



CITY OF DEL REY OAKS

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AGENDA REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, MARCH 24, 2015 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL – *Council*

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS:

Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*

4. CONSENT AGENDA:

Action Items

A. MINUTES:

1. February 24, 2015 City Council Meeting
2. February 25, 2015 Special Council Meeting
3. February 11, 2015 Planning Commission Meeting

B. MONTHLY REPORTS:

1. Claims, February 2015
2. Unpaid Bills Detail, All
3. Financials, February 2015 vs. February 2014
4. Fire Department Response Report, February 2015
5. Police Activity Report, February 2015

5. OLD BUSINESS: None

6. NEW BUSINESS

- A. Authorize the City Manager to Submit a letter to Monterey County to preserve the City's rights regarding 9-1-1 emergency communication services by possibly withdrawing from the Monterey County Emergency Communication Center by July 1, 2017
- B. Budget Review Fiscal Year 2014-15
- C. Consider Policy for General Fund Reserve (Resolution)
- D. General Discussion - Parking on Los Encinos

7. STAFF REPORTS:

- A. City Manager Report

8. MAYOR AND COUNCIL REPORTS

9. CORRESPONDENCE:

- A. Monterey Regional Waste Management District Board Highlights for February 20, 2015.

10. CLOSED SESSION: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

- A. None

11. SET NEXT MEETING DATE: Establish Tuesday, **April 22, 2015**, at 6:00 P.M. as the date and time of the Council's next regular meeting.

12. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

**CITY OF DEL REY OAKS CITY COUNCIL REGULAR MEETING CONVENED
AT 6:00 P.M. ON TUESDAY, FEBRUARY 24, 2015 IN THE CHARLES BENSON
MEMORIAL HALL, CITY HALL**

Present: Council Member Ventimiglia, Lintell, Allion, Vice Mayor Clark, and Mayor Edelen

Absent: None

Also present: City Attorney Trujillo, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 6:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Council Member Ventimiglia

PUBLIC COMMENT:

Louise Goetzelt, Planning Commission: Wants to talk about the traffic on 218. Suggested more signage. Other problem passing on the right around vehicles turning left. Thinks a study should be done to find solutions. Feels the police department isn't doing enough.

The Council considered **ITEM 4.:**

Consent Agenda:

A. MINUTES:

1. January 27, 2015 City Council Meeting
2. January 14, 2015 Planning Commission Meeting

B. MONTHLY REPORTS:

1. Claims, January 2015
2. Unpaid Bills Detail, All
3. Financials, January 2015 vs. January 2014
4. Fire Department Response Report, January 2015
5. Police Activity Report, January 2015

C. MISCELLANEOUS

1. Annual Action Plan FY 2015-2016 for HUD Community Development Block Grant (CDBG) Program

Motion to approve: Council Member Allion

Second: Vice Mayor Clark

Public Comment: None

Vote: Motion passed 5-0

Old Business: None

New Business:

The Council considered **ITEM 5.A.**, Resolution No. 2015-03, A Resolution of the Council of the City of Del Rey Oaks, County of Monterey, State of California, Approve the Amended Joint Power Agreement, Monterey Bay Area Self Insurance Authority

City Manager Dawson: Currently the chair of the JPA and they are asking for some clean-up language on the agreement. Things like a member leaving the authority and how to handle that should it happen.

Council Member Allion: How much does it cost us to participate in the JPA?

City Manager Dawson: This year our workers compensation premiums are part of the budget.

Council Member Allion: Why isn't seaside not a member?

Dawson: They joined a different JPA years ago. This is made up mostly of smaller cities.

Council Member Allion: Does the JPA buy insurance or is it truly self insured.

City Manager Dawson: There are layers of coverage which is much more cost effective than going out and getting our own insurance.

Motion to approve: *Council Member Ventimiglia*

Second: *Vice Mayor Clark*

Public Comment: *None*

Vote: *Motion passed 5-0*

The Council considered **ITEM 5.B.**, Consider Covenant Agreement with 1007 Portola Drive for a fence, walkway, sidewalk, lighting and landscaping to be placed on City Property.

City Manager Dawson: Explained the covenant agreement was passed by the planning commission.

Motion to approve: *Vice Mayor Clark*

Second: *Council Member Lintell*

Public Comment: *None*

Vote: *Motion passed 5-0*

The Council considered **ITEM 5.C.**, Strategic Planning Retreat Report – Information Only

City Manager Dawson: Was a good exercise for the Council to go through so they could set some objectives and goals. Feels they got a lot done. They formulated a mission statement:

“The mission of the City of Del Rey Oaks is to provide quality municipal services to those who live, work and visit our safe, small town in the Sun Belt of the Monterey Peninsula.”

Vice Mayor Clark: The facilitator was excellent and kept it on track. Added to the asset list that we have tennis courts also as an asset.

Council Member Allion: What is the mechanism by which residents can make suggestions?

City Manager Dawson: That is part of the goals to come up with some kind of a survey to get input.

Council Member Ventimiglia: Would like to see the mission statement posted somewhere in the council chamber.

Council Member Lintell: Agrees with Vice Mayor Clark that the facilitator was excellent. Was very happy that the council came up with both positive and negative suggestions.

Mayor Edelen: One of the best things he's ever been through. He explained the Brown Act and how you can't talk to more than one council member without it being considered a meeting. This was a way for everyone to get together and talk about everything. We will have a follow-up meeting ever 6 months to go over the progress.

STAFF REPORTS:

City Manager Dawson: His report is the Strategic Planning report on the status of any and all new revenue generating projects within the city. The first one is the medical marijuana center to open in mid March. The Del Rey Oaks Garden Center down in the former golf driving range is already being worked on. There will be a sale on Friday by one of the tenants to clear out the rest of what they had in the building. The planner they hired spent a good deal of time in city hall going over all the documents he will need to go over all the CEQA requirements and will be working with Denise Duffy and Associates. Sad to report that Ventana Vinyards will not be renewing their lease with Tarpy's.

MAYOR AND COUNCIL REPORTS

Council Member Allion: Attended the Waste Management board meeting going ahead with the 30 million dollar bond issue to update the MRF. They have anaerobic digesters for all commercial food scraps to be recycled this "cooks" the scraps and produces methane which is converted to Compressed Natural Gas which will fuel the new hauler's trucks. Went to a meeting with LAFCO and they supported waste management against SVR (Salinas Valley Recycling) and their sphere of influence into the SVR area. The district has been in business for longer than SVR. SVR ships their waste 30 miles rather than 5 miles to Marina. Some things just don't make sense. The MRWMD has done a fantastic job and it is extremely well managed. Attended his last meeting as the chair of the Monterey Regional Water Pollution Control Agency.

Council Member Lintell: Attended MPWMD and Seaside Sanitation District where they approved the expenditures, a sewer camera and a pressure/vacuum truck. The District Manager John Dunn submitted a letter to the Weekly about some misprints. Attended the last presentation of the Regional Urban Design meeting of the Charrette.

City Manager Dawson: Missed the MST meeting but saw a report on the news about not using UBER.

Council Member Ventimiglia: Went to AMBAG meeting and they passed the draft of the Public Participation Plan for 2015. They will be doing another flyover for mapping of the peninsula for about \$271 per square mile of your city. It's about 100 times better than Google. Community Human Services attended, it mostly closed session.

Mayor Edelen: Will be speaking at the Black Expo on Saturday. Attending TAMC to talk about an additional half cent sales tax again. Transportation plays a game, self-help counties usually get

first dibs on the money but Monterey County is not a self-help county. There is a cap on sales tax of 2% so they can't put a ½ cent but can go with a 3/8th cent tax. Went to the Charrette and there are two problems, we don't want to be San Jose but there are some people out there that don't want any building at all so they try to control it through water. They are trying to use the Regional Urban Design to control this using form based codes. These will tie the hands of the cities. They are trying to keep this guidelines and not form based codes.

CORRESPONDENCE:

Mayor Edelen: Announced the correspondence.

CLOSED SESSION:

Mayor Edelen: Announced closed session and asked for public comment:

Public Comment: None

Conference with Legal Counsel— Anticipated Litigation Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Government Code Section 54956.9: One potential case

6:45 p.m.: Adjourned regular meeting

6:47 p.m.: Convened into closed session

6:58 p.m.: Adjourned from closed session and convened into open session

City Attorney Trujillo: Reported that information was given and direction given to staff.

7:00 p.m.: Adjourned to next meeting date, Tuesday, March 24th, 2015.

Attest:

Date:

**CITY OF DEL REY OAKS CITY COUNCIL SPECIAL MEETING
CONVENED AT 4:30 P.M. ON WEDNESDAY, FEBRUARY 25, 2015 IN THE
CHARLES BENSON MEMORIAL HALL, CITY HALL**

Present: Council Member Ventimiglia, Lintell, Allion, Vice Mayor Clark, and Mayor Edelen
Absent: None
Also present: City Attorney Trujillo, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 4:30 p.m. and roll call was taken.

PUBLIC COMMENT: None

NEW BUSINESS:

The Council considered **ITEM 3.A.**, Consider Resolution 2015-05, A Resolution of the City of Del Rey Oaks affirming Resolution 2014-03, A RESOLUTION OF THE CITY OF DEL REY OAKS PLACING A MEASURE TO IMPOSE AN ADDITIONAL TRANSACTIONS AND USE TAX ON THE BALLOT TO BE SUBMITTED TO THE VOTERS AT THE NOVEMBER 4, 2014 ELECTION; AND REQUESTING THAT THE MONTEREY COUNTY BOARD OF SUPERVISORS CONSOLIDATE THE ELECTION WITH THE ESTABLISHED ELECTION TO BE HELD ON NOVEMBER 4, 2014; AND DIRECTING THE COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION ON THE CITY'S BEHALF

City Manager Dawson: Stated this is a confirmation resolution only.

Council Member Ventimiglia: Feels it's a good idea.

Council Member Lintell: Was opposed to it originally but will go with it now.

Motion to approve: Council Member Ventimiglia

Second: Council Member Allion

Public Comment: None

Roll Call Vote:

Council Member Ventimiglia: Aye

Council Member Lintell: Aye

Council Member Allion: Aye

Vice Mayor Clark: Aye

Mayor Edelen: Aye

Motion passed: 5-0

4:33 p.m.: Adjourned

Next regular meeting is Tuesday, March 24th, 2015 at 6:00 p.m.

Attest:

Date:

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING
COMMISSION WEDNESDAY, FEBRUARY 11, 2015 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL**

Present: Commissioner Reikes, Weir, Jaksha, Hayworth, Green and Chairman
Gaglioti
Absent: Commissioner Goetzelt
Also Present: City Manager Dawson, City Attorney Trujillo and Deputy City Clerk
Minami

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

The Commission considered **ITEM 3.A.**, Planning Commission Meeting Minutes,
January 14, 2015

Commissioner Weir: A few corrections needed. Page 2, comment by Commissioner
Hayworth should read “comments” not “commits” and page 4 comment by her should
read “aren’t” not “isn’t”.

***Motion by Commissioner Hayworth to approve, with corrections, seconded by
Commissioner Jaksha.***

No comments

6-0

PUBLIC COMMENT:

None

BUILDING REPORT:

The Commission accepted **ITEM 5.A.**, Building Activity Report, January 2015

Commissioner Reikes: 800 Portola must not be in much of a hurry, what’s going on?

Deputy City Clerk Minami: Their last inspection was Jan. 31st and they are almost
done, but it’s still an open building permit.

City Manager Dawson: Rather it’s done right, than fast.

NEW BUSINESS:

Information Only

Presentation by Brad Slama: Monterey Peninsula Properties, LLC
Information on the future development of Monterey Bay RV Resort

Brad Slama: Briefly explains the project and shows the site map. Grading that will be needed on the 53 acres. Each pod will have little road ways with parking spots and picnic areas with hook ups. There will be an approx 7000 square foot great lodge for guest use. The plan looks very similar to the one presented to the Commission at the Old Golf Driving range, last year. To register at entrance there will be enough room for 5 or 6 RV's at a time to line up without going into South Boundary Road. Wants to focus on numbers, sizing and get questions answered before going any further with environmental studies.

Commissioner Jaksha: Wants to see where it will be in relation to the other developments on Ft. Ord.

City Manager Dawson: Goes to his office and brings big map, to show the Commission. Explains the project area in relation to other developments on the land.

Commissioner Jaksha: Phases or all at one time?

Brad Slama: Might be done in phases or all at once. Depends on how they pass inspections. Could take 2 years in between phases, if they need to take that time.

City Manager Dawson: Cal-Trans easement letter, 30 years. Study TAMC traffic needs.

Commissioner Jaksha: Any marketing planned?

Brad Slama: Marina wasn't much of a comparable. April through October they stayed at 100% occupied and other times of the year they were around 60% occupied. \$100.00 a night and gut feeling is that they will be able to get \$200.00 a night. Events will be packed.

Commissioner Jaksha: There is definite need.

Brad Slama: There will be a permanent structure 1000 feet away from the Cal Trans right of way. They will lobby with Cal Trans for the other buildings that might be in the right of way.

Commissioner Weir: Water?

Brad Slama: 242.5 acre feet, the FORA allotment.

Commissioner Weir: The design pictures that are presented don't have the landscaping design as the golf driving range plan did. What about landscaping.

Brad Slama: There will be plenty of purple line water.

Commissioner Jaksha: Wishes that some of the land cover could be kept.

Brad Slama: Large amounts of impervious land cover. Storm water requirements to retain water.

Commissioner Weir: Pulling cars in, backing them in? Will the amenities be available to everyone or for just resort only?

Brad Slama: Amphitheatre will be for resort guest only. Maybe in the future, a public restaurant.

Commissioner Reikes: Second road is needed.

Brad Slama: Still needs to talk to Seaside Fire about the roads.

City Manager Dawson: South Boundary Road realignment, option is to open York Rd.

Commissioner Green: Hard to tell what the lines on the plans represent.

Brad Slama: The site will look similar to the pictures that were shown last year at the meeting for the former golf driving range. Room for a second vehicle or a pull out, picnic table. Kids playing or dogs hanging out in garden areas.

Commissioner Green: Thrilled to hear about native plants.

Commissioner Hayworth: RV's aren't as heavy as buses but will there be impact on roads.

City Manager Dawson: FORA has a traffic mitigation plan that includes South Boundary Road to heavier standards.

Brad Slama: Roads and utilities first, won't be able to start until all of that is completed.

City Manager Dawson: Project skirts native plant area.

Commissioner Hayworth: Traffic, all at one time and will have an impact. Ron should have input. Would like to see a traffic study.

City Manager Dawson: Some level of traffic analysis will be needed.

Brad Slama: Visually it will look like a lot of traffic, but it's not a large amount of vehicles.

Commissioner Weir: Highway 68 Coalition will be very concerned about it.

Brad Slama: Already started the traffic study process.

Commissioner Jaksha: SCRAMP campers will love it.

Commissioner Hayworth: The best laid plans can fall apart. Will all spots be full hook up?

Brad Slama: Yes, but water limits are important. They will figure out how to ration, or set up meters, and won't make it easy for travelers to fill up before going to the next destination.

Commissioner Hayworth: Parents live in one and stayed with them. More restrooms are needed on the site. It will look good with other City plans. Good luck having folks fill up water elsewhere, all of them will fill up before they leave.

Brad Slama: Industrial area, zoning is perfect.

Commissioner Hayworth: Wants compatible with a village feel.

Brad Slama: It will look great, aiming to set the bar very high.

Chairman Gaglioti: Liked the idea before, just didn't like the location. Didn't want to look over it. Loves monument idea, bike riders will make it a destination, will it be a third exit? Ryan Ranch, Rancho Saucito traffic? Future development?

Brad Slama: Will work within the "H.C.P." (Habit Conservation Plan). Will be complete by the end of October 2015.

City Manager Dawson: The H.C.P. is a joint effort between cities and FORA to mitigate any native plant or endangered species.

Brad Slama: Will submit a full application packet to Planning Commission by the end of 2015. With lots of studies and lots of people watching, it must be air tight. In 2016 in line behind South Boundary Road project and best case scenario construction takes 6 to 8 months and it will be open by March of 2017.

Chairman Gaglioti: Integrated with Solar farm?

Brad Slama: If there is a solar farm, it will be integrated.

Commissioner Jaksha: Agrees with Commissioner Reikes about the entrance and exit. One staled RV and there will be a huge back up.

Commissioner Hayworth: Roads and power for other development will be out there too.

City Manager Dawson: Stub outs will be there and the City will decide where stubs will go.

Commissioner Green: Think about reviewing general plan.

Brad Slama: They purchased the land and helped the City. But doesn't have any interest in any of the other land.

City Manager Dawson: The Strategic Planning Day was very successful, mission statement, goals were made, future public work shops, general plan and housing element. There is a hired planner for this project, Brian Foucht. The actual process starts with application.

Commissioner Jaksha: Northwest section should match and look good together.

Chairman Gaglioti: What about intersections of GJM and SBR, Rancho Saucito?

Commission Weir leaves meeting at 7:00p.m.

Brad Slama: Would like to have plug in spot for electric cars.

PUBLIC COMMENT: None

ANNOUNCEMENTS/COMMENTS:

Commissioner Green: Reviewed FORA Urban Guidelines meetings, they are on website, wants all to watch them. The traffic patterns will change, more traffic in DRO? Meeting at Marina Library about Ft. Ord Rec trail and National Monument, great website too. All of this will go well with RV Park.

NEXT MEETING: Wednesday, March 11, 2015 at 6:00 p.m.

7:10 p.m. Meeting Adjourned

Approved: _____

CITY OF DEL REY OAKS
Claims Report
February 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
AT&T CAL NET 2 02/12/2015	14781	AT&T CAL NET 2	PHONE 12/19/14-1/18/15	219.12
Total AT&T CAL NET 2				219.12
CALIFORNIA-AMERICAN WATER 02/12/2015	14782	CALIFORNIA-AMER...	WATER 12/19/14-1/19/15	347.12
Total CALIFORNIA-AMERICAN WATER				347.12
CHEVRON 02/12/2015	14783	CHEVRON	1/11/15-2/10/15 FUEL	1,734.70
Total CHEVRON				1,734.70
CHRISTINA M. TRUJILLO, ATTORNEY AT LAW 02/12/2015	14784	CHRISTINA M. TRU...	LEGAL SERVICES JAN 1-31-2015	1,250.00
Total CHRISTINA M. TRUJILLO, ATTORNEY AT LAW				1,250.00
CITY OF SEASIDE 02/12/2015	14785	CITY OF SEASIDE		42,523.08
Total CITY OF SEASIDE				42,523.08
COMCAST HIGH SPEED INTERNET 02/12/2015	14786	COMCAST HIGH SP...	T.V. AND INTERNET 1/10-2/9/15	110.42
Total COMCAST HIGH SPEED INTERNET				110.42
EXPRESS PRINTING 02/12/2015	14787	EXPRESS PRINTING	NOTICE TO APPEAR INV. 41785	579.51
Total EXPRESS PRINTING				579.51
FINEGAN, B ATTY AT LAW 02/25/2015	105	FINEGAN, B ATTY ...	TRAVEL TO DRO TO MEET W/DAN DAWSON AND ...	400.00
Total FINEGAN, B ATTY AT LAW				400.00
FIRST AMERICAN REAL ESTATE SOLUTIONS 02/12/2015	14788	FIRST AMERICAN R...	METRO SCAN- ADDRESS SERVICE-JAN 2015	115.00
Total FIRST AMERICAN REAL ESTATE SOLUTIONS				115.00
FORD MOTOR CREDIT COMPANY 02/12/2015	14789	FORD MOTOR CRE...	LATE FEE ON INV. 1118311	55.27
Total FORD MOTOR CREDIT COMPANY				55.27
HICKS PLUMBING 02/12/2015	14790	HICKS PLUMBING	INV 1000 REPAIRED WATER LEAK IN WELL SYST...	468.96
Total HICKS PLUMBING				468.96
HOME DEPOT CRC 02/12/2015	14791	HOME DEPOT CRC	ACCT. # 6035 3220 0248 6219 SUPPLIES AND MATE...	615.04
Total HOME DEPOT CRC				615.04

CITY OF DEL REY OAKS
Claims Report
February 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
I.M.P.A.C.GOVERNM'T SER 02/12/2015	14792	I.M.P.A.C.GOVERN...	MANAGING ACCOUNT #: 4246-0445-5564-9924 JAN...	8,434.66
Total I.M.P.A.C.GOVERNM'T SER				8,434.66
IE SOLUTIONS 02/12/2015	14793	IE SOLUTIONS	INV. 14-1165 WORK W/KIM TO MAKE ADJUSTMEN...	225.00
Total IE SOLUTIONS				225.00
JAMES DE CHALK 02/12/2015	14794	JAMES DE CHALK	JAN 2015	300.00
Total JAMES DE CHALK				300.00
KRISTIN CLARK 02/12/2015	14795	KRISTIN CLARK	REIM. FOR MEALS AND MILEAGE FOR NEW CC C...	275.46
Total KRISTIN CLARK				275.46
LEAGUE OF CALIFORNIA CITIES 02/12/2015	14796	LEAGUE OF CALIFO...	2015 MEMBERSHIP DUES INVOICE 8104	150.00
Total LEAGUE OF CALIFORNIA CITIES				150.00
MINAMI, KAREN L 02/04/2015	14780	MINAMI, KAREN L	REIM FOOD PURCHASE FOR STRATEGIC PLANNI...	53.62
Total MINAMI, KAREN L				53.62
MONTEREY AUTO SUPPLY INC. 02/12/2015	14797	MONTEREY AUTO ...	CAR WASH AND MOTOR OIL	62.07
Total MONTEREY AUTO SUPPLY INC.				62.07
MONTEREY BAY AREA INSURANCE FUND 02/12/2015	14798	MONTEREY BAY A...	1/2 of the remaining 2014-15 liability premium	9,511.50
Total MONTEREY BAY AREA INSURANCE FUND				9,511.50
MONTEREY BAY TECHNOLOGIES 02/12/2015	14799	MONTEREY BAY T...		490.98
Total MONTEREY BAY TECHNOLOGIES				490.98
MONTEREY CTY MAYOR'S ASSN 02/12/2015	14800	MONTEREY CTY M...	MAYORS ASSOCIATION ANNUAL DUES 2015	1,100.00
Total MONTEREY CTY MAYOR'S ASSN				1,100.00
MONTEREY TIRE SERVICE 02/12/2015	14801	MONTEREY TIRE S...	acct. 1-64362 #63 4 tires	603.38
Total MONTEREY TIRE SERVICE				603.38
MRWPCA 02/12/2015	14802	MRWPCA	MRWPCA 1/1/15-2/28/15	39.66
Total MRWPCA				39.66

CITY OF DEL REY OAKS
Claims Report
February 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
MTRY BAY OFFICE PRODUCTS				
02/12/2015	14803	MTRY BAY OFFICE ...	CONTRACT INVOICE #230127	759.32
Total MTRY BAY OFFICE PRODUCTS				759.32
MTRY CTY EMERGENCY SERV				
02/12/2015	14804	MTRY CTY EMERG...	Q3 NGEN	3,696.19
Total MTRY CTY EMERGENCY SERV				3,696.19
NEILL ENGINEERS CORP				
02/12/2015	14805	NEILL ENGINEERS ...	RETAINER FOR 10/1/14-12/31/14	300.00
Total NEILL ENGINEERS CORP				300.00
NEXTEL COMMUNICATION				
02/12/2015	14806	NEXTEL COMMUNI...	NEXTEL RADIO- PW/PD/CM 12/12/14-1/11/15	381.70
Total NEXTEL COMMUNICATION				381.70
OFFICE DEPOT				
02/12/2015	14807	OFFICE DEPOT		622.81
Total OFFICE DEPOT				622.81
PENINSULA WELDING SUPPLY				
02/12/2015	14808	PENINSULA WELDI...	OXYGEN (MEDICAL SUPPLIES)	16.00
Total PENINSULA WELDING SUPPLY				16.00
PERS - 457 PLAN				
02/11/2015	14820	PERS - 457 PLAN	VOID: 3821597293	
02/11/2015	14820	PERS - 457 PLAN	VOID: 3821597293	
02/11/2015	14821	PERS - 457 PLAN	VOID: 3821597293	
02/11/2015	14821	PERS - 457 PLAN	VOID: 3821597293	
02/11/2015	14822	PERS - 457 PLAN	3821597293	3,200.00
02/11/2015	14823	PERS - 457 PLAN	3821597293	3,000.00
Total PERS - 457 PLAN				6,200.00
PG&E				
02/12/2015	14809	PG&E	GAS & ELECTRIC 12/23/14-1/22/15	2,748.31
Total PG&E				2,748.31
PG&E-GJM&218				
02/12/2015	14810	PG&E-GJM&218	6817283169-2	52.53
Total PG&E-GJM&218				52.53
PITNEY BOWES PURCHASE POWER				
02/12/2015	14811	PITNEY BOWES PU...	POSTAGE ACCT. 8000900003463050	231.72
Total PITNEY BOWES PURCHASE POWER				231.72
PURE WATER				
02/12/2015	14812	PURE WATER	DRINKING WATER INV. 258921	62.69

CITY OF DEL REY OAKS
Claims Report
February 2015

Date	Num	Name	Memo	Amount
Total PURE WATER				62.69
QuickBooks Payroll Service				
02/12/2015		QuickBooks Payroll S...	Fee for 10 direct deposit(s) at \$1.60 each	16.00
02/12/2015		QuickBooks Payroll S...	Fee for 10 employee(s) paid	15.00
02/12/2015		QuickBooks Payroll S...	Monthly processing fee for Feb 2015	99.00
02/12/2015		QuickBooks Payroll S...	No state fee for CA for Feb 2015	
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	4,352.00
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	528.92
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	528.92
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	1,453.13
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	328.29
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	25,530.96
02/12/2015		QuickBooks Payroll S...	Fee for 1 direct deposit(s) at \$1.60 each	1.60
02/12/2015		QuickBooks Payroll S...	Fee for 1 employee(s) paid	1.50
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	11.07
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	11.07
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	6.87
02/12/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/11/2015	745.38
02/26/2015		QuickBooks Payroll S...	Fee for 2 direct deposit(s) at \$1.60 each	3.20
02/26/2015		QuickBooks Payroll S...	Fee for 5 employee(s) paid	7.50
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	3.75
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	91.45
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	9.06
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	9.06
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	38.75
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	38.75
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	5.62
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	297.21
02/26/2015		QuickBooks Payroll S...	Fee for 11 direct deposit(s) at \$1.60 each	17.60
02/26/2015		QuickBooks Payroll S...	Fee for 14 employee(s) paid	21.00
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	7.50
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	4,164.00
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	534.88
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	534.88
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	77.53
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	77.53
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	1,361.74
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	332.00
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	25,315.24
02/26/2015		QuickBooks Payroll S...	Fee for 4 direct deposit(s) at \$1.60 each	6.40
02/26/2015		QuickBooks Payroll S...	Fee for 4 employee(s) paid	6.00
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	97.00
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	46.69
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	46.69
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	7.84
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	28.98
02/26/2015		QuickBooks Payroll S...	Created by Payroll Service on 02/25/2015	3,039.51

CITY OF DEL REY OAKS
Claims Report
February 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total QuickBooks Payroll Service				69,857.07
ROTO-ROOTER				
02/12/2015	14813	ROTO-ROOTER	CITY HALL STAFF SINK REPAIR	364.56
Total ROTO-ROOTER				364.56
RYAN RANCH PRINTERS				
02/12/2015	14814	RYAN RANCH PRIN...		468.08
Total RYAN RANCH PRINTERS				468.08
SNIDER AND ASSOCIATES				
02/12/2015	14815	SNIDER AND ASSO...	STRATEGIC PLANNING RETREAT FEB. 4,2015	2,993.53
Total SNIDER AND ASSOCIATES				2,993.53
SNIDER EDUCATION & COMMUNICATION				
02/12/2015	14816	SNIDER EDUCATIO...	RECORDING OF STRATIGIC PLANNING RETREAT ...	1,454.73
Total SNIDER EDUCATION & COMMUNICATION				1,454.73
TERMINIX				
02/12/2015	14817	TERMINIX	6099531	65.00
Total TERMINIX				65.00
TIMOTHY J. MERONEY				
02/12/2015	14818	TIMOTHY J. MERO...	JAN 2015 PLAN CHECK/INSPECTION SERVICES	540.00
Total TIMOTHY J. MERONEY				540.00
UNION BANK Charges				
02/13/2015	EFT01302015	UNION BANK Charges	Bank Monthly Charges	220.54
02/28/2015	EFT02282015	UNION BANK Charges	Bank fees	198.32
Total UNION BANK Charges				418.86
VIMEO				
02/03/2015	PayPalEFT	VIMEO	Video Subscription - Pro	199.00
Total VIMEO				199.00
VSP				
02/12/2015	14819	VSP	VISION SERVICE PLAN FEB 2015	172.90
Total VSP				172.90
TOTAL				161,269.55

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03/17/15

Accrual Basis

CITY OF DEL REY OAKS
Unpaid Bills Detail
All Transactions

Date	Name	Memo	Account	Class	Amount	Balance	Due Date
GOLDFARB & LIPMAN							
03/19/2013	GOLDFARB & LIPMAN	INV -107918, CURRENT FEES THROUGH 2/28/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	25,042.49	25,042.49	03/29/2013
04/17/2013	GOLDFARB & LIPMAN	INV #108082-FEES THROUGH 3/31/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	38,874.26	63,916.75	04/27/2013
11/18/2013	GOLDFARB & LIPMAN	INV - 110408 CURRENT FEES 10/1/13-10/31/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	244.25	64,161.00	12/18/2013
12/16/2013	GOLDFARB & LIPMAN	INV - 110736 CURRENT FEE 11/21/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	225.00	64,386.00	01/15/2014
12/16/2013	GOLDFARB & LIPMAN	INV - 110737 CURRENT FEES 11/1/13-11/30/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	3,098.59	67,484.59	01/15/2014
02/19/2014	GOLDFARB & LIPMAN	INV - 111339 CURRENT FEES THROUGH 1/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,850.00	69,334.59	03/21/2014
02/19/2014	GOLDFARB & LIPMAN	INV - 111390 CURRENT FEES THROUGH 1/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,354.50	70,689.09	03/21/2014
03/18/2014	GOLDFARB & LIPMAN	INV 111623 -CURRENT FEE THROUGH 2/28/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,475.00	72,164.09	04/17/2014
04/14/2014	GOLDFARB & LIPMAN	INV 112024 -CURRENT FEE THROUGH 3/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	3,770.78	75,934.87	05/14/2014
04/14/2014	GOLDFARB & LIPMAN	INV 112023-CURRENT FEE THROUGH 3/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,773.60	77,708.47	05/14/2014
05/19/2014	GOLDFARB & LIPMAN	INV 112325 -CURRENT FEE THROUGH 4/30/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,675.00	80,383.47	06/18/2014
05/19/2014	GOLDFARB & LIPMAN	INV 112326 -CURRENT FEE THROUGH 4/30/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	7,182.51	87,565.98	06/18/2014
06/19/2014	GOLDFARB & LIPMAN	INV 112700 -CURRENT FEE THROUGH 5/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	7,595.19	95,161.17	07/19/2014
06/19/2014	GOLDFARB & LIPMAN	INV 112699 -CURRENT FEE THROUGH 5/31/14 (...)	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,350.00	96,511.17	07/19/2014
07/15/2014	GOLDFARB & LIPMAN	INV 112876 - CURRENT FEES THROUGH 6/30/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,174.00	98,685.17	08/14/2014
08/19/2014	GOLDFARB & LIPMAN	INV 113221 - CURRENT FEES THROUGH 7/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,253.08	100,938.25	09/18/2014
08/19/2014	GOLDFARB & LIPMAN	INV 113222- CURRENT FEES THROUGH 7/31/14 ...	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,610.00	103,548.25	09/18/2014
08/19/2014	GOLDFARB & LIPMAN	INV 113222-6- CURRENT FEES THROUGH 7/31/1...	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	52.00	103,600.25	09/18/2014
11/17/2014	GOLDFARB & LIPMAN	INV 114124 CURRENT FEES THROUGH 10/31/14	60650 · CONTRACTUAL SVCS - LEGAL	General Gover...	595.27	104,195.52	12/17/2014
01/22/2015	GOLDFARB & LIPMAN	INV 114626 CURRENT FEES THROUGH 12/31/14	60650 · CONTRACTUAL SVCS - LEGAL	General Gover...	156.00	104,351.52	02/21/2015
Total GOLDFARB & LIPMAN					104,351.52	104,351.52	
SPCA OF MONTEREY COUNTY							
12/08/2014	SPCA OF MONTEREY COUNTY	NOV 2014 ANIMAL SERVICES	60820 · ANIMAL REGULATION FIRE	172 POLICE:1...	514.16	514.16	01/07/2015
01/07/2015	SPCA OF MONTEREY COUNTY	DEC 2014 ANIMAL SERVICES	60820 · ANIMAL REGULATION FIRE	172 POLICE:1...	771.24	1,285.40	02/06/2015
Total SPCA OF MONTEREY COUNTY					1,285.40	1,285.40	
TOTAL					105,636.92	105,636.92	

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
 July 2014 through February 2015

Ordinary Income/Expense		Jul '14 - Feb 15	Budget	% of Budget
Income				
40100 · PROPERTY TAXES				
	40110 · P/T-SECURED	209,368.98	350,000.00	60%
	40120 · P/T-UNSECURED	14,185.66	13,500.00	105%
	40130 · P/T-PRIOR SECURED	2,547.05	5,000.00	51%
	40150 · P/T-UNITARY TAX	3,436.43	6,500.00	53%
	40160 · P/T-SB813	3,242.65	6,000.00	54%
	40170 · PROPERTY TAX - VLF	59,927.50	114,000.00	53%
	40180 · P/T-INT/PENAL	91.30	200.00	46%
	40190 · P/T - ADMINISTRATIVE FEE		(5,000.00)	
	Total 40100 · PROPERTY TAXES	292,799.57	490,200.00	60%
40200 · OTHER TAXES				
	40210 · SALES TAX	164,799.84	295,000.00	56%
	40220 · SALES TAX - ADD ON	263,794.85	475,000.00	56%
	40230 · LESS SALES TAX IN LIEU - 3-FLIP	34,614.59	82,000.00	42%
	40240 · COP MONIES	64,563.35	100,000.00	65%
	40250 · PROPERTY TRANSFER TAX	6,797.99	4,500.00	151%
	40260 · GAS FRANCHISES		4,500.00	
	40265 · ELECTRIC FRANCHISES		17,000.00	
	40270 · GARBAGE FRANCHISES	23,450.45	40,000.00	59%
	40275 · CABLE TV FRANCHISES	18,781.03	30,000.00	63%
	40280 · WATER FRANCHISES		13,000.00	
	40290 · SEWER IMPACT		8,500.00	
	Total 40200 · OTHER TAXES	576,802.10	1,069,500.00	54%
40300 · LICENSES & PERMITS				
	40310 · BUSINESS LICENSES	170,803.99	185,000.00	92%
	40320 · BUILDING PERMITS	16,316.14	18,000.00	91%
	40330 · PLAN CHECK FEES	7,710.95	10,000.00	77%
	40340 · STREET OPENING PERMITS FEES	1,375.00	2,000.00	69%
	40350 · PLUMBING PERMITS	600.00	1,500.00	40%
	40360 · ELECTRICAL PERMITS	840.00	1,000.00	84%
	40370 · ENVIRON ASSESS FEES/PERMIT	1,947.50		100%
	40380 · SB 1473 STATE SURCHG ON PERMITS	31.00		100%
	40390 · OTHER LICENSES/PERMITS	888.08	600.00	148%
	40786 · DEVELOPER PYMT FEES/PERMITS	30,000.00		
	40300 · LICENSES & PERMITS - Other	120.00		
	Total 40300 · LICENSES & PERMITS	230,632.66	218,100.00	106%
40500 · FINES & FORFEITURES				
	40510 · VEHICLE CODE FINES	8,120.36	14,000.00	58%
	Total 40500 · FINES & FORFEITURES	8,120.36	14,000.00	58%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
July 2014 through February 2015

		Jul '14 - Feb 15	Budget	% of Budget
	40700 · OTHER AGENCY REVENUE			
	40600 · INTEREST EARNED	113.34	100.00	113%
	40710 · MOTOR VEHICLE LICENSE FEE(MVLF)		1,000.00	
	40730 · HOPTR	332.24	1,200.00	28%
	40740 · VEHICLE LICENSE COLLECTION	682.36	800.00	85%
	40750 · PROP 172	9,516.20	10,000.00	95%
	40760 · GRANTS	45,440.71	8,000.00	568%
	40770 · TRAFFIC CONGESTION RELIEF-AB438		4,500.00	
	40780 · POLICE GRANTS OTHER AGENCIES	2,379.46		100%
	Total 40700 · OTHER AGENCY REVENUE	58,464.31	25,600.00	228%
	40800 · CURRENT SERVICES			
	40805 · USE PERMITS	9,835.00	12,500.00	79%
	40810 · MAPS/PUBLICATIONS		250.00	
	40815 · RENTAL INCOME FORMER GOLF RANGE	2,800.00	5,000.00	56%
	40820 · POLICE REPORTS	1,130.00	1,200.00	94%
	40825 · PROPERTY INSPECTIONS	2,550.00	3,000.00	85%
	40830 · POLICE SERVICES	10,900.00	6,000.00	182%
	40835 · PUBLIC EVENTS	15,300.00	65,000.00	24%
	40840 · MISCELLANEOUS SERVICES	6,234.44	6,500.00	96%
	40850 · PD DONATIONS	1,596.87	5,000.00	32%
	Total 40800 · CURRENT SERVICES	50,346.31	104,450.00	48%
	40900 · PARKS/RECREATION			
	40910 · PARK RENTAL	3,175.00	5,200.00	61%
	40920 · RV RENTAL PARKS	20,900.00	31,000.00	67%
	40900 · PARKS/RECREATION - Other	(100.00)		
	Total 40900 · PARKS/RECREATION	23,975.00	36,200.00	66%
	41000 · OTHER			
	41010 · GAS TAX 2103	10,531.88	15,000.00	70%
	41020 · GAS TAX 2105	5,954.93	6,000.00	99%
	41030 · GAS TAX 2106	5,310.64	6,250.00	85%
	41040 · GAS TAX 2107	7,433.25	9,000.00	83%
	41050 · GAS TAX 2107.5	2,000.00	1,000.00	200%
	Total 41000 · OTHER	31,230.70	37,250.00	84%
	Total Income	1,272,371.01	1,995,300.00	64%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
 July 2014 through February 2015

				Jul '14 - Feb 15	Budget	% of Budget
Expense						
60100 · PAYROLL & BENEFITS						
			60105 · PAYROLL	676,005.68	780,000.00	87%
			60110 · OVERTIME	3,298.70	15,000.00	22%
			60115 · COUNCIL MEMBER STIPEND	4,000.00	6,000.00	67%
			60120 · RESERVES PAYROLL	6,151.92	20,000.00	31%
			60125 · PERS	86,843.32	165,000.00	53%
			60130 · MEDICARE	9,989.19	13,000.00	77%
			60135 · DENTAL EXPENSE	14,556.12	23,000.00	63%
			60140 · HEALTH INS	100,605.36	160,000.00	63%
			60145 · VISION INS	1,383.20	2,000.00	69%
			60150 · WORKERS COMP	94,256.92	159,440.00	59%
			60155 · WELLNESS PROGRAM	2,892.21	8,000.00	36%
			60160 · UNIFORM ALLOWANCE	2,000.00	5,500.00	36%
Total 60100 · PAYROLL & BENEFITS				1,001,982.62	1,356,940.00	74%
60200 · PAYROLL EXPENSES				1,825.80	7,500.00	24%
60300 · BANK SERVICE CHARGES				1,277.03	2,500.00	51%
60400 · SUPPLIES						
			60410 · MATERIALS/SUPPLY	14,167.71	17,500.00	81%
			60430 · OFFICE SUPPLIES	10,746.07	15,000.00	72%
			60440 · SPECIAL SUPPLY POLICE	20,191.03	40,000.00	50%
Total 60400 · SUPPLIES				45,104.81	72,500.00	62%
60500 · UTILITIES & SERVICES						
			60505 · REPAIR/MAINTENANCE	28,213.94	30,000.00	94%
			60510 · STREET SWEEPING	10,243.78	27,000.00	38%
			60515 · GABILAN CREW	3,389.40	9,000.00	38%
			60520 · UTILITIES/PGE	9,459.05	10,000.00	95%
			60525 · UTILITIES/WATER	3,639.36	7,500.00	49%
			60530 · TELEPHONE / INTERNET	7,151.89	9,000.00	79%
			60535 · WEBSITE DESIGN & MAINTENANCE	3,209.00	500.00	642%
			60540 · POSTAGE / SHIPPING	2,118.51	3,000.00	71%
			60545 · TRAVEL/CONFERENCE	14,816.65	9,000.00	165%
			60550 · MEMBER/DUES/CONTRIBUTIONS	17,230.19	52,000.00	33%
			60555 · AD/PROMOTION CITY CNCL	1,000.00	7,500.00	13%
			60560 · LEGAL ADVERT NON-DEPT	835.83	1,000.00	84%
			60565 · BOOK/PERIODICAL	56.98	150.00	38%
			60570 · MEETING CITY CNCL	5,296.35	1,000.00	530%
			60575 · PRINTING / PUBLICATIONS	579.51		100%
Total 60500 · UTILITIES & SERVICES				107,240.44	166,650.00	64%
60600 · OUTSIDE SERVICES						
			60605 · TRAINING POLICE	847.85	12,000.00	7%
			60610 · OTHER PERMITS PW/ENGR	900.00	5,000.00	18%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
 July 2014 through February 2015

		Jul '14 - Feb 15	Budget	% of Budget
	60620 · LIABILITY/PROP NON-DPT	32,486.50	38,045.00	85%
	60625 · CONTRACTUAL AUDIT	21,781.40	30,000.00	73%
	60635 · DATA PROCESSING	3,914.80	5,000.00	78%
	60640 · CONTRACTUAL SVCS PLANNING	27,324.82	12,500.00	219%
	60650 · CONTRACTUAL SVCS - LEGAL	29,586.75	25,000.00	118%
	60655 · CONTRL RETAINER LEGAL	8,750.00	15,000.00	58%
	60660 · JANITORIAL FUND	2,550.00	3,500.00	73%
	60665 · RADIO DISPATCH POLICE	56,406.28	47,000.00	120%
	60670 · COMM HUM SERV NON-DEPT	3,300.00	3,200.00	103%
	Total 60600 · OUTSIDE SERVICES	187,848.40	196,245.00	96%
	60700 · AUTO OPERATION			
	60710 · AUTO OPS - SUPPLIES / EQUIP	579.70	1,000.00	58%
	60720 · AUTO OPS - FUEL	17,681.65	22,000.00	80%
	60730 · AUTO REPAIR/MAINTENANCE	2,007.38	9,000.00	22%
	60740 · AUTO LEASE PAYMENTS	12,067.24	14,800.00	82%
	Total 60700 · AUTO OPERATION	32,335.97	46,800.00	69%
	60800 · POLICE AND FIRE			
	60810 · FIRE SEASIDE	116,250.00	120,000.00	97%
	60820 · ANIMAL REGULATION FIRE	4,600.60	3,500.00	131%
	60830 · FUND JAIL & PRISONER	932.00	1,000.00	93%
	60840 · ACJIS SYSTEM POLICE	2,754.14	4,000.00	69%
	Total 60800 · POLICE AND FIRE	124,536.74	128,500.00	97%
	60900 · STREETS & STORM WATER			
	60910 · STREET LIGHTING	12,218.48	13,000.00	94%
	60920 · STORM WATER PROJECT - PHASE 4	6,420.53	8,000.00	80%
	60930 · S.M.I.P.	125.86	150.00	84%
	60940 · SB 1473	35.10		100%
	Total 60900 · STREETS & STORM WATER	18,799.97	21,150.00	89%
	70100 · MISC EXPENSES			
	70110 · RECONCILIATION DISCREPENCIES	(65.00)		100%
	Total 70100 · MISC EXPENSES	(65.00)		100%
	Total Expense	1,520,886.78	1,998,785.00	76%
	Total Revenue	1,272,371.01	1,995,300.00	64%
	Total Expenditures	1,520,886.78	1,998,785.00	76%
	Total Operating Revenue Less Expenditures this fiscal year to date	(248,515.77)	(3,485.00)	-12%
	Other Income/Expense			
	Other Income			
	80200 · SALE OF ASSETS	1,350,970.83		100%
	Total Other Income	1,350,970.83		100%
	Net Other Income	1,350,970.83		100%

CITY OF DEL REY OAKS
CASH BALANCES
 As of February 28, 2015

			Feb 28, 15
ASSETS			
Current Assets			
Checking/Savings			
		10100 · GENERAL CHECKING	102,589.40
		10110 · LAIF CITY - 246	15,606.62
		10180 · DEV - MONTEREY PENINSULA PARTNE	80,366.87
Total Checking/Savings			198,562.89
Total Current Assets			198,562.89
TOTAL ASSETS			198,562.89

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2013/2014 BUDGET VS. ACTUAL
 July 2013 through February 2014

Ordinary Income/Expense	Jul '13 - Feb 14	Budget	% of Budget
Income			
40100 · PROPERTY TAXES			
40110 · P/T-SECURED	195,161.53	335,000.00	58.3%
40120 · P/T-UNSECURED	12,838.76	13,500.00	95.1%
40130 · P/T-PRIOR SECURED	3,208.15	6,000.00	53.5%
40150 · P/T-UNITARY TAX	3,292.41	6,100.00	54.0%
40160 · P/T-SB813	2,922.84	5,000.00	58.5%
40170 · PROPERTY TAX - VLF	57,217.50	112,000.00	51.1%
40180 · P/T-INT/PENAL		200.00	
40190 · P/T - ADMINISTRATIVE FEE		(5,000.00)	
Total 40100 · PROPERTY TAXES	274,641.19	472,800.00	58.1%
40200 · OTHER TAXES			
40210 · SALES TAX	158,017.76	285,000.00	55.4%
40220 · SALES TAX - ADD ON	259,716.90	445,000.00	58.4%
40230 · SALES TAX IN LIEU - 3-FLIP	38,390.62	82,000.00	46.8%
40240 · COP MONIES	75,565.65	100,000.00	75.6%
40250 · PROPERTY TRANSFER TAX	6,651.42	4,500.00	147.8%
40260 · GAS FRANCHISES		4,500.00	
40265 · ELECTRIC FRANCHISES		17,000.00	
40270 · GARBAGE FRANCHISES	25,434.88	40,000.00	63.6%
40275 · CABLE TV FRANCHISES	12,424.65	25,000.00	49.7%
40280 · WATER FRANCHISES		12,000.00	
40290 · SEWER IMPACT	11,370.83	8,500.00	133.8%
Total 40200 · OTHER TAXES	587,572.71	1,023,500.00	57.4%
40300 · LICENSES & PERMITS			
40310 · BUSINESS LICENSES	185,380.59	185,000.00	100.2%
40320 · BUILDING PERMITS	11,320.53	18,000.00	62.9%
40330 · PLAN CHECK FEES	5,571.16	10,000.00	55.7%
40340 · STREET OPENING PERMITS FEES	3,302.00	2,000.00	165.1%
40350 · PLUMBING PERMITS	1,385.62	1,500.00	92.4%
40360 · ELECTRICAL PERMITS	1,200.00	1,000.00	120.0%
40380 · SB 1473 STATE SURCHG ON PERML...	22.50		100.0%
40390 · OTHER LICENSES/PERMITS	499.09	600.00	83.2%
Total 40300 · LICENSES & PERMITS	208,681.49	218,100.00	95.7%
40500 · FINES & FORFEITURES			
40510 · VEHICLE CODE FINES	9,064.93	14,000.00	64.7%
Total 40500 · FINES & FORFEITURES	9,064.93	14,000.00	64.7%
40600 · INTEREST EARNED	475.12	100.00	475.1%
40700 · OTHER AGENCY REVENUE			
40710 · MOTOR VEHICLE LICENSE FEE(M...		1,000.00	
40730 · HOPTR	685.00	1,200.00	57.1%
40740 · VEHICLE LICENSE COLLECTION		800.00	
40750 · PROP 172	8,014.31	10,000.00	80.1%
40760 · GRANTS	824.58	8,000.00	10.3%
40770 · TRAFFIC CONGESTION RELIEF-AB...		4,500.00	
Total 40700 · OTHER AGENCY REVENUE	9,523.89	25,500.00	37.3%
40800 · CURRENT SERVICES			
40805 · USE PERMITS	6,340.00	8,500.00	74.6%
40810 · MAPS/PUBLICATIONS	11.70	250.00	4.7%
40815 · RENTAL INCOME	3,395.00	20,000.00	17.0%
40820 · POLICE REPORTS	655.00	1,200.00	54.6%
40825 · PROPERTY INSPECTIONS	2,400.00	3,000.00	80.0%
40830 · POLICE SERVICES	4,500.00	22,000.00	20.5%
40835 · PUBLIC EVENTS	40,700.00	65,000.00	62.6%
40840 · MISCELLANEOUS SERVICES	3,411.34	22,000.00	15.5%
40850 · PD DONATIONS	7,605.41	5,000.00	152.1%
Total 40800 · CURRENT SERVICES	69,018.45	146,950.00	47.0%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2013/2014 BUDGET VS. ACTUAL
 July 2013 through February 2014

	Jul '13 - Feb 14	Budget	% of Budget
40900 · PARKS/RECREATION			
40910 · PARK RENTAL	2,600.00	5,200.00	50.0%
40920 · RV RENTAL PARKS	21,010.00	31,000.00	67.8%
Total 40900 · PARKS/RECREATION	23,610.00	36,200.00	65.2%
41000 · OTHER			
41010 · GAS TAX 2103	13,095.35	15,000.00	87.3%
41020 · GAS TAX 2105	4,219.95	6,000.00	70.3%
41030 · GAS TAX 2106	4,828.28	6,250.00	77.3%
41040 · GAS TAX 2107	6,762.13	9,000.00	75.1%
41050 · GAS TAX 2107.5	1,000.00	1,000.00	100.0%
Total 41000 · OTHER	29,905.71	37,250.00	80.3%
Total Income	1,212,493.49	1,974,400.00	61.4%
Gross Profit	1,212,493.49	1,974,400.00	61.4%
Expense			
60100 · PAYROLL & BENEFITS			
60172 · GF PAYROLL/COPS GRANT	17,184.60		
60105 · PAYROLL	583,494.54	730,000.00	79.9%
60110 · OVERTIME	8,218.25	25,000.00	32.9%
60115 · COUNCIL MEMBER STIPEND	4,000.00	6,000.00	66.7%
60120 · RESERVES PAYROLL	17,216.47	23,356.00	73.7%
60125 · PERS	98,880.39	154,296.00	64.1%
60130 · MEDICARE	9,127.47	13,000.00	70.2%
60135 · DENTAL EXPENSE	13,958.52	20,000.00	69.8%
60140 · HEALTH INS	102,736.92	170,000.00	60.4%
60145 · VISION INS	1,299.84	2,000.00	65.0%
60150 · WORKERS COMP	132,430.48	157,260.00	84.2%
60155 · WELLNESS PROGRAM	3,369.39	5,500.00	61.3%
60160 · UNIFORM ALLOWANCE	4,550.00	8,000.00	56.9%
Total 60100 · PAYROLL & BENEFITS	996,466.87	1,314,412.00	75.8%
60200 · PAYROLL EXPENSES	6,223.18	2,750.00	226.3%
60300 · BANK SERVICE CHARGES	1,665.21	2,000.00	83.3%
60400 · SUPPLIES			
60410 · MATERIALS/SUPPLY	13,891.87	15,000.00	92.6%
60430 · OFFICE SUPPLIES	8,620.04	10,000.00	86.2%
60440 · SPECIAL SUPPLY POLICE	30,717.90	40,000.00	76.8%
Total 60400 · SUPPLIES	53,229.81	65,000.00	81.9%
60500 · UTILITIES & SERVICES			
60505 · REPAIR/MAINTENANCE	14,799.32	30,000.00	49.3%
60510 · STREET SWEEPING	7,823.70	27,000.00	29.0%
60515 · GABILAN CREW	8,342.28	4,000.00	208.6%
60520 · UTILITIES/PGE	7,926.45	10,000.00	79.3%
60525 · UTILITIES/WATER	5,080.71	7,500.00	67.7%
60530 · TELEPHONE / INTERNET	6,765.06	9,000.00	75.2%
60535 · WEBSITE DESIGN & MAINTENANCE	665.00	500.00	133.0%
60540 · POSTAGE / SHIPPING	1,821.72	3,000.00	60.7%
60545 · TRAVEL/CONFERENCE	6,894.29	5,000.00	137.9%
60550 · MEMBER/DUES/CONTRIBUTIONS	13,656.36	52,000.00	26.3%
60555 · AD/PROMOTION CITY CNCL	1,140.00	7,500.00	15.2%
60560 · LEGAL ADVERT NON-DEPT	1,401.39	1,000.00	140.1%
60565 · BOOK/PERIODICAL	32.02	150.00	21.3%
60570 · MEETING CITY CNCL		1,000.00	
60500 · UTILITIES & SERVICES - Other	196.26		
Total 60500 · UTILITIES & SERVICES	76,544.56	157,650.00	48.6%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2013/2014 BUDGET VS. ACTUAL
 July 2013 through February 2014

	Jul '13 - Feb 14	Budget	% of Budget
60600 · OUTSIDE SERVICES			
60605 · TRAINING POLICE	9,907.15	5,000.00	198.1%
60610 · OTHER PERMITS PW/ENGR	600.00	5,000.00	12.0%
60615 · EQUIPMENT MAINT	198.00		100.0%
60620 · LIABILITY/PROP NON-DPT	14,916.95	35,000.00	42.6%
60625 · CONTRACTUAL AUDIT	34,023.80	25,000.00	136.1%
60635 · DATA PROCESSING	3,956.78	3,500.00	113.1%
60640 · CONTRACTUAL SVCS PLANNING	7,411.59	12,500.00	59.3%
60650 · CONTRACTUAL SVCS - LEGAL	23,674.94	30,000.00	78.9%
60655 · CONTRL RETAINER LEGAL	15,685.17	13,000.00	120.7%
60660 · JANITORIAL FUND	2,625.00	3,500.00	75.0%
60665 · RADIO DISPATCH POLICE	45,297.00	42,000.00	107.9%
60670 · COMM HUM SERV NON-DEPT	3,200.00	3,200.00	100.0%
Total 60600 · OUTSIDE SERVICES	161,496.38	177,700.00	90.9%
60700 · AUTO OPERATION			
60710 · AUTO OPS - SUPPLIES / EQUIP	1,027.85	1,000.00	102.8%
60720 · AUTO OPS - FUEL	14,976.24	27,500.00	54.5%
60730 · AUTO REPAIR/MAINTENANCE	3,737.15	9,000.00	41.5%
60740 · AUTO LEASE PAYMENTS	4,222.09	14,800.00	28.5%
60700 · AUTO OPERATION - Other	2,023.47		
Total 60700 · AUTO OPERATION	25,986.80	52,300.00	49.7%
60800 · POLICE AND FIRE			
60810 · FIRE SEASIDE	93,835.32	120,000.00	78.2%
60820 · ANIMAL REGULATION FIRE	3,552.40	3,000.00	118.4%
60830 · FUND JAIL & PRISONER	1,095.00	1,000.00	109.5%
60840 · ACJIS SYSTEM POLICE	3,894.33	4,000.00	97.4%
Total 60800 · POLICE AND FIRE	102,377.05	128,000.00	80.0%
60900 · STREETS & STORM WATER			
60910 · STREET LIGHTING	9,685.74	15,000.00	64.6%
60920 · STORM WATER PROJECT - PHASE 4	8,191.56	8,000.00	102.4%
60930 · S.M.I.P.	65.01	150.00	43.3%
60940 · SB 1473	30.15		100.0%
Total 60900 · STREETS & STORM WATER	17,972.46	23,150.00	77.6%
70100 · MISC EXPENSES	2,920.16		100.0%
Total Expense	1,444,882.48	1,922,962.00	75.1%
Net Ordinary Income	(232,388.99)	51,438.00	(451.8)%
Net Income	(232,388.99)	51,438.00	(451.8)%

10:00 AM
03/19/14
Accrual Basis

CITY OF DEL REY OAKS
CASH BALANCES
As of February 28, 2014

	<u>Feb 28, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · GENERAL CHECKI...	27,729.69
10110 · LAIF CITY - 246	<u>40,804.69</u>
Total Checking/Savings	<u>68,534.38</u>
Total Current Assets	<u>68,534.38</u>
TOTAL ASSETS	<u><u>68,534.38</u></u>
LIABILITIES & EQUITY	

FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

March 2, 2015

Chief Langford
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of February 1, 2015 through February 28, 2015.

The Seaside Fire Department responded to the following incidents in the month of February:

<u>Incident #</u>	
15-0262	15-0340
15-0264	15-0343
15-0267	15-0346
15-0269	15-0352
15-0285	15-0354
15-0291	15-0411
15-0300	15-0419
15-0308	15-0422
15-0323	15-0424
15-0327	15-0464

There are a total of twenty (20) fire calls for the month of February. If you have any questions, please contact me.

Sincerely,



Melissa Failauga
Office Assistant
CC: File

SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report

Incident	Alarm Date	Alarm Time	Arrival Time	Response Time	Street	Alarm Type	Incident Type	District
15-0262	2/1/2015	17:51:52	17:56:27	0:04:35	CARLTON	3	321	29
15-0264	2/2/2015	6:21:06	6:26:11	0:05:05	CANYON DEL REY	3	321	29
15-0267	2/2/2015	12:01:30	12:06:52	0:05:22	CARLTON	3	321	29
15-0269	2/2/2015	14:49:03	14:53:30	0:04:27	CANYON DEL REY	3	323	29
15-0285	2/4/2015	2:51:03	2:59:23	0:08:20	AVALON	3	321	29
15-0291	2/4/2015	15:53:27	16:01:08	0:07:41	ROSITA	2	400	29
15-0300	2/5/2015	20:20:37	20:25:50	0:05:13	ARLINGTON	3	321	29
15-0308	2/6/2015	22:14:45	22:21:13	0:06:28	ALTA	3	321	29
15-0323	2/8/2015	18:42:57	18:48:53	0:05:56	ARLINGTON	3	321	29
15-0327	2/9/2015	11:34:06	11:41:53	0:07:47	CANYON DEL REY	3	400	29
15-0340	2/10/2015	15:03:48	15:08:04	0:04:16	ALTA	3	321	29
15-0343	2/11/2015	0:12:57	0:17:58	0:05:01	CANYON DEL REY	3	321	29
15-0346	2/11/2015	15:46:07	15:52:08	0:06:01	ARLINGTON	3	321	29
15-0352	2/12/2015	11:41:13	11:45:48	0:04:35	PORTOLA	3	321	29
15-0354	2/12/2015	18:12:25	18:17:31	0:05:06	CANYON DEL REY	2	322	29
15-0411	2/19/2015	14:32:58	14:38:25	0:05:27	ROSITA	3	440	29
15-0419	2/20/2015	4:00:38	4:06:38	0:06:00	CARLTON	3	321	29
15-0422	2/20/2015	11:18:16	11:23:02	0:04:46	PORTOLA	3	321	29
15-0424	2/21/2015	1:43:52	1:46:00	0:02:08	LOS ENCINOS	2	111	29
15-0464	2/27/2015	17:47:31	17:54:55	0:07:24	ROSITA	2	440	29

Total Calls: 20

TOTAL CALLS FISCAL YEAR 14-15 = 117

LEGEND	
CODE:	INCIDENT TYPE:
100-173	FIRE
200-251	OVERPRESSURE
300-381	MEDICAL RESPONSE
400-482	HAZARDOUS CONDITION
500-571	SERVICE CALL
600-672	GOOD INTENT CALL
700-751	FALSE ALARM/FALSE CALL
800-810	SEVERE WEATHER
900-911	SPECIAL/CITIZEN COMPLAINT



Del Rey Oaks Police Department
Monthly Report of Activity
 FEB - 2015
 Completed By: Ron Langford, COP

ARRESTS:

YEAR to DATE

<i>Felony Arrests</i>		
<i>Misdemeanor Arrests</i>	05	
<i>Warrant Arrests (OJ)</i>		
TOTAL ARRESTS	05	06

ASSAULTS:

YEAR to Date

<i>Simple Assault</i>		
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
TOTAL ASSAULTS	00	00

REPORTS FILED:

15	33
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TRAFFIC ACCIDENTS:

<i>Non-Injury Accidents</i>	02	
<i>Injury Accidents</i>	01	
TOTAL ACCIDENTS	03	06

BURGLARIES:

<i>Residential</i>		
<i>Commercial</i>		
<i>From Locked Vehicle</i>		
<i>Other</i>		
TOTAL BURGLARIES	00	01

TOWED & STORED VEHICLES:

04	07
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ALARMS:

<i>Residential</i>		
<i>Commercial</i>		
TOTAL ALARMS	00	00

DUI ENFORCEMENT:

03	06

CITATIONS ISSUED:

<i>Traffic Citations Issued</i>	30	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
TOTAL CITATION ISSUED	30	65

**CITY OF DEL REY OAKS
STAFF REPORT**

TO: Honorable Mayor and City Council

FROM: Daniel Dawson, City Manager

DATE: March 24, 2015

SUBJECT: **AUTHORIZE THE CITY MANAGER TO SUBMIT A LETTER TO MONTEREY COUNTY TO PRESERVE THE CITY'S RIGHTS REGARDING 9-1-1 EMERGENCY COMMUNICATION SERVICES BY POSSIBLY WITHDRAWING FROM THE MONTEREY COUNTY EMERGENCY COMMUNICATIONS CENTER BY JULY 1, 2017**

PURPOSE

To allow the City Council to consider and authorize the City Manager to take all necessary and appropriate actions to preserve the City's rights, options and flexibility needed to ensure the City of Del Rey Oaks and the Del Rey Oaks community are served by the most cost-effective and efficient 9-1-1 emergency communications system, by possibly withdrawing from the Monterey County 9-1-1 Emergency Communications Center by July 1, 2017.

RECOMMENDATION

It is recommended that the City Council authorize the City Manager to notify Monterey County, in writing, in accordance with the 9-1-1 Emergency Communications Dispatch Agreement, to preserve the City's rights, options and flexibility needed to ensure the City and the community are served by the most cost-effective and efficient 9-1-1 emergency communications system, by possibly withdrawing from the Monterey County 9-1-1 Emergency Communications Center by July 1, 2017.

BACKGROUND

9-1-1 services include receiving all emergency calls and dispatching the appropriate emergency response resources. A 9-1-1 system must provide rapid, error-free services to protect the life and property of residents, and to provide the appropriate support to police, fire and other emergency response personnel, to ensure their safety and the safety, health and well-being of the communities it serves. A well-functioning 9-1-1 system relies on expertly trained personnel and sophisticated decision-making, communication, and mapping systems.

The City of Del Rey Oaks is a member of the Monterey County 9-1-1 Emergency Communications System (hereinafter referred to as System). This System is comprised of users throughout Monterey County, which includes every city in the county (except Carmel), CSUMB, several fire protection districts, and the County itself. Services are provided from a single facility located in Salinas. The County owns, operates and provides support for the system, apportioning costs among the members and contracting agencies, based on a complex formula.

Throughout the past several years there have been a series of governance, operational, and technical support issues pertaining to the System. Due to the complexities and processes associated with these issues, a multi-agency task force was established to examine alternative governance structures, upgrades in support systems, cost allocation models, and other options. Of the options being considered, four are most prominent:

- ❖ Dramatically altering the governance structure for a one-year pilot period, to see if concerted progress can be achieved in addressing issues.
- ❖ Creating a joint powers authority, with all members sharing governance responsibilities and allowing the members to elicit competitive proposals for support services, rather than having to rely on only County personnel.
- ❖ Contracting with the Santa Cruz County JPA to provide 9-1-1 Emergency Communication services.
- ❖ Creating a new 9-1-1 services center, owned and operated by the City of Salinas.

Analyses of these alternatives have been ongoing for some time, and are continuing. For example, Salinas has contracted with City Gate to analyze the cost-effectiveness of contracting for services with the Santa Cruz 9-1-1 services center, which has adequate space.¹ Because the analysis works equally well for all cities in the County, all cities have agreed to reimburse Salinas for a portion of the study costs.

Under the terms of the current agreement (Attachment 1), any member agency considering withdrawing from the agreement must notify Monterey County by April 1 of a given year, in order to retain the rights of withdrawing from the 9-1-1 Emergency Communications Dispatch Center effective 27 months later. Thus, if the City were to retain its options going forward, it would need to notify Monterey County by April 1, 2015 in order to be able to withdraw effective July 1, 2017. The City is able to rescind its withdrawal notice prior to actually withdrawing.

Creation by Salinas (or anyone else) of a new 9-1-1 services center could not be accomplished by July 1, 2017. However, expansion of an existing center, especially one where the existing space already exists, as is the case in Santa Cruz, is possible in that time frame.

The Salinas City Council is considering whether to submit its letter at its Council meeting on Tuesday, March 17. Other cities are also considering their options. Approval of the

¹ There are no legal restrictions to the placement of a 9-1-1 services operation. Services could be housed in another county, state, or country. Given the rapid advance in technology, logistical and other traditional constraints are diminishing.

recommended action by the Council does not commit the City to any specific alternative. It does, however, preserve the City's options while acknowledging the importance of 9-1-1 services to the community and our emergency response personnel. Retaining all necessary 9-1-1 options is important, even if only for contingency purposes.

The recommended action does not constitute a "Project" as that term is defined under the California Environmental Quality Act (CEQA) Guideline Section 15378, as it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

FISCAL IMPACT

No direct impact.

ATTACHMENTS

1. Agreement for Emergency Communications Dispatch Services, dated July 1, 2001
2. Draft of Notice to Withdraw

Submitted to the City Council by:

Daniel Dawson, City Manager



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 • FAX (831) 394-6421

March 25, 2015

Mr. William Harry, Director
Monterey County 9-1-1 Emergency Communications
1270 Natividad Road
Salinas, California 93906

Re: Notice of Intent to Withdraw

Dear Mr. Harry:

In accordance with Section 2.B of the Monterey County 9-1-1 Emergency Communications Dispatch Services Agreement (hereinafter referred to as Agreement) entered into on June 1, 2001, please accept this letter as the City of Del Rey Oak's official "Notice of Intent to Withdraw" from the Agreement.

This withdrawal will become effective July 1, 2017, unless the County of Monterey, the Policy Advisory Council and the City of Del Rey Oaks determine a different withdrawal date, or unless the City of Del Rey Oaks rescinds this Notice of Intent to Withdraw in writing.

The City of Del Rey Oaks will continue to work collaboratively with the County of Monterey and the Policy Advisory Council to meet the terms of the Agreement, and to develop an alternate form of governance that will provide efficient and cost-effective 9-1-1 emergency communication services that best serves the users and communities we serve.

Sincerely,

Daniel Dawson
City Manager

C: Mayor and City Council
R. Langford, Police Chief
B. Dempsey, Fire Chief
Chair, Monterey County Board of Supervisors
County Administrative Officer
City Manager, City of Carmel-By-The-Sea
City Manager, City of Del Rey Oaks
City Manager, City of Gonzales
City Manager, City of Greenfield

City Manager, City of King
City Manager, City of Marina
City Manager, City of Monterey
City Manager, City of Pacific Grove
City Manager, City of Sand
City Manager, City of Seaside
City Manager, City of Soledad
Carmel Valley Fire Protection District
North County Fire Protection District
Salinas Rural Fire Protection District

DRAFT

**AGREEMENT
FOR 9-1-1 EMERGENCY COMMUNICATIONS DISPATCH SERVICES**

This Agreement is made and entered into as of the first day of July 2001, by and between the County of Monterey, a political subdivision of the State of California; hereinafter "County," and the Cities and Fire Districts listed below (hereinafter individually the "Agency" and collectively the "Agencies"):

City of Carmel-by-the-Sea
City of Del Rey Oaks
City of Gonzales
City of Greenfield
City of King
City of Marina
City of Monterey
City of Pacific Grove
City of Salinas
City of Sand
City of Seaside
City of Soledad
Carmel Valley Fire Protection District
North County Fire Protection District
Salinas Rural Fire Protection District

RECITALS

WHEREAS, the Parties desire to participate in a countywide public safety communications and emergency 9-1-1 dispatch system, hereinafter "System"; and

WHEREAS, the Agencies desire to contract with the County for all necessary 9-1-1 communications and dispatch services for police, fire, and other emergency services; and

WHEREAS, the County, through its Department of Emergency Communications, is willing and able to furnish such services on a mutually agreeable cost sharing plan; and

WHEREAS, the County has previously provided these services pursuant to a written agreement.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. COUNTY OBLIGATIONS

- A The County shall provide all answering services of the Emergency 9-1-1 telephone number.
- B The County shall provide all urgent, non-emergency answering of a secondary back-up telephone number for the dispatch of Agency police, fire, medical or other emergency service response units.

- C The County shall provide complete dispatch of Agency police, fire, and emergency medical field units, including status reporting and associated activity reports.
- D The County shall provide urgent or emergency data inquiry responses to the Agency's field units.
- E The County shall provide after-hour dispatch of Agency's Public Works crews or units in accordance with operating procedures mutually agreed to by the Agency and County.
- F The County, as part of this cost sharing Agreement, shall provide and maintain all necessary consoles and associated radio dispatch equipment located in its communications center(s), including any radio equipment, which is common to all System users. All other mobile, base, and remote radio and data transmission equipment and terminals designed to serve an individual Agency exclusively shall be provided for and maintained at that Agency's expense.

2. TERM AND RENEWAL OF THE AGREEMENT

- A The initial term of this Agreement shall be for two years commencing July 1, 2001 and ending on June 30, 2003, unless sooner terminated as provided herein.
- B Following completion of the initial two-year term, this Agreement shall automatically be renewed for successive periods of one year, unless an agency notifies the County of its intention to withdraw. Such notice shall be in writing, mailed or delivered to the County no later than ninety (90) days prior to July 1 of the then current year and the withdrawal shall become effective two years from that date unless otherwise agreed to by the County, the Policy Advisory Council, and the withdrawing Agency.

3. SERVICE QUALITY AND CONDITIONS

- A The level of System service to be provided to all Agencies shall be equal to the standard level of service provided by similar consolidated communications centers to other public safety agencies and as established by the Users Advisory Council.
- B Measurable performance standards shall be established and reviewed annually by the Users Advisory Council. County shall provide regular reports on performance status/measures.
- C The County agrees to work closely with Agency departments to ensure appropriate levels of dispatch service. All procedures related to Agency dispatch operations will be developed on a collaborative basis with all Agencies and/or their representatives on the Users Advisory Council. The County will promptly investigate any complaints received from any Agency or citizen and a response will be made to the complaining party in a timely manner.

4. **REMEDY FOR IRRESOLVABLE DISSATISFACTION IN SERVICES**

- A It is the intent of all parties to work cooperatively in providing emergency dispatch services and to resolve disagreements regarding the System in an effective and timely manner. In the event of unresolved dissatisfaction, the Agencies through their advisory councils shall inform the County in writing, clearly stating the cause and allow the County an opportunity to effectively remedy the situation in a reasonable and timely manner.
- B In the event that a majority of the member Agencies determines that the System and the County's performance under this Agreement continue to be unsatisfactory and that the County has not effectively remedied the situation in a reasonable and timely manner, the Agencies may propose an alternative form of governance (such as a Joint Powers Agreement).
- C In the event that such alternative form of governance is proposed, the parties shall meet and confer in good faith to establish an alternative governance body for the provision of 9-1-1 Emergency Communications Dispatch Services. No party to this Agreement shall be excluded from participating in the succeeding governance body without the party's consent.
- D In the event that an alternative form of governance is proposed by a majority of parties to this Agreement and endorsed by the Policy Advisory Council, a new Agreement shall be prepared for approval by the County and each Agency's governing body. Such approval shall not be unreasonably withheld.
- E If an alternative form of governance is established and approved as provided above, the County shall be a full voting member of the successor entity. In furtherance of the public safety functions of the successor entity and the continuing financial obligations of the County, the County shall, as part of the County's contribution to the operation of the successor entity, permit the successor entity and its members to use the 9-1-1 dispatch center of the consolidated emergency services facility including its equipment, fixtures and furnishings for the period of time that the facility is used for 9-1-1 dispatch services.

If requested in advance by the successor entity, the County shall make available its emergency communications employees necessary to operate the 9-1-1 dispatch center. The members of the successor entity shall pay the County for their pro rata share of the County's personnel costs for salaries and benefits and any agreed upon operational costs for services and supplies.

5. **PAYMENT PROVISIONS**

- A In consideration of the foregoing, the Agency will pay the County on an annual basis an amount derived by the formula below based on the services provided in the prior fiscal year ("Billing Year"). The payment shall be due ("Due Date") 60 (sixty) days after the billing date. County shall bill the Agencies no later than December 1st of each year for the prior fiscal year.
- B The formula shall include the application of County of Monterey Proposition 172 funding, when and as authorized by the County of Monterey Board of Supervisors, to offset the total charges incurred by all cities and fire districts who are a party to this Agreement.

Formula Definitions:

A	Total annual cost of dispatch service (Source: County of Monterey Auditor/Controller's end-of-the-year expenditure report for the Billing Year.)
B	Amount paid by the State of California, and/or other agencies not party to this Agreement, to the County of Monterey for emergency 9-1-1 operations.
C	Net cost subject to percentage distribution (Source: County of Monterey Auditor/Controller's end-of-the-year expenditure report for the Billing Year.)
D	Assessed valuation of real property of the Agency (Source: "Monterey County Tax Rates" for the Billing Year)
E	Total assessed valuation of real property in the County of Monterey less the assessed valuation of real property attributed to agencies not receiving direct dispatch services (Source: "Monterey County Tax Rates" for the Billing Year)
F	Resident population of Agency (Source: for county and cities, "State of California Department of Finance Data" for the Billing Year and for Fire Districts, "Inventory of Local Agencies" as provided by the Local Agency Formation Commission for the County of Monterey)
G	Total population of the County of Monterey, less the population of Agencies not receiving direct dispatch services. (Source: for county and cities, "State of California Department of Finance Data" for the Billing Year and for Fire Districts, "Inventory of Local Agencies" as provided by the Local Agency Formation Commission for the County of Monterey)
H	Workload total for Agency. (Source: Workload totals compiled by the County of Monterey Emergency Communications Department, following review of the Users Advisory Council.)
I	Workload total for all police, fire, special emergency, and other emergency response units during the Billing Year. (Source: Workload totals compiled by the County of Monterey Emergency Communications Department, following review of the Users Advisory Council.)
J	Agency net percentage (Derived by applying equal weight to Agency Percentage of Assessed Valuation, Resident Population and Dispatch Workload.) For Fire Districts and Fire only Agencies this net percentage is multiplied by 10%.
K	Agency Gross Bill
L	Agency's Prop 172 offset shall be computed by taking the Agency's original billing and dividing that by the total billing of all Agencies subject to Prop 172 reduction, which is a percentage of the total billing. That percentage is multiplied by the total gross Prop 172 amount to derive the individual Agency's percentage share of the Prop 172 funding.

Contract Cost Allocation Formula:

(1) $A - B = C$

(2)
$$\left[\frac{D}{E} + \frac{F}{G} + \frac{H}{I} \right] \text{ Divided by } 3 = J$$

(3) $C \times J = K$

(4) $K - L = \text{Charge to the Agency for the billing year.}$

- C In addition to the foregoing formula, the Users Advisory Council may, with approval of the Policy Advisory Council and at its own discretion, augment the formula on a pro rata basis to include provisions of special funding to support needed projects to replace software, hardware, dispatch furniture, major building repair, etc.
- D The User Advisory Council may levy one-time fees for new member Agencies or to the City of Carmel-By-The-Sea when it adds police communication services to offset costs incurred in previous fiscal years. These fees include but are not limited to facility construction, major equipment purchases and software.
- E The User Advisory Council may choose to select other source documents to replace those defined in the Formula Definitions above if the new documents provide more accurate information.
- F The Workload component of the billing formula will be periodically evaluated by the Users Advisory Council and changes may be recommended and approved, as appropriate.
- G The Users Advisory Council shall review the Department of Emergency Communications annual budget request prior to County's budget hearings.
- H The County of Monterey Department of Emergency Communications will provide reports on future budgets, current year budget management and cost control, personnel (recruitment, hiring, retention), and special project status on an ongoing and annual basis as deemed necessary by the Users Advisory Council.
- I The County of Monterey Department of Emergency Communications shall bill each agency on an individual basis.
- J Delinquency. If an Agency does not pay its annual fees for service as set forth above on or before the Due Date, the amount unpaid shall be deemed delinquent. A delinquency fee in the amount of five percent (5 %) of the delinquent amount shall be added to the amount owed and charged to the Agency. If an Agency does not pay the delinquent amount and delinquency fee within ninety (90) calendar days from the Due Date, the County is authorized to withhold and offset from any lawful source whatsoever otherwise due to the Agency, including the regular apportionment of property tax revenue, an amount sufficient to satisfy the delinquent amount and delinquency fee.

6. FORMATION OF POLICY ADVISORY COUNCIL AND USERS ADVISORY COUNCIL

- A The County and the Agency agree to the formation of the Emergency Communications Policy Advisory Council and Emergency Communications Users Advisory Council to assist in formulation of policies and operational processes governing the joint emergency communications and dispatch services provided by the Monterey County Emergency Communications Department. It is understood that the Policy Advisory Council serves in an advisory capacity to the Monterey County Board of Supervisors and is subject to the conditions and requirements of the Brown Act. The Users Advisory Council serves in an advisory capacity to the Department of Emergency Communications and/or the County Administrative Officer and the Policy Advisory Council.

- B The intended purpose of the Policy Advisory Council and the Users Advisory Council is to provide the primary users of the System the means to participate in the generation of policy direction on appropriate matters pertaining to fiscal, operational, service level, equipment, and facilities matters relating to the System. It is agreed that the terms of reference for the Policy Advisory Council and the Users Advisory Council will be as follows:

7. **POLICY ADVISORY COUNCIL**

A **Purpose**

The purpose of the Policy Advisory Council is to establish an effective method of communication between the policy makers representing the System users and the County. Inherent in this approach is the understanding that the formal structure will enable the County to work with representatives of the user agencies to achieve clear policy direction and consistent coordination regarding emergency dispatch services.

B **Membership**

The Policy Advisory Council shall serve at the pleasure of his or her appointing authority and consist of seven members and two ex-officio members as follows:

1. Two members of the County of Monterey Board of Supervisors appointed by the Monterey County Board of Supervisors.
2. The mayor or city council member representing the City of Salinas.
3. One mayor or city council member representing South County cities (Gonzales, Soledad, Greenfield and the City of King) appointed by the Monterey County Mayor's Select Committee;
4. One mayor or city council member representing Southern Monterey Peninsula Area (Carmel-by-the-Sea, Monterey and Pacific Grove) appointed by the Monterey County Mayor's Select Committee;
5. One mayor or city council member representing Northern Monterey Peninsula Area (Seaside, Marina, Del Rey Oaks and City of Sand) appointed by the Monterey County Mayor's Select Committee.
6. One Fire District Director appointed by the participating Fire Districts' Boards of Directors.
7. Ex-officio members:
 - a) The Chair of the Users Advisory Council;
 - b) The County Administrative Officer.
8. Any member may designate an alternate or alternates to serve in his or her absence.

C **Duties**

The Policy Advisory Council will serve in an advisory capacity to the Board of Supervisors. The Council will:

1. Advise the Board on all matters pertaining to fiscal and operating policies that affect users.
2. Meet at least annually to receive reports from the County Administrative Officer and/or the Users Advisory Council on all policy matters pertaining to budget, personnel, equipment, or fiscal issues which could affect cost to participating user agencies. The Policy Advisory Council may review items presented by the County or initiated by user agencies.

8. **USERS ADVISORY COUNCIL**

A **Purpose**

The purpose of the Users Advisory Council is to establish an effective method of communication between the System users and the County. Inherent in this approach is the understanding that the formal structure will enable the County to work with representatives of the user agencies to achieve clear policy direction and consistent coordination regarding emergency dispatch services.

B **Membership**

The Users Advisory Council shall serve at the pleasure of his or her appointing authority and consist of twelve members and two ex-officio members as follows:

1. The City Manager of the City of Salinas.
2. The Monterey County Sheriff.
3. The City of Salinas Police Chief.
4. The Administrator/Director of the Monterey County Emergency Medical Services.
5. One city manager from South County cities (Gonzales, Soledad, Greenfield and the City of King) appointed by the City Managers Association.
6. One city manager from the Southern Monterey Peninsula Area (Carmel-by-the-Sea, Monterey and Pacific Grove) appointed by the City Managers Association.
7. One city manager from the Northern Monterey Peninsula Area (Seaside, Marina, Del Rey Oaks and City of Sand) appointed by the City Managers Association.
8. One fire chief from a City Fire Department appointed by the Monterey County Fire Chiefs Association.
9. One fire chief from a Fire District appointed by the Monterey County Fire Chiefs Association.
10. One fire chief at large from either a district or city appointed by the Monterey County Fire Chiefs Association.
11. One police chief from the Monterey Peninsula Area (Monterey, Seaside, Pacific Grove, Marina, Del Rey Oaks, and City of Sand) appointed by the

Monterey County Chief Law Enforcement Officers Association. If the Carmel-by-the-Sea Police Department participates in the System, it will also be eligible for appointment to represent the Monterey Peninsula Area.

12. One police chief from the South County cities (Gonzales, Soledad, Greenfield, and the City of King) appointed by the Monterey County Chief Law Enforcement Officers Association.
13. Appointed as ex-officio members:
 - a) The County Administrative Officer;
 - b) The Emergency Communications Director.
14. Representation shall be distributed so that no more than two representatives may be designated from any one political entity.
15. Any member may designate an alternate or alternates to serve in his or her absence.
16. Other members may be added to the Users Advisory Council subject to the mutual consent of the County and the majority of the designated members of the council.

C Duties

The Users Advisory Council will serve in an advisory capacity to the County Administrative Officer, the Emergency Communications Director, Policy Advisory Council, and all public safety communications users within Monterey County. The Council will:

1. Advise the County on all matters pertaining to fiscal and operating policies, which affect users, including advisory input into the System's budgeting process.
2. Meet at least quarterly to receive reports from the County on all policy matters pertaining to budget, personnel, equipment, operations, or fiscal issues which could affect costs to participating user agencies. The Users Advisory Council may review items presented by the County or initiated by user agencies.
3. Appoint Ad Hoc Committee(s) of police, fire, emergency service, and/or technical or professional staff as necessary to advise the Users Advisory Council on technical matters or to deal with special issues. Such Ad Hoc Committee(s) may meet as appropriate to discuss issues and to offer recommendations to the Users Advisory Council for appropriate action.

9. INDEMNIFICATION

- A** County hereby agrees to indemnify and save harmless each Agency, its officers, agents, employees, and authorized volunteers of and from any and all claims, demands, judgments or decrees made or rendered against the Agency, its officers, agents or employees by reason of any injury, death or damage suffered or sustained by any person or entity caused by, or alleged to have been caused

by the negligent act or omission or willful misconduct of County under this agreement.

- B Further, as to such acts or omissions, County, at its own cost, expense and risk, shall defend any and all suits, actions, or other legal proceedings that may be brought or instituted by third parties against the Agency, its officers, agents, employees or authorized volunteers or any such claim or demand, and shall pay and satisfy any judgment or decree that may be rendered against the Agency, its officers, agents or employees in any such suit, action, or other legal proceedings.
- C Each Agency hereby agrees to indemnify and save harmless County, its officers, agents, and employees of and from any and all claims, demands, judgments, or decrees made or rendered against County, its officers, agents, or employees by reason of any injury, death, or damage suffered or sustained by any person or entity caused by, or alleged to have been caused by the negligent act or omission or willful misconduct of the indemnifying Agency under this Agreement.
- D Further, as to such acts or omissions, the indemnifying Agency at its own cost, expense and risk, shall defend any and all suits, actions, or other legal proceedings that may be brought or instituted by third parties against County, its officers, agents or employees, or any such claim or demand, and shall pay and satisfy any judgment or decrees that may be rendered against County, its officers, agents, or employees in any such suit, action, or other legal proceedings.

10. INSURANCE

Without limiting the foregoing indemnification, all parties shall maintain in force at all times during the performance of this Agreement, a policy or policies of insurance as follows, and in the minimum limits of liability as stated herein:

- A Comprehensive general liability, including but not limited to premises, personal injuries, products, and completed operations for combined single limit of not less than \$1,000,000 per occurrence.
- B Comprehensive automobile liability, including but not limited to property damage, bodily injury, and personal injuries for combined single limit of not less than \$1,000,000 per occurrence.
- C Workers' Compensation covering statutory requirements of the State of California and Employer's Liability of not less than \$100,000 per occurrence.
- D In the event any party is lawfully self-insured in any or all of the aforementioned insurance areas, a letter certifying those areas of coverage, and in the minimum amounts as set forth in this Agreement, shall be furnished to the other party prior to execution of this Agreement.
- E Except with respect to Workers' Compensation insurance, each Agency maintaining commercial insurance or excess insurance shall provide an endorsement naming the County, its officers, agents, and employees as additional insureds and shall provide that such commercial insurance is primary to any other commercial insurance maintained by the County; and the County shall, under any commercial insurance or excess insurance it maintains, provide an endorsement naming each Agency, its officers, agents, and employees

as additional insureds and shall provide that such commercial insurance is primary to any other commercial insurance maintained by each Agency.

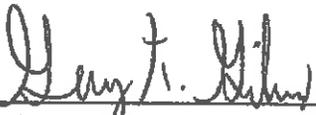
11. **GENERAL PROVISIONS**

- A **Amendment.** This Agreement may be amended or modified only by an instrument in writing signed by all the parties hereto.
- B **Waiver.** Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms or conditions in this Agreement.
- C **Successors and Assigns.** This Agreement and the rights, privileges, duties, and obligations of the parties hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs.
- D **Compliance with Applicable Law.** The parties shall comply with all applicable federal, state, and local laws and regulations in performing this Agreement.
- E **Heading.** The section and paragraph headings are for convenience only and shall not be used to interpret the terms of this Agreement.
- F **Time is of the Essence.** Time is of the essence in each and all of the provisions of this Agreement.
- G **Governing Law.** This Agreement shall be governed by and interpreted under the laws of the State of California.
- H **Construction of Agreement.** The parties agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment hereto.
- I **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
- J **Authority.** Any individual executing this Agreement on behalf of an entity represents and warrants hereby that he or she has the requisite authority to enter into this Agreement on behalf of such entity and bind the entity to the terms and conditions of the same.
- K **Integration.** This Agreement, including the exhibits hereto, shall represent the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all prior negotiations, representations, or agreements, either written or oral, between the parties as of the effective date hereof.

- L Notices. Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail as follows:

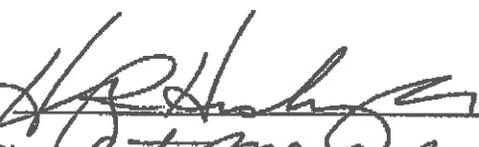
COUNTY OF MONTEREY
Director of Emergency Communications
240 Church Street, Room 6N
Salinas, CA 93902
831.755.5110

IN WITNESS WHEREOF, the COUNTY and each of the Agencies have caused this Agreement to be executed by their duly authorized representative as of the day and year first written above.

COUNTY OF MONTEREY:	
By: <u></u>	
LYNN DIEBOLD, Director of Emergency Communications	
Date:	
APPROVED AS TO FORM:	
By: <u></u>	
LEROY W. BLANKENSHIP, Assistant County Counsel	
Date:	
APPROVED AS TO FISCAL PROVISIONS:	
By: <u></u>	
Auditor-Controller	
Date: <u>8-16-01</u>	
APPROVED AS TO INSURANCE PROVISIONS:	
By: <u></u>	
Risk and Insurance	
Date: <u>8-25-01</u>	

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: <u>Rich Smith</u></p> <p>Title: <u>CITY ADMINISTRATOR</u></p> <p>Date: <u>8-8-01</u></p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: <u></u></p> <p>Title: <u>ACTIVE CITY MANAGER</u></p> <p>Date: <u>7/25/01</u></p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By:  _____</p> <p>Title: <i>City Manager</i> _____</p> <p>Date: <i>7-30-01</i> _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: <u>J.M. P</u></p> <p>Title: <u>Mayor</u></p> <p>Date: <u>08.21.01</u></p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: <u>W. B. Beck</u></p> <p>Title: <u>CITY MANAGER</u></p> <p>Date: <u>8/29/01</u></p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: <u>James E. Perrins</u></p> <p>Title: <u>City Mayor</u></p> <p>Date: <u>July 18, 2001</u></p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

CITY OF MONTEREY

By: Samuel Allert
Title: Mayor
Date: 7.10.01

NORTH COUNTY FIRE PROTECTION DISTRICT

By: _____
Title: _____
Date: _____

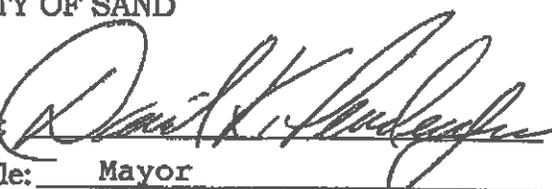
SALINAS RURAL FIRE PROTECTION DISTRICT

By: _____
Title: _____
Date: _____

APPROVED BY:
[Signature]
City Attorney's Office

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: <u>Sandra L. Hoffman</u></p> <p>Title: <u>Mayor</u></p> <p>Date: <u>10/12/01</u></p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

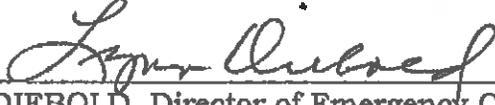
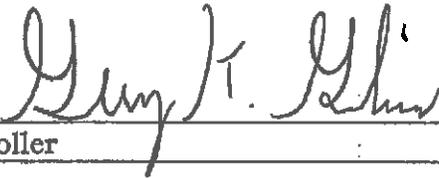
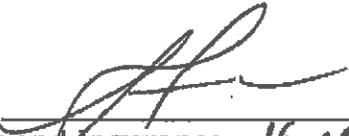
<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: <u>Gene M. Corbally</u></p> <p>Title: <u>Mayer</u></p> <p>Date: <u>July 24, 2001</u></p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: </p> <p>Title: Mayor</p> <p>Date: August 8, 2001</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: <u>James L. Smith</u></p> <p>Title: <u>Mayor</u></p> <p>Date: <u>July 10, 2001</u></p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

CITY OF CARMEL-BY-THE-SEA By: _____ Title: _____ Date: _____	CITY OF PACIFIC GROVE By: _____ Title: _____ Date: _____
CITY OF DEL REY OAKS By: _____ Title: _____ Date: _____	CITY OF SALINAS By: _____ Title: _____ Date: _____
CITY OF GONZALES By: _____ Title: _____ Date: _____	CITY OF SAND By: _____ Title: _____ Date: _____
CITY OF GREENFIELD By: _____ Title: _____ Date: _____	CITY OF SEASIDE By: _____ Title: _____ Date: _____
CITY OF KING By: _____ Title: _____ Date: _____	CITY OF SOLEDAD By: <u>Peter U. Levak</u> Title: <u>City Manager</u> Date: <u>7/13/2001</u>
CITY OF MARINA By: _____ Title: _____ Date: _____	CARMEL VALLEY FIRE PROTECTION DISTRICT By: _____ Title: _____ Date: _____

IN WITNESS WHEREOF, the COUNTY and the Agency have caused this Agreement to be executed by their duly authorized representative as of the day and year first written above.

COUNTY OF MONTEREY:	
By: <u></u>	
LYNN DIEBOLD, Director of Emergency Communications	
Date: <u>6-26-02</u>	
APPROVED AS TO FORM:	
By: <u></u>	
LEROY W. BLANKENSHIP, Assistant County Counsel	
Date:	
APPROVED AS TO FISCAL PROVISIONS:	
By: <u></u>	
Auditor-Controller	
Date:	
APPROVED AS TO INSURANCE PROVISIONS:	
By: <u></u>	
Risk and Insurance <u>4.10.02</u>	
Date:	
BIG SUR FIRE BRIGADE	
By: <u></u>	
Title: <u>Chief</u>	
Date: <u>5/14/02</u>	

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By:  _____</p> <p>Title: _____</p> <p>Date: _____</p>

<p>CITY OF CARMEL-BY-THE-SEA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF PACIFIC GROVE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF DEL REY OAKS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SALINAS</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GONZALES</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SAND</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF GREENFIELD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SEASIDE</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF KING</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CITY OF SOLEDAD</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>CITY OF MARINA</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>CARMEL VALLEY FIRE PROTECTION DISTRICT</p> <p>By: </p> <p>Title: <u>PRESIDENT</u></p> <p>Date: <u>7-26-01</u></p>

CITY OF MONTEREY

By: _____

Title: _____

Date: _____

NORTH COUNTY FIRE PROTECTION
DISTRICT

By:  _____

Title: BOARD PRESIDENT

Date: JULY 9, 2001

SALINAS RURAL FIRE PROTECTION
DISTRICT

By: _____

Title: _____

Date: _____

CITY OF MONTEREY

By: _____

Title: _____

Date: _____

NORTH COUNTY FIRE PROTECTION DISTRICT

By: _____

Title: _____

Date: _____

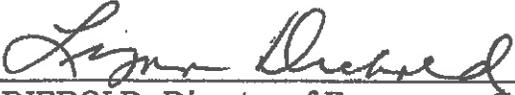
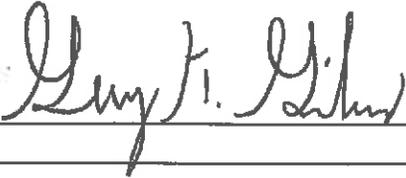
SALINAS RURAL FIRE PROTECTION DISTRICT

By: 

Title: Pres

Date: 7-31-01

IN WITNESS WHEREOF, the COUNTY and the Agency have caused this Agreement to be executed by their duly authorized representative as of the day and year first written above.

COUNTY OF MONTEREY:	
By: <u></u>	
LYNN DIEBOLD, Director of Emergency Communications	
Date: <u>6-26-02</u>	
APPROVED AS TO FORM:	
By: <u></u>	
LEROY W. BLANKENSHIP, Assistant County Counsel	
Date:	
APPROVED AS TO FISCAL PROVISIONS:	
By: <u></u>	
Auditor-Controller	
Date:	
APPROVED AS TO INSURANCE PROVISIONS:	
By: <u></u>	
Risk and Insurance	<u>4/10/02</u>
Date:	
SPRECKLES VOLUNTEER FIRE DEPARTMENT	
By: <u></u>	<u>Rusty Gammings</u>
Title: <u>Chief</u>	
Date: <u>5/6/02</u>	

IN WITNESS WHEREOF, the COUNTY and the Agency have caused this Agreement to be executed by their duly authorized representative as of the day and year written above.

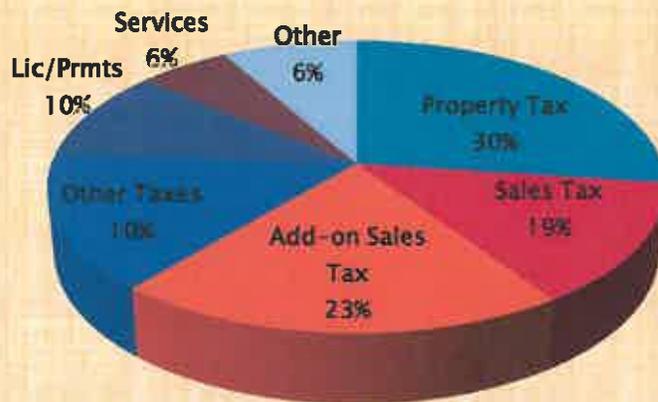
COUNTY OF MONTEREY:
By: <u>Lynn Diebold</u> LYNN DIEBOLD, Director of Emergency Communications
Date: <u>6-26-02</u> APPROVED AS TO FORM:
By: <u>Leroy W. Blankenship</u> LEROY W. BLANKENSHIP, Assistant County Counsel
Date: APPROVED AS TO FISCAL PROVISIONS:
By: <u>Gregory T. Dehn</u> Auditor-Controller
Date: APPROVED AS TO INSURANCE PROVISIONS:
By: <u>[Signature]</u> Risk and Insurance <u>4-10-02</u>
Date: MONTEREY PENINSULA AIRPORT DISTRICT
By: <u>Donna Trimmer</u> Title: <u>Director of Public Safety</u>
Date: <u>4/24/02</u>

City of Del Rey Oaks

Budget Review FY 2014-15

First 3 Fiscal Quarters (8 Months)

Revenue Sources



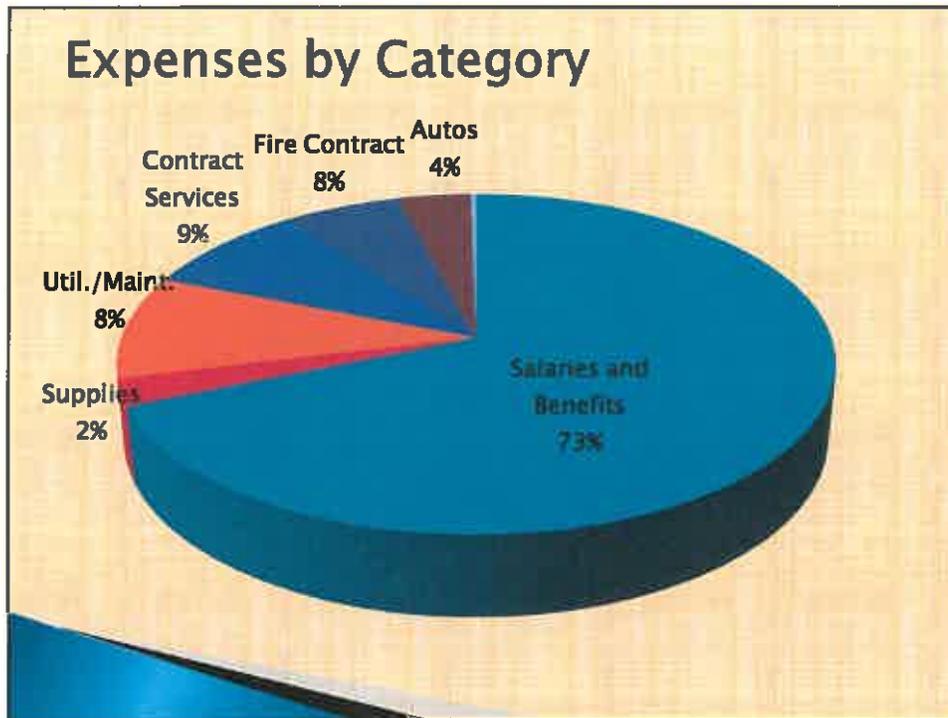
Revenue Timing



FY 2014-15 Budget Revenue

Revenue

- Sales Tax/ Add-on 1%: - 8% (-\$60,000)
- Business Licenses: - 8% (-\$14,000)
- Property Tax: - 9% (-\$36,237)
- Current Services: - 8% (-\$ 18,418)
- Parks and Recreation: Revenue as expected
- Grants: +100% (+\$37,441)
- Misc. Revenue: (+\$43,559)
- Bottom Line: -\$47,655 or 2% less than expected



FY 2014-15 3/4 Year Expenses

- ▶ Areas of differences
 - ▶ Expenses
 - Payroll/Benefits + 10% (+\$106,402)
 - Contract Services + 45% (+\$ 58,237) *
 - Seaside Fire: + 24% (+\$ 37,050)
 - * "Pass-thru" expenses
- Bottom Line +\$201,689 or 15% more than expected

FY 2014–15 First 8 Months Summary

- Revenue: \$1,272,371
- Expense: \$1,520,887
- Net Difference: **(\$248,516)**

Projection for last 4 Months of FY

- ▶ The New 0.5% add-on Sales Tax will start in April.
- ▶ The New Waste Hauling Franchise will begin in May.
- ▶ The Garden Center and Medical Marijuana Dispensary plan to open in April.
- ▶ Concerns about aging Fleet and ongoing Maintenance and Repair Expenses.
- ▶ A Reserve Fund Policy will be brought forward for City Council consideration.

Projections for next 4 Months

- ▶ Second Half of Property Taxes in April: \$255K
- ▶ Franchise Fees to be paid to us in April
 - Water – \$15,000
 - Sewer – \$15,000
 - Electricity – \$15,000
 - Gas – \$5,000
 - Laguna Seca Events – \$27,000
 - Traffic Congestion Relief Funds – \$5,000
- ▶ One time Annual Expenses have been paid:
 - Emergency Communications
 - Workers Compensation and Liability Insurance
 - Audit Expenses

Questions??

**CITY OF DEL REY OAKS
STAFF REPORT**

TO: Honorable Mayor and City Council
FROM: Daniel Dawson, City Manager
DATE: March 24, 2015
SUBJECT: Policy for General Fund Reserve (Resolution)

BACKGROUND

At The City of Del Rey Oaks Strategic Planning Session held on February 4, 2015, the City Manager was tasked with presenting a Reserve Policy to the City Council at the March City Council Meeting.

ANALYSIS

An analysis was conducted on the General Fund that evaluated revenues and their volatility, condition of capital assets, access to other resources, unanticipated expenditures, and the industry norm of General Fund reserves. A survey of comparable California cities showed that the average General Fund reserve was approximately 15% of expenditures.

Analysis of all City funds available has determined that maintaining General Fund contingency reserves at a level between 15% to 17% of operating expenditures would be financially prudent.

RECOMMENDATION

It is recommended that the Council, by resolution establish that the City maintain between 15% and 17% of operating expenditures in the General Fund to be “designated for contingencies”.

PURPOSE

To establish a policy which will provide an adequate contingency reserve for the City’s General Fund, effective July 1, 2015.

POLICY

- A. A contingency reserve for the General Fund shall be maintained at a level of 15% to 17% of annual expenditures. The amount up to 17% of expenditures will be “designated for contingencies”.
- B. The amount “designated for contingencies” will be ideally maintained at 17%. The amount between 15% and 17% may be used during the budget process to alleviate short term revenue or expenditure volatility; or to address high priority one-time needs.
- C. If the General Fund contingency reserve level is below 15%, a plan will be established to increase the reserve to a minimum of 15% during the upcoming budget process.

Submitted to the City Council by:

Daniel Dawson, City Manager



Monterey Regional Waste Management District

Service, Stewardship, and Sustainability Since 1951

February 20, 2015 Board of Directors Meeting

HIGHLIGHTS



Presentation of Resolution 2015-02 for Zero Waste Week. Following adoption by the Board of Resolution 2015-02 under the consent agenda, students from Carmel High School accepted the Resolution on behalf of students from the 12 local participating schools. During March 6 – April 24, 2015, schools choose a week to carry out their Zero Waste Week campaign and students focus on reducing waste with a goal of raising awareness about the wastefulness of single-use plastics and the impact of such litter upon the health of local watersheds and our National Marine Sanctuary. The District provides both financial sponsorship and staff time to provide technical assistance for planning and event coordination.

Mid-Year Budget Review. The Midyear Budget for FY 2014/15 was reviewed by the Board. The District's midyear estimate of the 2014/15 FY Budget shows an increase in net income of \$560,000 from Budget. The District's Budget shows a net income of \$1,511,000 and a reduction in unrestricted cash of \$3,820,000. Based on activity through midyear, staff now anticipates a net income of \$2,071,000 and a decrease in unrestricted cash of \$1,675,000.

Update on Proposed Bond Structure and Terms. The Board received an update on the proposed Bond sale by District Consultant, John Greenlee, of Caldwell Flores Winters. Following potential delays, Mr. Greenlee advised the Board that he would provide an update at the March Board meeting if the final bond document package is not ready for approval.

Approval of Payment for Recyclable Materials. The Board approved Resolution 2015-03 which allows the District to provide a \$40 per ton recycling rebate which GreenWaste Recovery is initially providing to the participating member agencies under the new franchise agreements at such time that recyclable materials are redirected to the District for processing. The District has plans to develop single-stream recyclable materials processing capacity as part of its Materials Recovery Improvement Project to meet the needs of the member agencies.

Approve Edits to Amendment to Joint Powers Authority (JPA) Agreement. The Board approved non-consequential edits which incorporated language necessary to coincide with the new franchise collection contracts for seven member jurisdictions and made the appropriate language adjustments for both the County and the City of Monterey to make the new JPA language consistent with their franchise agreements. The County of Monterey also agreed to join the Authority. All District member agencies have approved the JPA Amendment with some or all of the edits. District staff will provide the updated amendment for each member agency's consideration, if necessary.

Approval of Substitution of Subcontractor Due to an Inadvertent Clerical Error in Truck Parking & Maintenance Facility Bid. Following a public hearing, it was recommended, and the Board approved (by Resolution 2015-04), the substitution of Andy's Roofing instead of Pueblo Roofing as listed on the submitted bid for the Truck Yard and Maintenance Facility due to an inadvertent clerical error.

Adoption of Process for Nomination of Board Officers and Committee Appointments. The Board adopted a new process for nominations of Board Chair and Vice Chair. They also adopted changes to the appointment to Board committees.