



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
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AGENDA REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, FEBRUARY 24, 2015 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL – *Council*

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS:

Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*

4. CONSENT AGENDA:

Action Items

A. MINUTES:

1. January 27, 2015 City Council Meeting
2. January 14, 2015 Planning Commission Meeting

B. MONTHLY REPORTS:

1. Claims, January 2015
2. Unpaid Bills Detail, All
3. Financials, January 2015 vs. January 2014
4. Fire Department Response Report, January 2015
5. Police Activity Report, January 2015

C. MISCELLANEOUS

1. Annual Action Plan FY 2015-2016 for HUD Community Development Block Grant (CDBG) Program

5. OLD BUSINESS: None

6. NEW BUSINESS

- A. Resolution No. 2015-03, A Resolution of the Council of the City of Del Rey Oaks, County of Monterey, State of California, Approve the Amended Joint Power Agreement, Monterey Bay Area Self Insurance Authority
- B. Consider Covenant Agreement with 1007 Portola Drive for a fence, walkway, sidewalk, lighting and landscaping to be placed on City Property.
- C. Strategic Planning Retreat Report – Information Only

7. STAFF REPORTS:

- A. City Manager Report

8. MAYOR AND COUNCIL REPORTS

9. CORRESPONDENCE:

- A. Monterey Regional Waste Management District Board Highlights for January 16, 2015.

10. CLOSED SESSION: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

- A. Conference with Legal Counsel— Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Government Code Section 54956.9: One potential case

11. SET NEXT MEETING DATE: Establish Tuesday, **March 24, 2015**, at 6:00 P.M. as the date and time of the Council’s next regular meeting.

12. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

**CITY OF DEL REY OAKS CITY COUNCIL REGULAR MEETING
CONVENED AT 6:00 P.M. ON TUESDAY, JANUARY 27, 2015 IN THE
CHARLES BENSON MEMORIAL HALL, CITY HALL**

Present: Council Member Ventimiglia, Lintell, Allion, Vice Mayor Clark, and Mayor Edelen

Absent: None

Also present: City Attorney Trujillo, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 6:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Council Member Lintell

PRESENTATION:

Steve Endsley, Assistant Executive Officer, FORA: Presentation of the Regional Urban Design Guidelines (RUDG) Charrette. An extended get-together involving design and drawing allowing the public to come in and discuss their concerns and ideas and over the time a lot of good ideas come out of it. Stems from reuse plan of 1997 which mandated it. Hired Dover-Kohl Consulting who hired subcontractors Peter Kats, Phil Leanardson, Steve Belzer who are active in new urban planning design. Not looking for a redo of everything but to expand on what we already have. Monday February 2nd, 2015 starts the event and it's open to the public. Information can be found on FORA.org/RUDG.html and/or contact FORA staff (831) 883-3672.

Mayor Edelen: We have 360 acres to develop which needs to be in line with the Regional Urban Design Guidelines. There are 2 sides, growth and no growth. There has to be a happy median. These are guidelines not rules of a club. Should be very productive exercise.

Planning Commission Chair Gaglioti: Will these plans that go before FORA?

Steve Endsley: Will do the Charrette, plans on the wall, listen to ideas and dovetail with the HCP (Habitat Conservation Plan) and developers.

Irene Barlich: How do our new plans compare to the old plans?

Steve Endsley: The new plans look very solid and professional. From his standpoint is looks like Del Rey Oaks is on track. They have spent a lot of time going through the option agreement.

City Manager Dawson: Concerned about Capital Improvement Program wants to make sure that the design guidelines will not hold up the capital improvements of South Boundary Road.

Steve Endsley: They will not hold up South Boundary Road. South Boundary Road is within reach of a grant to improve south boundary.

Council Member Allion: Is there a plan to expand Gen Jim Moore to 4 lanes to CDR? Any improvements to intersection of South Boundary and Gen Jim?

Steve Endsley: There has to be some work on that intersection. The corner will be all part of one plan with South Boundary Road.

Mayor Edelen: Presented Steve Endsley with a certificate of appreciation for his work for the City of Del Rey Oaks when he was the city manager.

PUBLIC COMMENT:

Irene Barlich, Hilwill Pl.: Speed bumps have been installed on Plumas and it has improved the traffic a lot and slowed it down. Consider same thing on Carlton.

Brad Slama, Monterey Peninsula Partners: The site map for the RV resort will be presented at the Planning Commission for input of the plan. Start application process in March, CEQA, Planning Commission and by the end of the year have a complete package.

Mayor Edelen: The plan is phenomenal and cautions the city council to not go to the planning commission

Vice Mayor Clark: Can we get notices in the kiosks earlier?

Commission Chair Gaglioti: Asked about 826 Portola wall and traffic study for dispensary.

City Manager Dawson: Wall will be abated: Traffic study will be started next week.

CONSENT AGENDA:

The Council Considered:

A. MINUTES:

1. December 16, 2014 City Council Meeting
2. December 10, 2014 Planning Commission Meeting – Cancelled

B. MONTHLY REPORTS:

1. Claims, December 2014
2. Unpaid Bills Detail, All
3. Financials, December 2014 vs. December 2013
4. Fire Department Response Report, December 2014
5. Police Activity Report, December 2014

Council Member Allion: Pulled financials: People think there has been a huge increase in revenue, it's actually a decrease in assets.

City Manager Dawson: Doesn't disagree but errs on the side of transparency by putting it in the accounts. We are currently accounting for this in the budget and we are ahead even without including it.

Motion to approve: Council Member Ventimiglia

Second: Council Member Lintell

Public Comment: None

Motion passed: 5-0

Old Business: None

New Business:

The Council considered ITEM 7.A., Resolution 2015-01, A Resolution of the City Council of the City of Del Rey Oaks consenting to the inclusion of properties within the City's Jurisdiction in the California HERO Program to Finance Distributed Generation Renewable

Energy Sources, energy and water efficiency improvements and electric vehicle charging infrastructure and approving the amendment to a certain joint powers agreement related thereto.

City Manager Dawson: This is an avenue for homeowners to upgrade their homes with energy savings devices at no cost to the City.

Vice Mayor Clark: Wants to know about ultimate cost.

John Law, HERO Program: There are some requirements, such as amount. 5.95 to 8.95 interest rates.

Council Member Allion: Is that interest set by the state?

John Law: It is set by the vendors in this case the HERO program.

Council Member Allion: If normal rates are less why would anyone go with this?

John Law: Some reasons property owners are using this, interest rates are tax deductible, store credit is usually a higher rate, this is not a personal credit item, it's the property that actually qualifies for the loan not the homeowner.

Council Member Allion: Is this just energy?

John Law: There are a lot of ways to go. They have to fit into the efficiency program. People are doing more at once because of the availability.

Council Member Ventimiglia: The HERO program also tries to use local people to do the work.

John Law: The goal is to make it easy and they (his firm) are not contractors, they are the finance side.

Commission Chair Gaglioti: Does this mean that DRO can use this program with this passing of the resolution?

John Law: The governing body has to approve a resolution before residents can be offered this program.

Commission Chair Gaglioti: What is the advantage to property owners?

John Law: They are the reasons he stated previously. The process is very easy with a 2 minute approval process. Higher standards for certification. This is all private money. If people are looking for financing this can be the best choice over a retail financing.

Brad Slama: This is an alternative to credit, is there a balloon payment?

John Law: There is no balloon payment. It's amortized and it's a line item on your tax bill or you can include it into your mortgage payment.

Council Member Lintell: Is there a prepayment penalty?

John Law: No

City Manager Dawson: The state has opened up a fund that will help too.

Motion to approve: Vice Mayor Clark

Second: Council Member Lintell

Public Comment: None further

Motion passed: 5-0

The Council considered **ITEM 7.B., Consider Agreement for Contract Planning Services between the City of Del Rey Oaks and BGF Planning Consultant (Brian Foucht)**

City Manager Dawson: This is a pass through agreement. Monterey properties will need a lot of CEQA and environmental review and planning for the former Fort Ord property. This has to go through the City but it will be funded 100% by Monterey Properties.

Mayor Edelen: This is going to be very important NEGA and CEQA has to be handled very carefully.

Motion to approve: Council Member Allion

Second: Vice Mayor Clark

Public Comment: None

Motion passed: 5-0

The Council considered **ITEM 7.C., Resolution 2015-02, Consider Resolution 2015-02, An Amendment to the Classification and Salary Plan of the City of Del Rey Oaks to add the position of "Assistant to the City Manager"**.

City Manager Dawson: This is a request to create this classification which gives the Deputy City Clerks a path to go since they are all at the top of their classification and this gives them some incentive.

Council Member Ventimiglia: Feels this is a good idea for the future.

Council Member Allion: Thinks this is a good idea for the future since we are growing.

Vice Mayor Clark: How do you get from one step to another?

City Manager Dawson: It's all merit based.

Vice Mayor Clark: Good

Public Comment:

Irene Barlich: Good idea to have an Assistant to the City Manager

Mayor Edelen: Feels this is a good idea and commends him for his leadership.

Motion to approve: Council Member Ventimiglia

Second: Vice Mayor Clark

Public Comment: None further

Motion passed: 5-0

STAFF REPORTS:

City Manager Dawson: Thanked Council Member Lintell, Vice Mayor Clark and City Attorney Trujillo for joining him at the new mayor's council members conference. Heading up to the City Managers conference at the end of this week where pension reform is a hot topic. Voted in as the Chairman of the MBASIA. On February 4th we will be having our first strategic planning session with Marilyn Oliver and thinks it will be fantastic to set the goals for the City's future.

MAYOR AND COUNCIL REPORTS

Council Member Allion: Waste Management District meeting attended, recycling recovery will be above the state mandate, new hauler is coming in and they will be parking all their compressed natural gas trucks which is why the district will be building a CNG facility to taking methane gas from the land fill and converting it to CNG. This is all very advanced and is carbon neutral. William Merry, is retiring in May or June. There will be a bond issue for the landfill of about 30 million the impact on us as individuals is minimal. MRWPCA last month as chair, Gloria De La Rosa from Salinas will be chair, Keith Israel is also retiring in May. John Tiernan the CFO retired this month and a new CFO is coming down from Capitola. MOU for source water for ground water replenishment with the Water Resource agency is still in negotiations.

Council Member Lintell: Met with Diana Ingersoll with the City of Seaside prior to attending her first Seaside Sanitation District where Mayor Rubio and Mayor Pendergrass were appointed the chair and vice chair. MPWMD did not have a meeting this month. Attended the mayors and council members conference. Got her certificate in ethics.

Vice Mayor Clark: Attended Monterey Regional Taxi Authority and stated it's important to be wary of apps because some of drivers have not passed their drug testing. Don't use "Uber". Will be getting new buses, transport and trolley. Only attended one day of the conference because of her work schedule. There is a tax that is proposed based on how many miles you drive instead of the gas tax because people are driving more fuel efficient cars. They encouraged communication between the council and the staff.

Council Member Ventimiglia: Attended Community Human Services, had a ladies night out at the Moose Lodge as a fund raiser. Fund raising is on track. Attended AMBAG and talked about the HERO program. This may not be good for all of us but there are people out there that have needs.

Mayor Edelen: City Manager Dawson and he went to trails symposium with regard to urban trails. There will be a trail that comes through DRO and connects to all the other trails that go all the way to the ocean. Congratulated the City Manager for setting up the strategic planning session.

CORRESPONDENCE:

Mayor Edelen: Read the email into the record from Seaside Police Department regarding Officer Ingersoll on his performance and assistance in apprehending a shooting suspect. He stated we have a phenomenal police department!

CLOSED SESSION: None

7:18 p.m.: Adjourned to the next meeting date of Tuesday, February 24th, 2015 at 6 p.m.

Attest:

Date:

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING
COMMISSION WEDNESDAY, JANUARY 14, 2015 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL**

Present: Commissioner Goetzelt, Reikes, Weir, Jaksha, Hayworth, Green and
Chairman Gaglioti

Absent: None

Also Present: Deputy City Clerk Minami and Deputy City Clerk Carvalho

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

The Commission considered **ITEM 3.A.**, Planning Commission Meeting Minutes,
November 12, 2014

Motion by Commissioner Goetzelt to approve, seconded by Commissioner Reikes

No comments

7-0

PUBLIC COMMENT:

None

BUILDING REPORT:

The Commission accepted **ITEM 5.A.**, Building Activity Report, December 2014

NEW BUSINESS:

Applicant's Name: Luis Lopez w/ Eric Q. Ruiz Building Design &
Consulting

Home Owner's Name: Catherine Sampognaro

File Number: ARC#14-07

Site Location: 5 Quendale Ave

Planning Area: APN# 012-501-018-000

Environmental Status: Categorically Exempt

Project Description: The applicants are requesting Architectural Review to
add a 287 sq. ft. attached garage to the SW side of the existing single family dwelling,
and to convert the existing 296 sq. ft. garage to new habitable space consisting of walk-
in-closet, powder room and extended kitchen area. Water credits to be obtained by
converting existing fixtures to low flow as the City does not have any available water

credits. The proposed building materials and colors will coincide with the Del Rey Oaks Municipal Code.

Recommended Action: Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff.

Commissioner Green steps down, she owns a home 500 feet from proposed project.

Chairman Gaglioti: Reads description of project.

Luis Lopez of Ruiz Design, Applicant: Asks for questions.

Commissioner Goetzelt: What will happen to the old driveway on the Quendale side of the house?

Luis Lopez: Leave it.

Commissioner Goetzelt: Kitchen wall on the other side of the driveway and it's not the prettiest thing, will it be kept for additional parking?

Luis Lopez: Yes, because there isn't enough street parking. Addition will have a crawl space. The only tree that addition will affect is the one on the corner, and will apply for a tree permit at the time of plan check.

Commissioner Reikes: Why isn't the existing bathroom on the new design?

Luis Lopez: The corrected set of plans will be coming with his partner, who is late. There were a few typos that needed corrections.

Commissioner Weir: Site plan number one has existing driveway and concrete pad, how to enter?

Luis Lopez: Side door to access the new garage.

Commissioner Jaksha: Existing driveway will be an issue.

Commissioner Weir: Positive because they don't take up a parking space on street. What is the plan for landscaping?

Luis Lopez: Later on down the road, nothing right now.

Commissioner Goetzelt: Currently two driveways, just looks bad.

Commissioner Reikes: Going from two bath to two and a quarter baths, how to get the extra water credits?

Luis Lopez: Getting rid of utility sink and changing to low flow helped.

Commissioner Hayworth: Have the neighbors had comments?

Luis Lopez: None that he knows of, but the owner is not here to ask.

Commissioner Jaksha: Trees will be problematic.

Deputy City Clerk Carvalho: Already talked to home owner about tree process.

Commissioner Jaksha: Would like to see the driveway on the side gone. It would look like a regular house, and would vote to get rid of it. Gravel it, maybe stones or some landscaping.

Chairman Gaglioti: Driveway provides drainage.

Deputy City Clerk Minami: Drainage and storm water issues would be addressed during the plan check process.

Commissioner Jaksha: Remembers a project on Via Verde opted not to keep driveway.

Luis Lopez: Asks the Commission to consider keeping the driveway as it would be nice to have front entrance.

Commissioner Reikes: The more off street parking, the better. Issues on all of the City streets.

Commissioner Weir: It will be convenient for the home owners and visitors, is in favor of keeping the driveway.

Commissioner Goetzelt: Once the construction is done, it will butt up against the building and drainage will be an issue.

Chairman Gaglioti: Off street parking is better.

Commissioner Hayworth: If allowed to keep it, would it be approved if someone wants to do this in front of their home? Quendale parking isn't an issue. Glad a garage is being built. There's always the cost consideration of re-doing the curb.

Deputy City Clerk Minami: Asks that the applicant to hand out sheet of corrections.

Luis Lopez: Entrance was wrong and there were typos on the original set.

Commissioner Jaksha: Leaving the driveway to a blank wall looks bad. Stuck between rock and a hard place, doesn't want to add expense but it needs something.

Commissioner Goetzelt: Inside is the closet, on the other side of the wall.

Luis Lopez: A fence and landscaping can be added.

Commissioner Goetzelt: Doesn't want to add expense, but is there a way to add a planter box or something on the wall.

PUBLIC COMMENT: None

Motion by Commissioner Goetzelt to approve ARC #14-07 with the condition that the plans will be modified to include a planter box or landscaping on wall in front of old driveway, seconded by Commissioner Reikes.

No public comment was received.

Motion passed 6-0

Commissioner Green returned to the dais.

ANNOUNCEMENTS/COMMENTS:

Commissioner Hayworth: Is Liberty Tax Service back in Del Rey Oaks?

Deputy City Clerk Carvalho: No, they opened in Seaside by The Breakfast Club.

Commissioner Hayworth: What's the latest with Tope's and the Medical Marijuana dispensary? When will they open?

Deputy City Clerk Carvalho: Both are still on track, 800 Portola is still being worked on and it will open soon.

Chairman Gaglioti: Hasn't seen anything happening for a traffic study on Portola, it's a 4 to 5 week process. Needs to happen soon and before it opens.

Deputy City Clerk Minami: Will communicate all of the concerns to City Manager.

Commissioner Jaksha: Wants a tour of the 800 Portola, once it's complete. Does the Police Department get a building permit report?

Deputy City Clerk Minami: Yes, they get a report.

Commissioner Goetzelt: Won't be able to attend the February meeting.

Chairman Gaglioti: His company just got the approval for the first Solar Project in Monterey County, it will be in Parkfeild. Status of wall that didn't get approved at 826 Portola Drive, nothing has been done in a year.

Deputy City Clerk Minami: The file is at the City Attorney's office.

Commissioner Green: The Planning Commission should review the General Plan every year. Needs to be updated, what is the process. Should have an Ad Hoc Committee for the updating of the General Plan. The last one was done in 1997, time for a new one.

Commissioner Goetzelt: It's 2015, and it time to do something!

Commissioner Weir: Denise Duffy does The General Plan and sure that there will be one when the new development starts. Can have meetings to review, even when there aren't any items to be heard.

Commissioner Jaksha: We need it, because doesn't like it to be piece meal out on the property. Warns everyone of a scam that happened to a friend.

Commissioner Goetzelt: Vehicles pass in the bike lane all of the time and need to be ticketed. She saw a car pass a Cop car in the bike lane. Something needs to be done, someone is going to be killed in the cross walk in front of City Hall. Need a light, or flashing warning lights.

Commissioner Jaksha: Saw someone almost get hit and killed there.

Deputy City Clerk Carvalho: It's a State Highway and hard to get anything done.

Commissioner Green: Always very careful in the cross walks.

Commissioner Reikes: There is always something we can do, we need to do something!

Commissioner Goetzelt: The crosswalk needs to be a high priority, needs input from the Chief of Police on this issue.

NEXT MEETING: Wednesday, February 11, 2015 at 6:00 p.m.

6:45 p.m. Meeting Adjourned

Approved: _____

CITY OF DEL REY OAKS
Claims Report
January 2015

Date	Num	Name	Memo	Amount
AFLAC				
01/27/2015	14750	AFLAC	FEB 15 EMPLOYEE PAID PREMIUM INV. 400649	281.80
Total AFLAC				281.80
ARKADIN INC.				
01/12/2015	14716	ARKADIN INC.	CONFERENCE CALL FOR CC MEETING	129.87
Total ARKADIN INC.				129.87
AT&T CAL NET 2				
01/27/2015	14751	AT&T CAL NET 2	PHONE 11/19/14-12/18/14	226.53
Total AT&T CAL NET 2				226.53
BOUND TREE				
01/12/2015	14717	BOUND TREE	MEDICAL SUPPLIES INV. 81640194	430.80
01/27/2015	14752	BOUND TREE	MEDICAL SUPPLIES INV. 81651485	291.48
Total BOUND TREE				722.28
CALIFORNIA-AMERICAN WATER				
01/27/2015	14753	CALIFORNIA-AME...	WATER 11/19/14-12/18/14	297.50
Total CALIFORNIA-AMERICAN WATER				297.50
CALIFORNIA BUILDING STANDARDS COMMISSION				
01/12/2015	14718	CALIFORNIA BUIL...	BUILDING STANDARD STATE FEE 7/1/14-9/30/14	11.70
01/27/2015	14754	CALIFORNIA BUIL...	BUILDING STANDARD STATE FEE 10/1/14-12/31/...	8.10
Total CALIFORNIA BUILDING STANDARDS COMMISSION				19.80
CARVALHO, KIMBERLY R				
01/27/2015	14755	CARVALHO, KIMB...	Wellness Benefit	546.73
Total CARVALHO, KIMBERLY R				546.73
CHEVRON				
01/27/2015	14756	CHEVRON	DEC 2014-JAN 2015 FUEL	1,708.33
Total CHEVRON				1,708.33
CHRISTINA M. TRUJILLO, ATTORNEY AT LAW				
01/27/2015	14757	CHRISTINA M. TR...	LEGAL SERVICES DEC 1-31, 2014	1,250.00
Total CHRISTINA M. TRUJILLO, ATTORNEY AT LAW				1,250.00
CO-POWER				
01/27/2015	14758	CO-POWER	FEB 15 DELTA DENTAL PREMIUM	1,902.27
Total CO-POWER				1,902.27
COMCAST HIGH SPEED INTERNET				
01/12/2015	14719	COMCAST HIGH S...	T.V. AND INTERNET 12/10/14-1/9/15	105.42
Total COMCAST HIGH SPEED INTERNET				105.42
COMMUNITY HOSPITAL OF MTY				
01/27/2015	14759	COMMUNITY HOS...	BLOOD ALCOHOL DRAW FEE-10/31/14	20.00
Total COMMUNITY HOSPITAL OF MTY				20.00
CRITICAL REACH				
01/12/2015	14720	CRITICAL REACH	ANNUAL FEE FOR CRITICAL REACH APBnet CR...	145.00
Total CRITICAL REACH				145.00
David Nguyen, Officer				
01/15/2015	14748	David Nguyen, Officer	Wellness	298.00
Total David Nguyen, Officer				298.00
DENISE DUFFY & ASSOCIATES				
01/21/2015	103	DENISE DUFFY & ...	ENVIRONMENTAL CONSULTING FOR THE FOR...	1,947.50
01/27/2015	14760	DENISE DUFFY & ...	VOID: Tope Facility - Meetings and Hearing, TOPES ...	
01/27/2015	14760	DENISE DUFFY & ...	VOID: Tope Facility - Meetings and Hearing, TOPES ...	
Total DENISE DUFFY & ASSOCIATES				1,947.50
DEPT OF CONSERVATION				
01/12/2015	14721	DEPT OF CONSER...	smip fee's for 7/1/14-9/30/14	29.59
01/27/2015	14761	DEPT OF CONSER...	smip fee's for 10/1/14-12/31/14	50.44

CITY OF DEL REY OAKS

Claims Report

January 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total DEPT OF CONSERVATION				80.03
ENTERSECT CORPORATION				
01/12/2015	14722	ENTERSECT CORP...	POLICE ONLINE SERVICE INV. 1214EP31132	81.99
01/27/2015	14762	ENTERSECT CORP...	POLICE ONLINE SERVICE INV. 1214EP31132	81.99
Total ENTERSECT CORPORATION				163.98
FEDEX				
01/12/2015	14723	FEDEX	SHIPPING	17.15
Total FEDEX				17.15
FIRST AMERICAN REAL ESTATE SOLUTIONS				
01/12/2015	14724	FIRST AMERICAN ...	METRO SCAN- ADDRESS SERVICE-DEC 2014	115.00
Total FIRST AMERICAN REAL ESTATE SOLUTIONS				115.00
FORD MOTOR CREDIT COMPANY				
01/27/2015	14763	FORD MOTOR CRE...	LAST PAYMENT OF C.M. CROWN VIC #7687904	4,331.79
Total FORD MOTOR CREDIT COMPANY				4,331.79
FORT ORD REUSE AUTHORITY				
01/06/2015	14715	FORT ORD REUSE ...	INV. 15-32-PLL LOAN, LAND SALE PROCEEDS, P...	162,866.78
Total FORT ORD REUSE AUTHORITY				162,866.78
GLOBALSTAR USA				
01/27/2015	14764	GLOBALSTAR USA	SATELITE PHONE NOV 2014	54.28
Total GLOBALSTAR USA				54.28
HOME DEPOT CRC				
01/12/2015	14725	HOME DEPOT CRC	ACCT. # 6035 3220 0248 6219 SUPPLIES AND MA...	3,861.13
Total HOME DEPOT CRC				3,861.13
I.M.P.A.C.GOVERNM'T SER				
01/12/2015	14726	I.M.P.A.C.GOVERN...	MANAGING ACCOUNT #: 4246-0445-5564-9924 D...	7,403.08
Total I.M.P.A.C.GOVERNM'T SER				7,403.08
JAMES DE CHALK				
01/12/2015	14727	JAMES DE CHALK	DEC 2014	300.00
Total JAMES DE CHALK				300.00
LEAGUE OF CALIFORNIA CITIES				
01/27/2015	14765	LEAGUE OF CALIF...	MEMBERSHIP DUES FOR 2015-INVOICE 147464	1,025.00
Total LEAGUE OF CALIFORNIA CITIES				1,025.00
MARTINS' IRRIGATION SUP				
01/12/2015	14728	MARTINS' IRRIGA...	IRRIGATION SUPPLIES INV 459285	155.68
Total MARTINS' IRRIGATION SUP				155.68
Michael K..Rachel				
01/12/2015	14729	Michael K..Rachel	OCT. 29-DEC. 31, 2014 BUILDING INSPECTIONS	1,050.00
Total Michael K..Rachel				1,050.00
MINAMI, KAREN L				
01/27/2015	14766	MINAMI, KAREN L		128.76
Total MINAMI, KAREN L				128.76
MONTEREY AUTO SUPPLY INC.				
01/12/2015	14730	MONTEREY AUTO...		225.62
Total MONTEREY AUTO SUPPLY INC.				225.62
MONTEREY BAY AREA INSURANCE FUND				
01/12/2015	14731	MONTEREY BAY ...	JAN 2015 WORK COMP PREMIUM 2014-15 \$8,3...	11,718.24
01/27/2015	14767	MONTEREY BAY ...	FEB 2015 WORK COMP PREMIUM 2014-15 \$8,3...	11,718.24
Total MONTEREY BAY AREA INSURANCE FUND				23,436.48
MONTEREY COUNTY PARKS				
01/27/2015	14768	MONTEREY COUN...	RENTAL OF RIFLE RANGE AT LAGUNA SECA 1...	240.00

CITY OF DEL REY OAKS
Claims Report
January 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total MONTEREY COUNTY PARKS				240.00
MONTEREY PENINSULA ENGINEERING				
01/27/2015	14769	MONTEREY PENIN...	INV 12-21 SAND TO CORP YARD 12/10/14	363.69
Total MONTEREY PENINSULA ENGINEERING				363.69
MONTEREY PENINSULA REGIONAL WATER AUTH.				
01/12/2015	14732	MONTEREY PENIN...	2014-15 JPA membership contribution	5,897.00
Total MONTEREY PENINSULA REGIONAL WATER AUTH.				5,897.00
MONTEREY RADIATOR				
01/12/2015	14733	MONTEREY RADI...	#63, DIAGNOSE HEATER ISSUE	282.95
Total MONTEREY RADIATOR				282.95
NEXTEL COMMUNICATION				
01/12/2015	14734	NEXTEL COMMUN...	NEXTEL RADIO- PW/PD/CM 11/12/14-12/11/14	379.31
Total NEXTEL COMMUNICATION				379.31
OFFICE DEPOT				
01/12/2015	14735	OFFICE DEPOT		206.93
01/27/2015	14770	OFFICE DEPOT		224.89
Total OFFICE DEPOT				431.82
OFFICE EQUIPMENT FINANCE SERVICES				
01/27/2015	14771	OFFICE EQUIPME...	LEASE PAYMENT FOR COPIER-INV. 270021645	262.56
Total OFFICE EQUIPMENT FINANCE SERVICES				262.56
P.E.R.S.-HEALTH				
01/27/2015	14772	P.E.R.S.-HEALTH	HEALTH PREMIUM FEB 2015	12,860.85
Total P.E.R.S.-HEALTH				12,860.85
PAT LINTELL				
01/27/2015	14773	PAT LINTELL	MEALS AND MILEAGE REIM FOR LEAGUE EVE...	364.99
Total PAT LINTELL				364.99
PERS				
01/12/2015	14736	PERS		35,066.94
Total PERS				35,066.94
PG&E				
01/27/2015	14774	PG&E	GAS & ELECTRIC 11/22/14-12/22/14	2,613.62
Total PG&E				2,613.62
PG&E-GJM&218				
01/12/2015	14737	PG&E-GJM&218	6817283169-2	48.82
Total PG&E-GJM&218				48.82
PITNEY BOWES-QTLY INV				
01/12/2015	14738	PITNEY BOWES-Q...	postage machine rental invoice #5427068-DC14	151.98
Total PITNEY BOWES-QTLY INV				151.98
PITNEY BOWES PURCHASE POWER				
01/12/2015	14739	PITNEY BOWES P...	POSTAGE ACCT. 8000900003463050	35.24
Total PITNEY BOWES PURCHASE POWER				35.24
PNC Equipment Finance				
01/12/2015	14740	PNC Equipment Fina...	PD RADIO LEASE # 164718000 (QUARTERLY PA...	5,397.70
Total PNC Equipment Finance				5,397.70
PURE WATER				
01/27/2015	14775	PURE WATER	DRINKING WATER INV. 257371	34.22
Total PURE WATER				34.22
QuickBooks Payroll Service				
01/07/2015		QuickBooks Payroll ...	Fee for 1 direct deposit(s) at \$1.60 each	1.60
01/07/2015		QuickBooks Payroll ...	Fee for 1 employee(s) paid	1.50
01/07/2015		QuickBooks Payroll ...	Monthly processing fee for Jan 2015	99.00

CITY OF DEL REY OAKS

Claims Report

January 2015

Date	Num	Name	Memo	Amount
01/07/2015		QuickBooks Payroll ...	No state fee for CA for Jan 2015	
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	418.00
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	56.55
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	56.55
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	131.34
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	35.10
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	3,259.01
01/07/2015		QuickBooks Payroll ...	Fee for 1 direct deposit(s) at \$1.60 each	1.60
01/07/2015		QuickBooks Payroll ...	Fee for 1 employee(s) paid	1.50
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	2,676.00
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	174.84
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	174.84
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	956.31
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	108.52
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	8,142.41
01/07/2015		QuickBooks Payroll ...	Fee for 1 direct deposit(s) at \$1.60 each	1.60
01/07/2015		QuickBooks Payroll ...	Fee for 1 employee(s) paid	1.50
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	1,419.00
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	113.89
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	113.89
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	526.29
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	70.69
01/07/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/06/2015	5,724.73
01/14/2015		QuickBooks Payroll ...	Fee for 10 direct deposit(s) at \$1.60 each	16.00
01/14/2015		QuickBooks Payroll ...	Fee for 11 employee(s) paid	16.50
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	2.14
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	4,175.00
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	534.99
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	534.99
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	22.15
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	22.15
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	1,423.27
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	332.06
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	25,963.06
01/14/2015		QuickBooks Payroll ...	Fee for 3 direct deposit(s) at \$1.60 each	4.80
01/14/2015		QuickBooks Payroll ...	Fee for 3 employee(s) paid	4.50
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	397.00
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	77.73
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	77.73
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	81.08
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	48.25
01/14/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/13/2015	4,757.03
01/20/2015		QuickBooks Payroll ...	Fee for 1 direct deposit(s) at \$1.60 each	1.60
01/20/2015		QuickBooks Payroll ...	Fee for 1 employee(s) paid	1.50
01/20/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/16/2015	7.32
01/20/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/16/2015	7.32
01/20/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/16/2015	4.54
01/20/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/16/2015	457.25
01/29/2015		QuickBooks Payroll ...	Fee for 13 direct deposit(s) at \$1.60 each	20.80
01/29/2015		QuickBooks Payroll ...	Fee for 16 employee(s) paid	24.00
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	4.16
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	4,044.45
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	513.50
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	513.50
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	42.90
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	42.90
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	1,316.81
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	318.73
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	24,843.96
01/29/2015		QuickBooks Payroll ...	Fee for 3 direct deposit(s) at \$1.60 each	4.80
01/29/2015		QuickBooks Payroll ...	Fee for 3 employee(s) paid	4.50
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	95.00
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	39.34
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	39.34
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	5.00
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	24.42
01/29/2015		QuickBooks Payroll ...	Created by Payroll Service on 01/27/2015	2,549.95

CITY OF DEL REY OAKS
Claims Report
January 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/30/2015		QuickBooks Payroll ...	Q4 2014 Expense Account for Federal Unemployment	219.83
Total QuickBooks Payroll Service				97,904.11
SHELL OIL COMPANY				
01/12/2015	14741	SHELL OIL COMPA...	FUEL DEC 2014	277.56
Total SHELL OIL COMPANY				277.56
SHRED-IT				
01/12/2015	14742	SHRED-IT	INV 9404610383 ON ACCT 11568233	67.16
Total SHRED-IT				67.16
SPCA OF MONTEREY COUNTY				
01/27/2015	14776	SPCA OF MONTER...	VOID: NOV 2014 ANIMAL SERVICES	
01/27/2015	14776	SPCA OF MONTER...	VOID: NOV 2014 ANIMAL SERVICES	
Total SPCA OF MONTEREY COUNTY				
TERMINIX				
01/12/2015	14743	TERMINIX	6099531	65.00
01/27/2015	14777	TERMINIX	6099531	65.00
Total TERMINIX				130.00
THOMSON WEST				
01/12/2015	14744	THOMSON WEST	2015 CAL. PENAL CODE BOOK	33.10
Total THOMSON WEST				33.10
TIMOTHY J. MERONEY				
01/12/2015	14745	TIMOTHY J. MERO...	DEC 2014 PLAN CHECK SERVICES	90.00
Total TIMOTHY J. MERONEY				90.00
VALLEY SAW & GARDEN EQUIP				
01/12/2015	14746	VALLEY SAW & G...	INVOICE 224997 TREE TRIMMING SUPPLIES	767.17
Total VALLEY SAW & GARDEN EQUIP				767.17
VSP				
01/12/2015	14747	VSP	VISION SERVICE PLAN JAN 2015	172.90
Total VSP				172.90
TOTAL				378,689.48

CITY OF DEL REY OAKS
Unpaid Bills Detail
 All Transactions

Date	Name	Memo	Account	Class	Amount	Balance	Due Date
DENISE DUFFY & ASSOCIATES							
12/16/2014	DENISE DUFFY & ASSOCIATES	Tope Facility - Meetings and Hearing, TOPES TO RE...	60650 · CONTRACTUAL SVCS - LEGAL	General Gover...	8,816.25	8,816.25	01/15/2015
Total DENISE DUFFY & ASSOCIATES					8,816.25	8,816.25	
FINEGAN, B ATTY AT LAW							
02/09/2015	FINEGAN, B ATTY AT LAW	TRAVEL TO DRO TO MEET W/DAN DAWSON A...	20025 · Accounts Payable - MPP (A/P - Monterey P...		(400.00)	(400.00)	03/11/2015
02/09/2015	FINEGAN, B ATTY AT LAW	TRAVEL TO DRO TO MEET W/DAN DAWSON A...	60650 · CONTRACTUAL SVCS - LEGAL	General Gover...	400.00		03/11/2015
Total FINEGAN, B ATTY AT LAW							
GLOBALSTAR USA							
01/16/2015	GLOBALSTAR USA	SATELITE PHONE DEC 2014	60530 · TELEPHONE / INTERNET	172 POLICE	54.90	54.90	02/15/2015
Total GLOBALSTAR USA					54.90	54.90	
GOLDFARB & LIPMAN							
03/19/2013	GOLDFARB & LIPMAN	INV -107918, CURRENT FEES THROUGH 2/28/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	25,042.49	25,042.49	03/29/2013
04/17/2013	GOLDFARB & LIPMAN	INV #108082-FEES THROUGH 3/31/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	38,874.26	63,916.75	04/27/2013
11/18/2013	GOLDFARB & LIPMAN	INV - 110408 CURRENT FEES 10/1/13-10/31/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	244.25	64,161.00	12/18/2013
12/16/2013	GOLDFARB & LIPMAN	INV - 110736 CURRENT FEE 11/21/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	225.00	64,386.00	01/15/2014
12/16/2013	GOLDFARB & LIPMAN	INV - 110737 CURRENT FEES 11/1/13-11/30/13	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	3,098.59	67,484.59	01/15/2014
02/19/2014	GOLDFARB & LIPMAN	INV - 111339 CURRENT FEES THROUGH 1/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,850.00	69,334.59	03/21/2014
02/19/2014	GOLDFARB & LIPMAN	INV - 111390 CURRENT FEES THROUGH 1/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,354.50	70,689.09	03/21/2014
03/18/2014	GOLDFARB & LIPMAN	INV 111623 -CURRENT FEE THROUGH 2/28/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,475.00	72,164.09	04/17/2014
04/14/2014	GOLDFARB & LIPMAN	INV 112024 -CURRENT FEE THROUGH 3/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	3,770.78	75,934.87	05/14/2014
04/14/2014	GOLDFARB & LIPMAN	INV 112023-CURRENT FEE THROUGH 3/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,773.60	77,708.47	05/14/2014
05/19/2014	GOLDFARB & LIPMAN	INV 112325 -CURRENT FEE THROUGH 4/30/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,675.00	80,383.47	06/18/2014
05/19/2014	GOLDFARB & LIPMAN	INV 112326 -CURRENT FEE THROUGH 4/30/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	7,182.51	87,565.98	06/18/2014
06/19/2014	GOLDFARB & LIPMAN	INV 112700 -CURRENT FEE THROUGH 5/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	7,595.19	95,161.17	07/19/2014
06/19/2014	GOLDFARB & LIPMAN	INV 112699 -CURRENT FEE THROUGH 5/31/14 (...)	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	1,350.00	96,511.17	07/19/2014
07/15/2014	GOLDFARB & LIPMAN	INV 112876 - CURRENT FEES THROUGH 6/30/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,174.00	98,685.17	08/14/2014
08/19/2014	GOLDFARB & LIPMAN	INV 113221 - CURRENT FEES THROUGH 7/31/14	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,253.08	100,938.25	09/18/2014
08/19/2014	GOLDFARB & LIPMAN	INV 113222- CURRENT FEES THROUGH 7/31/14 ...	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	2,610.00	103,548.25	09/18/2014
08/19/2014	GOLDFARB & LIPMAN	INV 113222-6- CURRENT FEES THROUGH 7/31/1...	16020 · DUE FROM DEVELOPER (DUE FROM D...	General Gover...	52.00	103,600.25	09/18/2014
11/17/2014	GOLDFARB & LIPMAN	INV 114124 CURRENT FEES THROUGH 10/31/14	60655 · CONTRL RETAINER LEGAL	General Gover...	595.27	104,195.52	12/17/2014
01/22/2015	GOLDFARB & LIPMAN	INV 114626 CURRENT FEES THROUGH 12/31/14	60655 · CONTRL RETAINER LEGAL	General Gover...	156.00	104,351.52	02/21/2015
Total GOLDFARB & LIPMAN					104,351.52	104,351.52	
PNC Equipment Finance							
02/04/2015	PNC Equipment Finance	RADIO LEASE AGREEMENT #164718000 - (PAY...	60665 · RADIO DISPATCH POLICE	172 POLICE	5,397.70	5,397.70	03/06/2015
Total PNC Equipment Finance					5,397.70	5,397.70	
SPCA OF MONTEREY COUNTY							
12/08/2014	SPCA OF MONTEREY COUNTY	NOV 2014 ANIMAL SERVICES	60820 · ANIMAL REGULATION FIRE	172 POLICE:1...	514.16	514.16	01/07/2015
01/07/2015	SPCA OF MONTEREY COUNTY	DEC 2014 ANIMAL SERVICES	60820 · ANIMAL REGULATION FIRE	172 POLICE:1...	771.24	1,285.40	02/06/2015
Total SPCA OF MONTEREY COUNTY					1,285.40	1,285.40	
TOTAL					119,905.77	119,905.77	

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
 July 2014 through January 2015

		Jul '14 - Jan 15	Budget	% of Budget
Ordinary Income/Expense				
Income				
40100 · PROPERTY TAXES				
	40110 · P/T-SECURED	209,368.98	350,000.00	60%
	40120 · P/T-UNSECURED	14,185.66	13,500.00	105%
	40130 · P/T-PRIOR SECURED	2,547.05	5,000.00	51%
	40150 · P/T-UNITARY TAX	3,436.43	6,500.00	53%
	40160 · P/T-SB813	3,242.65	6,000.00	54%
	40170 · PROPERTY TAX - VLF	59,927.50	114,000.00	53%
	40180 · P/T-INT/PENAL	91.30	200.00	46%
	40190 · P/T - ADMINISTRATIVE FEE		(5,000.00)	
	Total 40100 · PROPERTY TAXES	292,799.57	490,200.00	60%
40200 · OTHER TAXES				
	40210 · SALES TAX	129,900.00	295,000.00	44%
	40220 · SALES TAX - ADD ON	209,600.00	475,000.00	44%
	40230 · LESS SALES TAX IN LIEU - 3-FLIP	(6,500.14)	82,000.00	-8%
	40235 · LESS SALES TAX ADMIN FEE	(2,624.35)		100%
	40240 · COP MONIES	56,230.02	100,000.00	56%
	40250 · PROPERTY TRANSFER TAX	5,719.99	4,500.00	127%
	40260 · GAS FRANCHISES		4,500.00	
	40265 · ELECTRIC FRANCHISES		17,000.00	
	40270 · GARBAGE FRANCHISES	21,251.29	40,000.00	53%
	40275 · CABLE TV FRANCHISES	12,503.35	30,000.00	42%
	40280 · WATER FRANCHISES		13,000.00	
	40290 · SEWER IMPACT		8,500.00	
	Total 40200 · OTHER TAXES	426,080.16	1,069,500.00	40%
40300 · LICENSES & PERMITS				
	40310 · BUSINESS LICENSES	167,243.99	185,000.00	90%
	40320 · BUILDING PERMITS	14,336.33	18,000.00	80%
	40330 · PLAN CHECK FEES	7,334.94	10,000.00	73%
	40340 · STREET OPENING PERMITS FEES	1,375.00	2,000.00	69%
	40350 · PLUMBING PERMITS	240.00	1,500.00	16%
	40360 · ELECTRICAL PERMITS	840.00	1,000.00	84%
	40370 · ENVIRON ASSESS FEES/PERMIT	1,947.50		100%
	40380 · SB 1473 STATE SURCHG ON PERMITS	27.00		100%
	40390 · OTHER LICENSES/PERMITS	849.87	600.00	142%
	40300 · LICENSES & PERMITS - Other	120.00		
	Total 40300 · LICENSES & PERMITS	194,314.63	218,100.00	89%
40500 · FINES & FORFEITURES				
	40510 · VEHICLE CODE FINES	7,076.00	14,000.00	51%
	Total 40500 · FINES & FORFEITURES	7,076.00	14,000.00	51%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
July 2014 through January 2015

		Jul '14 - Jan 15	Budget	% of Budget
	40700 · OTHER AGENCY REVENUE			
	40600 · INTEREST EARNED	85.26	100.00	85%
	40710 · MOTOR VEHICLE LICENSE FEE(MVLF)		1,000.00	
	40730 · HOPTR	332.24	1,200.00	28%
	40740 · VEHICLE LICENSE COLLECTION	682.36	800.00	85%
	40750 · PROP 172	7,613.56	10,000.00	76%
	40760 · GRANTS	4,329.71	8,000.00	54%
	40770 · TRAFFIC CONGESTION RELIEF-AB438		4,500.00	
	40783 · GRANT OTHER AGENCIES	26,516.00		100%
	Total 40700 · OTHER AGENCY REVENUE	39,559.13	25,600.00	155%
	40800 · CURRENT SERVICES			
	40805 · USE PERMITS	9,245.00	12,500.00	74%
	40810 · MAPS/PUBLICATIONS		250.00	
	40815 · RENTAL INCOME FORMER GOLF RANGE	2,450.00	5,000.00	49%
	40820 · POLICE REPORTS	1,020.00	1,200.00	85%
	40825 · PROPERTY INSPECTIONS	2,250.00	3,000.00	75%
	40830 · POLICE SERVICES	9,150.00	6,000.00	153%
	40835 · PUBLIC EVENTS	15,300.00	65,000.00	24%
	40840 · MISCELLANEOUS SERVICES	20,586.40	6,500.00	317%
	40850 · PD DONATIONS	1,596.87	5,000.00	32%
	Total 40800 · CURRENT SERVICES	61,598.27	104,450.00	59%
	40900 · PARKS/RECREATION			
	40910 · PARK RENTAL	2,250.00	5,200.00	43%
	40920 · RV RENTAL PARKS	18,295.00	31,000.00	59%
	40900 · PARKS/RECREATION - Other	(100.00)		
	Total 40900 · PARKS/RECREATION	20,445.00	36,200.00	56%
	41000 · OTHER			
	41010 · GAS TAX 2103	9,496.80	15,000.00	63%
	41020 · GAS TAX 2105	5,289.91	6,000.00	88%
	41030 · GAS TAX 2106	4,660.14	6,250.00	75%
	41040 · GAS TAX 2107	6,511.49	9,000.00	72%
	41050 · GAS TAX 2107.5	2,000.00	1,000.00	200%
	Total 41000 · OTHER	27,958.34	37,250.00	75%
	Total Income	1,069,831.10	1,995,300.00	54%
	Expense			
	60100 · PAYROLL & BENEFITS			
	60105 · PAYROLL	619,078.62	780,000.00	79%
	60110 · OVERTIME	3,298.70	15,000.00	22%
	60115 · COUNCIL MEMBER STIPEND	3,500.00	6,000.00	58%
	60120 · RESERVES PAYROLL	4,901.44	20,000.00	25%
	60125 · PERS	74,052.40	165,000.00	45%
	60130 · MEDICARE	8,858.57	13,000.00	68%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
 July 2014 through January 2015

		Jul '14 - Jan 15	Budget	% of Budget
	60135 · DENTAL EXPENSE	12,694.01	23,000.00	55%
	60140 · HEALTH INS	87,744.51	160,000.00	55%
	60145 · VISION INS	1,210.30	2,000.00	61%
	60150 · WORKERS COMP	94,256.92	159,440.00	59%
	60155 · WELLNESS PROGRAM	2,892.21	8,000.00	36%
	60160 · UNIFORM ALLOWANCE	2,000.00	5,500.00	36%
	60172 · GF PAYROLL/COPS GRANT	21,568.98		100%
	Total 60100 · PAYROLL & BENEFITS	936,056.66	1,356,940.00	69%
	60200 · PAYROLL EXPENSES	1,631.04	7,500.00	22%
	60300 · BANK SERVICE CHARGES	797.33	2,500.00	32%
	60400 · SUPPLIES			
	60410 · MATERIALS/SUPPLY	13,480.27	17,500.00	77%
	60430 · OFFICE SUPPLIES	9,979.29	15,000.00	67%
	60440 · SPECIAL SUPPLY POLICE	20,191.03	40,000.00	50%
	Total 60400 · SUPPLIES	43,650.59	72,500.00	60%
	60500 · UTILITIES & SERVICES			
	60505 · REPAIR/MAINTENANCE	27,708.64	30,000.00	92%
	60510 · STREET SWEEPING	10,243.78	27,000.00	38%
	60515 · GABILAN CREW	3,389.40	9,000.00	38%
	60520 · UTILITIES/PGE	8,368.18	10,000.00	84%
	60525 · UTILITIES/WATER	3,168.84	7,500.00	42%
	60530 · TELEPHONE / INTERNET	6,356.96	9,000.00	71%
	60535 · WEBSITE DESIGN & MAINTENANCE	3,114.00	500.00	623%
	60540 · POSTAGE / SHIPPING	1,904.05	3,000.00	63%
	60545 · TRAVEL/CONFERENCE	10,545.17	9,000.00	117%
	60550 · MEMBER/DUES/CONTRIBUTIONS	16,260.29	52,000.00	31%
	60555 · AD/PROMOTION CITY CNCL	875.00	7,500.00	12%
	60560 · LEGAL ADVERT NON-DEPT	636.83	1,000.00	64%
	60565 · BOOK/PERIODICAL	56.98	150.00	38%
	60570 · MEETING CITY CNCL	794.47	1,000.00	79%
	60500 · UTILITIES & SERVICES - Other	78.67		100%
	Total 60500 · UTILITIES & SERVICES	93,501.26	166,650.00	56%
	60600 · OUTSIDE SERVICES			
	60605 · TRAINING POLICE	440.00	12,000.00	4%
	60610 · OTHER PERMITS PW/ENGR	900.00	5,000.00	18%
	60620 · LIABILITY/PROP NON-DPT	32,486.50	38,045.00	85%
	60625 · CONTRACTUAL AUDIT	21,781.40	30,000.00	73%
	60635 · DATA PROCESSING	3,577.30	5,000.00	72%
	60640 · CONTRACTUAL SVCS PLANNING	35,601.07	12,500.00	285%
	60650 · CONTRACTUAL SVCS - LEGAL	29,186.75	25,000.00	117%
	60655 · CONTRL RETAINER LEGAL	7,500.00	15,000.00	50%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2014/2015 BUDGET VS. ACTUAL
 July 2014 through January 2015

		Jul '14 - Jan 15	Budget	% of Budget
	60660 · JANITORIAL FUND	2,250.00	3,500.00	64%
	60665 · RADIO DISPATCH POLICE	51,008.58	47,000.00	109%
	60670 · COMM HUM SERV NON-DEPT	3,300.00	3,200.00	103%
	Total 60600 · OUTSIDE SERVICES	188,031.60	196,245.00	96%
	60700 · AUTO OPERATION			
	60710 · AUTO OPS - SUPPLIES / EQUIP	579.70	1,000.00	58%
	60720 · AUTO OPS - FUEL	15,616.08	22,000.00	71%
	60730 · AUTO REPAIR/MAINTENANCE	2,007.38	9,000.00	22%
	60740 · AUTO LEASE PAYMENTS	12,067.24	14,800.00	82%
	Total 60700 · AUTO OPERATION	30,270.40	46,800.00	65%
	60800 · POLICE AND FIRE			
	60810 · FIRE SEASIDE	116,250.00	120,000.00	97%
	60820 · ANIMAL REGULATION FIRE	4,600.60	3,500.00	131%
	60830 · FUND JAIL & PRISONER	823.00	1,000.00	82%
	60840 · ACJIS SYSTEM POLICE	2,754.14	4,000.00	69%
	Total 60800 · POLICE AND FIRE	124,427.74	128,500.00	97%
	60900 · STREETS & STORM WATER			
	60910 · STREET LIGHTING	10,717.96	13,000.00	82%
	60920 · STORM WATER PROJECT - PHASE 4	5,984.64	8,000.00	75%
	60930 · S.M.I.P.	125.86	150.00	84%
	60940 · SB 1473	35.10		100%
	60900 · STREETS & STORM WATER - Other	435.89		
	Total 60900 · STREETS & STORM WATER	17,299.45	21,150.00	82%
	70100 · MISC EXPENSES			
	70110 · RECONCILIATION DISCREPENCIES	(65.00)		100%
	Total 70100 · MISC EXPENSES	(65.00)		100%
	Total Expense	1,435,601.07	1,998,785.00	72%
	Total Revenue	1,069,831.10	1,995,300.00	54%
	Total Expenditures	1,435,601.07	1,998,785.00	72%
	Total Operating Revenue Less Expenditures this fiscal year to date	(365,769.97)	(3,485.00)	-18%
	Other Income/Expense			
	Other Income			
	80200 · SALE OF ASSETS	1,350,970.83		100%
	Total Other Income	1,350,970.83		100%
	Net Other Income	1,350,970.83		100%

CITY OF DEL REY OAKS
CASH BALANCES
 As of January 31, 2015

				Jan 31, 15
ASSETS				
Current Assets				
Checking/Savings				
		10100 · GENERAL CHECKING		180,278.08
		10110 · LAIF CITY - 246		15,578.54
		10180 · DEV - MONTEREY PENINSULA PARTNE		80,827.71
Total Checking/Savings				276,684.33
Total Current Assets				276,684.33
TOTAL ASSETS				276,684.33

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2013/2014 BUDGET VS. ACTUAL
 July 2013 through January 2014

	Jul '13 - Jan 14	Budget	% of Budget
Ordinary Income/Expense			
Income			
40100 · PROPERTY TAXES			
40110 · P/T-SECURED	195,161.53	335,000.00	58.3%
40120 · P/T-UNSECURED	12,838.76	13,500.00	95.1%
40130 · P/T-PRIOR SECURED	3,208.15	6,000.00	53.5%
40150 · P/T-UNITARY TAX	3,292.41	6,100.00	54.0%
40160 · P/T-SB813	2,922.84	5,000.00	58.5%
40170 · PROPERTY TAX - VLF	57,217.50	112,000.00	51.1%
40180 · P/T-INT/PENAL		200.00	
40190 · P/T - ADMINISTRATIVE FEE		(5,000.00)	
Total 40100 · PROPERTY TAXES	274,641.19	472,800.00	58.1%
40200 · OTHER TAXES			
40210 · SALES TAX	133,717.76	285,000.00	46.9%
40220 · SALES TAX - ADD ON	220,316.90	445,000.00	49.5%
40230 · SALES TAX IN LIEU - 3-FLIP	38,390.62	82,000.00	46.8%
40240 · COP MONIES	58,898.99	100,000.00	58.9%
40250 · PROPERTY TRANSFER TAX	5,416.67	4,500.00	120.4%
40260 · GAS FRANCHISES		4,500.00	
40265 · ELECTRIC FRANCHISES		17,000.00	
40270 · GARBAGE FRANCHISES	14,371.41	40,000.00	35.9%
40275 · CABLE TV FRANCHISES	12,424.65	25,000.00	49.7%
40280 · WATER FRANCHISES		12,000.00	
40290 · SEWER IMPACT	11,370.83	8,500.00	133.8%
Total 40200 · OTHER TAXES	494,907.83	1,023,500.00	48.4%
40300 · LICENSES & PERMITS			
40310 · BUSINESS LICENSES	183,453.63	185,000.00	99.2%
40320 · BUILDING PERMITS	10,972.81	18,000.00	61.0%
40330 · PLAN CHECK FEES	5,214.84	10,000.00	52.1%
40340 · STREET OPENING PERMITS FEES	2,735.00	2,000.00	136.8%
40350 · PLUMBING PERMITS	1,200.00	1,500.00	80.0%
40360 · ELECTRICAL PERMITS	960.00	1,000.00	96.0%
40380 · SB 1473 STATE SURCHG ON PERML...	21.50		100.0%
40390 · OTHER LICENSES/PERMITS	472.89	600.00	78.8%
Total 40300 · LICENSES & PERMITS	205,030.67	218,100.00	94.0%
40500 · FINES & FORFEITURES			
40510 · VEHICLE CODE FINES	6,463.22	14,000.00	46.2%
Total 40500 · FINES & FORFEITURES	6,463.22	14,000.00	46.2%
40600 · INTEREST EARNED	475.12	100.00	475.1%
40700 · OTHER AGENCY REVENUE			
40710 · MOTOR VEHICLE LICENSE FEE(M...		1,000.00	
40730 · HOPTR	685.00	1,200.00	57.1%
40740 · VEHICLE LICENSE COLLECTION		800.00	
40750 · PROP 172	5,981.01	10,000.00	59.8%
40760 · GRANTS		8,000.00	
40770 · TRAFFIC CONGESTION RELIEF-AB...		4,500.00	
Total 40700 · OTHER AGENCY REVENUE	6,666.01	25,500.00	26.1%
40800 · CURRENT SERVICES			
40805 · USE PERMITS	5,820.00	8,500.00	68.5%
40810 · MAPS/PUBLICATIONS	9.20	250.00	3.7%
40815 · RENTAL INCOME	3,345.00	20,000.00	16.7%
40820 · POLICE REPORTS	635.00	1,200.00	52.9%
40825 · PROPERTY INSPECTIONS	2,100.00	3,000.00	70.0%
40830 · POLICE SERVICES	4,500.00	22,000.00	20.5%
40835 · PUBLIC EVENTS	40,700.00	65,000.00	62.6%
40840 · MISCELLANEOUS SERVICES	3,387.81	22,000.00	15.4%
40850 · PD DONATIONS	7,373.41	5,000.00	147.5%
Total 40800 · CURRENT SERVICES	67,870.42	146,950.00	46.2%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2013/2014 BUDGET VS. ACTUAL
July 2013 through January 2014

	Jul '13 - Jan 14	Budget	% of Budget
40900 · PARKS/RECREATION			
40910 · PARK RENTAL	2,150.00	5,200.00	41.3%
40920 · RV RENTAL PARKS	18,505.00	31,000.00	59.7%
Total 40900 · PARKS/RECREATION	20,655.00	36,200.00	57.1%
41000 · OTHER			
41010 · GAS TAX 2103	13,095.35	15,000.00	87.3%
41020 · GAS TAX 2105	4,219.95	6,000.00	70.3%
41030 · GAS TAX 2106	4,828.28	6,250.00	77.3%
41040 · GAS TAX 2107	6,762.13	9,000.00	75.1%
41050 · GAS TAX 2107.5	1,000.00	1,000.00	100.0%
Total 41000 · OTHER	29,905.71	37,250.00	80.3%
Total Income	1,106,615.17	1,974,400.00	56.0%
Gross Profit	1,106,615.17	1,974,400.00	56.0%
Expense			
60100 · PAYROLL & BENEFITS			
60172 · GF PAYROLL/COPS GRANT	14,126.52		
60105 · PAYROLL	506,761.32	730,000.00	69.4%
60110 · OVERTIME	7,755.35	25,000.00	31.0%
60115 · COUNCIL MEMBER STIPEND	3,500.00	6,000.00	58.3%
60120 · RESERVES PAYROLL	15,385.41	23,356.00	65.9%
60125 · PERS	74,136.94	154,296.00	48.0%
60130 · MEDICARE	7,931.41	13,000.00	61.0%
60135 · DENTAL EXPENSE	12,236.55	20,000.00	61.2%
60140 · HEALTH INS	89,562.41	170,000.00	52.7%
60145 · VISION INS	1,137.36	2,000.00	56.9%
60150 · WORKERS COMP	115,940.57	157,260.00	73.7%
60155 · WELLNESS PROGRAM	3,158.39	5,500.00	57.4%
60160 · UNIFORM ALLOWANCE	4,050.00	8,000.00	50.6%
Total 60100 · PAYROLL & BENEFITS	855,682.23	1,314,412.00	65.1%
60200 · PAYROLL EXPENSES	6,044.19	2,750.00	219.8%
60300 · BANK SERVICE CHARGES	1,506.15	2,000.00	75.3%
60400 · SUPPLIES			
60410 · MATERIALS/SUPPLY	12,233.24	15,000.00	81.6%
60420 · AMMUNITION	8.02		100.0%
60430 · OFFICE SUPPLIES	7,313.69	10,000.00	73.1%
60440 · SPECIAL SUPPLY POLICE	23,994.23	40,000.00	60.0%
60400 · SUPPLIES - Other	138.03		
Total 60400 · SUPPLIES	43,687.21	65,000.00	67.2%
60500 · UTILITIES & SERVICES			
60505 · REPAIR/MAINTENANCE	13,313.07	30,000.00	44.4%
60510 · STREET SWEEPING	5,255.58	27,000.00	19.5%
60515 · GABILAN CREW	1,125.00	4,000.00	28.1%
60520 · UTILITIES/PGE	7,926.45	10,000.00	79.3%
60525 · UTILITIES/WATER	3,925.50	7,500.00	52.3%
60530 · TELEPHONE / INTERNET	6,079.97	9,000.00	67.6%
60535 · WEBSITE DESIGN & MAINTENANCE	696.25	500.00	139.3%
60540 · POSTAGE / SHIPPING	1,821.72	3,000.00	60.7%
60545 · TRAVEL/CONFERENCE	5,994.86	5,000.00	119.9%
60550 · MEMBER/DUES/CONTRIBUTIONS	12,523.79	52,000.00	24.1%
60555 · AD/PROMOTION CITY CNCL	1,015.00	7,500.00	13.5%
60560 · LEGAL ADVERT NON-DEPT	322.52	1,000.00	32.3%
60565 · BOOK/PERIODICAL	32.02	150.00	21.3%
60570 · MEETING CITY CNCL		1,000.00	
60500 · UTILITIES & SERVICES - Other	161.26		
Total 60500 · UTILITIES & SERVICES	60,192.99	157,650.00	38.2%

CITY OF DEL REY OAKS
FISCAL YEAR TO DATE 2013/2014 BUDGET VS. ACTUAL
July 2013 through January 2014

	<u>Jul '13 - Jan 14</u>	<u>Budget</u>	<u>% of Budget</u>
60600 · OUTSIDE SERVICES			
60605 · TRAINING POLICE	9,859.30	5,000.00	197.2%
60610 · OTHER PERMITS PW/ENGR	300.00	5,000.00	6.0%
60615 · EQUIPMENT MAINT	198.00		100.0%
60620 · LIABILITY/PROP NON-DPT	14,916.95	35,000.00	42.6%
60625 · CONTRACTUAL AUDIT	34,023.80	25,000.00	136.1%
60635 · DATA PROCESSING	3,956.78	3,500.00	113.1%
60640 · CONTRACTUAL SVCS PLANNING	7,190.43	12,500.00	57.5%
60650 · CONTRACTUAL SVCS - LEGAL	19,726.75	30,000.00	65.8%
60655 · CONTRL RETAINER LEGAL	14,661.41	13,000.00	112.8%
60660 · JANITORIAL FUND	2,325.00	3,500.00	66.4%
60665 · RADIO DISPATCH POLICE	45,297.00	42,000.00	107.9%
60670 · COMM HUM SERV NON-DEPT	3,200.00	3,200.00	100.0%
Total 60600 · OUTSIDE SERVICES	155,655.42	177,700.00	87.6%
60700 · AUTO OPERATION			
60710 · AUTO OPS - SUPPLIES / EQUIP	292.09	1,000.00	29.2%
60720 · AUTO OPS - FUEL	12,979.20	27,500.00	47.2%
60730 · AUTO REPAIR/MAINTENANCE	3,107.73	9,000.00	34.5%
60740 · AUTO LEASE PAYMENTS	4,222.09	14,800.00	28.5%
60700 · AUTO OPERATION - Other	2,023.47		
Total 60700 · AUTO OPERATION	22,624.58	52,300.00	43.3%
60800 · POLICE AND FIRE			
60810 · FIRE SEASIDE	60,085.32	120,000.00	50.1%
60820 · ANIMAL REGULATION FIRE	3,305.20	3,000.00	110.2%
60830 · FUND JAIL & PRISONER	40.00	1,000.00	4.0%
60840 · ACJIS SYSTEM POLICE	3,894.33	4,000.00	97.4%
Total 60800 · POLICE AND FIRE	67,324.85	128,000.00	52.6%
60900 · STREETS & STORM WATER			
60910 · STREET LIGHTING	9,639.11	15,000.00	64.3%
60920 · STORM WATER PROJECT - PHASE 4	8,152.92	8,000.00	101.9%
60930 · S.M.I.P.	35.87	150.00	23.9%
60940 · SB 1473	21.15		100.0%
Total 60900 · STREETS & STORM WATER	17,849.05	23,150.00	77.1%
70100 · MISC EXPENSES	3,425.85		100.0%
Total Expense	1,233,992.52	1,922,962.00	64.2%
Net Ordinary Income	(127,377.35)	51,438.00	(247.6)%
Net Income	(127,377.35)	51,438.00	(247.6)%

4:45 PM
02/18/14
Accrual Basis

CITY OF DEL REY OAKS
CASH BALANCES
As of January 31, 2014

	<u>Jan 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · GENERAL CHECKING	29,527.77
10110 · LAIF CITY - 246	40,804.69
Total Checking/Savings	<u>70,332.46</u>
Total Current Assets	<u>70,332.46</u>
TOTAL ASSETS	<u><u>70,332.46</u></u>



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

February 9, 2015

Chief Langford
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Chief Langford:

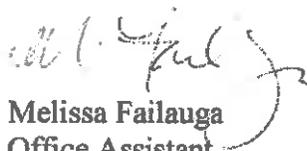
Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of January 1, 2015 through January 31, 2015.

The Seaside Fire Department responded to the following incidents in the month of January:

<u>Incident #</u>	
15-0018	15-0085
15-0021	15-0090
15-0024	15-0102
15-0026	15-0106
15-0031	15-0147
15-0036	15-0159
15-0056	15-0162
15-0068	15-0203
15-0079	15-0248

There are a total of eighteen (18) fire calls for the month of January. If you have any questions, please contact me.

Sincerely,



Melissa Failauga
Office Assistant
CC: File



Del Rey Oaks Police Department
Monthly Report of Activity
JAN- 201
 Completed By: Ron Langford, COP

ARRESTS:

YEAR TO DATE

<i>Felony Arrests</i>	01	
<i>Misdemeanor Arrests</i>		
<i>Warrant Arrests (OJ)</i>		
TOTAL ARRESTS	01	01

ASSAULTS:

YEAR TO DATE

<i>Simple Assault</i>		
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
TOTAL ASSAULTS	00	00

REPORTS FILED:

18	18
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TRAFFIC ACCIDENTS:

<i>Non-Injury Accidents</i>	02	
<i>Injury Accidents</i>	01	
TOTAL ACCIDENTS	03	03

BURGLARIES:

<i>Residential</i>		
<i>Commercial</i>		
<i>From Locked Vehicle</i>	01	
<i>Other</i>		
TOTAL BURGLARIES	01	01

TOWED & STORED VEHICLES:

03	03
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GRAND & PETTY THEFTS:

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>	02	
<i>From Motor Vehicle</i>		
<i>Other</i>		
TOTAL THEFTS	02	02

ALARMS:

<i>Residential</i>		
<i>Commercial</i>		
TOTAL ALARMS	00	00

DUI ENFORCEMENT:

03	03
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CITATIONS ISSUED:

<i>Traffic Citations Issued</i>	35	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
TOTAL CITATION ISSUED	35	35

AGENDA ITEM

MEETING DATE: February 24, 2015

TITLE: Annual Action Plan FY 2015-2016 for HUD Community Development Block Grant (CDBG) Program

PRESENTED BY: Daniel Dawson, City Manager

RECOMMENDATION: Consider the following motions: 1) Review funding allocation recommendations for Del Rey Oaks projects; and 2) Endorse Urban County staff recommendations to the County of Monterey Urban County Standing Committee in regard to funding allocations for services.

BACKGROUND:

In 2013-14r, the County of Monterey and the Cities of Del Rey Oaks and Gonzales became an entitlement jurisdiction participating in the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program. The CDBG program covers the unincorporated areas of the County and the Cities of Del Rey Oaks and Gonzales and is collectively known as the "Monterey Urban County" for CDBG purposes. As a participating jurisdiction, Del Rey Oaks receives a portion of the annual allocation of funds. Last year, the City's allocation was \$69,946.00 for projects of which \$26,516 was Del Rey Oak's pro rata share of direct entitlement from HUD and \$43,175 was Del Rey Oaks Program Income balance which was transferred from the State to the Urban County.

The Monterey Urban County prepares an Action Plan to carry out the Consolidated Plan CDBG Program goals and objectives. The Annual Action Plan for fiscal year 2015-16 functions as an annual application for federal funds under the U.S. Department of Housing and Urban Development (HUD) formula grant programs, specifically, the CDBG Program. The document includes a description of the activities funded with HUD CDBG formula grant funds that will be undertaken during the fiscal year (July 1, 2015 through June 30, 2016) to address priority needs as previously identified in the Consolidated Plan. For 2015-16, HUD has allocated \$896,616 to the Monterey Urban County, an increase of \$31,549 from 2014-2015.

DISCUSSION:

The following project activities in Del Rey Oaks are being proposed for funding during the 2015-2016 fiscal year and require approval of the Del Rey Oaks City Council for submittal to the County of Monterey for inclusion in the Annual Action Plan to be submitted to the U.S. Department of Housing and Urban Development:

2. COMMUNITY and OTHER CITY FACILITIES:

City of Del Rey Oaks Kiosks (5)
City website: www.delreyoaks.org

The 2015-2016 Annual Action Plan is scheduled to be considered and approved by the County of Monterey on May 5, 2015 and submitted to the U.S. Department of Housing and Urban Development for approval by May 14, 2015. A final copy will be made available at the community and other city facilities immediately thereafter.

FISCAL IMPACT:

This is a review of the CDBG Program for FY 2015-2016 and this item has no fiscal impact. It is being submitted for City Council review and approval to comply with HUD's CDBG grant reporting requirements.

Respectfully submitted,

Daniel Dawson
City Manager

Resolution No. 2015-03

A RESOLUTION OF THE COUNCIL OF THE CITY OF DEL REY OAKS,
COUNTY OF MONTEREY, STATE OF CALIFORNIA,
APPROVE THE AMENDED JOINT POWERS AGREEMENT,
MONTEREY BAY AREA SELF INSURANCE AUTHORITY

WHEREAS, California Government Code Section 990.4 provides that a local public entity may self-insure, purchase insurance through an authorized carrier, or purchase insurance through a surplus line broker, or any combination of these; and

WHEREAS, California Government Code Section 990.8 provides that two or more local entities may, by joint powers agreement, provide insurance for any purpose by anyone or more of the methods specified in Government Code Section 990.4; and

WHEREAS, the City of Del Rey Oaks is currently a member of a Joint Powers Agreement through Monterey Bay Area Self Insurance Authority (MBASIA); and

WHEREAS, MBASIA is restructuring its governing documents; and

WHEREAS, for the purpose of continuing liability and workers compensation insurance coverage in MBASIA's insurance pool, and as a result of this amendment to the governing documents, the City of Del Rey Oaks will execute the amended Joint Powers Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DEL REY OAKS RESOLVES THAT:

SECTION 1. The City Council does hereby approve the Joint Powers Agreement, as amended February 2, 2015, approving MBASIA's amended Joint Powers Agreement, the terms and conditions contained therein, a copy of said agreement being attached hereto as "Exhibit A" and by this reference made a part hereof; and

SECTION 2. The City Manager may execute said Joint Powers Agreement on behalf of the City of Del Rey Oaks.

SECTION 3. This Resolution is effective upon its adoption.

The foregoing Resolution was passed and adopted by the City Council of the City of Del Rey Oaks at its duly noticed council meeting on February 24, 2015 by the following vote:

AYES:

NOES

ABSENT:

Jerry B. Edelen, Mayor
City of Del Rey Oaks

ATTEST:

Daniel Dawson
City Clerk, City of Del Rey Oaks

Attachments: Exhibit A – Joint Powers Agreement for Monterey Bay Area Self Insurance Authority
(MBASIA)

The following is a description of material changes to the JPA Agreement:

1. Remove references to Seaside, they are no longer a Member.
2. Remove references to CEO, MBASIA is now a contract Program Administration pool. Before the CEO was employed by MBASIA.
3. Clarify "insurance" to include re-insurance and excess insurance.
4. Define Program Administrator as the contract service firm appointed by the Board of Directors to administer the Authority.
5. Clarify Article 14. Coverage Programs. Add clarity on insurance limits and the responsibility of Members compared to the Authority.
6. Clarify Article 21. Involuntary Termination. Add the following language:

The Authority may expel any Member Agency, with or without cause, as a participant in any program or as a member of the Authority by a two-thirds vote of the Board and 90 days notice.

7. Clarify Article 22. Effect of Withdrawal or Involuntary Termination. Restate that if a program has a negative net position, a Member cannot take assets from a program with a positive net position. Both programs must be solvent to withdraw and receive a distribution of assets.

Recording requested by, and)
when recorded mail to:)
City Manager)
City of Del Rey Oaks)
650 Canyon Del Rey)
Del Rey Oaks, California 93940)

(Space above this line for Recorder's use)

COVENANT AND AGREEMENT WITH
CITY OF DEL REY OAKS
REGARDING FENCE, WALKWAY, SIDEWALK, LIGHTING AND LANDSCAPING

The undersigned hereby certify that I (we) am (are) the owner(s) or authorized representative(s) of the hereinafter legally described real property located in Monterey County, State of California, generally described as APN #012-491-010-000, Sub-division; Del Rey Woods #2, Lot 36, Block 4, commonly known as 1007 Portola Drive, Del Rey Oaks, California.

Recitals

1. Scott Donaldson, hereinafter "Owner," is building a fence, walkway, sidewalk, lighting and landscaping at the front of his/her property and a portion of the fence will be on property belonging to the City of Del Rey Oaks, hereinafter "City".
2. In order for City to allow such construction on its property, an agreement which runs with the land is necessary.

Terms and Conditions

In consideration of the mutual promises contained herein, City and Owner agree to the following conditions:

1. City shall allow Owner to construct a fence, walkway, sidewalk, lighting and landscaping, as shown on the attached photos and or plans, on City property.
2. Owner shall be responsible for all construction and maintenance of the fence, walkway, sidewalk, lighting and landscaping and shall not allow the fence, walkway, sidewalk, lighting and landscaping to become dangerous, unsightly or otherwise detrimental to the neighborhood.
3. If at any time, City desires to construct a sidewalk that would interfere with the fence, walkway, sidewalk, lighting and landscaping, Owner, at Owner's sole expense, shall remove the fence, walkway, sidewalk, lighting and landscaping upon thirty (30) days written notice.
4. Owner hereby agrees to indemnify and hold City, its officers, agents and employees, harmless from any claim, liability, suit, cause of action or other legal proceedings which may be brought or claimed against City as a result of the operation of this Agreement or the construction or maintenance of the retaining wall.
5. Owner shall, at Owner's cost and expense, at all times during which the fence, walkway,

sidewalk, lighting and landscaping described herein is in place, maintain in force, for the benefit of City as well as Owner, liability insurance, satisfactory to the City's Risk Manager.

6. This Covenant and Agreement shall run with the land and be binding upon any future owners, heirs, personal representatives, successors and assigns of the parties hereto.

5. Upon execution of this Covenant and Agreement, the City shall cause recordation thereof with the County Recorder's office and shall provide a copy of said recorded document to Owner.

Dated this 24th day of February, 2015.

CITY OF DEL REY OAKS

OWNER(S)

By _____
Daniel Dawson
City Manager

By: _____
Name _____

By: _____
Name _____

Attachment: Notary Certification

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of _____

On _____ before me, _____
(Here insert name and title of the officer)

personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

(Notary Seal)

ADDITIONAL OPTIONAL INFORMATION

INSTRUCTIONS FOR COMPLETING THIS FORM

Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document. The only exception is if a document is to be recorded outside of California. In such instances, any alternative acknowledgment verbiage as may be printed on such a document so long as the verbiage does not require the notary to do something that is illegal for a notary in California (i.e. certifying the authorized capacity of the signer). Please check the document carefully for proper notarial wording and attach this form if required.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. he/she/they, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ◆ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ◆ Indicate title or type of attached document, number of pages and date.
 - ◆ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

(Additional information)

CAPACITY CLAIMED BY THE SIGNER

- Individual (s)
 Corporate Officer

(Title)

- Partner(s)
 Attorney-in-Fact
 Trustee(s)
 Other _____

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of _____

On _____ before me, _____
(Here insert name and title of the officer)

personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

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(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

(Additional information)

CAPACITY CLAIMED BY THE SIGNER

- Individual (s)
 Corporate Officer

(Title)

- Partner(s)
 Attorney-in-Fact
 Trustee(s)
 Other _____



UNITED SERVICES AUTOMOBILE ASSOCIATION
 (A Reciprocal Interinsurance Exchange)
 9800 Fredericksburg Road, San Antonio, Texas 78288
PERSONAL UMBRELLA POLICY DECLARATIONS Renewal

Part Two. This Declarations page, with "Part One" and endorsements, if any, completes this policy.

Named Insured and Mailing Address:

SCOTT E DONALDSON
 COL USA
 1047 HIGHLAND ST APT B
 SEASIDE CA 93955-6122

Policy Number USAA [REDACTED]

Policy Period:

From 06/29/2014 To 06/29/2015

(12:01 A.M. standard time at location of the principal residence.)

Location of principal residence premises:

1709 50th St
 Sacramento, Sacramento, CA 95819

DEDUCTIBLE \$0.00

Policy Limit (per occurrence): \$1,000,000

TOTAL PREMIUM \$255.22

PREMIUM DUE AT INCEPTION

SCHEDULE OF UNDERLYING INSURANCE

Description	Limits (or Amounts) of Insurance Now Carried		
	Bodily Injury	Property Damage	Combined Single Limit
(a) Motor Vehicle Liability	\$300,000/\$500,000	\$100,000	
(b) Watercraft Liability			
(c) Comprehensive Personal Liability (or the Liability Section of a Homeowners Policy)			\$300,000

Form and Endorsement(s) made part of this policy at time of issue:

Endorsements: Added - NONE

Remain in Effect: ESA-CA (12-07), PU-CA (12-07), PU-2011 (04-11), PU-QR USAA (09-96), PU 1900-3 (09-96) , UMB-MLD (12-02)

Informational Forms - UMBCANIP (01-12), UMBDV (11-10), 320CA (11-10)

In Witness, Whereof, this policy is signed on 04/29/2014

Laura Bishop

Laura Bishop
 President, USAA Reciprocal Attorney-in-Fact, Inc.
 PU 1900-2 (05-12)

**SECTION 4.304
OUTDOOR WATER USE**

4.304.1 Irrigation controllers. Automatic irrigation system controllers for landscaping provided by the builder and installed at the time of final inspection shall comply with the following:

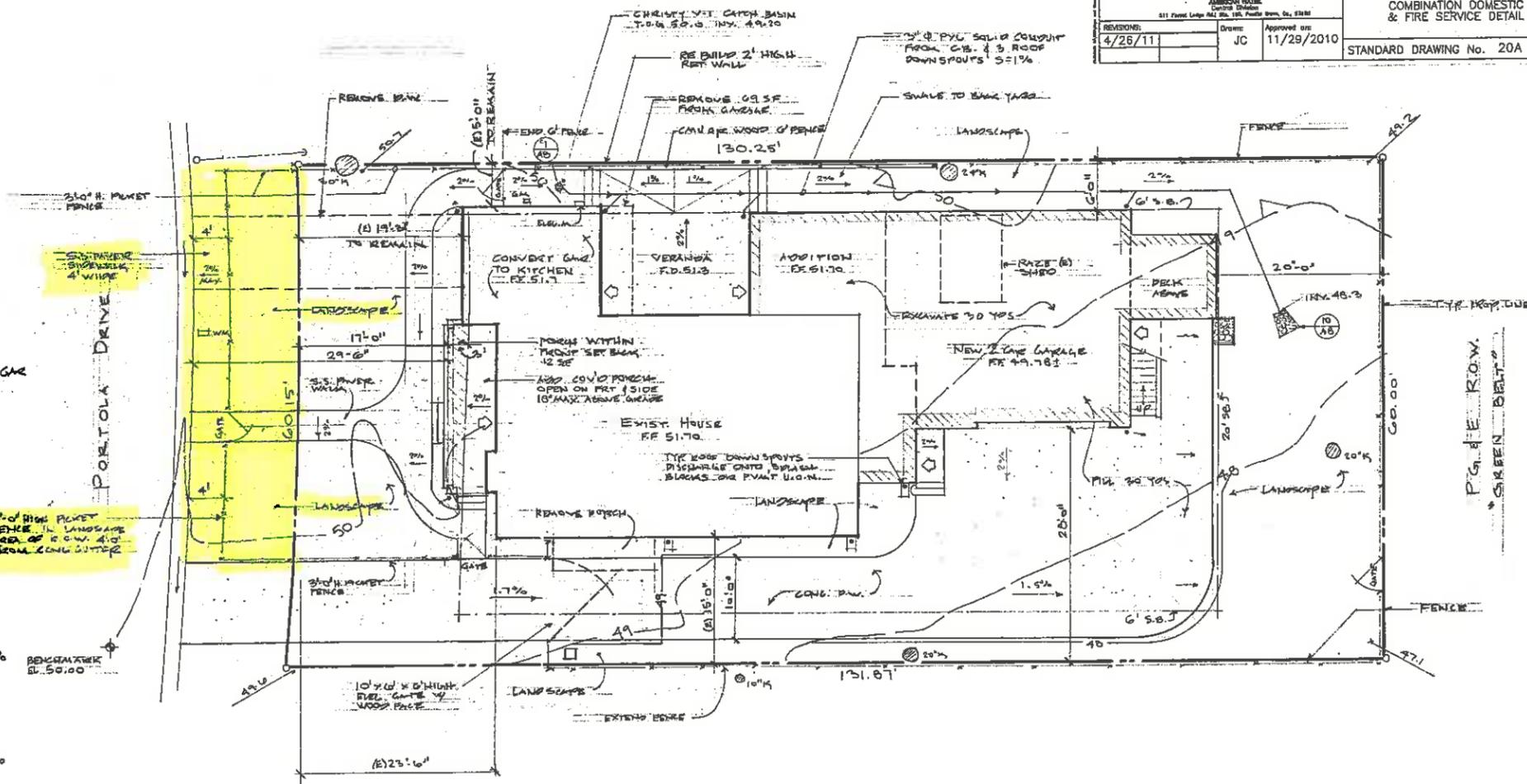
1. Controllers shall be weather- or soil moisture-based controllers that automatically adjust irrigation in response to changes in plants' needs as weather conditions change.
2. Weather-based controllers without integral rain sensors or communication systems that account for local rainfall shall have a separate wired or wireless rain sensor which connects or communicates with the controller(s). Soil moisture-based controllers are not required to have rain sensor input.

FLOOR AREA	
EXIST. HOUSE	1148 SF
CONVERT GARAGE	725
ADDITION	325
TOTAL HOUSE	1690
ADD. GARAGE & HOBBY SHOP	820 SF
ADD. COVERED PORCH	124 SF

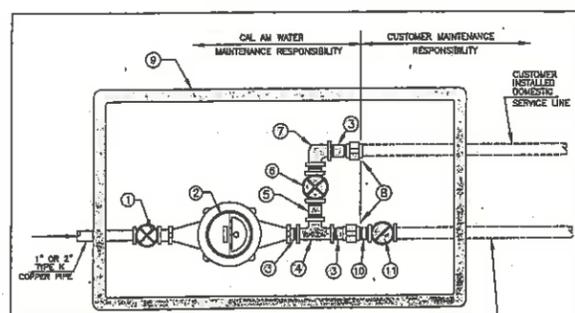
- NOTES:
1. FILL 30 YDS @ GAR & DW; CUT 30 YDS @ GAR
 2. LOT AREA 1803 SF
 3. PER SHPLSI FOR SURVEY

F.A.R.	
HOUSE & ADDITION	1690 SF
GARAGE ADDITION	820
TOTAL	2510 SF
LOT AREA	1803 SF F32%

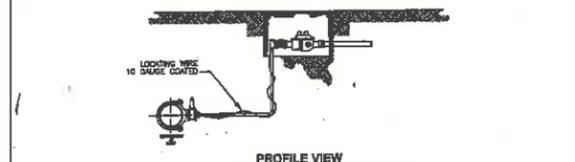
BLDG FOOTPRINT	
HOUSE & ADDITIONS	2510 SF
FRONT PORCH ADDITION	124
TOTAL	2634 SF
LOT AREA	1803 SF F34%



SITE PLAN



CALL FOR INSPECTION
Ray Griswold - (831) 236-7548
OR
Gary Hofsteler - (831) 646-3253



- Highlighted items are to be supplied and installed by customer.
- | | | |
|-------------------------------------|-----------------------------|--|
| ① ANGLE CURE STOP WITH LOCKING WIRE | ④ 1" x 2" LEAD BRASS NIPPLE | ⑦ METER BOX - APPROXIMATE PRODUCTS CO. APPROXIMATELY 17" x 20" x 12" |
| ② 1" WATER METER | ⑤ WITH LOCKING WIRE | ⑧ 1/2" RANDED LEAD LID MARKED WATER |
| ③ 1" BRASS METER COUPLING | ⑥ 1" BRASS STREET ELBOW | ⑨ CLOSE BRASS NIPPLE |
| ④ 1" x 1" BRASS TEE | ⑦ 1" BRASS METER ADAPTOR | ⑩ BRASS SINGLE CHECK VALVE |

REVISIONS: 4/26/11
Drawn: JC
Approved: 11/29/2010
Sheet Title: **COMBINATION DOMESTIC & FIRE SERVICE DETAIL**
STANDARD DRAWING No. 20A

REVISIONS	BY
8-8-14	D
8-14-14	D
12-29-14	D

2150 GARDEN RD., SUITE 303 / MONTEREY, CA 93940 / (831) 646-5988 / FAX 646-5989
draftcraft

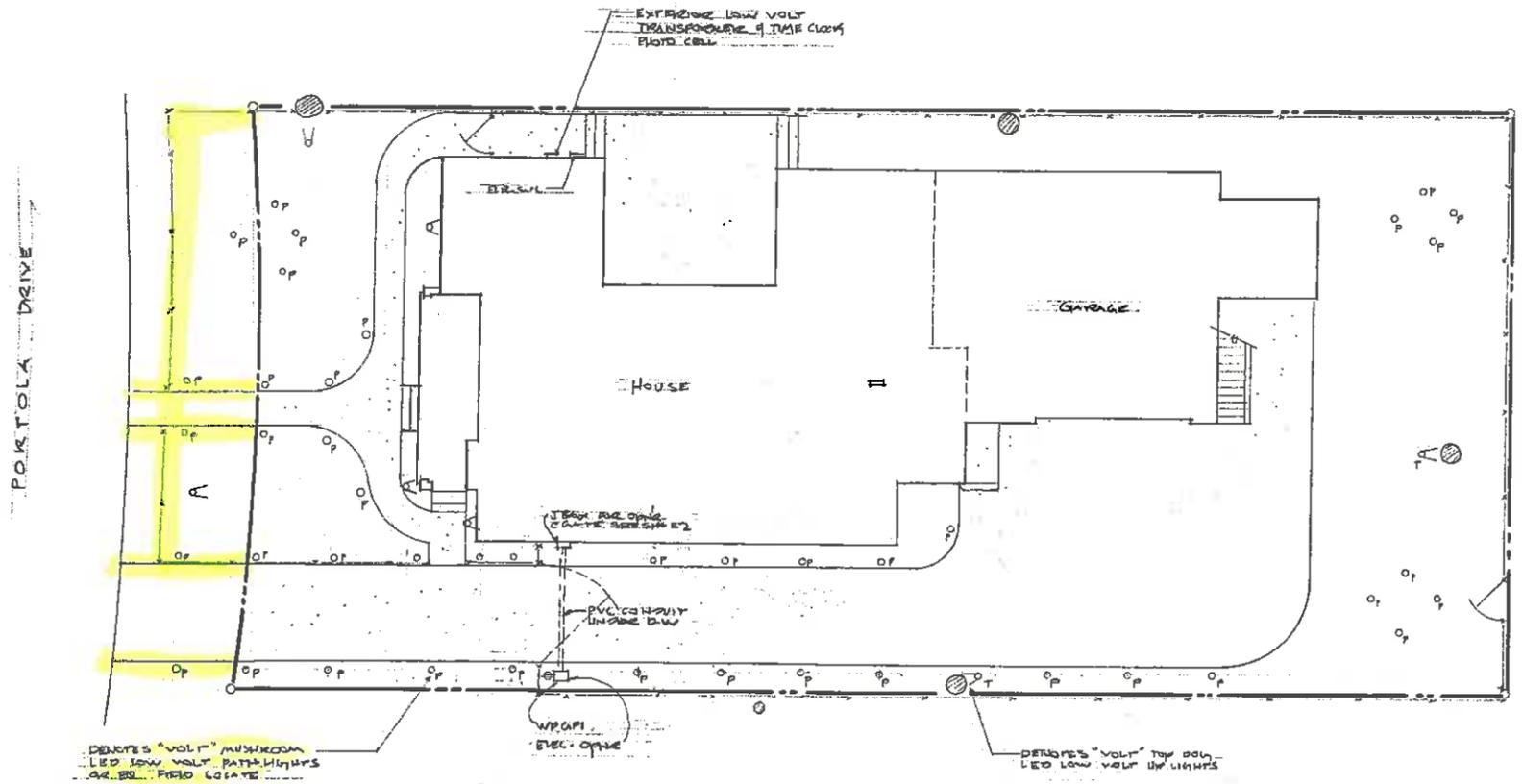
DONALDSON AND DUNN RESIDENCE
1007 PORTOLA DRIVE
DEL REY OAKS, CA 93940
APN: 012-491-010-000 PH: 916 275-4486

Date 6-29-14
Scale
Drawn
Job 36-2014
Sheet
Of 3 Sheets

REVISIONS	BY

- EXTERIOR LIGHTING NOTES**
1. CONTRACTOR SHALL VERIFY ALL EXTERIOR LOW VOLTAGE AND LINE VOLTAGE LIGHTING WITH OWNER PRIOR TO INSTALLATION.
 2. CONTRACTOR SHALL SIZE LOW VOLTAGE TRANSFORMER AND TIME CLOCK TO THE PROPOSED SYSTEM.
 3. ALL LOW VOLTAGE LIGHTS (MUSHROOM AND UP LANDSCAPE LIGHTS, MUSHROOM PATH LIGHTS, AND BRICK (STEP) LIGHTS SHALL BE CONNECTED TO TRANSFORMER WITH A PHOTO CELL SWITCH PER OWNERS SPECIFICATIONS.
 4. ALL LOW VOLTAGE LIGHTING SHALL BE IN CONFORMANCE WITH MANUFACTURER SPECIFICATIONS AND CALIFORNIA CODES.
 5. INSTALL PULL BOXES AND PVC CONDUIT UNDER WALKS AND DRIVEWAY AS NECESSARY TO ACCOMMODATE LIGHTING.
 6. SEE SHEET E2 FOR HOUSE/GARAGE MOUNTED LINE VOLTAGE LIGHTING.

DESIGN DESIGN & CONSULTING
draft
 2150 GARDEN RD., SUITE B3 / MONTEREY, CA 93940 / (831) 646-6966 / FAX 646-5988



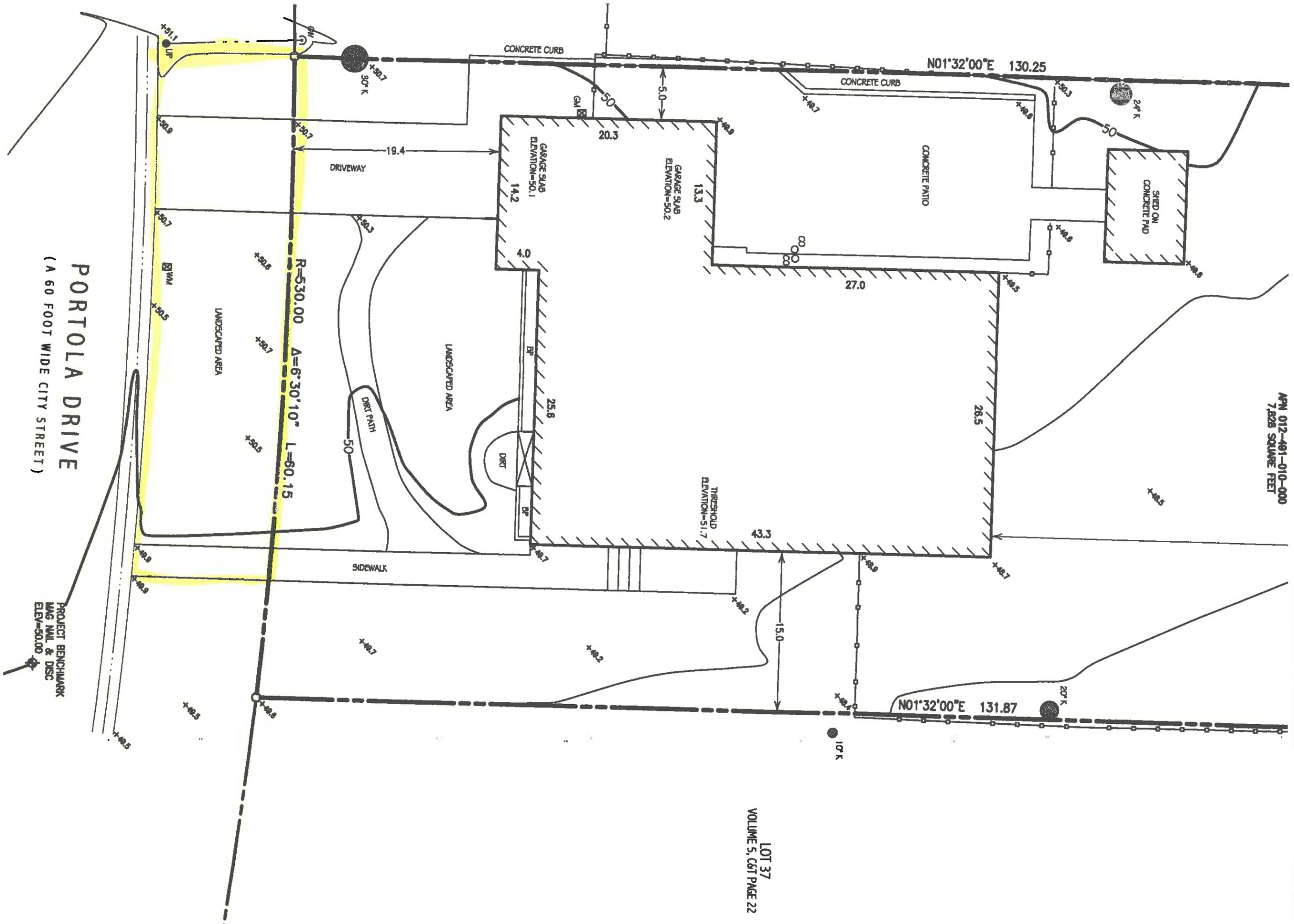
EXTERIOR SITE LIGHTING A.ELEC.
 SEE SHEET E2 FOR LIGHTING ON BLOCK.

Vanish

DONALDSON AND DUNN RESIDENCE
 1007 PORTOLA DRIVE
 DEL REY OAKS, CA 93940
 APN: 012-491-010-000 PH: 916 275-4486

Date	12-29-14
Scale	
Drawn	
Job	250-2014
Sheet	
Of 2	

APN 012-491-010-000
7,828 SQUARE FEET



LOT 37
VOLUME 5, CST PAGE 22

Survey

PORTOLA DRIVE
(A 60 FOOT WIDE CITY STREET)

PROJECT BENCHMARK
MAG NAIL & DISC
ELEV=50.00

**DEL REY OAKS
STRATEGIC PLANNING RETREAT
February 4, 2015 * City Hall**

Marilyn Snider, Facilitator—Snider and Associates (510) 531-2904
Michelle Snider Luna, Recorder—Snider Education and Communication (510) 610-8242

MISSION STATEMENT

The mission of the City of Del Rey Oaks is to provide quality municipal services to those who live, work and visit our safe, small town in the Sun Belt of the Monterey Peninsula.

THREE-YEAR GOALS
(2015-2018 * Not in priority order)

Become financially sustainable, including reserves

Update the General Plan and ordinances

Improve the infrastructure, facilities and appearance of the city

Improve community awareness and involvement in Del Rey Oaks

DEL REY OAKS ✪ SIX-MONTH STRATEGIC OBJECTIVES

February 4, 2015 – July 15, 2015

THREE-YEAR GOAL: *Become financially sustainable, including reserves*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Beginning in February 2015 and monthly thereafter at the City Council meeting	City Manager	Present a status report on any and all new revenue-generating projects within the city.				
2. At the March 24, 2015 City Council meeting	City Manager	Update the City's budget (revenue and expense) for FY 2014-2015 and present the update to the City Council.				
3. At the March 24, 2015 City Council meeting	City Manager	Present a proposed reserve policy, including the beginning date and amount for the reserves, to the City Council for consideration.				

THREE-YEAR GOAL: *Update the General Plan and ordinances*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By April 1, 2015	Police Chief, with input from the City Council	Identify and recommend to the City Council for prioritization ordinances of concern (e.g., barking dogs, RV storage, long-term parking on streets, short-term rentals).				
2. At the May 19, 2015 City Council Manager	City Manager (lead), the Police Chief and City Attorney	Recommend to the City Council for consideration the establishment of a Recreation Users Fee Ordinance.				
3. At the June 23, 2015 City Council meeting	City Manager	Obtain a commitment for funding of the General Plan update from outside source and report the results to the City Council.				
4. At the June 23, 2015 City Council meeting	City Manager	Hold a public hearing to gather input on the issue of parking RVs on private and public property.				

THREE-YEAR GOAL: *Improve the Infrastructure, facilities and appearance of the city*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 28, 2015 City Council meeting	City Manager	Present to the City Council for consideration converting Del Rey Oaks streetlights from high intensity halogen to LED lights.				
2. By May 1, 2015, if the grant is approved	City Manager and Operations Supervisor	Implement improvements to the Del Rey Oaks Dog Park.				
3. At the May 19, 2015 City Council meeting	Police Chief	Provide to the City Council the results of a traffic survey of Carlton and Portola Drive, with possible locations and associated costs for traffic calming measures.				
4. By June 15, 2015	Police Chief	Identify and present to the City Manager street repairs needed in Del Rey Oaks and a plan for repairing them, including associated costs.				
5. At the June 23, 2015 City Council meeting	City Manager	Recommend to the City Council for direction a concept and cost analysis for upgrading the footpaths from the south side of Via Verde to Del Rey Oaks Park.				
FUTURE: At the August 25, 2015 City Council meeting	City Council	Hold a study session to discuss ideas for development of the former Fort Ord lands.				

THREE-YEAR GOAL: *Improve community awareness and involvement in Del Rey Oaks*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the June 23, 2015 City Council meeting	City Manager	Prepare, conduct, retrieve and report to the City Council the results of a survey to assess from the public the effectiveness of the City's current communications tools (i.e., website, Acorn, kiosks and City's app).				
2. At the July 28, 2015 City Council meeting	Mayor, with input from the City Council members	Appoint an ad hoc community committee on community awareness and resident involvement.				

S.W.O.T. ANALYSIS

Strengths – Weaknesses - Opportunities - Threats

WHAT ARE THE STRENGTHS AND THE ACCOMPLISHMENTS OF THE CITY OF DEL REY OAKS IN THE PAST YEAR?

Brainstormed Perceptions:

- The leadership of the City Council, Planning Commission and City Manager, especially during recent difficult times
- Staff continuity, longevity and ability to get things done
- Increased businesses
- We have the nicest weather on the peninsula
- Having this strategic planning workshop shows that we are moving forward
- The trust of our citizens
- We passed our tax with the highest level of approval in California history
- We have a City Manager now
- The relationships among the people in this group—the City Manager, City Council and staff
- Our relationships with other jurisdictions
- We do more for the community as a small Police Department than departments in much larger cities
- Reserve Police Force comprised of volunteers
- Community says it's a family atmosphere
- Lack of crime
- We are flexible, and we can be nimble due to our small size
- Our employees stay here for a long time
- Continuity of the City Council
- The frog pond
- Our park in general (Del Rey Oaks Park)
- Expansion potential
- Our citizens feel so safe
- We have a small, hometown feeling—people know each other, the City Council and staff
- We have the best feel of what is going on in the city
- Lack of cumbersome bureaucracy
- Tarpy's Interceptor Mall
- The website
- We are not encumbered by a MOU with employers—we sit down together to talk about what is needed
- Police Department is way up there
- We listened to the citizens and did not pursue a RV park, and Tope's Tree Service
- We have a dog park
- Approved grants that we apply for
- High ownership of homes
- We have a small RV park that is a revenue generator
- Personnel that are elected to the City Council as well as staff get leadership positions in Monterey County
- 360 acres available for development, plus water
- We have our own water wells (two of them)
- Citizens have good access to the City Council and the Police Department
- We have fire service with the City of Seaside

WHAT ARE THE CURRENT INTERNAL WEAKNESSES/CHALLENGES OF THE CITY OF DEL REY OAKS?

Brainstormed Perceptions:

- Lack of revenue generation
- Lack of maintenance of our dying infrastructure
- Lack of transparency and communication to citizens
- General appearance of the city is going down
- Lack of succession planning
- Lack of money to hire staff and train them to fill in behind our current, aging staff
- Challenge of Highway 218 cutting the city in half
- Council not always on the same page
- No follow up from the Police Department on complaints
- Fear of litigation causes us to freeze
- Lack of maintenance in the city (potholes, etc.)
- Haven't updated the Del Rey Oaks app
- RVs and boats in yards
- Lack of walkability (sidewalks)
- Quality of life issues
- Dog park issues
- Barking dogs
- Challenge of the poor condition and traffic on South Boundary Road, as well as when it is necessary to shut it down
- Lots of Not In My Back Yard (NIMBYism) from citizens
- High residents' expectations of service levels without their support of revenue options to pay for those services
- Challenge of serving residents also of surrounding jurisdictions
- Lack of General Plan update
- No Capital Improvement Plan
- Lack of public outreach
- Lack of structured goals
- The City itself does not promote itself as a city among the cities on the peninsula
- Lack of downtown area
- Vulnerability to outside agencies we contract with
- Lack of Economic Development Plan
- No reserves
- Challenge of traffic around Safeway

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON DEL REY OAKS IN THE NEXT 3 YEARS

Brainstormed Perceptions:

- State budget coming under control
- Traffic improvements on Highway 218
- Fort Ord Reuse Authority commitment to improving South Boundary Road
- Committed developer to new projects in the city
- Marina Coast Water District committed to having their own desalination plant to provide water on our land that we want to develop
- Street lighting/energy improvements by an outside agency, so they won't be a cost to the City

- Ecotourism is being developed on the Monterey Peninsula
- Grants
- Economy improving
- Buildings' remodeling going on
- We have the best weather—microclimate in Del Rey Oaks
- Permit activity increased
- Del Rey oaks Citizens Action Group
- Monterey Peninsula Airport Improvement Project
- Development interest in the 360 acres of available land in Del Rey Oaks
- Desalination project from CalAm and groundwater replenishment
- HERO Grant that we just approved that helps homeowners improve their homes
- Sales tax increasing
- New homeowners are improving their homes
- Increasing land values
- PG&E has an undergrounding project for power lines, sidewalks, etc.
- Citizen use and engagement of the Del Rey Oaks app and website
- Advances in technology
- Funds provided to our City by external jurisdictions (e.g., SCRAMP)
- Possible TOT tax from short term rentals
- Potential TOT from RV park

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A NEGATIVE IMPACT ON DEL REY OAKS IN THE NEXT 3 YEARS

Brainstormed Perceptions:

- Lack of rain
- State economy might go south
- Bad decisions regarding development
- Litigation
- Flood
- Stormwater litigation
- Air craft accident
- Lack of water
- Strong push by the community to have regionalization of services (e.g., police, fire)
- Our small size and low crime rate disqualifies us for some grants
- Radical environmental movement trying to stop any development or water production on former Fort Ord
- Economic and racial divide
- Mistrust of the Police Department and government in general
- Lack of a State Water Plan
- CEQA—anyone can sue us and tie us up in court
- Lack of a working 9-1-1 communications system
- Earthquake
- Highway 218
- Urban wildland fire
- Stormwater runoff
- Businesses leaving
- Gang activity in Seaside and Salinas

- Tsunami
- Drying up of transportation funds
- Chaos at the national level
- Terrorism
- Religious intolerance
- Drugs
- LAFCO could decide we aren't best prepared to provide public services and annex us to another city

BRAINSTORMED GOALS

- Become financially sustainable, including reserves
- Develop and implement a Succession Plan
- Improve the appearance of the city (e.g., underground utilities, remove boats and RVs from streets, create sidewalks)
- Begin development of a Downtown Del Rey Oaks, including pedestrian and bicycle access
- Improve the park and recreation areas
- Begin development of Fort Ord properties
- Update the General Plan and ordinances
- Increase staff
- Obtain additional water for new development
- Improve communication with the public
- Improve the infrastructure
- Develop the Frog Pond and parking area
- Establish a Monterey Peninsula Airport partnership and development agreement
- Maintain low crime rate
- Increase business development and revenue generation

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
February 4, 2015	City Manager	Distribute the retreat record to strategic planning retreat invitees.
Within 48 hours of receipt	All	Read the retreat record.
By February 13, 2015	City Manager & Police Chief	Review the "Internal Weaknesses/Challenges" list for possible action items.
By February 13, 2015	City Manager & Kim	Post the "Strengths" on the City's website.
By February 13, 2015	City Manager & Police Chief	Share and discuss the Strategic Plan with staff and contractors.
February 24, 2015	City Council	Formally adopt the Strategic Plan.
Monthly	City Council	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	City Manager	Provide a written update of the objectives monitoring grid to the City Council and staff.
July 23, 2015 8:00/8:30-3:00	City Council, City Manager, City Attorney and Police Chief	Strategic Planning Retreat for a more thorough assessment of progress on the goals and objectives. Develop core values and identify objectives for the next six months.

STRATEGIC PLANNING ELEMENTS

“SWOT” ANALYSIS

Assess the organization's:

- Internal Strengths - Internal Weaknesses
- External Opportunities - External Threats

MISSION/PURPOSE STATEMENT

States **WHY** the organization exists and **WHOM** it serves

VISION STATEMENT

A vivid, descriptive image of the future—what the organization will **BECOME**

CORE VALUES

What the organization values, recognizes and rewards—strongly held beliefs that are freely chosen, publicly affirmed, and acted upon with consistency and repetition

THREE YEAR GOALS

WHAT the organization needs to accomplish (consistent with the Mission and moving the organization towards its Vision) – usually limited to 4 or 5 key areas

THREE YEAR KEY PERFORMANCE MEASURES

WHAT success will look like when the goal is achieved

SIX MONTH STRATEGIC OBJECTIVES

HOW the Goals will be addressed: By when, who is accountable to do what for each of the Goals

FOLLOW-UP PROCESS

Regular, timely monitoring of progress on the goals and objectives; includes setting new objectives every six months



Monterey Regional Waste Management District

Service, Stewardship, and Sustainability Since 1951

January 16, 2015 Board of Directors Meeting

HIGHLIGHTS

Public Hearing for Adoption of Negative Declaration for Proposed Landfill Gas Flare

Project. A Public Hearing was conducted in order for the Board to consider adoption of a Negative Declaration to allow installation of a new permanent ground flare which would destroy excess landfill gas and provide improved stability and performance of the landfill gas collection system. Two comment letters were received, one a letter of support from the County of Monterey Health Department, the second from the Monterey Bay Unified Air Pollution Control District (MBUAPCD) requesting minor additional information. Following no public comments at the meeting, the Board adopted the Negative Declaration. The new permanent ground flare and associated equipment is scheduled to arrive on site in February and will be operational in April.

LAFCO Municipal Services Review. The Board received the Public Review Draft of the District's Municipal Services Review (MSR) and Sphere of Influence (SOI) Study prepared by Local Agency Formation Commission (LAFCO) staff in cooperation with District staff and legal counsel. LAFCO Executive Director, Kate McKenna described the process for conducting the District's MSR, which included review of the District's purpose, services and boundaries. According to the MSR, the District is in excellent financial and operational condition, and considered to be a model District for other Special Districts. The MSR recommends retaining the District's current Sphere of Influence, established in 1982, as it is still applicable. The MSR will be presented for approval at the February 23rd meeting of the LAFCO Commissioners, following a public review and comment period.

Proposed Bond Structure and Terms. A Preliminary Term Sheet for the proposed Bond sale was provided to the Board by District Consultant, John Greenlee, of Caldwell Flores Winters. The Bonds will be used to pay for the capital outlay for the Materials Recovery Facility (MRF) Improvement Project, the Truck Parking and Maintenance Facility, and the Compressed Natural Gas (CNG) Fueling Station. It is anticipated that the Board will consider approving the final bond document package at the March Board meeting, and that issuance of the Bonds would occur in mid April 2015.



Strategic Plan. Assistant General Manager provided the Board with a presentation of the Strategic Plan adopted by the Board in March 2014, along with the Pillars of Sustainability. The Strategic Plan is aimed at promoting an improved employee safety culture, improving efficiencies and increasing productivity, controlling costs and enhancing revenues, continued compliance with laws and regulations, increasing and tracking customer satisfaction, and making continued improvements at the District to best utilize resources. District staff provided the draft Action Plan to the Board and unveiled the new Pillars of Sustainability on the back wall of the District's Boardroom. The Board commended staff for their

initiative, forward thinking, and proactive approach in creating the Strategic Plan and developing the Action Plan.

Board Reappointments. Director Downey (City of Monterey) and Director Bales (City of Pacific Grove) were re-appointed by their respective agencies for another four year term to the District Board. Director Parker (County of Monterey) is scheduled to be re-appointed to another four-year term at the January 20, 2015 meeting of the Monterey County Board of Supervisors.