers her salary.

Unprecedented time now and haven't looked at the Airport budget. We looked at the Cities budget and 50/50 cost share. Kudo's to Chief Hoyne for saving \$242,000 in the coming year in all line items. That is a savings to the CITY. The budget committee concurred these numbers. It's contractual issue, the true up is the forcing function. It will force us to pay them or they pay us.

Chief Hoyne: Started on this process weeks before the pandemic. Impetus was not for the Airports benefit; it is for the City. Split the cost 50/50. When costs go up, then that is split as well during the true-up. That's when we figure out what agency gets the true up. Never thought as Chief he would be questioned about saving the City money.

Dennis Allion: Wonderful spot to be in, remember what it was like in 2003!

Irene Barlich: Why doesn't the amount match on member dues and contribution schedules? What about the line item, Contractual P.M.? What service was provided?

City Manager Pick: Project Management by Kendall Flint, approved mid year, with staff handling so much of it during the sunset of FORA, the amount is lower than expected.

Deputy City Treasurer Carvalho: Will investigate the dues and contributions line and get back to Council.

Council Member Goetzelt: Thanks staff. Beautiful piece of work, a lot of hard work, insight and knowledge.

Mayor Kerr: Thanks everyone. Especially hard during the uncertainty of the pandemic chaos. Neighboring cities are struggling. And we have sound and cautious options. Things will change again, because of November presidential election. The budget document is easy to read with the separated items. Healthy reserve. Thanks Dino, Kim, Karen, Chief and Roberto. Also the budget committee. Concerned about the clause in the Airport contract regarding City Manager and Airport Director can make amendments to the methodology. Would have preferred to have before but it is in the contract and it needs to be in writing. Chief would have more flexibility. If we don't have to pay it back, it just rolls over. Dug into the Airport contract and it isn't written with a decrease in mind. Discussed with Dino, Jeff and other Council. Clause for when the cost is less than anticipated, City doesn't have to pay it back, it rolls over to next year. The Airport has the full amount in their budget, prefers to have it roll over until next year. Robust budgets, impressive work.

City Manager Pick: Before a motion is made wants to highlight staffs work. This work product is 100% Kim Carvalho, she has owned it and so proud of her for the tremendous growth in the last year. Great temperament, answering questions that weren't always easy. She is very professional.

Mayor Kerr: Agrees with Dino. Especially hard with new accounting software, budgets are getting better every year.

Council Member Gaglioti: Appreciates the Chief of Police description about the item and is confident in the staff recommendations.

***Motion to approve Item 6.A. 2020-2022 Municipal Budget and to authorize City Manager to draft a one-page amendment to the Airport contract by Council Member Gaglioti
Second by Vice Mayor Clark***

MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE

Mayor Kerr: When will we see amendment, what date?

City Manager Pick: If authorized to do a short memo with the numbers in this budget, will do so. If the Council wishes to return back of approval at a special meeting or August meeting.

City Attorney Lorca: Up to Council if they authorize City Manager to do the amendment and run with it. Depends on Airport review, it would only be a few days.

B. Consider the Monterey County Emergency Communications Agreement

Chief Hoyne: The agreement is the same as the last 20 years, no huge changes. Needed new signatures from executives.

Council Member Gaglioti: Great contract.

NO PUBLIC COMMENT

*Motion to approve Item 6.B. Monterey County Emergency Communications Agreement by Council Member Goetzelt
Second by Council Member Lintell*

MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE

C. Consider an Agreement with TAMC for the RSTP funding

City Manager Pick: Explains the funding, no downside to approving.

Council Member Gaglioti: Any obligation routing FORAG?

City Manager Pick: No

Mayor Kerr: How is it used?

City Manager Pick: Generally, for road projects and agreement makes us more competitive for grants.

NO PUBLIC COMMENT

*Motion to approve Item 6.C. Agreement with TAMC for RSTP funding by Council Member Lintell
Second by Council Member Gaglioti*

MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE

D. Consider an Agreement for RMS equipment for Police Department

Chief Hoyne: RMS stands for Records Management System. The system they use now is 22 years old, is generic and not made for California. A good system is the backbone of a department. This is a robust system with crime incidents that are shared in 179 Police Departments in California. It allows for shared data to help solve crimes. This is just another example of shared costs with the Airport, the City saves money.

Council Member Goetzelt: Very important for the department, it's a vital function in law enforcement and it saves manpower.

Council Member Lintell: We need to help the Police Department perform their duties.

Vice Mayor Clark: In full support of this, just another example of shared costs.

Mayor Kerr: Further transparency to public is huge. Who does the server services? What about training?

Chief Hoyne: Soft ware will be Dell lease and server will be our I.T. person and all of the training is included.

Mayor Kerr: 5-year lease, who owns it after it's paid off?

Chief Hoyne: The City will own the rights to the software.

Council Member Goetzelt: Airport goes under the PD administrative expense?

City Manager Pick: No, overall costs for Police Department. PD administrative is other staff (Karen and Kim) costs to deal with the PD.

Council Member Goetzelt: How is it backed up?

Chief Hoyne: Doesn't know for sure, Commander Bourquin and I.T. will work on that part. It will meet the Federal requirements for backing up.

NO PUBLIC COMMENT

*Motion to approve Item 6.D. Agreement for RMS equipment for Police Department by Vice Mayor Clark
Second by Council Member Lintell*

MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE

STAFF REPORTS:

City Manage Pick: The City Managers and the County CAO continue to meet regularly regarding the COVID-19 pandemic. The City is coordinating closely with surrounding jurisdictions as we work together to protect the population, especially our most vulnerable while opening businesses and facilities. All City businesses are open and operating under public health guidelines. Tennis courts are open for singles play and our park is open for people to enjoy open space, our dog park, team sports facilities, and Old Town Hall are still closed. The County's most recent guidance regarding social circles will require individual discipline as it will be virtually impossible to enforce. So many people we see are doing the right thing. Please continue to follow public health orders as we progress through the pandemic period. I want to thank our Police Department, especially our Chief, for the progress made over the past several years to improve our department and its capabilities to provide community policing to our City. I want to thank our community for being thoughtful in this challenging time where righteous anger and frustration regarding the murder of George Floyd and others has driven a call for introspection and change. Chief and I participated in a silent vigil that showed the deep passion that exists in our community to continue improving our understanding of one another and to promote equality and justice for all. I want to thank those who have participated in our conversations with Chief and his officers about policing, including our Mayor and other Council members and planning Commissioners. As a City staff we are committed to improving. It is why we are implementing a program for all staff to help us better understand our biases and prejudices and effectively modify our behavior. The program is in

use by the City of Salinas and I will lead the effort here at the staff level to ensure it has the appropriate level of support.

The City successfully defended a suit brought by LandWatch of Monterey County against its recently adopted Housing Element and environmental analysis. LandWatch withdrew the lawsuit, but not before costing the City significant staff effort defending against a lawsuit and in spite of the City's attempts to accommodate LandWatch's concerns prior to adoption. After attempting to negotiate with the California Native Plant Society in good faith for nine months regarding the path forward with the South Boundary Road project, and being essentially ignored, CNPS and Molly Erickson are suing the City, FORA and LAFCO. The City continues to desire a resolution that is agreeable to both the City and CNPS, but that negotiation is now happening under needless litigation by Molly Erickson, costing both the City and CNPS staff and attorney time. That will be discussed the matter with Council in closed session.

We have been working to put in place the agreements Council has approved with FORA and MCWD. Staff have executed the Joint Community Facilities Agreement, which will allow the transfer of habitat management funds to the City. We have executed the agreement for water services with MCWD. We have executed the Memorandum of Agreement with FORA regarding the transfer of the South Boundary Road project, the Whitson Engineers contract transfer from FORA to the City, and the two escrow accounts for the General Jim Moore intersection and SBR have been opened. All documents and agreements are executed to allow FORA to transfer roughly \$9.5 million dollars to the City for use on South Boundary Road and habitat management. Staff is back in the office, feels great. Will be taking appointments in the coming weeks.

CalTrans is scheduled to trim vegetation along 218 this Wednesday. PG&E has trimmed trees and brush in their easement between DRO and Seaside. Ron removed a graffiti tag on the easement from Carlton to Plumas. We are responding to various complaints about fireworks. The PD says they appear to be happening in Seaside, though they obviously effect our residents.

I held several Coffees with the CM with Chief joining on one and Sergeant Perez joining on another as we continue to engage the public.

Planning Commission met Wednesday and approved a CUP to place an owl box in the butterfly garden near the tennis courts, and two home renovations. Mr. Mori's CUP was continued as he had not set story poling to clarify for Commissioners and the public what his expansion entailed. The item will be heard at the next meeting.

As an aside, I was tested for COVID-19 at MPC upon my return from a trip to assist family. The test takes 30 seconds and is not painful in the least, just a tickle as the swab goes in and comes out. My results were negative.

Staff received initial approval for a LEAP planning grant of \$65,000. The Regional Parks District met and approved the FORTAG master agreement, which is an important milestone allowing

the project to continue. The garage sale will be postponed to a future date.

Dennis Allion: Waste Management budget not as healthy as Del Rey Oaks. Their budget took a 15-20% decrease. Can't break the bond covenant agreement. They had cuts to personnel and operations. Went from 144 to 116 staff members. Offered early retirement to some. Volunteer wage cuts by managers. The Last Chance Mercantile is only temporarily closed. The landfill is still open. Now the homeless don't have anywhere to redeem cans, it was a tough decision. Del Rey Oaks is very fortunate. Lay offs wouldn't be necessary if union's would have frozen C.O.L.A.'s. Early retirement is a double edge sword. Tipping fees are the primary source of income, on July 1st will increase to 5%. This means nothing to DRO until next year.

Council Member Gaglioti: Monterey One special budget meeting was 4 hours long. There is a 20% default rate on customer payments. Could be 5 million in the hole in the cash reserve. The system is 35 years old and breaks down very often. Some wage cuts, but lay offs were avoided because the labor union accepted C.O.L.A. freeze. Recycled water meeting. Estimated 11 million to drill another well to get 35 acre feet. 22 acre feet if we do nothing, \$4,000.00 per acre foot. Grant could offset the cost of the well. No other option. It was a great meeting, if people are honest, it's helpful.

Water Master meeting. SEIR older model than they used. Basin as been quiet until now. Real impact to the basin. FORA, great news that DRO has all of the agreements signed and getting the money, it's what he and Dino have been working on the last year. T.P.I.A. is the last item, even though Seaside and Marina doesn't want it, but DRO should have it. One more bite at the apple, hopefully it gets approved.

Council Member Goetzelt: Submitted written report in packet.

Council Member Lintell: Community Human Services: attended the Nominating Committee for board officers for the coming year. Nominated the existing officers as follows: Alana Myles (resident of DRO) Chair, Monterey Peninsula Unified School District, Vice Chair Kyle Samuels, North County and Finance, Annette Steck, Carmel Unified School District. Also attended the CHS Board meeting approved the Operating Budget for FY 2020-21. The CEO, Robin McCrae announced the Virtual Groundbreaking ceremony for Casa de Noche Buena. It is planned to be open by November of this year. She also announced that CHS will be participating in the 100-Day Challenge. This is a growing national movement to prevent and end youth homelessness in America. CHS will be working together with other organizations to collaborate, innovate and execute a coordinated community response to end youth homelessness. This is an unfunded initiative, however, participation in this will position our community for a Homeless Youth Demonstration Project (HYPD) grant, which could bring in over \$1M for homeless youth. This has been a good "fund raising" year for CHS but next year is expected to be difficult.

Attended CHS modified Strategic Planning where the successes and challenges for the past year were presented by the Management Staff. Then, the same was given by Board members. One of the greatest successes was Casa de Noche Buena and challenges is financial uncertainty.

Seaside Sanitation: Approved the Proposed the Annual Operating budget for the year 2020-2021. Also

approved the first reading of the Introduction of an ordinance amending SS code Chapter 4.15 – permits and inspections to amend the connection capacity fees.

Vice Mayor Clark: Monterey Salinas Transit received and adopted budget. The money from the CARES act is helping them greatly. Must keep the busses going. MST relies on grants.

Mayor Kerr: Extremely busy! Thanks to Chief Hoyne for being pro active and making himself accessible to the public. Will be asking for community input during her meetings. Held 2 subcommittee meetings, lots of work and now its slowed down. The Vice Mayor and I worked on the City Manager’s evaluation process. A lot of meetings with Mayors, Supervisors and executives throughout the county regarding COVID 19 and budget. Voted to disband the Mayor’s Water Authority JPA. Having “campfires” every other week. Held an Arts/Culture meeting, show might be in January or February 2021. Fun dropping in on ZOOM meetings: FORTAG, TAMC and Parks District, Monterey One Water Board. Watched the Beacon New York, to see how they did a meeting. Participated in a drive by graduation celebration, is part of the neighborhood book club, participated in the silent vigil organized by Daniella, walked in 2 Black Lives Matter rallies and for Juneteenth.

Mayor Kerr announced the item to be heard on closed session and opened public comment.

CLOSED SESSION: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

MEETING TO BE HELD VIRTUALLY ONLY PER GOVERNOR NEWSOM'S EXECUTIVE ORDERS N-29-20 AND N-33-20 REGARDING COVID-19 PROTOCOLS: The Council alone will participate in the Closed Session portion of the meeting via invitation. They will return to the open zoom link meeting listed above upon adjourning from closed session.

A. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.

B. Closed Session Items:

- 1) Conference with Legal Counsel – Existing Litigation (Gov’t Code § 54956.9(a)) *Robert Austin vs. City of Del Rey Oaks et al.* (Monterey County Superior Court Case No. 20CV001323.)
- 2) Conference with Legal Counsel - Existing Litigation (Gov’t Code § 54956.9(a)) *California Native Plant Society v. Fort Ord Reuse Authority et. al.* (Monterey County Superior Court Case No. 20CV001529.)
- 3) Public Employee Performance Evaluation (Gov’t Code §54957)
Title: City Manager
- 4) Conference with Labor Negotiators (Gov’t Code § 54957.6) Agency Designated Representatives: Mayor Alison Kerr and Vice-Mayor Kristin Clark. Unrepresented Employee: Dino Pick, City Manager

Nikki Nedeff: Past president of California Native Plant Society. Hopes that Council read her email sent earlier in the day. The City will live with the decision forever. Has maps to show that the size and location of the corner of SBR and GJM with boundaries of the land that is for CNPS. Records that go back 20 years of agreements. DRO has a contract with FORA, minimum of 2 acres. Origin of conflict is the because of the construction of SBR. CEQA mitigation was specified. 2017 & 2018 request from FORA being ignored. Now the City doesn't have to follow FORA's plan. CNPS wants Council to consider moving road to the northside, might even cost less.

Alice Green: Memory supports CNPS conclusions and finds it appalling that this is happening!

Katie Kreeger: Speaking for **Patrice Vecchione**, wants to have a commitment that this parcel is protected in perpetuity!

Kim Shirley: Nikki got in touch with her. CNPS is looking to preserve the lot. Surprised that DRO isn't owning up to an agreement. Ethically it's important. Wants Council to look into the northern alignment.

Ken Rutherford: We need to honor these agreements with CNPS. Are you willing to go into litigation? That decision will follow city forever. We should expand that habitat, and do what is ethical.

Gary Kreeger: Understands litigation has to be in closed session but answers need to be made public, needs information to be clarified.

Karen Harris: In support of CNPS and wants to protect the land for them. It's been 20 years and we don't have to have the road running through it.

Dennis Allion: Would have liked to see this letter that only a select few got to see. Remembers the "Barlich curve" and hopes everyone will come to a conclusion to keep it a preserve.

Nikki Nedeff: It was public record, why can't it be shared?

City Manager Pick: All of the documents from the packet and emails received will be online and shared with public.

9:30p.m.: Adjourned to closed session

NO FURTHER PUBLIC COMMENT RECEIVED

10:30p.m.: Reconvened into open session

City Attorney Lorca: Stated as to the matters of *California Native Plant Society vs. Fort Ord Reuse Authority*, *Robert Austin vs. City of Del Rey Oaks* and *Public Employee Performance Evaluation/Conference with Labor Negotiators* status was provided to Council and Council provided him with direction, but no reportable action taken.

10:30p.m.: Adjourned to next meeting date of Tuesday, August 25, 2020 at 6 pm.

Attest:

Date:

**CITY OF DEL REY OAKS PLANNING COMMISSION REGULAR MEETING
CONVENED AT 6:00 P.M. ON WEDNESDAY, JUNE 10, 2020 VIA ZOOM
MEETING**

Present: Chairman Donaldson, Vice Chair Hayworth, Commissioner Jaksha, Commissioner Kreeger, Commissioner Hallock, Commissioner Burton and Commissioner Wood

Absent: None

Also present: City Manager Pick and Deputy City Clerk Minami

Meeting came to order at 6:00 p.m. and roll call was taken.

CONSENT AGENDA:

Motion to approve: *Commissioner Hayworth*

Second: *Commissioner Hallock*

Public Comment: *None*

Vote: *Approved 7-0*

PUBLIC COMMENT:

Mary Solseng: Receiving the \$65,000 planning grant and wants some to be spent on public input meetings regarding future development ideas and to amend the General Plan. During the APR discussions and during the Coffee with the City Manager, it has been mentioned that the developers should pay for the cost to have the meetings after the exclusive agreement is signed. That is backwards, it should be the other way around. Not getting residents input first, isn't right. Wants the Commission to make sure the General Plan gets amended.

REPORTS:

Commissioner Hallock: Notice that 1106 Rosita is on the list for a remodel and curious if that was brought to the Commission.

Deputy City Clerk Minami: It is all interior work, didn't need to come to Commission.

Accepted

NEW BUSINESS:

A. Applicant's Name: Steve Avila
Owner's Name: Daniella Prue
File Number: ARC #20-01

Site Location: 1106 Rosita Rd
Planning Area: APN# 012-591-001
Project Description: Requesting Architectural Review to install a 14'x 28' wood deck off the back of the single family dwelling. Colors and materials to match existing.

Commissioners Jaksha and Burton step down for this item.

Steve Avila: Explains the project and asks for questions.

Commissioner Hayworth: How about neighbors?

Steve Avila: Hasn't heard of any problems.

Commissioner Kreeger: No impact on neighbors.

Commissioner Hallock: Is this a repair and replace or new?

Steve Avila: It is new, a set of steps was there before.

Commissioner Hallock: The footings have been placed before inspections, no pull test was performed and how did the work get done?

Steve Avila: Peers were poured and then found out the project needed to come before the Commission. As soon as he realized that the work has stopped. Takes full responsibility and apologized.

George Jaksha: As a neighbor, great job to improve property.

Chairman Donaldson: Make getting an inspection, part of the approval.

Motion to approve item 6.A., as presented and an inspection of the footings must be done

Second:

Commissioner Kreeger

Public Comment:

Commissioner Hayworth

None

Vote:

5-0

Motion passes

Commissioners Jaksha and Burton return to zoom meeting

B. Applicant's Name: Sustainable Del Rey Oaks
Owner's Name: City of Del Rey Oaks
File Number: CUP #20-03
Site Location: near 899 Rosita Rd
Planning Area: APN# 012-551-006
Project Description: Requesting a Conditional Use Permit to install an owl box in the open space between the church and the tennis courts at the current site of the butterfly garden.

Karen Harris: Explains the project will be for educational purposes. They received grant funding for it. The folks from Humane Wildlife Control picked the perfect location for it. Follows the storm water ordinance. The two-post system will be installed using no concrete.

Commissioner Burton: Thank you.

Commissioner Jaksha: What about the noise from the pre-school?

Deputy City Clerk Minami: The pre-school has been closed for a few years.

Commissioner Hayworth: What about liability, if it falls?

City Manager Pick: It will be inspected by the Building Inspector. All volunteers sign a liability waiver.

Commissioner Hallock: Even though the pre school is closed, how about the noise from the Church Sunday school kids. This Commission didn't approve the butterfly garden.

City Manager Pick: Staff level approval was granted. Owl box is the first Conditional Use Permit of its kind, it needs Commission approval.

Commissioner Hallock: Thanks Karen for the good job except the plans are not on 11X17 and no netting was put up. Would have liked it clearer. Concerned about attracting bees at the church from the butterfly garden.

Karen Harris: There are already owl boxes in the city with no problems. Really hope the owl box works. Didn't realize she needed to do netting because it's a box on a pole.

Commissioner Kreeger: Thanks Karen for the great job. Hopefully it attracts owls. Nice addition to the City.

Commissioner Wood: Karen really did her homework, great addition to the city.

Chairman Donaldson: Wonderful project, commends Karen. Likes the idea of D.G. and not concrete. It's temporary in nature so if FORTAG goes through then it won't hinder progress.

Karen Harris: The oak tree and the owl box are in the perfect location. The box is away from electric lines and noise from the tennis courts. Had an expert recommend the location.

City Manager Pick: Since it is work being done on City property, if under unforeseen circumstances come up, then the city will work with group to move the owl box to another location.

Kevin Raskoff: Karen is a major force in getting grant money, she did a great job. The owl box can always be relocated.

Ken Rutherford: Remarkable job, small formalities need to be overlooked and hopefully gets approved tonight.

Kim Shirley: Thanks Karen for the time and effort. This will provide educational opportunity.

Motion to approve item 6.B., as presented with the condition that the City reserves the right to remove or relocate the owl box

*Second: Commissioner Hayworth
Commissioner Hallock
Public Comment: None
Vote: 7-0
Motion passes*

C. Applicant's Name: Bill Westphal
Owner's Name: Ken Williams
File Number: ARC #20-02
Site Location: 7 Boronda Way
Planning Area: APN# 012-481-014
Project Description: Requesting Architectural Review to add 684 sq. ft. to living area, add 259 sq. ft. to garage, add covered porch and to remove carport of the single-family dwelling. Colors and materials to match existing.

Bill Westphal: House has never been touched. Ready to make it a beautiful home. Used to leave on Boronda, it's like old home week being back for the project.

Commissioner Burton: Looks good, thanks for making the community better.

Commissioner Hayworth: Mentions side set back, but variance isn't needed. Not much of a back yard. It's big job, but it will look great.

Bill Westphal: Nice covered porch on the side.

Commissioner Jaksha: Looks good.

Commissioner Hallock: The issue of the side of the house is pre-existing. Great presentation and flagging too.

Commissioner Kreeger: It will be a nice addition to the neighborhood.

Commissioner Wood: Great project, loves the porch idea.

Chairman Donaldson: There is a slight difference between netting and plans.

Bill Westphal: Set back will increase.

Motion to approve item 6.C., as presented

*Second: Commissioner Hallock
Commissioner Hayworth
Public Comment: None
Vote: 7-0
Motion passes*

COMMISSIONER REPORTS:

Commissioner Hallock: Apologizes for bringing up inspection and safety concerns but there are clear guidelines as a General Contractor and Del Rey Oaks is easier to deal with than other areas.

Chairman Donaldson: It is very hard to deal with after the fact.

Commissioner Hallock: A lot of work and commitment went into the sign ordinance and Scott and the rest of the commission did a great job, it was thoroughly reviewed by the planning commission. Stands by the original ordinance. It was not the intention of the ordinance to infringe on right to free speech. It was mostly for the safety of the citizens in mind. Supports the idea of a subcommittee, more light from several windows. He was part of an email invitation to be on the subcommittee, it was sent to entire planning commission. Now the city council and the planning commission has selected residents. Called the City Attorney regarding fairness of process with planning commission and public not selected from a lot. There is a time for information points, not just one social website. It is unethical to respond to group, but not individually. Dismayed that two planning commissions were involved in a brown act violation by responding.

City Manager Pick: Recently found out about this and City Attorney reached out to Mayor Kerr and Council Member Gaglioti to cure the violation.

Commissioner Hallock: There was another brown act violation back in February with City Council as well. Everyone takes ethics training and if someone is confused contact the FPPC. To "cure" is a legal term to settle. It's actually could be a misdemeanor. It happened in February and again now, repetitive in nature and can be turned over to the District Attorney. Black eye on Del Rey Oaks.

Commissioner Jaksha: Agrees with Jeremy.

Commissioner Kreeger: It is all about education, and sure there wasn't any malice.

Chairman Donaldson: Appreciates views and comments on the sign ordinance.

7:05 p.m., Adjourned to next meeting date July 8, 2020 at 6:00 pm.

Attest:

Date:



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 · FAX (831) 394-6421

JULY 2, 2020

-NOTICE-

NOTICE IS HEREBY GIVEN THAT THE REGULAR
DEL REY OAKS PLANNING COMMISSION MEETING:

WEDNESDAY, JULY 8, 2020 AT 6:00 P.M.

HAS BEEN CANCELLED
DUE TO LACK OF ITEMS TO BE HEARD

THE NEXT REGULAR SCHEDULED PLANNING COMMISSION
MEETING WILL BE HELD ON:

WEDNESDAY, AUGUST 12, 2020 AT 6:00 P.M.

AT THE CHARLIE BENSON MEMORIAL HALL,
650 CANYON DEL REY ROAD, DEL REY OAKS

KAREN MINAMI
Deputy City Clerk



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 • FAX (831) 394-6421

July 23, 2020

-NOTICE-

NOTICE IS HEREBY GIVEN THAT THE REGULAR
DEL REY OAKS CITY COUNCIL MEETING:

TUESDAY, JULY 28, 2020 AT 6:00 P.M.

HAS BEEN CANCELLED

THE NEXT REGULAR SCHEDULED CITY COUNCIL MEETING
WILL BE HELD ON:

TUESDAY, AUGUST 25, 2020 AT 6:00 P.M.

VIA ZOOM MEETING

KAREN MINAMI
Deputy City Clerk

**City of Del Rey Oaks
Check/Voucher Register - Claims Report**

10100 - General Checking
From 6/1/2020 Through 6/30/2020

Check #	Document D...	Vendor Name	Transaction Description	Check Amount
19057	6/3/2020	COMCAST BUSINESS	Internet May-June 2020	263.56
19058	6/3/2020	GLOBALSTAR USA	Sat Phone	106.57
19059	6/3/2020	GRANITEROCK #26438	Safety Glasses	24.37
19060	6/3/2020	MARTINS IRRIGATION SUPPLY, I...	Park pipe repair supplies	158.70
19061	6/3/2020	OFFICE DEPOT	Office Supplies	62.68
	6/3/2020	OFFICE DEPOT	paper clips, batteries	51.18
19062	6/3/2020	PRECISION ALARMS AND AUTO...	Alarm/Security Monitoring	158.00
19063	6/3/2020	PURE WATER	Drinking Water	21.75
19064	6/3/2020	SHELL OIL COMPANY	Fuel Streets and Parks	498.90
19065	6/3/2020	THE MAYNARD GROUP	Phones and voicemail	67.00
19066	6/3/2020	ASP, INC.	PD Equipment	207.85
19067	6/3/2020	AT&T CAL NET 2	TELEPHONE	1,107.96
19068	6/3/2020	CALIFORNIA-AMERICAN WATER	650 CANYON DEL REY	396.14
	6/3/2020	CALIFORNIA-AMERICAN WATER	8 LOS ENCINOS	80.21
	6/3/2020	CALIFORNIA-AMERICAN WATER	800 ROSITA ISLAND	34.01
	6/3/2020	CALIFORNIA-AMERICAN WATER	CALLE DEL OAKS	32.35
	6/3/2020	CALIFORNIA-AMERICAN WATER	LOS ENCINOS	45.65
	6/3/2020	CALIFORNIA-AMERICAN WATER	PARK	82.62
	6/3/2020	CALIFORNIA-AMERICAN WATER	PORTOLA QUENDALE ISLAND	64.70
19069	6/3/2020	CO-POWER	DENTAL COVERAGE June 2020	2,739.78
19070	6/3/2020	COLANTUONO, HIGHSMITH & W...	Ballot Measure	77.00
19071	6/3/2020	COMCAST BUSINESS	MAY 18-JUNE 17, 2020	183.23
19072	6/3/2020	COUNTY OF MONTEREY -ELECTI...	March 3, 2020 Election	8,330.17
19073	6/3/2020	EDGES ELECTRICAL GROUP	Electric Box lid for Garden Center	86.53
19074	6/3/2020	ENTENMANN-ROVIN CO.	Badges	421.75
19075	6/3/2020	FENTON & KELLER	ATTORNEY FEES	17,659.00
19076	6/3/2020	G.P.S. SOLUTIONS	Inspection/Plan Check/RPI	1,070.02
19077	6/3/2020	I.M.P.A.C.GOVERNM'T SER	Balance of Feb 2020 missed Payment plus May statement	4,045.25
19078	6/3/2020	JAMES DE CHALK	Cleaning	300.00
19079	6/3/2020	JEFF HOYNE	WELLNESS HOYNE 2020	0.00
19080	6/3/2020	MONTEREY PENINSULA AIRPOR...	EMPLOYEE BADGE	18.00
19081	6/3/2020	MONTEREY TIRE SERVICE	Flat Tire Repair Unit #94	21.73
	6/3/2020	MONTEREY TIRE SERVICE	Tires Unit #92	429.02
19082	6/3/2020	OFFICE DEPOT	bathroom suplies, water batteries	117.51
	6/3/2020	OFFICE DEPOT	Paper	125.68
	6/3/2020	OFFICE DEPOT	pushpins, magnetic board	20.30
19083	6/3/2020	PG&E	Street lights GJM/CDR	48.17
19084	6/3/2020	PITNEY BOWES-QTLY INV	POSTAGE	195.79
19085	6/3/2020	PUBLIC SAFETY SALES	PD Equipment	0.00
19086	6/3/2020	SHRED-IT	Shredding services	117.86
19087	6/3/2020	TORRES ELECTRIC	Park Bathroom lights	480.00
19088	6/3/2020	TRANSP. AGENCY FOR MTY CO	Measure X services	4,497.00
19089	6/3/2020	TURBO DATA SYSTEMS	surcharges over collected fines	0.00
19090	6/3/2020	US BANK	Clerks copier lease	375.71
19091	6/3/2020	VSP	VISION PLAN JUNE 2020	290.87
19092	6/18/2020	CHEVRON	GAS CHARGES	0.00
19093	6/18/2020	CORELOGIC SOLUTIONS, LLC.	METROSCAN PROPERTY SEARCH SERVICE	115.00
19094	6/18/2020	CORONADO DEISEL MOBILE SER...	#92 TUNE UP	249.21
19095	6/18/2020	G.P.S. SOLUTIONS	BUILDING AND PLANNING FEES	2,146.57
19096	6/18/2020	HOME DEPOT	CITY SUPPLIES PW	0.00
19097	6/18/2020	HYDRO TURF	WEED CONTROL SUPPLIES	131.94
19098	6/18/2020	INTOXIMETERS, INC.	AERO PRECISION RIFLES	0.00

**City of Del Rey Oaks
Check/Voucher Register - Claims Report**

10100 - General Checking
From 6/1/2020 Through 6/30/2020

Check #	Document D...	Vendor Name	Transaction Description	Check Amount
19099	6/18/2020	MONTEREY AUTO SUPPLY INC.	OIL	67.40
19100	6/18/2020	MONTEREY BAY OFFICE PRODU...	PD COPIER	128.16
19101	6/18/2020	MONTEREY BAY TECHNOLOGIES	IT RETAINER, PC, OFFICE 365, WARRANTY ON COMPUTER	5,437.40
19102	6/18/2020	OFFICE DEPOT	BINDERS	30.15
	6/18/2020	OFFICE DEPOT	PAPER	62.84
	6/18/2020	OFFICE DEPOT	WATER, PAPER TOWELS, SPRAY	50.56
19103	6/18/2020	TERMINIX	PEST CONTROL	90.00
19104	6/25/2020	ADAMSON POLICE PRODUCTS	Less Leathal	2,948.91
19105	6/25/2020	ADVANCED AIR, INC.	Air Conditioning PD	5,000.00
19106	6/25/2020	ATHEA OCCUPATIONAL MEDICINE	Police Pre-Hire Physical	870.00
19107	6/25/2020	AT&T CAL NET 2	TELEPHONES CITY HALL	233.82
	6/25/2020	AT&T CAL NET 2	TELEPHONES PD	193.41
	6/25/2020	AT&T CAL NET 2	TELEPHONES PW	98.70
19108	6/25/2020	AT&T MOBILITY	June 2020 PD Cellular	686.57
19109	6/25/2020	VICKIE CADIENTE	REFUND PARK RENTAL	100.00
19110	6/25/2020	CALIFORNIA-AMERICAN WATER	QUENDALE ISLAND MAY 2020	32.35
	6/25/2020	CALIFORNIA-AMERICAN WATER	ROSITA RD HYDRANT	34.04
19111	6/25/2020	CALIFORNIA POLICE CHIEFS ASS...	CA Police Chiefs Assoc Training	4,000.00
19112	6/25/2020	CENTER FOR EDUCATION & EMP...	Encyclopedia of Public Empl Law - PD	124.95
19113	6/25/2020	CO-POWER	DENTAL COVERAGE July 2020	2,337.10
19114	6/25/2020	COMCAST BUSINESS	Internet	183.23
19115	6/25/2020	COSTCO WHOLESALE MEMBER	Annual Membership Renewal	180.00
19116	6/25/2020	COUNTY OF MONTEREY, ECONO...	REVERSE INVOICE PAID TO WRONG VENDOR	0.00
	6/25/2020	COUNTY OF MONTEREY, ECONO...	Unemployment Payment reimbursement for (Ball, Rice, Pereda)	0.00
19117	6/25/2020	COUNTY OF MONTEREY TREASU...	UNEMPLOYMENT BALL, RICE	0.00
19118	6/25/2020	DENISE DUFFY & ASSOCIATES	Landwatch Lawsuit	16,181.00
	6/25/2020	DENISE DUFFY & ASSOCIATES	Public Records Act	7,664.50
19119	6/25/2020	ENTENMANN-ROVIN CO.	Badges	497.52
19120	6/25/2020	FENTON & KELLER	Attorney Fees	17,128.75
19121	6/25/2020	GLOBALSTAR USA	Sat Phone	213.14
19122	6/25/2020	HOME DEPOT CRC	PUBLIC WORKS SUPPLIES	580.40
19123	6/25/2020	I.M.P.A.C.GOVERNMT SER	Visa June 2020	2,948.15
19124	6/25/2020	JEFF HOYNE	WELLNESS HOYNE 2020	0.00
19125	6/25/2020	MBS BUSINESS SYSTEMS	Copier PD	182.77
19126	6/25/2020	MONTEREY ONE WATER	SEWER FEES 05-01-2020 - 06-30-2020	49.64
19127	6/25/2020	OFFICE DEPOT	Binders	9.75
	6/25/2020	OFFICE DEPOT	Break Room Supplies	32.24
	6/25/2020	OFFICE DEPOT	Custom Stamps	155.11
	6/25/2020	OFFICE DEPOT	DIVIDERS	93.70
	6/25/2020	OFFICE DEPOT	Manilla file folders	12.96
	6/25/2020	OFFICE DEPOT	Office Supplies	133.45
	6/25/2020	OFFICE DEPOT	Supplies	44.04
19128	6/25/2020	PG&E	CDR/GJM Intersection power	47.08
	6/25/2020	PG&E	CHARGES THROUGHOUT CITY	2,123.24
19129	6/25/2020	PITNEY BOWES-QTLY INV	POSTAGE METER LEASE	179.31
19130	6/25/2020	PITNEY BOWES PURCHASE POWER	Postage	449.21
19131	6/25/2020	PRECISION ALARMS AND AUTO...	May Alarm/Fire Service	158.00
19132	6/25/2020	PUBLIC SAFETY SALES	PD Equipment	0.00
19133	6/25/2020	PURE WATER	June 2020 Water City Hall	21.75
19134	6/25/2020	REGIONAL GOVERNMENT SERIV...	Contract Services for April	287.50
19135	6/25/2020	RYAN RANCH PRINTERS	BUSINESS CARDS	218.50

**City of Del Rey Oaks
Check/Voucher Register - Claims Report**

10100 - General Checking
From 6/1/2020 Through 6/30/2020

Check #	Document D...	Vendor Name	Transaction Description	Check Amount
	6/25/2020	RYAN RANCH PRINTERS	MASTER STOCK BUSINESS CARDS	248.48
19136	6/25/2020	SHRED-IT	Shredding service	220.54
19137	6/25/2020	SIG SAUER	PD EQUIPMENT	10.24
19138	6/25/2020	SUN RIDGE SYSTEMS	RIMS RMS Software	10,000.00
19139	6/25/2020	TERMINIX	Pest control	0.00
19140	6/25/2020	THE MAYNARD GROUP	JUNE 2020	67.00
19141	6/25/2020	US BANK	City Hall Copier Lease	375.71
19142	6/26/2020	JEFF ANDOY	WELLNESS 2020 ANDOY	426.66
19143	6/29/2020	INTEGRATED ARMAMENT SYSTE...	AeroPrecision Reflex	5,488.29
19144	6/30/2020	BRIAN PEREZ	Perez Wellness 2019-20	500.00
19145	6/30/2020	CALIFORNIA-AMERICAN WATER	100 Calle Del Oaks	32.35
	6/30/2020	CALIFORNIA-AMERICAN WATER	59 Los Encinos	109.59
	6/30/2020	CALIFORNIA-AMERICAN WATER	650 Canyon Del Rey	413.01
	6/30/2020	CALIFORNIA-AMERICAN WATER	8 Los Encinos	80.21
	6/30/2020	CALIFORNIA-AMERICAN WATER	950 Angelus Way	80.21
	6/30/2020	CALIFORNIA-AMERICAN WATER	Quendale Island	32.35
19146	6/30/2020	GLOBALSTAR USA	Sat Phone	107.39
19147	6/30/2020	M&S BUILDING SUPPLY, INC.	Plexiglass	33.97
	6/30/2020	M&S BUILDING SUPPLY, INC.	stain	6.46
19148	6/30/2020	OFFICE DEPOT	anti-glare	53.85
	6/30/2020	OFFICE DEPOT	chair mat, file olders	97.80
	6/30/2020	OFFICE DEPOT	folders	19.65
	6/30/2020	OFFICE DEPOT	Paper, postits, general office supplies	94.72
	6/30/2020	OFFICE DEPOT	signs	31.66
	6/30/2020	OFFICE DEPOT	staple remover	6.65
19149	6/30/2020	PG&E	Gas/Electric Throughout City	2,378.60
19150	6/30/2020	ROGER GUZMAN	Wellness Benefit 2019-20	500.00
19151	6/30/2020	EMPLOYMENT DEVELOPMENT D...	Unemployment for Rice, Pereda and Ball	6,159.48
19152	6/30/2020	THOMAS DOWSON	Wellness 19-20	500.00
19153	6/30/2020	VALLEY SAW & GARDEN EQUIP	Mulcher blade and belt	227.24
19154	6/30/2020	VSP	VISION PLAN JUNE 2020	290.87
19155	6/30/2020	WEX BANK-CHEVRON	PW Gas	229.77
CHEVRON...	6/24/2020	WEX BANK-CHEVRON	CHEVRON BILL JUNE	1,436.86
PERS HLT...	6/30/2020	P.E.R.S.-HEALTH	PERS HEALTH 06/2020	22,933.35
PERS2020-...	6/30/2020	PERS	PERS 2020-05-1	9,762.80
PERS2020-...	6/30/2020	PERS	PERS 2020-05-2	10,167.74
PERS2020-...	6/30/2020	PERS	PERS 2020-06-1	10,331.31
PERS2020-...	6/30/2020	PERS	PERS 2020-06-2	10,004.38
PERSHLTH...	6/23/2020	P.E.R.S.-HEALTH	PERS HEALTH 06/2020	27,725.28
PERSUALO...	6/30/2020	PERS	PERS UAL June 2020	13,673.63
REVERSE	6/9/2020	PUBLIC SAFETY SALES	PD Equipment	0.00
REVERSE001	6/18/2020	COUNTY OF MONTEREY, ECONO...	REVERSE INVOICE PAID TO WRONG VENDOR	0.00
	6/18/2020	COUNTY OF MONTEREY, ECONO...	Unemployment Payment reimbursement for (Ball, Rice, Pereda)	0.00
VOID-1	6/30/2020	COUNTY OF MONTEREY, ECONO...	REVERSE INVOICE PAID TO WRONG VENDOR	(6,108.36)
	6/30/2020	COUNTY OF MONTEREY, ECONO...	Unemployment Payment reimbursement for (Ball, Rice, Pereda)	6,108.36
VOID-2	6/30/2020	COUNTY OF MONTEREY TREASU...	Reverse invoices for voided checks	(6,108.36)
	6/30/2020	COUNTY OF MONTEREY TREASU...	UNEMPLOYMENT BALL, RICE	6,108.36
VOID-3	6/30/2020	PUBLIC SAFETY SALES	PD Equipment	10.24
	6/30/2020	PUBLIC SAFETY SALES	Reverse invoices for voided checks	(10.24)

Report Total

254,916.69

Date: 7/30/20 07:57:54 AM

Page: 3

City of Del Rey Oaks
Check/Voucher Register - Claims Report

10100 - General Checking
From 7/1/2020 Through 7/31/2020

Check #	Document D...	Vendor Name	Transaction Description	Check Amount
19156	7/15/2020	ALLIANT INSURANCE	Auto Insurance	4,607.00
19157	7/15/2020	AMBAG	Membership 20-21	883.00
19158	7/15/2020	AMERICAN SUPPLY COMPANY	Supplies	151.20
19159	7/15/2020	CALIFORNIA POLICE CHIEFS ASS...	Chiefs Association Dues	348.00
19160	7/15/2020	CITY CLERKS ASSOCIATION OF ...	city clerks assoc of ca dues	0.00
19161	7/15/2020	COP WARE	CA PEACE OFFICERS LEGAL SOURCEBOOK RENEWAL	85.00
19162	7/15/2020	CORELOGIC SOLUTIONS, LLC.	Municode services	115.00
19163	7/15/2020	ENVIRO MASTER SERVICES	Sanitizing spray Covid-19	471.00
19164	7/15/2020	HOME DEPOT	Supplies	0.00
19165	7/15/2020	JAMES DE CHALK	Cleaning June 2020	375.00
19166	7/15/2020	JEFF HOYNE	July 15 2020 Bills	500.00
19167	7/15/2020	MARTINS IRRIGATION SUPPLY, I...	Sprinkler/plumbing supplies for park and City Hall	503.30
19168	7/15/2020	MINAMI, KAREN	UV Sanitizer for Office	65.08
19169	7/15/2020	MONTEREY BAY AREA INSURAN...	Property/WorkmansComp/Liability/EAP	148,826.34
19170	7/15/2020	MONTEREY BAY ECONOMIC PAR...	Annual Membership	2,500.00
19171	7/15/2020	MONTEREY BAY OFFICE PRODU...	Copier Lease PD	127.98
19172	7/15/2020	MONTEREY COUNTY ANIMAL	Animal Services	160.00
19173	7/15/2020	MONTEREY COUNTY SHERIFF	Criminal Justice Info System	1,417.36
	7/15/2020	MONTEREY COUNTY SHERIFF	Jail Access fee - 3 yr average overage	353.82
19174	7/15/2020	MONTEREY COUNTY WEEKLY CL...	Legal Notice	168.00
19175	7/15/2020	MONTEREY TIRE SERVICE	Unit 64 flat tire	21.73
19176	7/15/2020	BRANDI MOONEYHAM	Park Refund	100.00
19177	7/15/2020	OFFICE DEPOT	Office supplies	13.10
19178	7/15/2020	PEACE OFFICER RESEARCH ASS...	Legal Defense fund	90.00
	7/15/2020	PEACE OFFICER RESEARCH ASS...	Officers Legal Def Fund	360.00
19179	7/15/2020	PUBLIC AGENCY RISK MANAGEM...	Annual Membership 20-21	150.00
19180	7/15/2020	PURE WATER	water service	41.75
19181	7/15/2020	SIGN WORKS	July 15 2020 Bills	383.63
19182	7/15/2020	STAPLES	Folders	29.50
19183	7/15/2020	STATE OF CALIFORNIA - DOJ	fingerprints	51.00
	7/15/2020	STATE OF CALIFORNIA - DOJ	PD Services	117.00
19184	7/15/2020	TERMINIX	Pest Control	90.00
19185	7/15/2020	THE MAYNARD GROUP	Monthly Telephone System Maintenance	67.00
19186	7/15/2020	THOMAS DOWSON	Information services PD	0.00
19187	7/15/2020	TRANSP. AGENCY FOR MTY CO	Annual Contribution	552.00
19188	7/14/2020	GOVERNMENT FINANCIAL SOLU...	04/2020-06/2020 Billing	4,515.00
19189	7/14/2020	G.P.S. SOLUTIONS	Plan Check/Building/RPI June 2020	682.50
PERS2020-...	7/21/2020	PERS	PERS	10,517.02
PERS457 0...	7/15/2020	PERS	PERS 457 07152020	950.00
PERS457 0...	7/31/2020	PERS	PERS 457 07312020	950.00
PERSUAL F...	7/27/2020	PERS	PERS UAL FY 20-21	103,998.00
Report Total				285,336.31

There were no unpaid bills as of July 31, 2020

City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2020 Through 7/31/2020

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Revenue				
Property Taxes				
P/T-Secured	41110	0.00	440,000.00	0.00%
P/T-Unsecured	41120	0.00	18,000.00	0.00%
P/T-Prior Secured	41130	0.00	5,000.00	0.00%
Prior Unsecured	41140	0.00	100.00	0.00%
P/T-Unitary Tax	41150	0.00	8,200.00	0.00%
P/T-Sb813	41160	0.00	9,400.00	0.00%
Property Tax - Vlf	41170	0.00	142,000.00	0.00%
P/T-Int/Penal	41180	<u>0.00</u>	<u>1,500.00</u>	<u>0.00%</u>
Total Property Taxes		0.00	624,200.00	0.00%
Other Taxes				
Sales Tax	42210	0.00	365,500.00	0.00%
Sales Tax - Add On	42220	0.00	680,000.00	0.00%
Cannabis Tax	42222	0.00	580,000.00	0.00%
Transient Occupancy Tax	42230	0.00	30,000.00	0.00%
Property Transfer Tax	42250	858.00	10,000.00	8.58%
Sewer Impact	42290	0.00	15,400.00	0.00%
Gas Franchises	42761	0.00	5,500.00	0.00%
Electric Franchises	42762	0.00	17,500.00	0.00%
Garbage Franchises	42763	0.00	97,000.00	0.00%
Cable Tv Franchises	42764	6,391.15	20,000.00	31.95%
Water Franchises	42765	<u>0.00</u>	<u>17,000.00</u>	<u>0.00%</u>
Total Other Taxes		7,249.15	1,837,900.00	0.39%
Licenses and Permits				
Business Licenses	42310	183,813.21	210,000.00	87.53%
SB1473 Environmental Assessment Fee	43312	8.39	50.00	16.78%
Building Permits	43320	8,788.84	23,540.00	37.33%
Cannabis Business Permit	43325	5,000.00	35,000.00	14.28%
Plan Check Fees	43330	5,310.97	11,500.00	46.18%
Street Opening Permits Fees	43340	500.00	4,300.00	11.62%
Plumbing Permits	43350	250.00	1,600.00	15.62%
Electrical Permits	43360	375.00	1,000.00	37.50%
Other Licenses/Permits	43390	<u>126.00</u>	<u>300.00</u>	<u>42.00%</u>
Total Licenses and Permits		204,172.41	287,290.00	71.07%
Reimbursements				
Sb1186 Disability Access Fund	43311	<u>652.00</u>	<u>900.00</u>	<u>72.44%</u>
Total Reimbursements		652.00	900.00	72.44%
Fines and Forfeitures				
Vehicle Code Fines	45510	<u>682.42</u>	<u>12,000.00</u>	<u>5.68%</u>
Total Fines and Forfeitures		682.42	12,000.00	5.69%
Other				
Interest Earned	46100	0.00	40,000.00	0.00%
HOPTR	47130	0.00	1,200.00	0.00%
Prop 172	47750	914.24	13,000.00	7.03%
Traffic Congestion Relief-Ab438	47770	<u>0.00</u>	<u>2,100.00</u>	<u>0.00%</u>
Total Other		914.24	56,300.00	1.62%
Grants				
Cop Monies	47240	16,666.66	100,000.00	16.66%
Corona Virus Relief Fund	47340	8,333.00	0.00	0.00%
Grants - Wellness	47760	0.00	7,500.00	0.00%
Police Grants Other Agencies	47780	<u>0.00</u>	<u>5,000.00</u>	<u>0.00%</u>
Total Grants		24,999.66	112,500.00	22.22%
Current Services				
Police Reports	48210	250.00	4,200.00	5.95%
Police Services	48211	0.00	16,000.00	0.00%
Public Events	48212	0.00	35,000.00	0.00%
Airport Police Services	48220	94,736.93	1,003,662.00	9.43%
Use Permits	48805	2,970.00	28,000.00	10.60%
Maps/Publications	48810	50.00	100.00	50.00%
Property Inspections	48825	500.00	4,500.00	11.11%
Miscellaneous Services	48840	<u>1,238.66</u>	<u>11,000.00</u>	<u>11.26%</u>
Total Current Services		99,745.59	1,102,462.00	9.05%
Parks and Recreation				
Rental - Park	48910	0.00	4,000.00	0.00%

City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2020 Through 7/31/2020

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Total Parks and Recreation		0.00	4,000.00	0.00%
Other Financing Sources				
Rental - Garden Ctr	46815	6,000.00	36,000.00	16.66%
Rental - Airport RV	46816	2,900.00	35,000.00	8.28%
Rental - PW Bldg	46817	0.00	48,000.00	0.00%
Total Other Financing Sources		<u>8,900.00</u>	<u>119,000.00</u>	<u>7.48%</u>
Total Revenue		<u>347,315.47</u>	<u>4,156,552.00</u>	<u>8.36%</u>
Expense				
Payroll and Benefits				
Payroll	61105	163,331.85	1,326,200.00	12.31%
Temp Payroll	61107	934.50	20,000.00	4.67%
Overtime	61110	8,853.16	105,000.00	8.43%
Council Member Stipend	61115	400.00	4,800.00	8.33%
Reserves Payroll	61120	9,892.50	50,000.00	19.78%
PERS UAL	61124	103,998.00	107,700.00	96.56%
PERS Retirement	61125	6,090.08	148,900.00	4.09%
Dental Exp - City Council	61127	331.59	6,715.00	4.93%
Medicare	61130	2,741.26	19,500.00	14.05%
Dental Expense	61135	2,005.51	25,400.00	7.89%
Health Ins	61140	22,902.39	295,300.00	7.75%
Vision Ins	61145	290.87	3,900.00	7.45%
Workers Comp	61150	0.00	196,700.00	0.00%
Wellness Program	61155	500.00	7,600.00	6.57%
Uniform Allowance	61160	0.00	10,000.00	0.00%
Deferred Compensation	61165	1,500.00	12,000.00	12.50%
Admin Leave	61175	5,538.24	7,000.00	79.11%
Auto Allowance	61180	675.00	5,400.00	12.50%
Total Payroll and Benefits		<u>329,984.95</u>	<u>2,352,115.00</u>	<u>14.03%</u>
Payroll Expense				
Payroll Expense	62310	(1,890.52)	1,100.00	(171.86)%
Total Payroll Expense		<u>(1,890.52)</u>	<u>1,100.00</u>	<u>(171.87)%</u>
Bank Service Charges				
Bank Service Charges	62320	0.00	1,000.00	0.00%
Total Bank Service Charges		<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
Supplies				
Materials/Supply	62410	3,033.42	58,000.00	5.23%
Ammunition	62420	0.00	4,000.00	0.00%
Office Supplies	62430	4,332.11	16,260.00	26.64%
Accounting Software	62431	0.00	3,200.00	0.00%
Special Supply Police	62440	3,401.72	35,000.00	9.71%
PD Safety Equip Lease - Principal	62460	0.00	16,500.00	0.00%
Total Supplies		<u>10,767.25</u>	<u>132,960.00</u>	<u>8.10%</u>
Utilites and Services				
Repair/Maintenance	63505	5,027.01	77,000.00	6.52%
Street Sweeping	63510	0.00	10,000.00	0.00%
Gabilan Crew	63515	0.00	5,000.00	0.00%
Utilities/Pge	63520	2,290.63	12,000.00	19.08%
Utilities/Water	63525	1,033.13	4,500.00	22.95%
Telephone / Internet	63530	3,022.21	19,000.00	15.90%
Website Design & Maintenance	63535	3,100.00	3,200.00	96.87%
Postage / Shipping	63540	0.00	2,900.00	0.00%
Total Utilites and Services		<u>14,472.98</u>	<u>133,600.00</u>	<u>10.83%</u>
Other Services				
Municipal Code Service	64320	395.00	1,500.00	26.33%
Personnel Recruit & Pre-Employment	64545	451.00	3,500.00	12.88%
Member/Dues/Contributions	64550	9,359.14	56,000.00	16.71%
Ad/Promotion City Cncl	64555	168.00	1,220.00	13.77%
Legal Advert	64560	147.00	1,500.00	9.80%
Books and Periodicals	64565	85.00	1,500.00	5.66%
Strategic Planning	64570	0.00	11,000.00	0.00%
Misc Expenses	64580	0.00	1,000.00	0.00%
Election Cost	64588	0.00	9,500.00	0.00%
Total Other Services		<u>10,605.14</u>	<u>86,720.00</u>	<u>12.23%</u>
Outside Services				

City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2020 Through 7/31/2020

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Training Police	63605	585.00	23,600.00	2.47%
Liability/Prop Non-Dpt	63620	0.00	85,000.00	0.00%
Contractual Services - Audit	63625	1,061.25	35,000.00	3.03%
Contractual Services - IT	63635	2,680.00	10,000.00	26.80%
Contractual Services - Planning	63640	13,934.40	150,000.00	9.28%
Contractual Services - Accounting	63645	4,515.00	35,000.00	12.90%
Contractual Services - Legal	63650	16,030.25	150,000.00	10.68%
Contractual Services - HR	63652	0.00	10,000.00	0.00%
Contractual Services - PM	63653	0.00	25,000.00	0.00%
Janitorial Fund	63660	675.00	4,000.00	16.87%
Radio Dispatch Police	63665	0.00	77,520.00	0.00%
Comm Hum Serv Non-Dept	63670	0.00	5,669.00	0.00%
Total Outside Services		39,480.90	610,789.00	6.46%
Auto Ops				
Auto Ops - Supplies / Equip	62710	0.00	12,500.00	0.00%
Auto Ops - Fuel	62720	0.00	30,000.00	0.00%
Auto Repair/Maintenance	63730	472.58	20,000.00	2.36%
Total Auto Ops		472.58	62,500.00	0.76%
Police and Fire				
Fire Seaside	63810	0.00	208,850.00	0.00%
Animal Regulation Fire	63820	160.00	500.00	32.00%
Fund Jail & Prisoner	63830	0.00	100.00	0.00%
Acjis System Police	63840	1,771.18	7,000.00	25.30%
Total Police and Fire		1,931.18	216,450.00	0.89%
Street Lighting and Storm Water				
Street Lighting	63910	0.00	15,000.00	0.00%
Storm Water Project - Phase 4	64920	0.00	23,000.00	0.00%
S.M.I.P.	64930	(0.65)	200.00	(0.32)%
Sb 1473	64940	(1.00)	100.00	(1.00)%
Total Street Lighting and Storm Water		(1.65)	38,300.00	(0.00)%
Capital Improvement				
Capital Improvements	63955	55,271.55	310,000.00	17.82%
Total Capital Improvement		55,271.55	310,000.00	17.83%
Total Expense		461,094.36	3,945,534.00	11.69%
Net Income		(113,778.89)	211,018.00	(53.91)%

**CASH FUND BALANCE REPORT
CITY OF DEL REY OAKS
AS OF JULY 31, 2020**

<u>Account Number</u>	<u>Description</u>	<u>Ending Balance</u>
10100	General Checking	\$1,998,789
10110	LAIF Account	\$1,533,567
	<i>Economic Uncertainty Fund</i>	\$1,533,567
10150	PARS Investment (Restricted)	\$310,083
Escrow #1	Intersection - GJM & SBR (Restricted)	\$1,056,168
Escrow #2	South Boundary Road (Restricted)	\$7,268,813
10180	Monterey Peninsula Properties	\$9,063
	Total All Accounts	\$12,176,483



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER
STATEMENT DATE 07-22-2020
AMOUNT DUE \$5,576.21
NEW BALANCE \$5,576.21
PAYMENT DUE ON RECEIPT



000001250 01 SP 0.560 106481211645414 P

DEL REY OAKS
KAREN MINAMI
CITY OF DEL REY OAKS
650 CANYON DEL REY RD
DEL REY OAKS CA 93940-5594

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

424604455564924 000557621 000557621

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New Balance =	
\$2,948.15	\$5,658.64	\$0.00	\$0.00	\$0.00	\$82.43	\$2,948.15	\$5,576.21	

CORPORATE ACCOUNT ACTIVITY					
DEL REY OAKS					TOTAL CORPORATE ACTIVITY
					\$2,948.15 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-30	06-30	74798260182000000000712	PAYMENT - THANK YOU 00000 C	2,948.15 PY	

NEW ACTIVITY					
DANIAL D PICK		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$14.99	\$0.00	\$14.99
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-20	07-19	Zoom Web Conferencing	ZOOM.US 888-799-9666 CA	14.99	

CUSTOMER SERVICE CALL 800-344-5696			ACCOUNT SUMMARY	
			PREVIOUS BALANCE	2,948.15
		PURCHASES & OTHER CHARGES		5,658.64
		STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES
		07/22/20	.00	.00
		AMOUNT DUE		CASH ADVANCE FEES
				.00
		5,576.21		LATE PAYMENT CHARGES
				.00
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335				CREDITS
				82.43
				PAYMENTS
				ACCOUNT BALANCE
				5,576.21



Company Name: DEL REY OAKS
Statement Date: 07-22-2020

NEW ACTIVITY					
CITY STAFF		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$82.43	\$5,085.12	\$0.00	\$5,002.69
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-23	06-22	Cleaner	AMAZON.COM*MS29M8D51 AMZN.COM/BILL WA	7.23	
06-24	06-23	Desk Chair	AUTONOMOUS INC. 190-93169286 NY	403.14	
06-24	06-23	Supplies	AMZN MKTP US*MS7AE8HK0 AMZN.COM/BILL WA	17.22	
06-24	06-24	Hand Soap All restrooms	AMAZON.COM*MS5718BH0 AMZN.COM/BILL WA	65.89	
06-25	06-24	Office Supplies	AMZN MKTP US*MS4400MG2 AMZN.COM/BILL WA	7.64	
06-25	06-24	Desk Supplies	AMZN MKTP US*MS0ZY5830 AMZN.COM/BILL WA	46.81	
06-25	06-24	Standing Desk	AMZN MKTP US*MS7K86870 AMZN.COM/BILL WA	193.12	
06-26	06-25	Conferencing service	CONFERENCING 888-289-0593 CA	25.24	
06-26	06-25	Fan Power supply	AMZN MKTP US*MS74606L0 AMZN.COM/BILL WA	74.10	
6-29	08-27	Office Supplies	AMZN MKTP US*MS0LK7SV2 AMZN.COM/BILL WA	46.65	
7-01	06-30	Office Supplies	AMZN MKTP US*MJ2M18CD0 AMZN.COM/BILL WA	10.90	
07-01	07-01	Virtru Encryption Software	INT'L CODE COUNCIL INC 888-422-7233 IL	1,539.55	
07-02	07-01	Door Camera	AMZN MKTP US*MJ8QH3J21 AMZN.COM/BILL WA	247.29	
07-02	07-01	Office Supplies	AMZN MKTP US*MJ3MH7F80 AMZN.COM/BILL WA	2.80	
07-03	07-01	Credit Card Services	TLO TRANSUNION 561-988-4200 FL	50.00	
07-03	07-02	Legal Ad	CA NEWSPAPERS ADV S 888-454-9588 CA	218.08	
07-03	07-01	Repair supplies	THE HOME DEPOT #6967 SEASIDE CA	32.19	
07-03	07-02	Fan	AMZN MKTP US*MJ3159E01 AMZN.COM/BILL WA	62.02	
07-06	07-03	Partial Return	AMZN MKTP US AMZN.COM/BILL WA	56.47 CR	
07-06	07-03	Desk Supplies	AMZN MKTP US*MJ1K85390 AMZN.COM/BILL WA	32.63	
07-06	07-03	Bathroom Supplies	AMAZON.COM*MJ1P23PM1 AMZN.COM/BILL WA	32.76	
07-09	07-07	Ethic training new officers	APEX WORKFORCE SOLUTIONS 714-4510075 CA	9.95	
07-09	07-07	Training new officers	PREMIER FOOD SAFETY CORPO 714-4510075 CA	9.95	
07-10	07-09	Filing supplies	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA	1.53 CR	
07-13	07-11	Annual renewal	ADOBE 800-443-3158 CA	179.88	
07-13	07-11	Office Supplies	AMAZON.COM*MJ9C72WF1 AMZN.COM/BILL WA	32.76	
07-13	07-10	Supplies	AMZN MKTP US*MJ2968R91 AMZN.COM/BILL WA	24.43	
07-14	07-13	Supplies return	AMZN MKTP US AMZN.COM/BILL WA	24.43 CR	
07-14	07-13	Virtru Encryption Software	VIRTRU CORPORATION 202-549-3328 DC	1,359.00	
07-22	07-22	Cable Internet services	COMCAST CALIFORNIA 800-266-2278 CA	353.89	
POLICE DEPARTMENT		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$558.53	\$0.00	\$558.53
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-08	07-07	Background Check PD	IN *SHIELD INVESTIGATION 888-4467560 CA	88.00	
07-13	07-11	PD Equipment	FIRST TACTICAL 209-5667816 CA	321.54	
07-20	07-16	Bourquin 25th Year Award	IN *WINNERS AWARDS & ENGR MONTEREY CA	148.99	

Department: 00000 Total: \$5,576.21
 Division: 00000 Total: \$5,576.21

City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2019 Through 6/30/2020

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Revenue				
Property Taxes				
P/T-Secured	41110	472,091.53	440,000.00	107.29%
P/T-Unsecured	41120	17,796.84	16,700.00	106.56%
P/T-Prior Secured	41130	4,478.79	5,000.00	89.57%
Prior Unsecured	41140	0.00	100.00	0.00%
P/T-Unitary Tax	41150	8,143.38	8,200.00	99.30%
P/T-Sb813	41160	7,714.00	9,400.00	82.06%
Property Tax - Vif	41170	141,186.36	150,000.00	94.12%
P/T-Int/Penal	41180	<u>1,454.22</u>	<u>700.00</u>	<u>207.74%</u>
Total Property Taxes		652,865.12	630,100.00	103.61%
Other Taxes				
Sales Tax	42210	394,557.51	430,000.00	91.75%
Sales Tax - Add On	42220	918,995.92	800,000.00	114.87%
Cannabis Tax	42222	732,864.69	725,000.00	101.08%
Transient Occupancy Tax	42230	44,208.88	40,000.00	110.52%
Property Transfer Tax	42250	9,230.93	10,000.00	92.30%
Sewer Impact	42290	15,487.82	15,400.00	100.57%
Gas Franchises	42761	5,500.47	5,500.00	100.00%
Electric Franchises	42762	17,644.76	17,500.00	100.82%
Garbage Franchises	42763	96,824.61	86,500.00	111.93%
Cable Tv Franchises	42764	25,645.35	20,500.00	125.09%
Water Franchises	42765	<u>16,869.03</u>	<u>16,000.00</u>	<u>105.43%</u>
Total Other Taxes		2,277,829.97	2,166,400.00	105.14%
Licenses and Permits				
Business Licenses	42310	220,053.85	210,000.00	104.78%
SB1473 Environmental Assessment Fee	43312	41.26	100.00	41.26%
Building Permits	43320	26,610.96	30,000.00	88.70%
Cannabis Business Permit	43325	25,000.00	42,500.00	58.82%
Plan Check Fees	43330	13,037.24	15,000.00	86.91%
Street Opening Permits Fees	43340	4,350.00	4,300.00	101.16%
Plumbing Permits	43350	1,625.00	1,200.00	135.41%
Electrical Permits	43360	1,125.00	1,000.00	112.50%
Other Licenses/Permits	43390	<u>200.00</u>	<u>1,000.00</u>	<u>20.00%</u>
Total Licenses and Permits		292,043.31	305,100.00	95.72%
Reimbursements				
Sb1186 Disability Access Fund	43311	<u>936.00</u>	<u>900.00</u>	<u>104.00%</u>
Total Reimbursements		936.00	900.00	104.00%
Fines and Forfeitures				
Vehicle Code Fines	45510	<u>11,948.24</u>	<u>13,000.00</u>	<u>91.90%</u>
Total Fines and Forfeitures		11,948.24	13,000.00	91.91%
Other				
Interest Earned	46100	34,780.75	30,000.00	115.93%
HOPTR	47130	1,084.60	1,500.00	72.30%
Vehicle License Collection	47140	0.00	900.00	0.00%
Prop 172	47750	13,603.85	14,700.00	92.54%
Traffic Congestion Relief-Ab438	47770	<u>1,949.40</u>	<u>1,000.00</u>	<u>194.94%</u>
Total Other		51,418.60	48,100.00	106.90%
Grants				
Cop Monies	47240	155,947.62	155,000.00	100.61%
Grants - Wellness	47760	7,500.00	7,500.00	100.00%
FORA Caretaker Grant	47767	193,750.00	143,750.00	134.78%
Police Grants Other Agencies	47780	4,888.06	12,500.00	39.10%
Grant Other Agencies	47783	<u>350.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Grants		362,435.68	318,750.00	113.71%
Current Services				
Police Reports	48210	5,155.38	1,000.00	515.53%
Police Services	48211	14,293.12	5,000.00	285.86%
Public Events	48212	35,159.00	40,500.00	86.81%
Airport Police Services	48220	1,103,479.72	1,124,800.00	98.10%
Use Permits	48805	26,055.00	33,000.00	78.95%
Maps/Publications	48810	33.00	300.00	11.00%
Property Inspections	48825	4,425.00	3,500.00	126.42%
Miscellaneous Services	48840	<u>184,844.61</u>	<u>194,000.00</u>	<u>95.28%</u>
Total Current Services		1,373,444.83	1,402,100.00	97.96%

City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2019 Through 6/30/2020

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Parks and Recreation				
Rental - Park	48910	2,977.00	8,000.00	37.21%
Total Parks and Recreation		2,977.00	8,000.00	37.21%
Other Financing Sources				
Rental - Garden Ctr	46815	36,000.00	56,000.00	64.28%
Rental - Airport RV	46816	30,470.86	0.00	0.00%
Rental - PW Bldg	46817	8,000.00	35,000.00	22.85%
Total Other Financing Sources		74,470.86	91,000.00	81.84%
Total Revenue		5,100,369.61	4,983,450.00	102.35%
Expense				
Payroll and Benefits				
Payroll	61105	1,193,954.56	1,329,400.00	89.81%
Temp Payroll	61107	9,360.66	20,000.00	46.80%
Overtime	61110	92,934.39	133,000.00	69.87%
Council Member Stipend	61115	800.00	7,500.00	10.66%
Reserves Payroll	61120	48,615.00	58,000.00	83.81%
PERS UAL	61124	152,444.01	164,100.00	92.89%
PERS Retirement	61125	155,912.12	145,600.00	107.08%
Dental Exp - City Council	61127	3,183.02	12,000.00	26.52%
Medicare	61130	19,597.46	20,510.00	95.55%
Dental Expense	61135	24,877.11	33,000.00	75.38%
Health Ins	61140	274,335.28	325,700.00	84.22%
Vision Ins	61145	2,240.57	4,500.00	49.79%
Workers Comp	61150	434,341.50	289,400.00	150.08%
Wellness Program	61155	5,193.93	7,500.00	69.25%
Uniform Allowance	61160	7,250.00	11,000.00	65.90%
Admin Leave	61175	5,970.92	0.00	0.00%
Auto Allowance	61180	4,725.00	5,400.00	87.50%
Total Payroll and Benefits		2,435,735.53	2,566,610.00	94.90%
Payroll Expense				
Payroll Expense	62310	(1,479.77)	3,500.00	(42.27)%
Total Payroll Expense		(1,479.77)	3,500.00	(42.28)%
Bank Service Charges				
Bank Service Charges	62320	879.17	1,000.00	87.91%
Total Bank Service Charges		879.17	1,000.00	87.92%
Supplies				
Materials/Supply	62410	62,440.63	62,700.00	99.58%
Ammunition	62420	7,000.00	7,000.00	100.00%
Office Supplies	62430	18,558.86	18,300.00	101.41%
Accounting Software	62431	3,168.00	3,200.00	99.00%
Special Supply Police	62440	54,688.84	53,700.00	101.84%
PD Safety Equip Lease - Principal	62460	11,437.20	16,500.00	69.31%
Total Supplies		157,293.53	161,400.00	97.46%
Utilities and Services				
Repair/Maintenance	63505	94,299.89	87,000.00	108.39%
Street Sweeping	63510	1,847.28	14,000.00	13.19%
Gabilan Crew	63515	0.00	5,000.00	0.00%
Utilities/Pge	63520	12,990.03	13,000.00	99.92%
Utilities/Water	63525	6,421.99	6,500.00	98.79%
Telephone / Internet	63530	18,695.89	19,100.00	97.88%
Website Design & Maintenance	63535	2,785.00	2,700.00	103.14%
Postage / Shipping	63540	2,908.14	2,900.00	100.28%
Total Utilities and Services		139,948.22	150,200.00	93.17%
Other Services				
Municipal Code Service	64320	395.00	2,000.00	19.75%
Personnel Recruit & Pre-Employment	64545	3,823.00	7,000.00	54.61%
Member/Dues/Contributions	64550	42,734.19	48,500.00	88.11%
Ad/Promotion City Cncl	64555	875.00	1,200.00	72.91%
Legal Advert	64560	3,827.17	6,200.00	61.72%
Books and Periodicals	64565	1,756.80	1,900.00	92.46%
Strategic Planning	64570	10,733.17	10,000.00	107.33%
Misc Expenses	64580	174,870.60	0.00	0.00%
Election Cost	64588	5,132.55	5,000.00	102.65%
Total Other Services		244,147.48	81,800.00	298.47%

City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2019 Through 6/30/2020

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Outside Services				
Training Police	63605	38,400.19	46,600.00	82.40%
Other Permits Pw/Engnr	63610	0.00	1,200.00	0.00%
Liability/Prop Non-Dpt	63620	139,920.52	71,400.00	195.96%
Contractual Services - Audit	63625	34,954.21	30,250.00	115.55%
Contractual Services - IT	63635	11,523.00	10,000.00	115.23%
Contractual Services - Planning	63640	227,679.36	215,000.00	105.89%
Contractual Services - Accounting	63645	31,731.45	35,000.00	90.66%
Contractual Services - Legal	63650	180,907.17	150,000.00	120.60%
Contractual Services - HR	63652	14,495.38	20,000.00	72.47%
Contractual Services - PM	63653	1,807.50	50,000.00	3.61%
Janitorial Fund	63660	3,424.29	4,000.00	85.60%
Radio Dispatch Police	63665	72,738.98	76,000.00	95.70%
Comm Hum Serv Non-Dept	63670	<u>4,000.00</u>	<u>4,000.00</u>	<u>100.00%</u>
Total Outside Services		761,582.05	713,450.00	106.75%
Auto Ops				
Auto Ops - Supplies / Equip	62710	9,973.25	22,500.00	44.32%
Auto Ops - Fuel	62720	27,333.19	30,000.00	91.11%
Auto Repair/Maintenance	63730	17,188.83	20,000.00	85.94%
Auto Replacement	66735	<u>89,411.75</u>	<u>89,500.00</u>	<u>99.90%</u>
Total Auto Ops		143,907.02	162,000.00	88.83%
Police and Fire				
Fire Seaside	63810	200,850.00	200,850.00	100.00%
Animal Regulation Fire	63820	480.00	1,600.00	30.00%
Fund Jail & Prisoner	63830	0.00	100.00	0.00%
Acjis System Police	63840	<u>4,668.02</u>	<u>7,000.00</u>	<u>66.68%</u>
Total Police and Fire		205,998.02	209,550.00	98.30%
Street Lighting and Storm Water				
Street Lighting	63910	12,658.39	15,000.00	84.38%
Storm Water Project - Phase 4	64920	23,873.00	35,500.00	67.24%
S.M.I.P.	64930	150.50	200.00	75.25%
Sb 1473	64940	<u>57.84</u>	<u>100.00</u>	<u>57.84%</u>
Total Street Lighting and Storm Water		36,739.73	50,800.00	72.32%
Capital Improvement				
Capital Improvements	63955	<u>141,317.17</u>	<u>330,000.00</u>	<u>42.82%</u>
Total Capital Improvement		141,317.17	330,000.00	42.82%
Debt Service				
Principal - Fora Loan	65101	<u>552,961.82</u>	<u>552,900.00</u>	<u>100.01%</u>
Total Debt Service		<u>552,961.82</u>	<u>552,900.00</u>	<u>100.01%</u>
Total Expense		<u>4,819,029.97</u>	<u>4,983,210.00</u>	<u>96.71%</u>
Net Income				
		<u>281,339.64</u>	<u>240.00</u>	<u>117,224.85%</u>

**CASH FUND BALANCE REPORT
CITY OF DEL REY OAKS
AS OF JUNE 30, 2020**

<u>Account Number</u>	<u>Description</u>	<u>Ending Balance</u>
10100	General Checking	\$1,800,021
10110	LAIF Account	\$1,359,567
	<i>Economic Uncertainty Fund</i>	\$1,359,567
10150	PARS Investment <i>(Restricted)</i>	\$301,895
10180	Monterey Peninsula Properties	<u>\$9,063</u>
	Total All Accounts	<u>\$3,470,546</u>



P.O. BOX 6343
FARGO ND 58125-6343



000001270 01 SP 0.560 106481198402222 P

DEL REY OAKS
KAREN MINAMI
CITY OF DEL REY OAKS
650 CANYON DEL REY RD
DEL REY OAKS CA 93940-5594

STATEMENT DATE 06-22-2020
AMOUNT DUE \$2,948.15
NEW BALANCE \$2,948.15

PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
DEL REY OAKS	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance	
Company Total	\$4,045.25	\$3,108.83	\$0.00	\$0.00	\$0.00	\$160.68	\$4,045.25	\$2,948.15	

CORPORATE ACCOUNT ACTIVITY				
DEL REY OAKS				TOTAL CORPORATE ACTIVITY
				\$4,045.25 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-09	06-08	7479826016100000000428	PAYMENT - THANK YOU 00000 C	4,045.25 PY

NEW ACTIVITY					
DANIAL D PICK		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$14.99	\$0.00	\$14.99
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-22	06-19	24493980172026453954665	ZOOM.US 888-799-9666 CA	14.99	

CUSTOMER SERVICE CALL		ACCOUNT SUMMARY		
800-344-5696		PREVIOUS BALANCE	4,045.25	
		PURCHASES & OTHER CHARGES	3,108.83	
STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES	.00	
06/22/20	.00	CASH ADVANCE FEES	.00	
		LATE PAYMENT CHARGES	.00	
SEND BILLING INQUIRIES TO:		CREDITS	160.68	
U.S. Bank National Association		PAYMENTS	4,045.25	
C/O U.S. Bancorp Purchasing Card Program		AMOUNT DUE		
P.O. Box 6335		2,948.15		
Fargo, ND 58125-6335		ACCOUNT BALANCE	2,948.15	



Company Name: DEL REY OAKS
Corporate Account
Statement Date: 06-22-2020

NEW ACTIVITY

CITY STAFF		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$160.68	\$2,450.59	\$0.00	\$2,289.91
Post Date	Tran Date	Description	Transaction Description	Amount	
05-25	05-22	Door signs - Mask	AMZN MKTP US*M79I245W1 AMZN.COM/BILL WA	36.46	
05-26	05-25	Face masks	AMAZON.COM*M72KU5PD2 AMZN AMZN.COM/BILL WA	31.66	
05-26	05-25	Conference call service	CONFERENCING 888-289-0593 CA	33.09	
05-26	05-25	Hand Sanitizer	AMZN MKTP US*M77FM1GW2 AMZN.COM/BILL WA	65.54	
05-26	05-26	Office Supplies	AMZN MKTP US*M73FC5XJ2 AMZN.COM/BILL WA	44.56	
05-27	05-26	Copy Paper	AMAZON.COM*M71E659H1 AMZN AMZN.COM/BILL WA	57.89	
05-27	05-26	Training	PREMIER FOOD SAFETY COPRO 714-4510075 CA	5.95	
06-01	05-31	Return-Office Supplies	AMZN MKTP US AMZN.COM/BILL WA	24.68	CR
06-01	05-29	Office Supplies	AMZN MKTP US*MY7F634M1 AMZN.COM/BILL WA	24.68	
06-02	06-01	Keyboard	AMAZON.COM*M75B27IB2 AMZN AMZN.COM/BILL WA	30.58	
06-02	06-01	Credit Card Processing	TLO TRANSUNION 561-988-4200 FL	50.00	
06-03	06-02	Hand Sanitizer dispensers	AMZN MKTP US*M788R9Y32 AMZN.COM/BILL WA	136.30	
06-04	06-02	COVID-19 Barriers/supplies	IMB COMMERCIAL GRAPHIC 248-5378500 MI	815.02	
06-05	06-04	Floor lamp	AMZN MKTP US*MY7X38LF2 AM AMZN.COM/BILL WA	60.08	
06-08	06-07	Office Supplies	AMAZON.COM*MY8717V30 AMZN AMZN.COM/BILL WA	76.46	
06-08	06-06	intercom for front door	AMZN MKTP US*MY6E97TY2 AMZN.COM/BILL WA	175.12	
06-08	06-07	Prime membership renewal	AMAZON PRIME*MY0D096V1 AMZN.COM/BILL WA	130.01	
06-15	06-12	Office Supplies	AMAZON.COM*MS3HJ7C11 AMZN AMZN.COM/BILL WA	41.29	
06-15	06-14	HS Dispensers	AMZN MKTP US*MS8WE8471 AMZN.COM/BILL WA	114.69	
06-15	06-14	Office Supplies	AMZN MKTP US*MY5EU2Y70 AMZN.COM/BILL WA	43.69	
06-16	06-15	Computer Monitor	AMAZON.COM*MY4I33RM2 AMZN AMZN.COM/BILL WA	139.91	
06-17	06-16	Return - HS Dispensers	AMZN MKTP US AMZN.COM/BILL WA	114.69	CR
06-17	06-16	Office Supplies	AMZN MKTP US*MY7Z52YD2 AMZN.COM/BILL WA	37.74	
06-18	06-17	Return-Office Supplies	AMZN MKTP US AMZN.COM/BILL WA	21.31	CR
06-18	06-18	Hand Sanitizer	BULK APOTHECARY 330-562-8022 OH	50.36	
06-18	06-17	Bathroom supplies	AMAZON.COM*MS1Q07AJ1 AMZN.COM/BILL WA	30.58	
06-19	06-18	Office Supplies	AMAZON.COM*MS7NT8AF0 AMZN AMZN.COM/BILL WA	13.75	
06-19	06-18	Computer Cable	AMAZON.COM*MS8626NY2 AMZN.COM/BILL WA	15.28	
06-22	06-20	Standing Desk	AMAZON.COM*MS3FR61N0 AMZN AMZN.COM/BILL WA	144.95	
06-22	06-19	Wall covering	ACI*FABRIC.COM 888-455-2940 GA	44.95	
POLICE DEPARTMENT		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$643.25	\$0.00	\$643.25
Post Date	Tran Date	Description	Transaction Description	Amount	
06-01	05-31	Flashlight batteries	AMZN MKTP US*M77Z05U72 AMZN.COM/BILL WA	17.83	
06-03	06-02	Sanispray	ENVIRO MASTER INTL FRANCH CHARLOTTE NC	561.00	
06-03	06-02	Safety Straps	AMZN MKTP US*M78IX0Y82 AM AMZN.COM/BILL WA	9.82	
06-12	06-11	Office Supplies	AMAZON.COM*MY5K518E2 AMZN AMZN.COM/BILL WA	25.65	
06-15	06-12	Gas Chief's vehicle	DEL REY CAR WASH MONTEREY CA	28.95	

Department: 00000 Total: \$2,948.15
 Division: 00000 Total: \$2,948.15

PRIOR FISCAL YEAR
City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2019 Through 7/31/2019

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Revenue				
Property Taxes				
P/T-Secured	41110	0.00	440,000.00	0.00%
P/T-Unsecured	41120	0.00	18,000.00	0.00%
P/T-Prior Secured	41130	0.00	5,000.00	0.00%
Prior Unsecured	41140	0.00	100.00	0.00%
P/T-Unitary Tax	41150	0.00	8,200.00	0.00%
P/T-Sb813	41160	0.00	9,400.00	0.00%
Property Tax - Vif	41170	0.00	142,000.00	0.00%
P/T-Int/Penal	41180	<u>0.00</u>	<u>1,500.00</u>	<u>0.00%</u>
Total Property Taxes		0.00	624,200.00	0.00%
Other Taxes				
Sales Tax	42210	64,592.16	365,500.00	17.67%
Sales Tax - Add On	42220	90,049.98	680,000.00	13.24%
Cannabis Tax	42222	30,757.39	580,000.00	5.30%
Transient Occupancy Tax	42230	0.00	30,000.00	0.00%
Property Transfer Tax	42250	0.00	10,000.00	0.00%
Sewer Impact	42290	0.00	15,400.00	0.00%
Gas Franchises	42761	0.00	5,500.00	0.00%
Electric Franchises	42762	0.00	17,500.00	0.00%
Garbage Franchises	42763	0.00	97,000.00	0.00%
Cable Tv Franchises	42764	0.00	20,000.00	0.00%
Water Franchises	42765	<u>0.00</u>	<u>17,000.00</u>	<u>0.00%</u>
Total Other Taxes		185,399.53	1,837,900.00	10.09%
Licenses and Permits				
Business Licenses	42310	25,534.42	210,000.00	12.15%
SB1473 Evironmental Assessment Fee	43312	(18.80)	50.00	(37.60)%
Building Permits	43320	277.28	23,540.00	1.17%
Cannabis Business Permit	43325	0.00	35,000.00	0.00%
Plan Check Fees	43330	0.00	11,500.00	0.00%
Street Opening Permits Fees	43340	850.00	4,300.00	19.76%
Plumbing Permits	43350	0.00	1,600.00	0.00%
Electrical Permits	43360	125.00	1,000.00	12.50%
Other Licenses/Permits	43390	<u>175.00</u>	<u>300.00</u>	<u>58.33%</u>
Total Licenses and Permits		26,942.90	287,290.00	9.38%
Reimbursements				
Sb1186 Disability Access Fund	43311	<u>188.00</u>	<u>900.00</u>	<u>20.88%</u>
Total Reimbursements		188.00	900.00	20.89%
Fines and Forfeitures				
Vehicle Code Fines	45510	<u>0.00</u>	<u>12,000.00</u>	<u>0.00%</u>
Total Fines and Forfeitures		0.00	12,000.00	0.00%
Other				
Interest Earned	46100	6,825.42	40,000.00	17.06%
HOPTR	47130	0.00	1,200.00	0.00%
Prop 172	47750	0.00	13,000.00	0.00%
Traffic Congestion Relief-Ab438	47770	<u>0.00</u>	<u>2,100.00</u>	<u>0.00%</u>
Total Other		6,825.42	56,300.00	12.12%
Grants				
Cop Monies	47240	0.00	100,000.00	0.00%
Grants - Wellness	47760	0.00	7,500.00	0.00%
Police Grants Other Agencies	47780	<u>0.00</u>	<u>5,000.00</u>	<u>0.00%</u>
Total Grants		0.00	112,500.00	0.00%
Current Services				
Police Reports	48210	505.70	4,200.00	12.04%
Police Services	48211	0.00	16,000.00	0.00%
Public Events	48212	0.00	35,000.00	0.00%
Airport Police Services	48220	0.00	1,003,662.00	0.00%
Use Permits	48805	1,630.00	28,000.00	5.82%
Maps/Publications	48810	0.00	100.00	0.00%
Property Inspections	48825	250.00	4,500.00	5.55%
Miscellaneous Services	48840	<u>26.30</u>	<u>11,000.00</u>	<u>0.23%</u>
Total Current Services		2,412.00	1,102,462.00	0.22%
Parks and Recreation				
Rental - Park	48910	<u>902.00</u>	<u>4,000.00</u>	<u>22.55%</u>
Total Parks and Recreation		902.00	4,000.00	22.55%

PRIOR FISCAL YEAR
City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2019 Through 7/31/2019

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Other Financing Sources				
Rental - Garden Ctr	46815	3,000.00	36,000.00	8.33%
Rental - Airport RV	46816	0.00	35,000.00	0.00%
Rental - PW Bldg	46817	0.00	48,000.00	0.00%
Total Other Financing Sources		<u>3,000.00</u>	<u>119,000.00</u>	<u>2.52%</u>
Total Revenue		<u>225,669.85</u>	<u>4,156,552.00</u>	<u>5.43%</u>
Expense				
Payroll and Benefits				
Payroll	61105	118,498.24	1,326,200.00	8.93%
Temp Payroll	61107	0.00	20,000.00	0.00%
Overtime	61110	15,272.00	105,000.00	14.54%
Council Member Stipend	61115	0.00	4,800.00	0.00%
Reserves Payroll	61120	4,560.00	50,000.00	9.12%
PERS UAL	61124	0.00	107,700.00	0.00%
PERS Retirement	61125	16,616.42	148,900.00	11.15%
Dental Exp - City Council	61127	0.00	6,715.00	0.00%
Medicare	61130	2,020.34	19,500.00	10.36%
Dental Expense	61135	2,469.37	25,400.00	9.72%
Health Ins	61140	46,446.96	295,300.00	15.72%
Vision Ins	61145	307.38	3,900.00	7.88%
Workers Comp	61150	100,000.00	196,700.00	50.83%
Wellness Program	61155	598.68	7,600.00	7.87%
Uniform Allowance	61160	0.00	10,000.00	0.00%
Deferred Compensation	61165	0.00	12,000.00	0.00%
Admin Leave	61175	692.28	7,000.00	9.88%
Auto Allowance	61180	450.00	5,400.00	8.33%
Total Payroll and Benefits		<u>307,931.67</u>	<u>2,352,115.00</u>	<u>13.09%</u>
Payroll Expense				
Payroll Expense	62310	540.20	1,100.00	49.10%
Total Payroll Expense		540.20	1,100.00	49.11%
Bank Service Charges				
Bank Service Charges	62320	(1,183.77)	1,000.00	(118.37)%
Total Bank Service Charges		(1,183.77)	1,000.00	(118.38)%
Supplies				
Materials/Supply	62410	6,009.40	58,000.00	10.36%
Ammunition	62420	0.00	4,000.00	0.00%
Office Supplies	62430	371.10	16,260.00	2.28%
Accounting Software	62431	0.00	3,200.00	0.00%
Special Supply Police	62440	480.93	35,000.00	1.37%
PD Safety Equip Lease - Principal	62460	0.00	16,500.00	0.00%
Total Supplies		<u>6,861.43</u>	<u>132,960.00</u>	<u>5.16%</u>
Utilites and Services				
Repair/Maintenance	63505	12,099.70	77,000.00	15.71%
Street Sweeping	63510	0.00	10,000.00	0.00%
Gabilan Crew	63515	0.00	5,000.00	0.00%
Utilities/Pge	63520	1,123.83	12,000.00	9.36%
Utilities/Water	63525	596.79	4,500.00	13.26%
Telephone / Internet	63530	1,666.92	19,000.00	8.77%
Website Design & Maintenance	63535	490.00	3,200.00	15.31%
Postage / Shipping	63540	286.59	2,900.00	9.88%
Total Utilites and Services		<u>16,263.83</u>	<u>133,600.00</u>	<u>12.17%</u>
Other Services				
Accounting Software	64310	2,550.00	0.00	0.00%
Municipal Code Service	64320	0.00	1,500.00	0.00%
Personnel Recruit & Pre-Employment	64545	0.00	3,500.00	0.00%
Member/Dues/Contributions	64550	26,150.04	56,000.00	46.69%
Ad/Promotion City Cncl	64555	0.00	1,220.00	0.00%
Legal Advert	64560	0.00	1,500.00	0.00%
Books and Periodicals	64565	321.23	1,500.00	21.41%
Strategic Planning	64570	0.00	11,000.00	0.00%
Misc Expenses	64580	0.00	1,000.00	0.00%
Election Cost	64588	0.00	9,500.00	0.00%
Total Other Services		<u>29,021.27</u>	<u>86,720.00</u>	<u>33.47%</u>
Outside Services				

PRIOR FISCAL YEAR
City of Del Rey Oaks
Statement of Revenue and Expenditures - Unposted Transactions Included In Report

From 7/1/2019 Through 7/31/2019

		<u>Current Period Actual</u>	<u>Total Budget</u>	<u>Percent of Budget Used</u>
Training Police	63605	8,204.70	23,600.00	34.76%
Liability/Prop Non-Dpt	63620	47,152.84	85,000.00	55.47%
Contractual Services - Audit	63625	9,750.00	35,000.00	27.85%
Contactual Services - IT	63635	1,100.00	10,000.00	11.00%
Contractual Services - Planning	63640	1,876.00	150,000.00	1.25%
Contractual Services - Accounting	63645	0.00	35,000.00	0.00%
Contractual Services - Legal	63650	10,786.25	150,000.00	7.19%
Contractual Services - HR	63652	0.00	10,000.00	0.00%
Contractual Services - PM	63653	0.00	25,000.00	0.00%
Janitorial Fund	63660	375.00	4,000.00	9.37%
Radio Dispatch Police	63665	0.00	77,520.00	0.00%
Comm Hum Serv Non-Dept	63670	0.00	5,669.00	0.00%
Total Outside Services		<u>79,244.79</u>	<u>610,789.00</u>	<u>12.97%</u>
Auto Ops				
Auto Ops - Supplies / Equip	62710	7,942.96	12,500.00	63.54%
Auto Ops - Fuel	62720	569.08	30,000.00	1.89%
Auto Repair/Maintenance	63730	<u>1,251.40</u>	<u>20,000.00</u>	<u>6.25%</u>
Total Auto Ops		9,763.44	62,500.00	15.62%
Police and Fire				
Fire Seaside	63810	0.00	208,850.00	0.00%
Animal Regulation Fire	63820	0.00	500.00	0.00%
Fund Jail & Prisoner	63830	0.00	100.00	0.00%
Acjis System Police	63840	<u>0.00</u>	<u>7,000.00</u>	<u>0.00%</u>
Total Police and Fire		0.00	216,450.00	0.00%
Street Lighting and Storm Water				
Street Lighting	63910	1,148.19	15,000.00	7.65%
Storm Water Project - Phase 4	64920	0.00	23,000.00	0.00%
S.M.I.P.	64930	71.84	200.00	35.92%
Sb 1473	64940	<u>0.00</u>	<u>100.00</u>	<u>0.00%</u>
Total Street Lighting and Storm Water		1,220.03	38,300.00	3.19%
Capital Improvement				
Capital Improvements	63955	<u>0.00</u>	<u>310,000.00</u>	<u>0.00%</u>
Total Capital Improvement		<u>0.00</u>	<u>310,000.00</u>	<u>0.00%</u>
Total Expense		<u>449,662.89</u>	<u>3,945,534.00</u>	<u>11.40%</u>
Net Income		<u>(223,993.04)</u>	<u>211,018.00</u>	<u>(106.14)%</u>

PRIOR FISCAL YEAR
Display Account Balances - City of Del Rey Oaks
as of 7/31/2019

<u>GL</u>	<u>GL Description</u>	<u>Ending</u>
		<u>Balance</u>
10100	General Checking	\$ 97,239.63
10110	LAIF	\$ 1,501,221.58
10180	Monterey Peninsula Partners	\$ 9,077.75
		<u>\$ 1,607,538.96</u>



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

July 1, 2020

Dino Pick, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Pick:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of June 1, 2020 through June 30, 2020.

The Seaside Fire Department responded to the following incidents in the month of June:

Incident #

200607-SEA01228
200616-SEA01277
200527-SEA01306

200530-SEA01358
200530-SEA01381

There are a total of five (5) fire calls for the month of June. If you have any questions, please contact me.

Sincerely,

Paul Blaha
Division Chief
CC: File

SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
6/7/2020	200607-SEA01228	4:57:02 AM	5:05:41 AM	8.65	6111	29	POLOMA	Emergent
6/16/2020	200616-SEA01277	8:52:33 AM	8:57:42 AM	5.15	745	29	CANYON DEL REY	Non-Emergent
6/20/2020	200620-SEA01306	8:25:00 AM	8:32:37 AM	7.62	740	29	ROSITA	Emergent
6/26/2020	200626-SEA01358	4:45:49 PM	4:54:11 PM	8.37	440	29	PORTOLA	Emergent
6/29/2020	200629-SEA01381	4:25:48 PM	4:35:02 PM	9.23	522	29	CANYON DEL REY	Non-Emergent

Total Calls 5

LEGEND CODE:	INCIDENT TYPE:
100-173	FIRE
200-251	OVERPRESSURE
300-381	MEDICAL RESPONSE
400-482	HAZARDOUS CONDITON
500-571	SERVICE CALL
600-672	GOOD INTENT CALL
700-751	FALSE ALARM/FALSE CALL
800-810	SEVERE WEATHER
900-911	SPECIAL/CITIZEN COMPLAINT



FIRE DEPARTMENT
1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

August 1, 2020

Dino Pick, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Pick:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of July 1, 2020 through July 31, 2020.

The Seaside Fire Department responded to the following incidents in the month of July:

Incident #

200706-SEA01446	200718-SEA01547
200709-SEA01461	200719-SEA01555
200710-SEA01467	200724-SEA01580
200714-SEA01501	200729-SEA01620
200716-SEA01517	200731-SEA01629

There are a total of ten (10) fire calls for the month of July. If you have any questions, please contact me.

Sincerely,

A handwritten signature in blue ink that reads "Paul Blaha".

Paul Blaha
Division Chief
CC: File

SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
7/6/2020	200706-SEA01446	3:23:43 PM	3:30:13 PM	6.50	561	29	Wallace	Emergent
7/9/2020	200709-SEA01461	2:06:45 AM	2:14:45 AM	8.00	551	29	Boundary	Non-Emergent
7/10/2020	200710-SEA01467	8:02:38 AM	8:10:00 AM	7.37	6111	29	Via Verde	Emergent
7/14/2020	200714-SEA01501	5:40:40 PM	5:43:58 PM	3.30	311	29	Canyon Del Rey	Emergent
7/16/2020	200716-SEA01517	2:19:44 AM	2:27:13 AM	7.48	522	29	Malcolm	Non-Emergent
7/18/2020	200718-SEA01547	9:52:05 PM	9:57:43 PM	5.63	321	29	Carlton	Emergent
7/19/2020	200719-SEA01555	7:23:44 PM	7:29:41 PM	5.95	451	29	Paloma	Non-Emergent
7/24/2020	200724-SEA01580	1:31:41 PM	1:38:15 PM	6.57	322	29	Canyon Del Rey	Emergent
7/29/2020	200729-SEA01620	6:31:28 PM	6:36:09 PM	4.68	600	29	Canyon Del Rey	Emergent
7/31/2020	200731-SEA01629	3:03:22 PM	3:07:45 PM	4.38	321	29	Canyon Del Rey	Emergent

Total Calls 10

LEGEND CODE:	INCIDENT TYPE:
100-173	FIRE
200-251	OVERPRESSURE
300-381	MEDICAL RESPONSE
400-482	HAZARDOUS CONDITION
500-571	SERVICE CALL
600-672	GOOD INTENT CALL
700-751	FALSE ALARM/FALSE CALL
800-810	SEVERE WEATHER
900-911	SPECIAL/CITIZEN COMPLAINT



POLICE

DEL REY OAKS

City Council Report

June, 2020

Completed by C. Bourquin

ARRESTS:

YEAR TO DATE

<i>Felony Arrests</i>	0	1
<i>Misdemeanor Arrests</i>	2	12
<i>Warrant Arrests (OJ)</i>	0	2
TOTAL ARRESTS	2	15

ASSAULTS:

YEAR TO DATE

<i>Simple Assault</i>	0	2
<i>Domestic Violence</i>	1	2
<i>Weapon Involved</i>	0	0
TOTAL ASSAULTS	1	4

BURGLARIES:

<i>Residential</i>	0	0
<i>Commercial</i>	0	3
<i>From Locked Vehicle</i>	0	1
<i>Other</i>	0	0
TOTAL BURGLARIES	0	4

TRAFFIC ACCIDENTS:

<i>Non-Injury Accidents</i>	1	11
<i>Injury Accidents</i>	0	0
TOTAL ACCIDENTS	1	11

GRAND & PETTY THEFTS:

<i>Residential</i>	1	2
<i>Commercial</i>	0	5
<i>Shoplifting</i>	0	4
<i>From Motor Vehicle</i>	1	5
<i>Other</i>	0	2
TOTAL THEFTS	2	18

ALARMS:

<i>Residential</i>	1	4
<i>Commercial</i>	3	55
TOTAL ALARMS	4	59

DUI ENFORCEMENT:

0	4
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CITATIONS ISSUED:

<i>Traffic Citations Issued</i>	0	27
<i>Parking Citations Issued</i>	9	89
<i>Admin Citations Issued</i>	0	3
<i>Warning Citations</i>	0	15
TOTAL CITATIONS ISSUED	09	134

REPORTS FILED:

20	129
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TOTAL ACTIVITY:

298	1739
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POLICE

DEL REY OAKS

City Council Report

July, 2020

Completed by C. Bourquin

ARRESTS:

YEAR TO DATE

<i>Felony Arrests</i>	0	1
<i>Misdemeanor Arrests</i>	0	12
<i>Warrant Arrests (OJ)</i>	0	2
TOTAL ARRESTS	0	15

ASSAULTS:

YEAR TO DATE

<i>Simple Assault</i>	0	2
<i>Domestic Violence</i>	0	2
<i>Weapon Involved</i>	0	0
TOTAL ASSAULTS	0	4

BURGLARIES:

<i>Residential</i>	0	0
<i>Commercial</i>	0	3
<i>From Locked Vehicle</i>	1	2
<i>Other</i>	0	0
TOTAL BURGLARIES	1	5

TRAFFIC ACCIDENTS:

<i>Non-Injury Accidents</i>	4	15
<i>Injury Accidents</i>	1	1
TOTAL ACCIDENTS	5	16

GRAND & PETTY THEFTS:

<i>Residential</i>	0	2
<i>Commercial</i>	0	5
<i>Shoplifting</i>	1	5
<i>From Motor Vehicle</i>	3	8
<i>Other</i>	0	2
TOTAL THEFTS	4	22

ALARMS:

<i>Residential</i>	2	6
<i>Commercial</i>	9	64
TOTAL ALARMS	11	70

DUI ENFORCEMENT:

0	4
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CITATIONS ISSUED:

<i>Traffic Citations Issued</i>	1	28
<i>Parking Citations Issued</i>	7	96
<i>Admin Citations Issued</i>	0	3
<i>Warning Citations</i>	1	16
TOTAL CITATIONS ISSUED	09	143

REPORTS FILED:

30	159
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TOTAL ACTIVITY:

338	2077
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CITY OF DEL REY OAKS

SIX-MONTH STRATEGIC OBJECTIVES

March 3, 2020 – September 1, 2020
As of August 25, 2020

THREE-YEAR GOAL: <i>Ensure fiscal stability</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 28, 2020 City Council meeting	City Manager	Recommend to the City Council any changes to the Position Control List and Budget for City finance functions.	X			Revised job descriptions to focus finance duties in Kim's position, including title change. Moved Kim's desk into office to allow quiet finance focused work environment. Karen and part time position will handle non-finance related work load. Duties transitioned and staff is back in the office. PT position is included in proposed budget.
2. At the May 26, 2020 City Council meeting	City Manager	Report to the City Council the results and potential actions of the Cannabis Business Audits.	X			
3. At the June 23, 2020 City Council meeting	City Manager	Present to the City Council for consideration a Two-Year Budget.	X			Council adopted on June 23.
4. At the August 25, 2020 City Council meeting	City Manager	Report to the City Council on the feasibility of a contract grant writer.			X	COVID constrains delaying this action.

<p>FUTURE: At the November 2020 City Council meeting</p>	<p>City Manager</p>	<p>Present to the City Council for action the disposition of the Federal LLC debt.</p>				
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THREE-YEAR GOAL: Update the City's General Plan, beginning with the Housing Element

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By May 1, 2020	City Manager	Present to the City Council the status on the consolidation of background materials for developers.			X	COVID-19 has paused this work.
2. At the August 25, 2020 City Council meeting	City Manager	Present to the City Council an update on potential funding sources (e.g., grants, cost-sharing) for updating the General Plan.		X		Staff received approval of grant application for \$65k in LEAP funds. Staff applying for additional \$65k in REAP (Regional) grant funds and \$160k in SB2 planning grant funds. Beginning planning work based on receipt of LEAP grant. Revising zoning ordinance for public hearing in November 2020.
3. By September 1, 2020	City Manager and consultant Denise Duffy	Hold a Housing Element Study Session for the City Council and Planning Commission, including consideration of an Emergency Shelter overlay, with public input.			X	

THREE-YEAR GOAL: *Develop City-owned properties sustainably with public input*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 24, 2020 City Council meeting	City Manager	Present a contract for solar panel installation on City Hall for Council consideration.	X			Council approved contract. Solar panels installed in August.
2. At the April 28, 2020 City Council meeting	City Council	Consider accepting an escrow account and funds, and a contract with Wilson Engineers, concerning South Boundary Road.	X			\$8.8M transferred into two escrow accounts. MOA and Whitson contract transfer approved.
3. At the May 26, 2020 City Council meeting	City Manager	Present an agreement with Marina Coast Water District (MCWD) for provision of water service to the City's Former Fort Ord property to the City Council for consideration.	X			Council approved on May 26 th . MCWD Board approved in June.
4. At the June 23, 2020 City Council meeting	City Manager, working with the City Attorney	Present a Joint Powers Authority (JPA) agreement for Habitat Conservation Plan (HCP) oversight to the City Council for consideration.	X			HCP EIR adopted. HCP endowment funds distributed to jurisdictions. Council approved agreement on May 26 for fund transfer. JPA will be potentially discussed among land-use jurisdictions in the future.
5. At the June 23, 2020 City Council meeting	City Manager	Present to the City Council for action an amended agreement with California Native Plants Society.			X	Pending mediation or negotiated agreement.
6. At the June 23, 2020 City Council meeting	City Manager, working with the City Attorney	Ensure that the owner of Del Rey Oaks Gardens is compliant with their conditional use permit and lease.			X	Mr. Mori is scheduled for September PC.
7. At the August 25, 2020 City Council meeting	City Manager	Present to the City Council the status of water allocation for the former RV storage lot.			X	Staff preparing to present to planning commission for public discussion in November.

8. At the August 25, 2020 City Council meeting	City Manager	Present an Exclusive Negotiating Agreement for the former Fort Ord property with developers for City Council consideration.		X	On hold due to COVID related economic pressures.
9. At the August 25, 2020 City Council meeting	City Manager	Provide an update on the Spring 2020 and Spring 2021 street projects.	X		Spring 2020 slurry seal project completed in August.
FUTURE: At the September 22, 2020 City Council meeting	City Manager	Present to the City Council for action Community Facilities District and Development Impact Fees for all City-owned properties.			

THREE-YEAR GOAL: *Enhance the City's effectiveness and efficiency*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the August 25, 2020 City Council meeting and yearly thereafter	City Manager and the IT consultant	Evaluate our IT security posture and, if needed, make recommendations for improvement.	X			Growing cyber threat. Additional cyber security measures enacted for banking. Additional cyber security insurance coverage obtained through risk management group.

RESOLUTION NO. 2020-23

**A RESOLUTION OF THE CITY OF DEL REY OAKS CONSENTING
TO THE TERMINATION OF THE MONTEREY PENINSULA REGIONAL WATER
AUTHORITY JOINT POWERS AUTHORITY**

WHEREAS, the Monterey Peninsula Regional Water Authority (“MPRWA”) is a joint power authority pursuant to the Joint Exercise of Powers Act, set forth in the Government Code, Title 1, Division 7, Chapter 5, Section 6500 et seq. (the “Act”);

WHEREAS, the MPRWA consists of the cities of Del Rey Oaks, Carmel-by-the-Sea, Monterey, Pacific Grove, Sand City, and Seaside (“Members”), which formed the MPRWA in 2012 by executing a Joint Exercise of Powers Agreement (“Agreement”);

WHEREAS, the Agreement provides that it may be rescinded and the MPRWA terminated by unanimous written consent of all Members, except during the outstanding term of any Authority indebtedness;

WHEREAS there will be no known outstanding term of Authority indebtedness by August 31, 2020; and

WHEREAS the City of Del Rey Oaks has determined the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 (“CEQA Guidelines”), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DEL REY OAKS that: it hereby authorizes and directs as follows:

- 1) The City of Del Rey Oaks consents to the termination of the MPRWA pursuant to paragraph 15.2 of the Agreement by August 31, 2020 or as soon thereafter as is administratively possible;

- 2) The Mayor and/or the City Manager is authorized to execute an agreement rescinding the Agreement and terminating MPRWA on the unanimous consent of the Members, and to take any other necessary steps to effectuate its termination.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF DEL REY OAKS this 25TH day of AUGUST 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

APPROVED:

ATTEST:

Alison Kerr, Mayor

Danial Pick, City Clerk



CITY OF DEL REY OAKS

Staff Report

DATE: August 25, 2020

TO: Honorable Mayor and City Council

FROM: Jeffrey J. Hoyne, Chief of Police

SUBJECT: 2019/2020 Monterey County Civil Grand Jury Final Report response regarding overdue responses to the 2018/2019 Rape Kit Processing in Monterey County Civil Grand Jury Report.

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Approve the 2019/2020 Monterey County Civil Grand Jury Final Report response regarding overdue responses to the 2018/2019 Rape Kit Processing in Monterey County Civil Grand Jury Report.

Background

The Monterey County Civil Grand Jury conducted an investigation into sexual assault evidence kit processing during its 2018/2019 session. The City of Del Rey Oaks responded to investigation inquiries sent by the Grand Jury, and crafted a response which was approved by the City Council and signed by the Mayor in August of 2019. The City Clerk's Office mailed the response to the Civil Grand Jury shortly thereafter.

The Civil Grand Jury contacted the City several months later stating they did not receive a response. The City explained that it had sent an original response after the August 2019 City Council meeting, and then mailed another copy of the response to the Grand Jury. In the Grand Jury's final report, it stated that the City of Del Rey Oaks did not submit a timely response, and made a recommendation to the City that it review and or develop response procedures that assure the City responds to future Grand Jury reports in a timely manner.

Discussion

The Monterey County Civil Grand Jury required the City of Del Rey Oaks to issue a response regarding the following item:

The City of Del Rey Oaks should develop and implement new procedures (if none currently exist), and review exiting procedures for responding to the Civil Grand Jury's findings and recommendations to ensure that the City's response is delivered to the presiding judge on

or before the due date. These procedures should be developed and implemented within 90 days of the publication of this report.

The response to the Grand Jury's recommendation is that the City *has implemented the Civil Grand Jury's recommendation.*

The City has reviewed its existing procedures and believes that they are adequate to respond to future reports in a timely manner. These procedures consist of a list of action items to be executed by the City Clerk's Office after the City Council approves a response at its meetings.

Fiscal Impact

None.

Recommended Action

Approve the response to the Monterey County Civil Grand Jury regarding their Overdue Responses recommendation in the 2019/2020 Monterey County Civil Grand Jury Final Report.

Attachments:

2019/2020 Monterey County Grand Jury Final Report response regarding overdue responses to 2018/2019 Rape Kit Processing in Monterey County

Original Rape Kit Processing Report Response from August of 2019

Respectfully Submitted,

Jeffrey J. Hoyne, Chief of Police

Approved by
Dino Pick, City Manager



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 · FAX (831) 394-6421

The Honorable Stephanie E. Hulsey
Judge of the Superior Court of California
County of Monterey
240 Church Street
Salinas, CA 93901

August 25, 2020

Re: Overdue Responses to the 2018/2019 Civil Grand Jury Report

Dear Judge Hulsey,

This letter is written in response to the June 29, 2020 Monterey Civil Grand Jury Final Report – Overdue Responses to the 2018/2019 Civil Grand Jury Report, and shall serve as the City's response pursuant to Penal Code sections 933 and 933.05. The responses contained in this correspondence were approved by the City of Del Rey Oaks City Council at its regular meeting of August 25, 2020.

The City of Del Rey Oaks understands its responsibility in responding promptly to Civil Grand Jury report findings and recommendations. The recent report regarding overdue responses to the 2018/2019 Civil Grand Jury report maintained that the City of Del Rey Oaks did not respond promptly to the 2018/2019 Civil Grand Jury Report – *Rape Kit Processing in Monterey County* (the "Report"). The City's comments follow in the order that they were presented in the Report. The Report's findings and recommendations are displayed in **bold** type. The Report's only finding, numbered F3, is as follows:

F3. The City of Del Rey Oaks prepared a timely response but failed to follow-through by mailing out the duly approved response and letter in a timely manner.

DISAGREE. While the Civil Grand Jury advised that they did not receive a response in a timely manner, the City contends that it did respond promptly by mailing a response shortly after the Del Rey Oaks City Council approved its response at its August 19, 2019 City Council meeting.

The Grand Jury also required the City of Del Rey Oaks respond to the following recommendation made in the report:

R3. The City of Del Rey Oaks should develop and implement new procedures (if none currently exist), and review existing procedures for responding to the Civil Grand Jury's findings and recommendations to ensure the City's response is delivered to the presiding judge on or before the due date. These procedures should be developed and implemented within 90 days of the publication of this report.

This recommendation has been implemented. The City of Del Rey Oaks has long-standing

{AJL-01023359;1}

procedures for processing actions that are approved by the City Council, including responses to Civil Grand Jury reports. This process consists of an action item list prepared by the City Clerk's Office after City Council meetings. These action items are then executed by the proper staff within the necessary timelines required. These procedures were reviewed with the City Clerk's Office staff and it was determined they were adequate for timely response purposes.

Respectfully,

Alison Kerr
Mayor



CITY OF DEL REY OAKS

Staff Report

DATE: August 25, 2020

TO: Honorable Mayor and City Council

FROM: Jeffrey J. Hoyne, Chief of Police

SUBJECT: 2019/2020 Monterey County Civil Grand Jury Final Report response regarding sexual harassment prevention and compliance.

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Approve the 2019/2020 Monterey County Grand Jury Final Report response regarding sexual harassment prevention and compliance.

Background

The Monterey County Civil Grand Jury conducted an investigation into sexual harassment prevention and compliance among the County of Monterey and the twelve municipalities in the County. Specifically, this investigation focused on the training and compliance requirements related to supervisors, as mandated in AB 1825, which was passed into law in 2004.

Discussion

The Monterey County Civil Grand Jury made two findings related to sexual harassment prevention and training involving the City of Del Rey Oaks. These findings are as follows:

1. The City of Del Rey Oaks has not ensured that every employee who is required to take AB 1825 training completes that training in a manner and at a time as required by law.
2. The City has not provided their employees with an updated and accurate personnel manual that includes all AB 1825 and related training requirements.

It should be noted that the entire executive staff of the City of Del Rey Oaks, including the City Manager and the Chief of Police, was replaced starting in 2017 and continuing into late 2018. Additionally, half of the City's supervisory staff were hired and/or promoted in 2018, well into the investigation period covered by this report. It should also be noted that in the time since the investigation, until the final report was distributed, all supervisory employees have completed required training and the City is in compliance with AB 1825 mandates regarding required training.

Additionally, during the course of this investigation, the City invested in Human Resources consulting efforts to update and improve all HR functions, including the delivery and documentation of mandatory training, as well as completing and issuing an updated and compliant employee personnel manual which will have the required AB 1825 updates.

Fiscal Impact

None.

Recommended Action

Approve the response to the Monterey County Civil Grand Jury regarding their Overdue Responses recommendation in the 2019/2020 Monterey County Civil Grand Jury Final Report.

Attachments:

Response to the 2019/2020 Monterey County Civil Grand Jury Final Report findings related to sexual harassment prevention and compliance in the City of Del Rey Oaks.

Respectfully Submitted,

Jeffrey J. Hoyne, Chief of Police

Approved by
Dino Pick, City Manager



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 · FAX (831) 394-6421

The Honorable Stephanie E. Hulsey
Judge of the Superior Court of California
County of Monterey
240 Church Street
Salinas, CA 93901

August 25, 2020

Re: Response regarding sexual harassment prevention and training compliance.

Dear Judge Hulsey,

This letter is written in response to the June 29, 2020 Monterey Civil Grand Jury Final Report – Sexual Harassment Prevention and Training Compliance (the “Report”), and shall serve as the City’s response pursuant to Penal Code sections 933 and 933.05. The responses contained in this correspondence were approved by the City of Del Rey Oaks City Council at its regular meeting of August 25, 2020.

The City of Del Rey Oaks understands its responsibility in the prevention of sexual harassment and the completion of mandated training compliance as set forth in AB1825. The recent Civil Grand Jury report regarding Sexual Harassment Prevention and Training Compliance made two findings regarding the City’s training and compliance. The City’s comments follow in the order that they were presented in the Report. The Report’s findings and recommendations are displayed in **bold type**. The Report’s two findings, numbered **F5** and **F6**, are as follows:

F5. The City of Del Rey Oaks has not ensured that every employee who is required to take AB 1825 training completes that training in a manner and at a time as required by law.

AGREE.

F6. The city has not provided their employees with an updated and accurate Personnel Manual that includes all AB 1825 and related training materials.

AGREE.

The Grand Jury also required the City of Del Rey Oaks respond to the following recommendations made in the report:

R3. By December 31, 2020 those Del Rey Oaks supervisory employees who received AB 1825 training in 2018 should have completed the training again, as law mandates the training must be completed every two calendar years, or every 24 months, whichever method is chosen by the employer.

This recommendation has been implemented. It should be noted that the entire executive staff of the City of Del Rey Oaks, including the City Manager and the Chief of Police, was replaced starting in early 2017 and continuing into late 2018. Additionally, half of the City's supervisory staff were hired and/or promoted in 2018, well into the investigation period covered by this report. It should also be noted that in the time since the investigation, until the final report was distributed, all supervisory employees have completed required training and the City is in compliance with AB 1825 mandates regarding required training.

R4. By September 30, 2020, Del Rey Oaks should have published an updated Personnel Manual that references current law on harassment of all types and on mandated harassment training. Del Rey Oaks should make the revised manual available to all employees.

The recommendation has not yet been implemented, but the City will implement this recommendation. During the course of this investigation, the City invested in Human Resources consulting efforts to update and improve all HR functions, including the delivery and documentation of mandatory training, as well as completing and issuing an updated and compliant employee personnel manual which will have the required AB 1825 updates. The City is currently researching and reviewing options for the construction and distribution of an updated AB 1825 compliant personnel manual. The City has very limited staff, and is utilizing contract services in order to provide this manual as quickly as possible, with a target timeline of late 2020.

Respectfully,

Alison Kerr
Mayor

ORDINANCE 304

URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS RELATING TO A TEMPORARY MORATORIUM ON EVICTING TENANTS, AND DECLARING THE ORDINANCE TO BE AN URGENT MEASURE TO TAKE EFFECT IMMEDIATELY UPON ADOPTION

FINDINGS

- A. On March 4, 2020, the Governor of the State of California, Gavin Newsom, declared a State of Emergency in California due to the threat of Coronavirus Disease 2019 (“COVID-19”); and
- B. On March 6, 2020, Monterey County Administrative Officer Charles McKee issued a proclamation declaring a local emergency related to the outbreak of COVID-19; and
- C. On March 16, 2020, California Governor Gavin Newsom declared in Executive Order N-28-20 that any preemption of local police powers related to California Civil Code § 1940 et seq. or § 1954.25 et seq. were suspended as it relates to local jurisdictions enacting moratoria on residential and commercial evictions. The suspension of state preemption over local police powers are in effect through May 31, 2020, unless extended; and
- D. On March 17, 2020, the County of Monterey ordered County residents to shelter in place beginning March 18, 2020 and lasting until April 8, 2020; and
- E. Due to directives from federal, state, and local health officials, residents have been advised to avoid public gatherings and to stay at home to prevent the spread of this disease.
- F. The City and its residents have been impacted by the health crisis of this global pandemic. Sporting events, concerts, plays, and conferences have been cancelled. School closures have occurred and may continue. Employees have been advised to work at home. As a result, restaurant and retail business has significantly declined and residents have been impacted by lost wages and layoffs. Parents have had to miss work to care for home-bound school-age children. As the virus spreads, workers may have to stay home for extended periods.
- G. Many tenants have experienced sudden income loss, and further income impacts are anticipated. The loss of wages caused by the effects of COVID-19 may impact tenants’ ability to pay rent when due, leaving tenants vulnerable to eviction.
- H. During this state of emergency, and in the interests of protecting the public health and preventing transmission of the coronavirus, it is essential to avoid unnecessary displacement of tenants. Prohibiting evictions on a temporary basis is needed until the spread of the virus can be minimized and the emergency restrictions lifted.
- I. Nothing in this Ordinance waives a tenant’s obligations to pay back rent owed once this Ordinance is no longer effective.
- J. On March 24, 2020 the City Council adopted an urgency ordinance temporarily prohibiting evictions due to nonpayment of rent by residential and commercial tenants during the COVID-19 emergency. On May 28th, the City Council extended the urgency ordinance prohibiting temporary prohibition until August 30, 2020.

- K. The COVID-19 emergency remains ongoing and the State of Emergency declared by Governor Newsom related to COVID-19 remains in effect.
- L. Due to the ongoing impact of COVID-19, the City Council wishes to extend the moratorium on evictions due to nonpayment of rent by residential and commercial tenants during the COVID-19 emergency until November 30, 2020.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Del Rey Oaks, California as follows:

SECTION 1. Incorporation of Recitals. The foregoing Recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. Uncodified. This Ordinance shall not be codified.

SECTION 3. Temporary Moratorium on evictions due to nonpayment of rent by residential and commercial tenants during the COVID-19 emergency.

- A. **Supersedes Ordinance 301.** This urgency Ordinance shall replace and supersede City of Del Rey Oaks Ordinance No. 301 and No. 303.
- B. **Duration.** This Ordinance, which shall be effective immediately upon adoption, shall automatically expire at midnight on November 30, 2020, unless extended by the City Council following a lawful extension of Executive Order N-28-20 as may be ordered by the Governor of the State of California.
- C. **Moratorium on Residential Evictions.** Unless necessary for the health and safety of tenants, neighbors, or the landlord, no landlord shall endeavor to evict a tenant for nonpayment of rent if the tenant, in accordance with this Ordinance, demonstrates that the inability to pay rent is due to the Coronavirus Disease 2019 (COVID-19), the state of emergency regarding COVID-19, or following government COVID-19 precautions or directives.
 - 1. To take advantage of the protections afforded tenants, a tenant must do all the following:
 - (a) Notify the landlord in writing before the day rent is due that the tenant has a covered reason for delayed payment;
 - (b) Provide the landlord with verifiable documentation to support the assertion of a covered reason for delayed payment; and
 - (c) Pay the portion of rent that the tenant is able to pay.
 - 2. "Covered reason for delayed payment" means a tenant's loss of income due to any of the following:
 - (a) tenant was sick with COVID-19 or caring for a household or family member who is sick with COVID-19;

- (b) tenant experienced a lay-off, loss of hours, or other income reduction resulting from COVID-19, or government directives related to COVID-19;
- (c) tenant's compliance with the direction or recommendation from a government agency to stay home, self-quarantine, or avoid congregating with others during the state of emergency; or
- (d) tenant's need to miss work to care for a home-bound school-age child.

3. If a tenant complies with the requirements above, a landlord shall not serve a notice pursuant to California Code of Civil Procedure sections 1161 and 1162, file or prosecute an unlawful detainer action based on a three-day pay or quit notice, or otherwise endeavor to evict the tenant for nonpayment of rent.

D. Moratorium on Commercial Evictions. Unless necessary for the health and safety of tenants, neighbors, or the landlord, no landlord shall endeavor to evict a commercial tenant for nonpayment of rent if the tenant, in accordance with this Ordinance, demonstrates that the inability to pay rent is due to a slowdown in business related to COVID-19, the state of emergency regarding COVID-19, or following government COVID-19 precautions or directives.

1. To take advantage of the protections afforded tenants, a tenant must do all the following:

- (a) Notify the landlord in writing before the day rent is due that the tenant has a covered reason for delayed payment;
- (b) Provide the landlord with verifiable documentation to support the assertion of a covered reason for delayed payment; and
- (c) Pay the portion of rent that the tenant is able to pay.

2. "Covered reason for delayed payment" means the tenant experienced a loss of business income that renders tenant unable to pay rent due to financial impacts resulting from COVID-19, or government directives related to COVID-19.

E. Moratorium on Other Evictions and Ejectments. No statutory cause of action that could be used to evict or otherwise eject a residential or commercial tenant or occupant of residential real property after foreclosure shall be brought during the duration of this Ordinance where the borrower demonstrates that the inability to make required payments is due to COVID-19, the state of emergency regarding COVID-19, or following government COVID-19 precautions or directives. For the purposes of this Section D "statutory causes of action" includes, without limitation, those found at Civil Code of Procedure 725a et seq., and Civil Code section 5700-5740.

F. Late Fees. A landlord may not charge or collect a late fee for rent that is delayed for the reasons stated in this Ordinance. A landlord may not seek rent that is delayed for the reasons stated in this Ordinance through the eviction process.

G. Definition of "in writing." For purposes of this Ordinance, "in writing" includes email or text communications to a landlord or the landlord's representative with whom the tenant has previously corresponded by email or text.

- H. **Confidentiality of Tenant Information.** Any medical or financial information provided to the landlord shall be held in confidence, and only used for evaluating the commercial tenant's claim.
- I. **120-Day Payback Period.** Nothing herein shall relieve the tenant of liability for the unpaid rent after expiration of this Ordinance. Tenants afforded eviction protection under this Ordinance shall have up to 120 days after the termination date of this Ordinance to pay their landlord all unpaid rent. During that 120-day period, the protections against eviction provided for herein shall apply for such tenants.

SECTION 4. Emergency Declaration. The City Council declares this Ordinance to be an emergency measure, to take effect immediately upon adoption pursuant to Government Code section 36937(b). The facts constituting the emergency are as follows:

Individuals, and their families, affected by COVID-19 may experience potential loss of income, health care and medical coverage, and ability to pay for housing and basic needs, thereby placing increased demands on already strained regional and local health and safety resources, including shelters and food banks. It is essential to prevent the transmission of COVID-19 by the unnecessary displacement of tenants. To protect the public health, safety, and welfare, the City must act to prevent eviction of residential tenants who are unable to pay rent due to wage losses, or commercial tenants who are unable to pay rent due to business losses or hardships, caused by the effects of COVID-19.

SECTION 5. Severability. If any provision, section, paragraph, sentence, clause, or phrase of this Ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses, or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

SECTION 6. Environmental Determination. Adoption and implementation of this Ordinance is exempt from the provisions of the California Environmental Quality Act Guidelines pursuant to section 15061(b)(3) as there is no possibility the Ordinance may have a significant effect on the environment.

SECTION 7. Publication. The City Clerk is directed to cause this Ordinance to be published in the manner required by law.

SECTION 8. Enforcement. This Ordinance shall be enforced as are other provisions of the Del Rey Oaks Municipal Code, which may include, without limitation, enforcement pursuant to Chapters 1.16 and 1.19.

PASSED, APPROVED, AND ADOPTED as an emergency ordinance by the City Council of the City of Del Rey Oaks, California, at its regular meeting held on the 25th day of August 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ALISON KERR, Mayor

ATTEST:

DANIAL PICK, City Clerk



CITY OF DEL REY OAKS

Staff Report

DATE: April 28, 2020

TO: Honorable Mayor and City Council

FROM: Jeffrey J. Hoyne, Chief of Police

SUBJECT: Consider a resolution creating a Police Advisory Committee

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Adopt a resolution creating a Police Advisory Committee to advise and collaborate with the Del Rey Oaks Chief of Police on matters related to policy, procedure, operations, equipment, problem solving, and community engagement.

Background

The Del Rey Oaks Police Department is committed to serving the community and all the people who live, work, and visit our city. We also believe that we must be transparent and accountable for how we conduct our business so that we can continue to have the trust and support of the public as we strive to reach our vision of being "...a model small town police department." The Police Department engages in several strategies to work towards this end, including: participating in community events; posting crime statistics online; having a ride-a-long program; and being available for, and participating in, City Council meetings and other governmental functions.

Another valuable tool utilized for providing more transparency and engagement is through the use of a *Police Advisory Committee*. Police Community Advisory Committees take several forms and serve different roles depending on the jurisdiction they are in. Mainly, Police Advisory Committees review and make recommendations to the Police Department on policies, procedures, problem-solving strategies, and community relations. While Police Advisory Committees typically have no legal or oversight authority, they are valuable tools to establish a two-way dialogue focused on providing the community insight into how (and why) their police department operates, as well as helping the police department understand what their community needs and expects of them.

Discussion

Cities that form Police Advisory Committees benefit from a greater understanding of the role their police departments play in working to enhance the quality of life in their neighborhoods, as well as giving the community the ability to provide police departments with direct feedback about the services they receive and the concerns they have. In light of the recent national discussion regarding the role of policing in today's society, a greater understanding and collaboration between

RESOLUTION NO. 2020-24

**A RESOLUTION OF THE DEL REY OAKS CITY COUNCIL APPROVING A POLICE
ADVISORY COMMITTEE**

WHEREAS, the Del Rey Oaks Police Department is committed to serving our community and all the people who live, work, and visit our city; and

WHEREAS, the Del Rey Oaks Police Department believes that it must be transparent and accountable for how it conducts business so that it can continue to have the trust and support of the public as it strives to reach a vision of being "...a model small town police department"; and

WHEREAS, community engagement and collaboration are vital components in building a positive relationship between a police department and its community, based on trust and support; and

WHEREAS, a Police Advisory Committee, comprised of City residents and stakeholders will be an effective and efficient way to increase collaboration and engagement between the community and the Police Department; and

WHEREAS, the City of Del Rey Oaks and the Del Rey Oaks Police Department wish to increase transparency, accountability, engagement and collaboration; and

NOW, THEREFORE, be it resolved that the City Council of the City of Del Rey Oaks does hereby approve the formation of a Police Advisory Committee as described and executed under the regulations attached herein.

PASSED AND ADOPTED as a resolution of the City Council of the City of Del Rey Oaks at a meeting held on this 25 day of August, 2020.

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Alison Kerr, Mayor

ATTEST:

Danial Pick, City Clerk

the community and the police is a priority in establishing a safe and healthy community. The City of Del Rey Oaks Police Department is dedicated to building just such a partnership, and believes that the creation of a Police Advisory Committee is a valuable component of that process.

Several cities in Monterey County are considering or have created Police Advisory Committees with the same or similar purposes. These committees vary in size and structure and have various criteria and processes for the selection of their members.

As structured in the attached proposed resolution, membership selection would be limited to one resident nominated by each current serving City Council member, for a total of 5 residential members. Additionally, two business or stakeholder members will be nominated by the City Manager. All nominations would require approval by the full City Council. Members would serve two-year terms, which may be extended upon approval of the City Council. Upon appointment to the committee, members would be required to attend an eight-hour Police Department orientation hosted by DROPD staff covering Police Department operations and current law enforcement issues. The Committee would meet quarterly and serve as an advisory group reporting to the Chief of Police. The Chief of Police would set Committee agendas, schedule meetings, and report back to the City Council on a regular basis regarding the outcome(s) of Committee meetings.

Recommended Action

Adopt the attached resolution creating a Police Advisory Committee.

Attachments:

City of Del Rey Oaks Resolution authorizing the creation and oversight of a Police Advisory Committee.

Documents Incorporated by Reference:

Resolution 2020-24
Regulations incorporated into Resolution 2020-24

Respectfully Submitted,

Jeffrey J. Hoyne

Approved by
Dino Pick
City Manager

Police Advisory Committee Regulations incorporated by reference into Resolution 2020-24

Creation and purpose.

The Police Advisory Committee (PAC) will review and make recommendations to the Chief of Police on policies, procedures, operations, problem-solving strategies, and community relations.

Composition and Terms of Office.

The PAC shall be comprised of up to 7 members, five residential members, and two business/stakeholder members. All members of the Committee must be 18 years of age or older and residents of the City of Del Rey Oaks. Business/Stakeholder members shall be at least 18 years of age and shall serve in a leadership role in a business, faith, community, or similar organization that operates in the City of Del Rey Oaks. Members shall be selected as follows:

1. Each sitting City Council member shall nominate one resident of Del Rey Oaks for appointment to the committee.
2. The City Manager shall nominate two at large business/stakeholder members for appointment to the committee.

All members must be approved by the City Council prior to appointment.

Term of Office.

All appointments shall serve two-year terms. Terms are renewable with approval of the City Council. Chairperson and vice-chair shall be appointed on an annual basis by the Mayor, with approval of the City Council.

Duties.

The Police Advisory Committee shall act in an advisory capacity to the Chief of police providing review and making recommendations on Police Department policies, procedures, operations, problem solving strategies, and community relations. Each Police Advisory Committee member shall attend an 8-hour Police Department orientation session presented by Police Department staff. This orientation will consist of training and information specific to department operations and current law enforcement issues.

Staff Support.

The Chief of Police shall serve as the liaison to the committee. The Chief of Police would set Committee agendas, schedule meetings, and report back to the City Council on a regular basis regarding the outcome(s) of Committee meetings.

Meetings.

The committee should meet at least quarterly, with meetings schedule by the Chief of Police or their designee.



MST HIGHLIGHTS

July 13, 2020

CONDUCT ELECTION OF OFFICERS

The MST Board appointed Dan Albert, City Council member from the City of Monterey, to serve as the MST Board Chairperson; and Anna Velazquez, City Council member from the City of Soledad, to serve as the MST Board Vice Chairperson, for fiscal years 2021 and 2022.

JULY EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2021-01 recognizing Aldaberto Corrales as the July 2020 Employee of the Month for his outstanding contribution to MST and to the entire community.

APPROVED RESOLUTION 2021-02

The MST Board approved Resolution 2021-02 in appreciation for MST Leadership for Mayor LeBarre and his service on the board of directors.

RETIREMENT RESOLUTION

The MST Board adopted Resolution 2021-03 recognizing Eliseo Aromin, Scheduling Assistant, for his 15 years of service and outstanding contribution to MST and the entire community.

RECEIVED COLLEGE AND UNIVERSITIES PASS PROGRAMS UPDATE

The MST Board received a presentation on the college and universities pass programs.

RECEIVED COVID-19 INCIDENT RESPONSE AND RECOVERY PLANNING UPDATE

The MST Board received a report from the General Manager/CEO on activities related to COVID-19 pandemic incident response and recovery planning.

APPROVED PURCHASE OF EIGHT NEW CUTAWAY BUSES

The MST Board authorized Monterey-Salinas Transit (MST) staff to purchase eight (8) fixed-route cutaway buses from Creative Bus Sales in an amount not to exceed \$904,000.

APPROVED PURCHASE OF SEVEN NEW HEAVY-DUTY COACH BUSES

The MST Board authorized Monterey-Salinas Transit (MST) staff to purchase seven (7) heavy-duty coaches from Gillig, LLC of California in an amount not to exceed \$4,004,000.

APPROVED PURCHASE OF FOUR CHARGEPOINT CHARGERS

The MST Board authorized Monterey-Salinas Transit (MST) staff to purchase up to four (4) ChargePoint Chargers for Gillig battery electric buses at a cost not to exceed \$250,000.

APPROVED PURCHASE OF MST INFRASTRUCTURE HARDWARE AND SOFTWARE

The MST Board approved the Purchase and Configuration of Hardware and Software for the MST Computer Infrastructure, not to Exceed \$350,000.

APPROVED SCHOOL PASS PROGRAM WITH \$13 MONTHLY RATE

The MST Board approved the School Pass Program with a Monthly Rate of \$13 Per Pass.

NEXT MST BOARD MEETING

The regular board meeting adjourned in memory of the late Mayor Joe Gunter, City of Salinas. The next regular MST board meeting will be held on August 10, 2020.



MST HIGHLIGHTS

August 10, 2020 Board Meeting

AUGUST EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2021-04 recognizing Marcus Medina, Inventory Clerk as the August 2020 Employee of the Month for his outstanding contribution to MST and to the entire community.

RETIREMENT RESOLUTION

The MST Board adopted Resolution 2021-05 recognizing Jimmy Raines, Coach Operator, for his 21 years of service and outstanding contribution to MST and the entire community.

RECEIVED FY 2021 MST BOARD COMMITTEE ASSIGNMENTS

The MST Board received the FY 2021 MST board administrative performance and operations performance committee assignments.

RECEIVED COVID-19 INCIDENT RESPONSE AND RECOVERY PLANNING UPDATE

The MST Board received a report from the General Manager/CEO on activities related to COVID-19 pandemic incident response and recovery planning.

RECEIVED PRESENTATION ON CONTACTLESS FARE PAYMENT DEMONSTRATION

The MST Board received a presentation on the Contactless Fare Payment Demonstration partnership between MST, Caltrans, and Visa.

RATIFIED THE MSTEAM MEMORANDUM OF UNDERSTANDING

The MST Board unanimously approved the ratification of the 2020 Memorandum of Understanding (MOU) between MST and MSTEAM and approved the same benefits to non-represented, Confidential employees.

DISCUSSED DISPLAY OF MARTIN LUTHER KING, JR. BUST AT MARINA TRANSIT EXCHANGE

The MST Board unanimously provided staff direction to continue discussions with the City of Marina regarding the display of a bust of Reverend Martin Luther King, Jr. at the Marina Transit Exchange and to report any significant developments to the Board.

RECEIVED DRAFT OF MST COVID-19 RECOVERY PLAN

The MST Board received a draft of the MST COVID-19 Recovery Plan with final approval scheduled for the September 2020 Board meeting.

RECEIVED GM/CEO PERFORMANCE EVALUATION FORMS

The MST Board received both paper and electronic formats of the GM/CEO performance evaluation forms which are due by August 24, 2020.

ANNOUNCED THE AWARD OF \$2.5M IN COMPETITIVE GRANT FUNDS

Staff announced that MST will receive \$2.5M in competitive grant funds to purchase 8 new buses to replace those that have reached their useful life.

NEXT MST BOARD MEETING

The regular Board meeting adjourned in memory of the late Mayor Ralph Rubio, City of Seaside. The next regular MST Board meeting will be held on September 14, 2020.

AMBAG

Board of Directors Agenda

Association of Monterey Bay Area Governments
P.O. Box 2453, Seaside, California 93955-2453

Phone: (831) 883-3750

Fax: (831) 883-3755

Email: info@ambag.org



Meeting Via GoToWebinar

DATE: August 12, 2020

TIME: 6:00 PM

Please register for the AMBAG Board of Directors meeting at

<https://attendee.gotowebinar.com/register/2371126920526038799>

The AMBAG Board of Directors meeting will NOT be held at the Marina Library, Community Room, 190 Seaside Circle, Marina, CA 93933 as originally scheduled in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directive. The meeting will be conducted via GoToWebinar. The AMBAG Board of Directors will participate in the meeting from individual remote locations. We apologize in advance for any technical difficulties.

Members of the public will need to attend the meeting remotely via GoToWebinar.

Persons who wish to address the AMBAG Board of Directors on an item to be considered at this meeting are asked to submit comments in writing at info@ambag.org by 5:00 PM, Tuesday, August 11, 2020. The subject line should read "Public Comment for the August 12, 2020 Board of Directors Meeting". The agency clerk will read up to 3 minutes of any public comment submitted.

To participate via GoToWebinar, please register for the August 12, 2020 AMBAG Board of Directors meeting using the following link: <https://attendee.gotowebinar.com/register/2371126920526038799>

You will be provided dial-in information and instructions to join the meeting.

If you have any questions, please contact Ana Flores, Senior Executive Assistant at aflores@ambag.org or at 831-883-3750.

-
1. CALL TO ORDER
 2. ROLL CALL
 3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
(A maximum of three minutes on any subject not on the agenda)
 4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

5. PRESENTATIONS

- A. Draft Monterey Bay National Marine Sanctuary (MBNMS) Management Plan**
Recommended Action: INFORMATION
• Dawn Hayes, Deputy Superintendent

Receive a presentation from Dawn Hayes, MBNMS Deputy Superintendent on the Draft MBNMS Management Plan.

- B. Monterey Bay National Marine Sanctuary (MBNMS) Draft Management Plan Comment Letter**
Recommended Action: APPROVE
• Maura Twomey, Executive Director

Approve a comment letter for submittal to MBNMS regarding the 2020 MBNMS Draft Management Plan. (Page 5)

6. COMMITTEE REPORTS

- A. Executive/Finance Committee**
Recommended Action: INFORMATION
• President McShane

Receive oral report.

- B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC) Meeting**
Recommended Action: DIRECT
• President McShane

The next SAC meeting is scheduled on August 21, 2020.

- 7. EXECUTIVE DIRECTOR'S REPORT**
Recommended Action: INFORMATION
• Maura Twomey, Executive Director

- 8. CONSENT AGENDA**
Recommended Action: APPROVE

Note: Actions listed for each item represents staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the consent agenda.

- A. Draft Minutes of the June 10, 2020 AMBAG Board of Directors Meeting**
• Ana Flores, Senior Executive Assistant

Approve the draft minutes of the June 10, 2020 AMBAG Board of Directors meeting. (Page 11)

B. AMBAG Regional Clearinghouse Monthly Newsletter

- Will Condon, Planner

Accept the clearinghouse monthly newsletter. (Page 19)

C. AMBAG Sustainability Program Update

- Amaury Berteaud, Special Projects Manager

Accept the AMBAG Sustainability Program update. (Page 27)

D. Formal Amendment No. 15 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2018-19 to FFY 2021-22

- Sasha Tepedelenova, Associate Planner

Approve Formal Amendment No. 15 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2018-19 to FFY 2021-22 by adopting Resolution No. 5. (Page 31)

E. Delegation of Authority to Disburse Regional Early Action Planning Grants

- Paul Hierling, Senior Planner

Approve Resolution 2020-6 and authorize the Executive Director to enter into agreements with cities, counties, and Council of Governments in the Central Coast, and Central Coast in order to disburse Regional Early Action Planning (REAP) grant funding. (Page 41)

F. Financial Update Report

- Errol Osteraa, Director of Finance & Administration

Accept the financial update report which provides an update on AMBAG's current financial position and accompanying financial statements. (Page 47)

9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

10. PLANNING

A. Draft 2022 Regional Growth Forecast Update

Recommended Action: INFORMATION

- Heather Adamson, Director of Planning

In March 2020, the Board of Directors accepted the draft 2020 Regional Growth Forecast for planning purposes and directed us to begin work on developing the subregional growth forecast. Staff will provide an update on the revised draft 2022 Regional Growth Forecast including subregional allocations. The Board of Directors is asked to discuss the revised draft regional and subregional growth forecast numbers. (Page 53)

B. Central Coast Highway 1 Climate Resiliency Study

Recommended Action: ACCEPT

- Heather Adamson, Director of Planning

Accept the Final Central Coast Highway 1 Climate Resiliency Study Report and direct staff to close out the grant. (Page 69)

11. ADJOURNMENT

REFERENCE ITEMS:

- A. 2020 Schedule of Meetings (Page 81)
- B. Acronym Guide (Page 83)

NEXT MEETING:

The 2020 AMBAG Board of Directors meeting locations are subject to change and may be held remotely in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directives.

Date: September 9, 2020

Location: TBD

Executive/Finance Committee Meeting: 5:00 PM

Board of Directors Meeting: 6:00 PM

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores, AMBAG, 831-883-3750, or email aflores@ambag.org at least 48 hours prior to the meeting date.

Association of Monterey Bay Area Governments (AMBAG)

August 12, 2020 Meeting (there was no meeting in July)

See Attached Agenda:

The board received a briefing on the Monterey Bay National Marine Sanctuary draft management plan.

The board received an update on the draft 2022 Regional Growth Forecast. The final forecast numbers which predict job and population growth out to 2045, should be ready this fall. The final numbers will then be used to help determine transportation and housing needs. Thus far, the forecast is for slightly slower population growth, based on recent information provided by the state; but indicate a slight increase in job growth, while housing needs would continue to grow at a steady pace. The Regional Housing Needs Assessment (RHNA – pronounced “Reena”) will start next spring, to be completed in about two years.

The board approved the Central Coast Hwy 1 Resiliency Plan, which addresses the Hwy 1 corridor from about Castroville to the Santa Cruz County line, the rail corridor and the preservations of Elkhorn Slough. A “virtual tour” of the approved plan is in the work, and should be available this fall through a link on the AMBAG website.

A copy of the virtual board meeting PowerPoint with the briefings can be found at https://ambag.org/sites/default/files/2020-08/BOD_PowerPoint_08_2020_PDA-A.pdf



**823rd REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

342 Airport Blvd
Salinas, CA 93905

****Join us by Zoom****

<https://us02web.zoom.us/j/8314226438?pwd=OkZCQW0yd3dkaXlxVXovRjVqOHFkOT09>

For more ways to connect please go to bottom of the page

~AGENDA~

July 14, 2020

12:00 P.M. Noon

Accessible Public Meetings: Upon request, Northern Salinas Valley Mosquito Abatement District will provide written agenda materials in appropriate alternative formats, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least thirty (30) days before the meeting. Requests should be sent to: Northern Salinas Valley Mosquito Abatement District, 342 Airport Blvd. Salinas, CA 93905.

1. CALL TO ORDER:

2. ROLL CALL—ESTABLISHMENT OF QUORUM

Chair Jeff Cecilio – County of Monterey, Vice Chair Don Cranford – County of Monterey, Secretary Nancy Amadeo – City of Marina, Carl Hansen – County of Monterey, Mary Ann Carbone – City of Sand City, Jim Tashiro – City of Salinas, Diane deLorimier – City of Monterey, Jason Campbell – City of Seaside, Alissa Kispersky, Alternate – City of Seaside, Louise Goetzelt - City of Del Rey Oaks

3. PUBLIC INPUT (Limited to 3 minutes)

The consent calendar includes routine items that can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration.

4. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: June 9, 2020**
- B. APPROVAL OF THE SPECIAL MEETING MINUTES: June 19, 2020**
- C. PAYROLL WARRANTS: \$87,113.98 June 2020**
- D. COMMERCIAL WARRANTS: \$173,094.36 June 2020**
- E. UMPQUA BANK: May 2020 \$5,141.83 (Included in Commercial Warrants)**
- F. TIME DISTRIBUTION: June 2020**
- G. BALANCESHEET: June 2020**
- H. SCHEDULE OF EXPENDITURES: June 2020**

5. **OTHER BUISNESS:**

- A. "CONTINUATION OF PUBLIC HEARING FOR THE 20-21 BENEFIT ASSESSMENT".
- B. 926 East Blanco project updates
- C. SDA MEETING JULY 21st via ZOOM at 6:00

6. **ACTION ITEMS:**

RESOLUTION NO. 2021-01

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE NORTHERN SALINAS VALLEY MOSQUITO ABATEMENT DISTRICT A RESOLUTION APPROVING THE ENGINEER'S REPORT, CONFIRMING THE ASSESSMENT DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2020-21 FOR THE MOSQUITO AND DISEASE CONTROL ASSESSMENT

7. **MONTHLY AND OPERATIONS REPORT: Ken Klemme, District Manager/Biologist**

8. **TRUSTEE COMMENTS:**

Adjournment to August 11, 2020 at noon.

Northern Salinas Valley Mosquito Abatement District

July 14, 2020 Meeting

See Attached Agenda.

New headquarters building project: Plans were to the city and accepted. Working with estimator, and getting to final details such as finishes, etc.

There were two (2) reported cases of West Nile Virus disease in humans in the state. One each in LA and Stanislaus Counties.

The Northern Salinas Valley Mosquito Abatement District was awarded the “District of Distinction Award by the California Special District Association.

The Mosquito Fish program was going well.

The district started mowing operations as pare of mosquito abatement efforts.

The area “fly-over” to identify standing water in ponds, pools and spas was pending.

The district’s efforts to provide educational materials and presentations to local schools is undergoing modifications due to the current situation and planning on going virtual.

The Mosquito and Vector Control Association of California (MVCAC) will hold its 89th Annual Conference January 31-February 2, 2021 at the Portola Hotel and Monterey Convention Center. It will most likely be a hybrid of virtual and in-person events and presentations.



**824th REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

**342 Airport Blvd
Salinas, CA 93905**

****Join us by Zoom****

<https://us02web.zoom.us/j/8314226438?pwd=OkZCQW0yd3dkaXlkcVXovRjVqOHFkOT09>

For more ways to connect please go to bottom of the page

~AGENDA~

August 11, 2020

12:00 P.M. Noon

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3. PUBLIC INPUT (Limited to 3 minutes)

The consent calendar includes routine items that can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration.

4. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: July 14, 2020**
- B. PAYROLL WARRANTS: \$182,086.11 July 2020**
- C. COMMERCIAL WARRANTS: \$126,748.47 July 2020**
- D. UMPQUA BANK: June 2020 \$1,291.01 (Included in Commercial Warrants)**
- E. TIME DISTRIBUTION: July 2020**
- F. BALANCE SHEET: July 2020**
- G. SCHEDULE OF EXPENDITURES: July 2020**
- H. Q3 COMPILATION OF FINANCIAL STATEMENTS**

5. OTHER BUISNESS:

- A. Charlotte Holifield from California Special District Association to present the District of Distinction Award
- B. Sharon and Erick Dilbeck from Dilbeck and Sons Construction to present Bid for 926 East Blanco
- C. Bernie Head from Head Construction to give updates on the 926 East Blanco project
- D. Update on SARS-CoV-2 at the District

6. ACTION ITEMS:

Approval of the letter of intent for Dilbeck and Sons Construction (see attached)

7. MONTHLY AND OPERATIONS REPORT: Ken Klemme, District Manager/Biologist

8. TRUSTEE COMMENTS:

Adjournment to September 8, 2020 at noon.

Northern Salinas Valley Mosquito Abatement District

August 11, 2020 Meeting

See Attached Agenda.

Two employees were out due to COVID-19 concerns...because a family member had either tested positive or had contact with someone who had tested positive. After an appropriate quarantine and testing negative both employees returned to work.

The district has implemented additional safety measures, such as staggering work start times, to minimize contact between employees, cleaning facilities between the shift start times, etc. The district also purchased a disinfectant fogger.

Field work is proceeding normally, and the mosquito fish program is going well

New headquarters building project: The board approved a letter of intent with the construction company.

There were ten (10) reported cases of West Nile Virus disease in humans in CA this year. This is a significant decrease from the usual numbers.

The California Special District Association presented the Northern Salinas Valley Mosquito Abatement District with its "District of Distinction Award, virtually.

The Mosquito Fish program was going well.

The district's efforts to modify "going virtual" educational materials and presentations to local schools continues.

The area "fly-over" to identify standing water in ponds, pools and spas was done over the weekend of Aug 8 – 9 and is pending processing of the images taken. (Photos taken during the fly-over are processed in such a way as to highlight areas with potentially standing water in ponds, pools and spas, etc.)

Karen Minami

From: Chris Bourquin
Sent: Tuesday, July 21, 2020 4:20 PM
To: Karen Minami
Cc: Jeffrey Hoyne
Subject: FW: Commendation Officer Baza

We used to put these in correspondence in City Council packets. Are we still doing that? If so, could we get this email in there?

From: m3 <mshlevi@gmail.com>
Sent: Tuesday, July 14, 2020 5:20 PM
To: alison kerr; Chris Bourquin
Subject: Re: Commendation Officer Baza

Resending with correct email address

On Tue, Jul 14, 2020 at 3:59 PM m3 <mshlevi@gmail.com> wrote:

Dear Commander Bourquin---

Thank you for fostering such an excellent Police Officer as Officer Baza.

I had the good fortune of running into officer Baza at the Monterey Airport yesterday. I had lost my keys, and officer Baza helped me go through the entire facility looking for them. In the course of our investigation, officer Baza spoke fluent Spanish to one of the Janitors. What struck me was the kindness and courtesy he showed to this person. I speak Spanish, and his language was one of total respect. This respectfulness not only extended to me but everyone we came in contact with.

I asked Officer Baza about his demeanor, and he said it was a core principle of your department. Then, he told me about an arrest at Safeway, where a suspect resisted arrest. He explained that instead of escalating, he focused on calming the suspect down and assuring him he would be treated with the utmost respect. This led to an incident-free arrest.

I feel Officer Baza and your department are a role model of professionalism and Community Policing.

Thank you, Again,
Martin Levi
988 Paloma Rd
Del Rey Oaks, Ca 93940
831-239-3337