



# CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940  
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## AGENDA

### MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, JUNE 25, 2013 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL – *Council Members*
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS:  
*Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
4. CONSENT AGENDA: *Action Items*
  - A. MINUTES:
    1. May 28, 2013, City Council Meeting
    2. May 8, 2013, Regular Planning Commission Meeting
  - B. MONTHLY REPORTS:
    1. Claims, May 2013
    2. Financials, May 2013 vs. May 2012
    3. Fire Department Response Report, May 2013
    4. Police Activity Report, May 2013
5. OLD BUSINESS: None
6. NEW BUSINESS: *-Discussion/Action Items*
  - A. Swearing in of Planning Commissioners Gagliotti, Hayworth, Jaksha and Weir.

- B. Consider Fiscal Year 2013-2014 Proposed Budget and Related Documents, Presentation by City Manager Dawson  
Fiscal Year 2013-2014 City of Del Rey Oaks Budget
  - 1. Resolution 2013-02, A Resolution of the City Council of the City of Del Rey Oaks Establishing an Appropriations Limit for the Fiscal Year 2013-2014 Pursuant to Article XIII B of the California Constitution
  - 2. Resolution 2013-03, A Resolution Approving the Expenditure Plan of Funds from the Supplemental Law Enforcement Services Fund
  - 3. Resolution 2013-04, A Resolution of the City of Del Rey Oaks Establishing a Promotion Fund for the Fiscal Year 2013-2014
  - 4. Resolution 2013-05, A Resolution of the City of Del Rey Oaks Establishing Salaries for the Fiscal Year 2013-2014
- C. Consider Resolution No. 2013-06, A Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges.
- D. Discussion of Potential Chicken Coop Ordinance     -*Discussion item only*

**7. STAFF REPORTS:**

- A. City Manager Report

**8. MAYOR AND COUNCIL REPORTS**

**9. CORRESPONDENCE:**

- A. Monterey Regional Waste Management District, Highlights of the Board Meeting

- 10. CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

**PUBLIC COMMENTS:**

Anyone wishing to address the City Council on matters to be heard under closed session may do so now.

A. Potential Litigation—Government Code section 54956.9(c),  
conference with legal counsel regarding potential initiation of  
litigation (one case)

11. **SET NEXT MEETING DATE:** Establish **Tuesday, July 23, 2013**, at  
**6:00 P.M.** as the date and time of the Council's next regular meeting.

12. **ADJOURNMENT**

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose.  
All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

**REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL  
CONVENED AT 6:00 P.M. ON TUESDAY, MAY 28, 2013 IN THE CHARLES  
BENSON MEMORIAL HALL, CITY HALL**

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**Present:** Council Member Ventimiglia, Clark, Cecilio, Allion and Mayor Edelen

**Absent:** None

**Also present:** City Attorney Callihan, City Manager Dawson and Deputy City Clerk Carvalho  
Meeting came to order at 6:00 p.m. and roll call was taken.

**PLEDGE OF ALLEGIANCE:** Led by City Attorney Callihan

**City Attorney Callihan:** Introduced Anais Aqino who has been recently hired by the City of Salinas as a new Deputy City Attorney. He stated she is a graduate of UCLA Law School, very talented and will be covering for him if he is ever unable to attend a meeting.

**Mayor Edelen:** Announced that it was Deputy City Clerk Carvalho's birthday.

**Public Comment:** None

**CONSENT AGENDA:**

**A. Minutes**

1. April 23, 2013, City Council Meeting
2. April 10, 2013, Regular Planning Commission Meeting – Cancellation notice

**B. Monthly Reports:**

1. Claims, April 2013
2. Financial reports April 2013/Comparison to April 2012
3. Fire Department Response Report, April 2013
4. Police Activity Report, April 2013

**Motion by:** Council Member Ventimiglia to accept

**Seconded:** Council Member Clark

**Public Comment:** None

**Motion passed:** 5-0

**OLD BUSINESS:** None

**NEW BUSINESS:**

The Council considered **ITEM 6.A.** Consider and Extension to the Agreement for City Attorney Services

**City Manager Dawson:** Stated that despite his begging for a 10 year contract there is an agreement in the packet between the City of Salinas and the City of Del Rey Oaks to extend City Attorney services for one year with the addendum listed.

**Council Member Allion:** Confirmed that City Attorney Callihan started in April 2010. Thanked the City of Salinas for giving us Chris Callihan.

**Mayor Edelen:** Stated he is one of the finest attorney's he's ever worked with.

**Motion by:** *Council Member Clark to approve*

**Seconded:** *Council Member Allion*

**Public Comment:** *None*

**Motion passed:** *5-0*

The Council Considered **ITEM 6.B.** Fiscal Year 2011-2012 Audit Report Presented by Lavorato and Darling, CPA's

**City Manager Dawson:** Turning this item over to the Chairman of the budget and finance committee Council Member Allion.

**Council Member Allion:** Turned it over to Pam Darling.

**Pam Darling:** Stated she wanted to turn the Council's attention to Page 1 of the packet, the auditor's opinion. There are 3 levels of opinion, qualified, unqualified or no opinion. An unqualified or clean opinion was given and complimented the City staff then turned it over to Steve Diamond.

**Steve Diamond:** Also thanked City staff. In February there was the fold up of all the Redevelopment Agencies which brought some interesting features. He stated the following: Net assets are very similar to the year before. Most important is there is 12 million tied up in land. Balance sheet page 6, assets and liabilities, bottom line is off a little but is something that should be taken a look at by the Council. Statement of revenue and expenditures Page 8, revenue up 1.6 %, expenditures were down. There was still a loss of over \$200,000 but last year it was almost \$400,000 so this has improved. Budget on Page 23, budgets are always hard to deal with. The City went over budget in expenditures, most likely from Workman's Comp claims, etc.

**Council Member Allion:** Stated Mr. Diamond did a very good job of pointing out the deficit on Page 6. Stated they will be working with City Manager Dawson to increase revenue and still feels the staff has done a great job controlling costs. We are at that point where we can't wait for the Ft. Ord property to start producing we need a revenue stream now.

**Steve Diamond:** Looks at how cash moves through, and how controls are handled. Feels duties should be more separate. Some recommendations: Opening statements by the City Manager, putting a vender list together so they are approved by the City Manager prior to being utilized and feels the City needs more outside input from a CPA. Assets need to be posted quicker, etc. One of the things they found was not a strong control on ammunition and firearms and that has been corrected. He feels we are at about 99% control at this point which is a significant.

**Council Member Allion:** Do we know where all the firearms are?

**City Manager Dawson:** Yes, 100%.

**Steve Diamond:** Stated there should be a master list of all computer ID's. Hopes that they will be onboard next year and looks forward to it. Thanked the council for the opportunity.

**Council Member Ventimiglia:** Thinks we need to get the firearms under control.

**City Manager Dawson:** Everything they mentioned has been taken care of. Chief Langford can account for all the ammo and all the weapons by serial number and knows where every one is.

**Mayor Edelen:** Thanked Council Member Allion for all his hard work and assured the auditors that we will do better next year.

**Motion by:** *Council Member Allion to accept*

**Seconded by:** *Council Member Cecilio*

**Public Comment:** *None*

**Motion passed:** *5-0*

The Council considered **Item 6.C.,** Planning Commission Applications:

**Mayor Edelen:** Announced we have 7 people running for 4 available positions on the Commission. The procedure is that each person will go up to the podium in alphabetic order and give a 3 minute presentation. After that each council member will vote for 4 and the City Clerk will tally the votes.

**John Gagliotti:** Stated he is a life long resident of Del Rey Oaks and is raising the 3<sup>rd</sup> generation of residents in the same house he grew up in. He stated he would be honored to be part of the Commission. Knows that Del Rey Oaks has some pivotal decisions to make and wants to be part of this. Was a mechanical engineer, and a veteran and is currently involved in utility energy scales removal development. Has CEQA experience, NEPA experience, and familiar with conditional use permits and grid integration processes. Understands small development, has kids and would like to contribute, feels he would be a valuable member of the commission.

**Louise Goetzelt:** Stated she is an almost 21 year homeowner in Del Rey Oaks, she rented it out and just moved back a year ago and has been a registered voter the entire time, keeping connected from afar. Retired from Army after 32 years of service and has a background in criminal investigations. A strong believer in balance as well as protecting nature. Hobbies are engineering, home design and infrastructure and feels all those things would make her an excellent member of the commission.

**Mike Hayworth:** Familiar with Del Rey Oaks, long time resident and Planning Commissioner. He has grown up here and all his kids grew up here. Has been honored to serve on the commission for the past 8 years. With his experience he is looking forward to moving Del Rey Oaks forward. Really great to see so many people interested in the being on the commission. Hopes the council will take his experience as a planning commissioner into consideration. His contribution to the budget is he'll take a cut in pay! (The Commission is a volunteer group)

*There were no other candidates present to speak.*

*The City Council placed their votes and passed the ballots to the Deputy City Clerk who tallied all the votes under the supervision of the City Manager.*

*The results were as follows:*

*John Gagliotti – received 4 votes*  
*Glenn M. Hayworth – received 5 votes*  
*George Jaksha – received 4 votes*  
*Gale Weir – received 3 votes*  
*Scott Larson – received 2 votes*  
*Louise Goetzelt – received 1 vote*  
*Helaine Tregenza – received 0 votes*

**City Manager Dawson:** Announced that the new Planning Commissioners are John Gagliotti, Mike Hayworth, George Jaksha and Gale Weir.

**Mayor Edelen:** Thanked all the candidates for applying.

*The new Planning Commissioners will be sworn in at the next City Council Meeting on June 25<sup>th</sup>.*

#### **STAFF REPORT:**

**City Manager Dawson:** Attended FORA, Comm. Center Advisory Committee, had a phone conference about the former Developer, attended the Parks District Board Meeting where he talked to them about the Golf Driving Range, attended Monterey Convention Bureau and vacationed on Maui and Honolulu to visit his family. During his absence Deputy City Minami and Chief Langford hosted the Monterey Bay Area Manager's Group meeting at the held at the Salinas Communications Center. Announced its Kim's (Deputy City Clerk Carvalho) birthday.

#### **COUNCIL REPORTS:**

**Council Member Allion:** Water pollution control agency strategic planning session attended using that time to talk about strategic planning for the next 5 years and he is an advocate for reclaiming our water. They also looked at the budget where they have some of the lowest rates in the country. The board decided to pay as you go which will raise the rates by 6% for the next 3 years and then lower them 4% after that. This is to replace the aging equipment in Marina. They very seriously considered their rate payers before coming to this conclusion. The people pay \$13 a month in sewer rates and in contrast Las Palmas residents pay \$130 a month, so you can see the difference. Also attended the Waste Management District meeting where they talked about increasing the tipping fee by \$1.25 a ton. The amount of trash going into the dump has decreased, because of better recycling practices so this means they have to increase the tipping fee which works out to about .50 per person. There are other options, cut back on hours and cut staff which they've done a great deal of already and feels no cuts in those areas are possible.

**Council Mamber Ventimiglia:** Do we know what is causing the less dumping? Is this because of recycling?

**Council Member Allion:** Yes. for one thing the state of CA is working toward a 75% reclamation and we are almost there. Everything gets recycled, even concrete and construction material. \$48 a ton is what it is and they looked outside to see what the landfills are charging and our fees are the lowest you will find compared to San Jose, Salinas, etc. For example Salinas is now \$80 a ton.

**Mayor Edelen:** Gave an example, stating that in WWII they used all the rubble to build the Berlin Wall so when the wall came down they used that material and built 2 mountains out of it. They use the mountains for skiing, etc.

**Council Member Cecilio:** Attended Seaside Sanitation District where they purchased a new truck for the crew and appointed the City Managers to a new committee. He also attended the mosquito abatement district.

**Council Member Ventimiglia:** Attended AMBAG meeting. He shared their financial statement where they had a net income of approximately \$38,000. They are doing pretty good financially. Very well attended meetings. Didn't get to Community Human services but did follow up and there wasn't anything significant that happened but announced they were looking at the City's to increase their contribution by 10%.

**Council Member Clark:** Stated that people are upset about the decrease in MST routes stating that MST has no choice because the unions are what are stopping the money coming in. She announced that the Citizen's Action Group is having a pizza party to get new members, and the garage sale is coming up on July 20<sup>th</sup>. Encouraged that the people in The Oaks want to be more involved. Will not be at the next MST meeting, will be in France.

**Mayor Edelen:** Busy month, Water JPA attended talked about desal plant and negotiating for a united front to force Cal-Am to take low interest loans but still have a battle with the CPUC. The last packet has 640 pages! Even being the most optimistic the water rates will be doubling over the next 4 years. FORA board meetings attended. There is a group that is trying to keep no development from happening on Ft. Ord. There is one contract open to hire a legal firm to represent FORA. FORA is a creation of the state and they have to be sure that everything is done by the book. TAMC was attended. Questioned if it was feasible to turn 156 into a toll road and change some of the routes like a cloverleaf at 101. The Aquarium did a study and most people said they would not come back to the peninsula because of the traffic. They are looking at a secondary road so that the current 156 would not be affected and not hurt the residents of Oak Knolls etc. The study came back that a toll road is feasible and we could have it paid off in 30 years. Bottom line is funds have run out and they have to find a way to fund road improvements in this area.

The Mayor announced the correspondence in the packet. There was no closed session.

**6:59 p.m.:** Adjourned meeting to next scheduled meeting date.

**Next meeting:** Tuesday, June 25, 2013 at 6:00 P.M.

Approved:

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Signature

Date

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING COMMISSION WEDNESDAY, MAY 8, 2013 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL**

**Present:** Commissioner Green, Hayworth, Thayer, Lucido, and Chairman Jaksha

**Absent:** Commissioner Weir

**Also Present:** City Manager Dawson and Deputy City Clerk Minami

**CONSENT AGENDA:**

The Commission considered **ITEM 3.A.**, Planning Commission Meeting Minutes, March 2013.

*Motion by Commissioner Thayer to approve, seconded by Commissioner Hayworth*

*There were no public comments received*

*Motion passed 6-0*

**PUBLIC COMMENT:**

None

**BUILDING REPORT:**

The Commission accepted **ITEM 5.A.**, Building Activity Report April 2013

**Chairman Jaksha:** Bricks piled up on Angelus Way, staff will follow up?

**Deputy City Clerk Minami:** Yes.

**Commissioner Larson:** 110 Carlton is doing a driveway, did they have a permit?

**Deputy City Clerk Minami:** Yes.

**NEW BUSINESS:**

- A. **Owner's Name:** AT&T, LW Rugg  
**Applicant's Name:** Same as above  
**File Number:** ARC #13-07  
**Site Location:** 161 Calle Del Oaks  
**Planning Area:** APN: 012-601-016  
**Environmental Status:** Categorically Exempt  
**Project Description:** Requesting Architectural Review to install an outdoor prefabricated, metal "shipping" container for recycling materials for weather protection and a cardboard baler/compactor. Container color to match adjacent AT&T buildings. *This item, if approved, will replace the previously approved item (at the same site location) from the March 13, 2013, Regular Planning Commission Meeting. The project was never started and the company decided to change the type of storage.*

**Keith, from Salas Obrien Engineers:** Companywide decision to change to storage unit.

**Commissioner Thayer:** Is it within lot line?

**Deputy City Clerk Minami:** Yes it is.

**Commissioner Lucido:** This is a different application or the same?

**Keith, from Salas Obrien Engineers:** Same location, same use but different structure.

**Commissioner Green:** What color are the slats in the fencing?

**Keith, from Salas Obrien Engineers:** Green, so it will blend with landscaping.

**Commissioner Green:** Likes the idea of container, canopy didn't make sense because of weather. Will the baler be the same as the last application?

**Keith, from Salas Obrien Engineers:** Yes

**Commissioner Hayworth:** Industrial look of the area is getting worse, but can't go back now.

**Commissioner Lucido:** Print is too small on plans. Asked about setbacks.

**PUBLIC COMMENT:**

*None*

*Motion by Commissioner Hayworth to approve ARC #13-07 , as presented, seconded by Commissioner Thayer.*

*There were no public comments received*

*Motion passed 5-1 (Commissioner Lucido)*

**OLD BUSINESS:** None

**ANNOUNCEMENTS/COMMENTS:**

**Commissioner Green:** The Acorn is BEAUTIFUL, what a great job!

**Deputy City Clerk Minami:** Since Kim did it, I will pass it on.

**Commissioner Hayworth:** Yes, it's very nice.

**Chairman Jaksha:** Thanks DROPD for tagging cars.

**NEXT MEETING:** Wednesday, June 12, 13 at 6:00 p.m.

**6:15p.m.** Meeting Adjourned

Approved:

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**CITY OF DEL REY OAKS**

**Claims Report**

May 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>ADAMSON INDUSTRIES</b>				
5/1/2013	13590	ADAMSON IND...		4,370.70
Total ADAMSON INDUSTRIES				4,370.70
<b>AFLAC</b>				
5/30/2013	13640	AFLAC	JUNE 2013 EMPLOYEE PAID PREMIUM IN...	281.80
Total AFLAC				281.80
<b>AMERICAN SUPPLY COMPANY</b>				
5/1/2013	13591	AMERICAN SUP...	INV.0082678-PARK BATHROOM SUPPLIES	79.27
Total AMERICAN SUPPLY COMPANY				79.27
<b>AT&amp;T CAL NET 2</b>				
5/30/2013	13641	AT&T CAL NET 2	PHONE 3/19/13-4/18/13	225.41
Total AT&T CAL NET 2				225.41
<b>BOUND TREE</b>				
5/1/2013	13592	BOUND TREE	MEDICAL SUPPLIES	154.64
Total BOUND TREE				154.64
<b>Cal PERS</b>				
5/1/2013	13632	Cal PERS	LATE PAYROLL REPORTING FEE	200.00
Total Cal PERS				200.00
<b>CALIFORNIA-AMERICAN WATER</b>				
5/1/2013	13593	CALIFORNIA-A...	2/26/13-3/21/13 WATER	450.98
5/30/2013	13642	CALIFORNIA-A...	3/21-4/19/13 WATER	588.50
Total CALIFORNIA-AMERICAN WATER				1,039.48
<b>CALIFORNIA BUILDING STANDARDS COMMISSION</b>				
5/1/2013	13594	CALIFORNIA BU...		20.00
Total CALIFORNIA BUILDING STANDARDS COMMISSION				20.00
<b>CITY OF MONTEREY</b>				
5/1/2013	13595	CITY OF MONTE...		12,898.86
Total CITY OF MONTEREY				12,898.86
<b>CITY OF SEASIDE</b>				
5/1/2013	13596	CITY OF SEASIDE		98,434.28
Total CITY OF SEASIDE				98,434.28
<b>CO-POWER</b>				
5/30/2013	13643	CO-POWER	JUNE 13 DELTA DENTAL PREMIUM INV. ...	1,953.28
Total CO-POWER				1,953.28
<b>COMCAST HIGH SPEED INTERNET</b>				
5/1/2013	13597	COMCAST HIGH...	INTERNET 4/10/13-5/9/13	88.97
Total COMCAST HIGH SPEED INTERNET				88.97
<b>COSTCO WHOLESALE MEMBER</b>				
5/1/2013	13598	COSTCO WHOL...	ANNUAL MEMBERSHIP 7/1/13-6/30/14	165.00
Total COSTCO WHOLESALE MEMBER				165.00
<b>COUNTY OF MONTEREY</b>				
5/1/2013	13599	COUNTY OF MO...	1/30/13 RADIO REPAIR	50.00
Total COUNTY OF MONTEREY				50.00
<b>CRIME PREVENTION OFFICERS</b>				
5/1/2013	13600	CRIME PREVEN...	MEMBERSHIP DUES 2013	25.00
Total CRIME PREVENTION OFFICERS				25.00
<b>DEPARTMENT OF TOXIC SUBSTANCES CONTROL</b>				
5/28/2013	110	DEPARTMENT ...	DTSC-LEGAL DISCRIPTION OF UNRESTRI...	11,720.49
Total DEPARTMENT OF TOXIC SUBSTANCES CONTROL				11,720.49
<b>DEPT OF CONSERVATION</b>				
5/1/2013	13601	DEPT OF CONSE...		65.91

**CITY OF DEL REY OAKS**

**Claims Report**

May 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total DEPT OF CONSERVATION				65.91
<b>FIRST AMERICAN REAL ESTATE SOLUTIONS</b>				
5/30/2013	13644	FIRST AMERICA...	METRO SCAN- ADDRESS SERVICE-APRIL...	104.17
Total FIRST AMERICAN REAL ESTATE SOLUTIONS				104.17
<b>FORT ORD REUSE AUTHORITY</b>				
5/31/2013	13653	FORT ORD REU...	INV. 13-18 INTEREST JULY-SEPT. 2012	10,423.79
Total FORT ORD REUSE AUTHORITY				10,423.79
<b>GALL'S INC.</b>				
5/1/2013	13602	GALL'S INC.	UNIFORMS AND SUPPLIES ACCT. 5286893...	59.19
Total GALL'S INC.				59.19
<b>HOME DEPOT CRC</b>				
5/30/2013	13645	HOME DEPOT C...	ACCT. # 6035 3220 0248 6219 SUPPLIES AN...	894.74
Total HOME DEPOT CRC				894.74
<b>I.D. CHECKING GUIDE</b>				
5/1/2013	13603	I.D. CHECKING ...	2013 I.D. CHECKING GUIDE-INV 628537	46.76
Total I.D. CHECKING GUIDE				46.76
<b>I.M.P.A.C.GOVERNM'T SER</b>				
5/30/2013	13646	I.M.P.A.C.GOVE...	ACCT. 4246044555649924- APRIL 2013	547.23
Total I.M.P.A.C.GOVERNM'T SER				547.23
<b>IRVINE &amp; JACHENS, INC.</b>				
5/1/2013	13604	IRVINE & JACH...	CHIEF BADGE	397.32
Total IRVINE & JACHENS, INC.				397.32
<b>JAMES DE CHALK</b>				
5/1/2013	13605	JAMES DE CHALK	MARCH 2013	300.00
Total JAMES DE CHALK				300.00
<b>LEAGUE OF CALIFORNIA CITIES</b>				
5/1/2013	13606	LEAGUE OF CA...		1,055.00
Total LEAGUE OF CALIFORNIA CITIES				1,055.00
<b>MARKELL INC.</b>				
5/1/2013	13607	MARKELL INC.	INVOICE #162832	154.07
Total MARKELL INC.				154.07
<b>MONTEREY AUTO SUPPLY INC.</b>				
5/1/2013	13608	MONTEREY AU...	SUPPLIES JAN 2013	18.25
Total MONTEREY AUTO SUPPLY INC.				18.25
<b>MONTEREY BAY AREA INSURANCE FUND</b>				
5/1/2013	13609	MONTEREY BA...		55,523.92
Total MONTEREY BAY AREA INSURANCE FUND				55,523.92
<b>MONTEREY BAY TECHNOLOGIES</b>				
5/1/2013	13610	MONTEREY BA...	IT SERVICES RETAINER FOR MARCH 2013	350.00
Total MONTEREY BAY TECHNOLOGIES				350.00
<b>MONTEREY COUNTY ECONOMIC DEVELOPMENT</b>				
5/30/2013	13647	MONTEREY CO...	AS PER AGREEMENT-PREP FOR URBAN ...	1,500.00
Total MONTEREY COUNTY ECONOMIC DEVELOPMENT				1,500.00
<b>MONTEREY COUNTY PARKS</b>				
5/1/2013	13611	MONTEREY CO...	RENTAL OF RIFLE RANGE AT LAGUNA S...	475.00
Total MONTEREY COUNTY PARKS				475.00
<b>MONTEREY COUNTY SHERIFF</b>				
5/1/2013	13612	MONTEREY CO...	County Justice Information System of Quarter ...	1,234.29
Total MONTEREY COUNTY SHERIFF				1,234.29
<b>MONTEREY PENINSULA CHAMBER OF COMMERCE</b>				

**CITY OF DEL REY OAKS**

**Claims Report**

May 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
5/1/2013	13613	MONTEREY PE...	INV. 13634 11/1/12-11/1/13	400.00
Total MONTEREY PENINSULA CHAMBER OF COMMERCE				400.00
<b>MONTEREY SALINAS TRANSIT</b>				
5/1/2013	13614	MONTEREY SA...	TAXI VOUCHER PROGRAM 7/1/12-12/31/12	70.00
Total MONTEREY SALINAS TRANSIT				70.00
<b>MRWPCA</b>				
5/1/2013	13615	MRWPCA	SERVICE PERIOD 3/1/13-4/24/13	37.14
Total MRWPCA				37.14
<b>MTRY BAY OFFICE PRODUCTS</b>				
5/1/2013	13616	MTRY BAY OFFI...	COPIER CHARGES	759.18
Total MTRY BAY OFFICE PRODUCTS				759.18
<b>MUNISERVICES</b>				
5/1/2013	13617	MUNISERVICES	INV. 28660 SALES and USE TAX REPORTI...	105.68
Total MUNISERVICES				105.68
<b>NEILL ENGINEERS CORP</b>				
5/1/2013	13618	NEILL ENGINEE...	RETAINER FOR 4/1/12-6/30/12	300.00
Total NEILL ENGINEERS CORP				300.00
<b>NEXTEL COMMUNICATION</b>				
5/1/2013	13619	NEXTEL COMM...	NEXTEL RADIO- PW/PD/CM 3/12/13-4/11/13	425.81
Total NEXTEL COMMUNICATION				425.81
<b>OFFICE DEPOT</b>				
5/1/2013	13620	OFFICE DEPOT		547.14
5/30/2013	13648	OFFICE DEPOT		449.19
Total OFFICE DEPOT				996.33
<b>OFFICE EQUIPMENT FINANCE SERVICES</b>				
5/30/2013	13649	OFFICE EQUIPM...	LEASE PAYMENT FOR COPIER-INV. 22840...	234.88
Total OFFICE EQUIPMENT FINANCE SERVICES				234.88
<b>ORCHARD SUPPLY</b>				
5/1/2013	13621	ORCHARD SUPP...	SUPPLIES MARCH 2013	67.40
Total ORCHARD SUPPLY				67.40
<b>P.E.R.S.-HEALTH</b>				
5/30/2013	13650	P.E.R.S.-HEALTH	HEALTH PREMIUM JUNE 13	11,562.08
Total P.E.R.S.-HEALTH				11,562.08
<b>PERS</b>				
5/1/2013	13622	PERS		46,084.25
Total PERS				46,084.25
<b>PERS - 457 PLAN</b>				
5/21/2013	13635	PERS - 457 PLAN	100000014001221/14030008/14033782	2,100.00
Total PERS - 457 PLAN				2,100.00
<b>PURE WATER</b>				
5/1/2013	13623	PURE WATER	DRINKING WATER FEB 2013 INV. 221731	35.72
Total PURE WATER				35.72
<b>QuickBooks Payroll Service</b>				
5/14/2013		QuickBooks Payro...	Fee for 11 direct deposit(s) at \$1.45 each	15.95
5/14/2013		QuickBooks Payro...	Fee for 13 employee(s) paid	19.50
5/14/2013		QuickBooks Payro...	Monthly processing fee for May 2013	79.00
5/14/2013		QuickBooks Payro...	No state fee for CA for May 2013	
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	4,051.00
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	488.07
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	488.07
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	11.08
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	11.08
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	1,376.07

**CITY OF DEL REY OAKS**

**Claims Report**

May 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	336.60
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	25,327.09
5/14/2013		QuickBooks Payro...	Fee for 1 direct deposit(s) at \$1.45 each	1.45
5/14/2013		QuickBooks Payro...	Fee for 1 employee(s) paid	1.50
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	12.30
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	12.30
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	8.49
5/14/2013		QuickBooks Payro...	Created by Payroll Service on 05/13/2013	827.34
5/30/2013		QuickBooks Payro...	Fee for 2 direct deposit(s) at \$1.45 each	2.90
5/30/2013		QuickBooks Payro...	Fee for 5 employee(s) paid	7.50
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	0.60
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	91.35
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	9.06
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	9.06
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	38.75
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	38.75
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	6.25
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	296.89
5/30/2013		QuickBooks Payro...	Fee for 11 direct deposit(s) at \$1.45 each	15.95
5/30/2013		QuickBooks Payro...	Fee for 13 employee(s) paid	19.50
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	3,803.00
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	469.28
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	469.28
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	5.53
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	5.53
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	1,258.49
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	323.64
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	24,057.91
5/30/2013		QuickBooks Payro...	Fee for 1 direct deposit(s) at \$1.45 each	1.45
5/30/2013		QuickBooks Payro...	Fee for 1 employee(s) paid	1.50
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	271.00
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	41.83
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	41.83
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	64.59
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	28.84
5/30/2013		QuickBooks Payro...	Created by Payroll Service on 05/28/2013	2,478.53
Total QuickBooks Payroll Service				66,925.68
<b>SHELL OIL COMPANY</b>				
5/30/2013	13651	SHELL OIL COM...	C.M. FUEL APRIL 2013	61.07
Total SHELL OIL COMPANY				61.07
<b>SHRED-IT</b>				
5/1/2013	13624	SHRED-IT	SHREDDING SERVICE-9401421392	55.13
Total SHRED-IT				55.13
<b>SPCA OF MONTEREY COUNTY</b>				
5/1/2013	13625	SPCA OF MONT...	NOV 2012 ANIMAL SERVICES	600.00
Total SPCA OF MONTEREY COUNTY				600.00
<b>TERMINIX</b>				
5/1/2013	13626	TERMINIX	6099531	63.00
Total TERMINIX				63.00
<b>THE HERALD</b>				
5/1/2013	13627	THE HERALD	PLANNING COMMISSION VACANCY NOT...	316.60
Total THE HERALD				316.60
<b>THOMSON WEST</b>				
5/1/2013	13628	THOMSON WEST	2013 CAL. PENAL CODE BOOK	31.39
Total THOMSON WEST				31.39
<b>UNION BANK Charges</b>				
5/30/2013	EFT053013	UNION BANK C...		197.61
Total UNION BANK Charges				197.61
<b>UNITED SITE SERVICES</b>				

CITY OF DEL REY OAKS

Claims Report

May 2013

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
5/1/2013	13629	UNITED SITE SE...	PORTABLE TOILET FOR PARK 2/1/13-2/2...	111.61
Total UNITED SITE SERVICES				111.61
<b>UPS</b>				
5/1/2013	13630	UPS		21.45
Total UPS				21.45
<b>VSP</b>				
5/1/2013	13631	VSP	VISION SERVICE PLAN MAY 2013	146.98
5/30/2013	13652	VSP	VISION SERVICE PLAN JUNE 2013	146.98
Total VSP				293.96
<b>TOTAL</b>				<b>336,712.79</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2012/2013 BUDGET VS ACTUAL**

11 Months Ended May 31, 2013

	Actual Total FY 2012-2013	Budget FY2012-2013	% of Amount Budget
<b>Revenue</b>			
<b>PROPERTY TAXES</b>			
P/T-SECURED	\$ 331,715.37	\$ 330,100.00	100%
P/T-UNITARY TAX	\$ 6,156.36	\$ 6,100.00	101%
P/T-UNSECURED	\$ 13,079.59	\$ 13,500.00	97%
P/T-SB813	\$ 4,765.11	\$ 4,200.00	113%
P/T-PRIOR SECURED	\$ 5,677.49	\$ 10,000.00	57%
PROPERTY TAX - VLF	\$ 110,011.00	\$ 112,000.00	98%
P/T-INT/PENAL	\$ 180.46	\$ 200.00	90%
P/T - ADMINISTRATIVE FEE	\$ (5,261.00)	\$ (7,145.00)	74%
<b>TOTAL PROPERTY TAXES</b>	<b>466,324.38</b>	<b>468,955.00</b>	<b>99%</b>
<b>OTHER TAXES</b>			
SALES TAX	\$ 225,214.31	\$ 280,000.00	80%
SALES TAX IN LIEU - 3-FLIP	\$ 81,440.53	\$ 85,000.00	96%
Sales Tax - Add On	\$ 334,902.53	\$ 445,000.00	75%
COP MONIES	\$ 75,000.00	\$ 100,000.00	75%
PROPERTY TRANSFER TAX	\$ 5,508.79	\$ 3,500.00	157%
GAS FRANCHISES	\$ 4,477.35	\$ 5,000.00	90%
ELECTRIC FRANCHISES	\$ 15,685.72	\$ 17,500.00	90%
GARBAGE FRANCHISES	\$ 30,685.91	\$ 43,500.00	71%
CABLE TV FRANCHISES	\$ 24,635.68	\$ 22,000.00	112%
WATER FRANCHISES	\$ 12,017.75	\$ 9,000.00	134%
SEWER IMPACT	\$ 8,297.98	\$ 9,000.00	92%
<b>TOTAL OTHER TAXES</b>	<b>817,866.55</b>	<b>1,019,500.00</b>	<b>80%</b>
<b>LICENSES &amp; PERMITS</b>			
BUSINESS LICENSES	\$ 185,489.66	\$ 172,000.00	108%
BUILDING PERMITS	\$ 14,078.92	\$ 20,000.00	70%
PLAN CHECK FEES	\$ 9,441.86	\$ 7,500.00	126%
STREET OPENING PERMITS FEES	\$ 2,645.00	\$ 500.00	529%
PLUMBING PERMITS	\$ 1,040.00	\$ 1,000.00	104%
ELECTRICAL PERMITS	\$ 865.00	\$ 1,000.00	87%
SB 1473 STATE SURCHG ON PERMITS	\$ 35.49	\$ -	0%
ENVIRON ASSESS FEES/PERMIT	\$ 0.00	\$ 100.00	0%
OTHER LICENSES/PERMITS	\$ 587.68	\$ 500.00	118%
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>214,183.61</b>	<b>202,600.00</b>	<b>106%</b>
<b>FINES &amp; FORFEITURES</b>			
VEHICLE CODE FINES	\$ 13,066.91	\$ 17,500.00	75%
<b>TOTAL FINES &amp; FOREITURES</b>	<b>13,066.91</b>	<b>17,500.00</b>	<b>75%</b>
<b>INTEREST EARNED</b>			
INTEREST EARNED	\$ 186.62	\$ 800.00	23%
<b>TOTAL INTEREST EARNED</b>	<b>186.62</b>	<b>800.00</b>	<b>23%</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2012/2013 BUDGET VS ACTUAL**

11 Months Ended May 31, 2013

<b>OTHER AGENCY REVENUE</b>			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 847.79	\$ 3,500.00	24%
VEHICLE LICENSE COLLECTION	\$ -	\$ 800.00	0%
HOPTR	1,147.90	1,200.00	96%
PROP 172	\$ 10,697.41	\$ 9,000.00	119%
GRANTS	\$ 13,785.67	\$ 8,000.00	172%
TRAFFIC CONGESTION RELIEF-AB438	0.00	4,500.00	0%
POLICE GRANTS OTHER AGENCIES	\$ 1,875.00	\$ -	0%
<b>TOTAL OTHER AGENCY REVENUE</b>	<b>28,353.77</b>	<b>27,000.00</b>	<b>105%</b>
<b>CURRENT SERVICES</b>			
USE PERMITS	\$ 9,025.00	\$ 4,500.00	201%
MAPS/PUBLICATIONS	\$ 180.00	\$ 450.00	40%
RENTAL INCOME	\$ -	\$ 45,000.00	0%
POLICE REPORTS	\$ 1,170.00	\$ 1,200.00	98%
PROPERTY INSPECTIONS	\$ 3,150.00	\$ 2,000.00	158%
POLICE SERVICES	\$ 22,015.00	\$ 21,000.00	105%
PUBLIC EVENTS	\$ 55,600.00	\$ 58,000.00	96%
MISCELLANEOUS SERVICES	\$ 21,829.52	\$ 12,500.00	175%
PD DONATIONS	\$ 3,944.41	\$ 5,000.00	79%
<b>TOTAL CURRENT SERVICES</b>	<b>116,913.93</b>	<b>149,650.00</b>	<b>78%</b>
<b>PARKS/RECREATION</b>			
PARK RENTAL	\$ 5,199.92	\$ 5,000.00	104%
RV RENTAL PARKS	\$ 29,370.00	\$ 25,000.00	117%
<b>TOTAL PARKS &amp; RECREATION</b>	<b>34,569.92</b>	<b>30,000.00</b>	<b>115%</b>
<b>OTHER</b>			
GAS TAX 2107	\$ 9,161.98	\$ 8,000.00	115%
GAS TAX 2106	\$ 6,811.13	\$ 7,000.00	97%
GAS TAX 2107.5	\$ 1,000.00	\$ 2,000.00	50%
GAS TAX 2105	\$ 5,873.04	\$ 8,000.00	73%
<b>TOTAL OTHER</b>	<b>22,846.15</b>	<b>25,000.00</b>	<b>91%</b>
<b>Total Revenue</b>	<b>\$ 1,714,311.84</b>	<b>1,941,005.00</b>	<b>88%</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2012/2013 BUDGET VS ACTUAL**

11 Months Ended May 31, 2013

<b>Expenditures</b>			
<b>Payroll &amp; Benefits</b>			
OVERTIME	\$ 18,733.51	\$ 25,000.00	75%
PAYROLL	\$ 672,469.05	\$ 793,851.00	85%
COUNCIL MEMBER STIPEND	\$ 5,500.00	\$ 6,000.00	92%
RESERVES PAYROLL	\$ 19,572.27	\$ 25,000.00	78%
PERS	\$ 124,815.70	\$ 185,000.00	67%
MEDICARE	\$ 11,717.47	\$ 14,000.00	84%
DENTAL EXPENSE	\$ 21,358.02	\$ 18,000.00	119%
HEALTH INS	\$ 144,250.83	\$ 160,000.00	90%
VISION INS	\$ 1,641.46	\$ 2,500.00	66%
WORKERS COMP	\$ 201,435.66	\$ 175,000.00	115%
WELLNESS PROGRAM	\$ 5,233.00	\$ 5,500.00	95%
UNIFORM ALLOWANCE	\$ 5,750.00	\$ 8,000.00	72%
<b>TOTAL PAYROLL &amp; BENEFITS</b>	<b>\$ 1,232,476.97</b>	<b>\$ 1,417,851.00</b>	<b>87%</b>
<b>Payroll Expenses</b>			
Payroll Expenses	\$ 2,288.78	\$ 1,951.00	117%
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$ 2,288.78</b>	<b>\$ 1,951.00</b>	<b>117%</b>
<b>Bank Service Charges</b>			
Bank Service Charges	\$ 1,937.38	\$ 2,000.00	97%
<b>TOTAL BANK SERVICE CHARGES</b>	<b>\$ 1,937.38</b>	<b>\$ 2,000.00</b>	<b>97%</b>
<b>SUPPLIES</b>			
MATERIALS/SUPPLY	\$ 18,571.82	\$ 21,500.00	86%
OFFICE SUPPLIES	\$ 8,407.26	\$ 12,000.00	70%
SPECIAL SUPPLY POLICE	\$ 34,317.76	\$ 32,500.00	106%
<b>TOTAL SUPPLIES</b>	<b>\$ 61,296.84</b>	<b>\$ 66,000.00</b>	<b>93%</b>
<b>UTILITIES &amp; SERVICES</b>			
REPAIR/MAINTENANCE	\$ 45,810.94	\$ 25,000.00	183%
STREET SWEEPING	\$ 12,161.62	\$ 6,000.00	203%
GABILAN CREW	\$ 2,201.14	\$ 7,500.00	29%
UTILITIES/PGE	\$ 9,422.45	\$ 10,000.00	94%
UTILITIES/WATER	\$ 5,880.05	\$ 3,500.00	168%
TELEPHONE / INTERNET	\$ 9,885.05	\$ 12,000.00	82%
WEBSITE DESIGN & MAINTENANCE	\$ 1,041.20	\$ 1,500.00	69%
POSTAGE / SHIPPING	\$ 2,758.20	\$ 3,500.00	79%
TRAVEL/CONFERENCE	\$ 8,346.20	\$ 9,000.00	93%
MEMBER/DUES/CONTRIBUTIONS	\$ 16,947.93	\$ 20,000.00	85%
AD/PROMOTION CITY CNCL	\$ 2,360.98	\$ 3,500.00	67%
LEGAL ADVERT NON-DEPT	\$ 1,110.76	\$ 215.00	517%
MEETING CITY CNCL	\$ 528.25	\$ 952.00	55%
BOOK/PERIODICAL	\$ 60.51	\$ 140.00	43%
<b>TOTAL UTILITIES &amp; SERVICES</b>	<b>\$ 118,515.28</b>	<b>\$ 102,807.00</b>	<b>115%</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2012/2013 BUDGET VS ACTUAL**

11 Months Ended May 31, 2013

<b>OUTSIDE SERVICES</b>			
TRAINING POLICE	\$ 3,599.16	\$ 10,000.00	36%
OTHER PERMITS PW/ENGR	\$ 4,874.47	\$ 6,500.00	75%
LIABILITY/PROP NON-DPT	\$ 35,142.68	\$ 20,000.00	176%
CONTRACTUAL AUDIT	\$ 35,412.50	\$ 25,000.00	142%
DATA PROCESSING	\$ 6,505.97	\$ 3,850.00	169%
CONTRACTUAL SVCS PLANNING	\$ 13,151.02	\$ 9,000.00	146%
CONTRACTUAL SVCS - LEGAL	\$ 21,256.00	\$ 12,000.00	177%
CONTRL RETAINER LEGAL	\$ 10,667.72	\$ 12,000.00	89%
JANITORIAL FUND	\$ 3,600.00	\$ 3,250.00	111%
RADIO DISPATCH POLICE	\$ 41,379.00	\$ 45,000.00	92%
COMM HUM SERV NON-DEPT	\$ -	\$ 3,200.00	0%
<b>TOTAL OUTSIDE SERVICES</b>	<b>\$ 175,588.52</b>	<b>\$ 149,800.00</b>	<b>117%</b>
<b>AUTO OPERATION</b>			
AUTO OPS - SUPPLIES / EQUIP	\$ 570.41	\$ 1,100.00	52%
AUTO OPS - FUEL	\$ 25,854.96	\$ 27,500.00	94%
AUTO REPAIR/MAINTENANCE	\$ 14,975.65	\$ 9,000.00	166%
AUTO LEASE PAYMENTS	\$ 11,733.97	\$ 9,200.00	128%
<b>TOTAL AUTO OPERATION</b>	<b>\$ 53,134.99</b>	<b>\$ 46,800.00</b>	<b>114%</b>
<b>POLICE AND FIRE</b>			
FUND JAIL & PRISONER	\$ 460.00	\$ 1,250.00	37%
ACJIS SYSTEM POLICE	\$ 3,393.67	\$ 5,405.00	63%
ANIMAL REGULATION FIRE	\$ 4,871.04	\$ 3,000.00	162%
FIRE SEASIDE	\$ 171,490.26	\$ 130,000.00	132%
<b>TOTAL POLICE &amp; FIRE</b>	<b>\$ 180,214.97</b>	<b>\$ 139,655.00</b>	<b>129%</b>
<b>STREETS &amp; STORM WATER</b>			
S.M.I.P.	\$ 154.75	\$ 51.00	303%
SB 1473	\$ 59.60	\$ -	0%
STREET LIGHTING	\$ 13,871.43	\$ 16,000.00	87%
STORM WATER PROJECT - PHASE 4	\$ 9,090.00	\$ 8,500.00	107%
Reconciliation Discrepancies	\$ 1,045.85	\$ 0.00	0%
<b>TOTAL STREETS &amp; STORM WATER</b>	<b>\$ 24,221.63</b>	<b>\$ 24,551.00</b>	<b>99%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,849,675.36</b>	<b>\$ 1,951,415.00</b>	<b>95%</b>
<b>Total Revenue</b>	<b>\$ 1,714,311.84</b>		
<b>Total Expenditures</b>	<b>\$ 1,849,675.36</b>		
<b>Total Operating Revenue Less Expenditures this fiscal year to date</b>	<b>\$ (135,363.52)</b>		

CITY OF DEL REY OAKS  
 CASH FUNDS BALANCE REPORT  
 AS OF MAY 31, 2013

CITY OF DEL REY OAKS		
CASH BALANCES AS OF MAY 31, 2013		
	1000 · GENERAL CHECKING	\$38,497.36
	1008 · LAIF CITY - 246	\$75,050.77
	1011 · DEV - BRANDENBURG	\$29,215.43
	<b>Total City Checking/Savings</b>	<b>\$142,763.56</b>
<b>GRAND TOTAL CASH BALANCES</b>		<b>\$142,763.56</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**  
11 Months Ended May 31, 2012

Revenue	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
<b>PROPERTY TAXES</b>			
P/T-SECURED	\$ 327,967.74	\$ 341,618.00	96%
P/T-UNITARY TAX	\$ 6,169.53	\$ 5,666.00	109%
P/T-UNSECURED	\$ 13,486.13	\$ 13,736.00	98%
P/T-SB813	\$ 4,205.18	\$ 2,850.00	148%
P/T-PRIOR SECURED	\$ 11,707.55	\$ 16,652.00	70%
PROPERTY TAX - VLF	\$ 110,922.00	\$ 115,208.00	96%
P/T-INT/PENAL	\$ 191.52	\$ 176.00	109%
P/T - ADMINISTRATIVE FEE	\$ (7,137.00)	\$ (7,946.00)	90%
<b>TOTAL PROPERTY TAXES</b>	<b>467,512.65</b>	<b>487,960.00</b>	<b>95.81 %</b>
<b>OTHER TAXES</b>			
SALES TAX	\$ 224,751.85	\$ 275,468.00	82%
SALES TAX IN LIEU - 3-FLIP	\$ 84,772.94	\$ 80,969.00	105%
Sales Tax - Add On	\$ 358,852.15	\$ 446,166.00	80%
COP MONIES	\$ 100,000.00	\$ 100,000.00	100%
PROPERTY TRANSFER TAX	\$ 3,452.89	\$ 3,360.00	103%
GAS FRANCHISES	\$ 5,149.01	\$ 4,944.00	104%
ELECTRIC FRANCHISES	\$ 17,370.90	\$ 16,497.00	105%
GARBAGE FRANCHISES	\$ 38,362.22	\$ 40,467.00	95%
CABLE TV FRANCHISES	\$ 23,944.60	\$ 24,212.00	99%
WATER FRANCHISES	\$ 9,004.19	\$ 7,873.00	114%
SEWER IMPACT	\$ -	\$ 8,615.00	0%
<b>TOTAL OTHER TAXES</b>	<b>865,660.75</b>	<b>1,008,571.00</b>	<b>85.83 %</b>
<b>LICENSES &amp; PERMITS</b>			
BUSINESS LICENSES	\$ 170,464.93	\$ 174,397.00	98%
BUILDING PERMITS	\$ 20,217.50	\$ 8,288.00	244%
PLAN CHECK FEES	\$ 7,493.95	\$ 3,715.00	202%
STREET OPENING PERMITS FEES	\$ 500.00	\$ 630.00	79%
PLUMBING PERMITS	\$ 700.00	\$ 1,764.00	40%
ELECTRICAL PERMITS	\$ 800.00	\$ 735.00	109%
SB 1473 STATE SURCHG ON PERMITS	\$ 80.50	\$ -	
OTHER LICENSES/PERMITS	\$ 202.03	\$ 500.00	40%
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>200,458.91</b>	<b>190,029.00</b>	<b>105.49 %</b>
<b>FINES &amp; FORFEITURES</b>			
VEHICLE CODE FINES	\$ 13,643.99	\$ 17,073.00	80%
<b>TOTAL FINES &amp; FOREITURES</b>	<b>13,643.99</b>	<b>17,073.00</b>	<b>79.92 %</b>
<b>INTEREST EARNED</b>			
INTEREST EARNED	\$ 774.55	\$ 2,755.00	28%
<b>TOTAL INTEREST EARNED</b>	<b>774.55</b>	<b>2,755.00</b>	<b>28.11 %</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**

11 Months Ended May 31, 2012

<b>OTHER AGENCY REVENUE</b>			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 3,487.71	\$ 5,106.00	68%
HOPTR	\$ 1,177.66	\$ 1,276.00	92%
PROP 172	\$ 9,809.04	\$ 6,410.00	153%
GRANTS	\$ 117,045.47	\$ 8,000.00	1463%
TRAFFIC CONGESTION RELIEF-AB438	\$ -	\$ 4,337.00	0%
POLICE GRANTS OTHER AGENCIES	\$ -	\$ 8,400.00	0%
<b>TOTAL OTHER AGENCY REVENUE</b>	<b>131,519.88</b>	<b>33,529.00</b>	<b>392.26 %</b>
<b>CURRENT SERVICES</b>			
USE PERMITS	\$ 4,080.00	\$ 4,436.00	92%
MAPS/PUBLICATIONS	\$ 615.00	\$ 163.00	377%
RENTAL INCOME	\$ 1,701.00	\$ 9,824.00	17%
POLICE REPORTS	\$ 1,486.00	\$ 854.00	174%
PROPERTY INSPECTIONS	\$ 1,700.00	\$ 1,995.00	85%
POLICE SERVICES	\$ 22,982.70	\$ 15,398.00	149%
PUBLIC EVENTS	\$ 61,850.00	\$ 47,544.00	130%
MISCELLANEOUS SERVICES	\$ 12,977.97	\$ 7,545.00	172%
PD DONATIONS	\$ 8,961.05	\$ 5,250.00	171%
<b>TOTAL CURRENT SERVICES</b>	<b>116,353.72</b>	<b>93,009.00</b>	<b>125.10 %</b>
<b>PARKS/RECREATION</b>			
PARK RENTAL	\$ 3,570.00	\$ 5,460.00	65%
RV RENTAL PARKS	\$ 27,567.50	\$ 25,846.00	107%
<b>TOTAL PARKS &amp; RECREATION</b>	<b>31,137.50</b>	<b>31,306.00</b>	<b>99.46 %</b>
<b>OTHER</b>			
GAS TAX 2107	\$ 11,355.58	\$ 18,864.00	60%
GAS TAX 2106	\$ 7,521.96	\$ 7,618.00	99%
GAS TAX 2107.5	\$ -	\$ 1,050.00	0%
GAS TAX 2105	\$ 7,029.60	\$ 7,960.00	88%
<b>TOTAL OTHER</b>	<b>25,907.14</b>	<b>35,492.00</b>	<b>72.99 %</b>
<b>Total Revenue</b>	<b>\$ 1,852,969.09</b>	<b>1,899,724.00</b>	<b>98%</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**

11 Months Ended May 31, 2012

<b>Expenditures</b>			
<b>Payroll &amp; Benefits</b>			
OVERTIME	\$ 14,015.47	\$ 20,000.00	70%
PAYROLL	\$ 780,783.43	\$ 843,528.00	93%
COUNCIL MEMBER STIPEND	\$ 5,500.00	\$ 6,000.00	92%
RESERVES PAYROLL	\$ 23,747.97	\$ 30,000.00	79%
PERS	\$ 120,516.96	\$ 157,260.00	77%
MEDICARE	\$ 12,193.99	\$ 12,000.00	102%
DENTAL EXPENSE	\$ 22,372.33	\$ 29,019.00	77%
HEALTH INS	\$ 142,858.99	\$ 165,864.00	86%
VISION INS	\$ 1,939.16	\$ 1,581.00	123%
WORKERS COMP	\$ 171,660.47	\$ 175,000.00	98%
WELLNESS PROGRAM	\$ 4,234.94	\$ 8,000.00	53%
UNIFORM ALLOWANCE	\$ 5,750.00	\$ 5,500.00	105%
<b>TOTAL PAYROLL &amp; BENEFITS</b>	<b>\$ 1,305,573.71</b>	<b>\$ 1,453,752.00</b>	<b>90%</b>
<b>Payroll Expenses</b>			
Payroll Expenses	\$ 1,831.43	\$ 1,951.00	94%
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$ 1,831.43</b>	<b>\$ 1,951.00</b>	<b>94%</b>
<b>Bank Service Charges</b>			
Bank Service Charges	\$ 2,400.55	\$ 1,583.00	152%
<b>TOTAL BANK SERVICE CHARGES</b>	<b>\$ 2,400.55</b>	<b>\$ 1,583.00</b>	<b>152%</b>
<b>SUPPLIES</b>			
MATERIALS/SUPPLY	\$ 17,804.57	\$ 21,500.00	83%
AMMUNITION (PD Donation Pd for most)	\$ 16,964.92	\$ 5,000.00	339%
OFFICE SUPPLIES	\$ 10,761.15	\$ 12,000.00	90%
SPECIAL SUPPLY POLICE	\$ 12,887.28	\$ 5,000.00	258%
<b>TOTAL SUPPLIES</b>	<b>\$ 58,417.92</b>	<b>\$ 43,500.00</b>	<b>134%</b>
<b>UTILITIES &amp; SERVICES</b>			
REPAIR/MAINTENANCE	\$ 27,460.76	\$ 24,315.00	113%
STREET SWEEPING	\$ 7,563.41	\$ -	-
GABILAN CREW	\$ 4,394.68	\$ 2,052.00	214%
UTILITIES/PGE	\$ 11,283.44	\$ 7,252.00	156%
UTILITIES/WATER	\$ 3,624.91	\$ 2,470.00	147%
TELEPHONE / INTERNET	\$ 9,666.73	\$ 13,791.00	70%
WEBSITE DESIGN & MAINTENANCE	\$ 760.00	\$ 4,500.00	17%
POSTAGE / SHIPPING	\$ 3,154.71	\$ 1,837.00	172%
TRAVEL/CONFERENCE	\$ 9,541.69	\$ 11,298.00	84%
MEMBER/DUES/CONTRIBUTIONS	\$ 15,995.08	\$ 9,573.00	167%
AD/PROMOTION CITY CNCL	\$ 3,669.30	\$ 2,111.00	174%
LEGAL ADVERT NON-DEPT	\$ 119.00	\$ 215.00	55%
MEETING CITY CNCL	\$ 334.32	\$ 952.00	35%
BOOK/PERIODICAL	\$ 30.31	\$ 140.00	22%
<b>TOTAL UTILITIES &amp; SERVICES</b>	<b>\$ 97,598.34</b>	<b>\$ 80,506.00</b>	<b>121%</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**

11 Months Ended May 31, 2012

<b>OUTSIDE SERVICES</b>			
TRAINING POLICE	\$ 11,420.14	\$ 8,632.00	132%
OTHER PERMITS PW/ENGR	\$ 4,200.00	\$ 3,735.00	112%
LIABILITY/PROP NON-DPT	\$ 7,526.08	\$ 25,000.00	30%
CONTRACTUAL AUDIT	\$ 28,684.86	\$ 25,000.00	115%
DATA PROCESSING	\$ 6,391.58	\$ 3,850.00	166%
CONTRACTUAL SVCS PLANNING	\$ 12,532.30	\$ 2,500.00	501%
CONTRACTUAL SVCS - LEGAL	\$ 4,510.75	\$ 9,992.00	45%
CONTRL RETAINER LEGAL	\$ 12,693.01	\$ 10,360.00	123%
JANITORIAL FUND	\$ 3,150.00	\$ 3,250.00	97%
RADIO DISPATCH POLICE	\$ 40,106.00	\$ 38,260.00	105%
COMM HUM SERV NON-DEPT	\$ 6,200.00	\$ 3,057.00	203%
<b>TOTAL OUTSIDE SERVICES</b>	<b>\$ 137,414.72</b>	<b>\$ 133,636.00</b>	<b>103%</b>
<b>AUTO OPERATION</b>			
AUTO OPS - SUPPLIES / EQUIP	\$ 1,180.19	\$ 1,160.00	102%
AUTO OPS - FUEL	\$ 28,585.44	\$ 18,393.00	155%
AUTO REPAIR/MAINTENANCE	\$ 19,411.38	\$ 9,357.00	207%
AUTO LEASE PAYMENTS	\$ 12,469.06	\$ 12,250.00	102%
<b>TOTAL AUTO OPERATION</b>	<b>\$ 61,646.07</b>	<b>\$ 41,160.00</b>	<b>150%</b>
<b>POLICE AND FIRE</b>			
FUND JAIL & PRISONER	\$ 1,476.34	\$ 1,238.00	119%
ACJIS SYSTEM POLICE	\$ 5,775.42	\$ 5,405.00	107%
ANIMAL REGULATION FIRE	\$ 2,596.24	\$ 2,724.00	95%
FIRE SEASIDE	\$ 125,643.00	\$ 116,000.00	108%
<b>TOTAL POLICE &amp; FIRE</b>	<b>\$ 135,491.00</b>	<b>\$ 125,367.00</b>	<b>108%</b>
<b>STREETS &amp; STORM WATER</b>			
S.M.I.P.	\$ 99.44	\$ 51.00	195%
SB 1473	\$ 39.60	\$ -	
STREET LIGHTING	\$ 15,576.95	\$ 14,163.00	110%
STORM WATER PROJECT - PHASE 4	\$ 9,788.00	\$ 5,480.00	178.61%
<b>TOTAL STREETS &amp; STORM WATER</b>	<b>\$ 25,503.99</b>	<b>\$ 19,694.00</b>	<b>130%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,825,877.73</b>	<b>\$ 1,901,149.00</b>	<b>96%</b>
<b>Total Revenue</b>	<b>\$ 1,852,969.09</b>		
<b>Total Expenditures</b>	<b>\$ 1,825,877.73</b>		
<b>Total Operating Revenue Less Expenditures this fiscal year to date</b>	<b>\$ 27,091.36</b>		

CITY OF DEL REY OAKS  
 CASH FUNDS BALANCE REPORT  
 AS OF MAY 31, 2012

CITY OF DEL REY OAKS		
CASH BALANCES AS OF MAY 31, 2012		
	1000 · GENERAL CHECKING	\$78,770.88
	1008 · LAIF CITY - 246	\$135,050.62
	<b>Total City Checking/Savings</b>	<b>\$213,821.50</b>
FORMER REDEVELOPMENT AGENCY		
CASH BALANCES AS OF MAY 31, 2012		
	10-1001 · GENERAL CHECKING	\$0.00
	10-1003 · DUFFY EIR/CEQA CHECKING	\$0.00
	10-1002 · LAIF RDA ACCOUNT	\$414.00
	<b>Total RDA Checking/Savings</b>	<b>\$414.00</b>
	<b>GRAND TOTAL CASH BALANCES</b>	<b>\$214,235.50</b>



**FIRE DEPARTMENT**  
1635 Broadway Avenue  
Seaside, CA 93955

Telephone (831) 899-6790  
FAX (831) 899-6261

June 3, 2013

Chief Langford  
Del Rey Oaks City Hall  
650 Canyon Del Rey  
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of May 1, 2013 through May 31, 2013.

The City of Del Rey Oaks will be billed for the following incident numbers:

Incident #  
13-000876  
13-000890  
13-000995  
13-001006

There are a total of four (4) fire calls for the month of May. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "M. Failauga".

Melissa Failauga  
Office Assistant  
CC: File

Seaside Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {05/01/2013} And {05/31/2013}  
and District = "029 "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
13-0000876-000	05/03/2013	21:58:13	940 PORTOLA DR /Del Rey O	411 Gasoline or other flammable
13-0000890-000	05/05/2013	12:16:09	939 VIA VERDE RD /Del Rey	600 Good intent call, Other
<del>13-0000922-000</del>	<del>05/11/2013</del>	<del>18:25:35</del>	<del>632 PHEASANT RIDGE RD /De</del>	<del>321 EMS call, excluding vehicle</del>
<del>13-0000930-000</del>	<del>05/13/2013</del>	<del>07:31:23</del>	<del>815 CANYON DEL REY BLVD /</del>	<del>322 Motor vehicle accident with</del>
<del>13-0000943-000</del>	<del>05/16/2013</del>	<del>08:10:33</del>	<del>200 CALLE DEL OAKS PL /De</del>	<del>511 Lock-out</del>
<del>13-0000952-000</del>	<del>05/17/2013</del>	<del>15:49:44</del>	<del>815 CANYON DEL REY BLVD /</del>	<del>600 Good intent call, Other</del>
13-0000995-000	05/25/2013	11:38:35	461 CANYON DEL REY BLVD	321 EMS call, excluding vehicle
13-0001006-000	05/27/2013	09:45:24	815 CANYON DEL REY BLVD /	111 Building fire

Total Incident Count 4 calls total



Del Rey Oaks Police Department  
 Monthly Report of Activity  
 MAY - 2013  
 Completed By: Ron Langford, COP

**ARRESTS:**

YEAR TO DATE

<i>Felony Arrests</i>		
<i>Misdemeanor Arrests</i>	04	
<i>Warrant Arrests (OJ)</i>		
<b>TOTAL ARRESTS</b>	<b>04</b>	<b>26</b>

**ASSAULTS:**

YEAR TO DATE

<i>Simple Assault</i>	02	
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
<b>TOTAL ASSAULTS</b>	<b>02</b>	03

**REPORTS FILED:**

<b>18</b>	<b>68</b>
-----------	-----------

**TRAFFIC ACCIDENTS:**

<i>Non-Injury Accidents</i>		
<i>Injury Accidents</i>	01	
<b>TOTAL ACCIDENTS</b>	<b>01</b>	<b>07</b>

**BURGLARIES:**

<i>Residential</i>		
<i>Commercial</i>		
<i>From Locked Vehicle</i>	01	
<i>Other</i>		
<b>TOTAL BURGLARIES</b>	<b>01</b>	<b>03</b>

**TOWED & STORED VEHICLES:**

<b>01</b>	<b>03</b>
-----------	-----------

**GRAND & PETTY THEFTS:**

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>	03	
<i>From Motor Vehicle</i>		
<i>Other</i>		
<b>TOTAL THEFTS</b>	<b>03</b>	<b>08</b>

**ALARMS:**

<i>Residential</i>		
<i>Commercial</i>		
<b>TOTAL ALARMS</b>	<b>00</b>	<b>00</b>

**DUI ENFORCEMENT:**

<b>03</b>	<b>08</b>

**CITATIONS ISSUED:**

<i>Traffic Citations Issued</i>	53	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
<b>TOTAL CITATION ISSUED</b>	<b>53</b>	<b>174</b>

**Del Rey Oaks**  
**Oath of Office**

FOR PUBLIC OFFICERS AND EMPLOYEES  
(State Constitution, Art. XX, Sec. 3 as amended)

State Of California }  
County of Monterey } *ss.*

I, John Gagliotti, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_  
John Gagliotti, Planning Commissioner

Subscribed and sworn to before me, this 25th day of June, 2013

\_\_\_\_\_  
Daniel Dawson, City Clerk

**Del Rey Oaks  
Oath of Office**

FOR PUBLIC OFFICERS AND EMPLOYEES  
(State Constitution, Art. XX, Sec. 3 as amended)

State Of California }  
County of Monterey } ss.

I, Mike Hayworth, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_  
Mike Hayworth, Planning Commissioner

Subscribed and sworn to before me, this 25th day of June, 2013

\_\_\_\_\_  
Daniel Dawson, City Clerk

**Del Rey Oaks  
Oath of Office**

FOR PUBLIC OFFICERS AND EMPLOYEES  
(State Constitution, Art. XX, Sec. 3 as amended)

State Of California }  
County of Monterey } ss.

I, George Jaksha, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_  
George Jaksha, Planning Commissioner

Subscribed and sworn to before me, this 25th day of June, 2013

\_\_\_\_\_  
Daniel Dawson, City Clerk

**Del Rey Oaks**  
**Oath of Office**

FOR PUBLIC OFFICERS AND EMPLOYEES  
(State Constitution, Art. XX, Sec. 3 as amended)

State Of California }  
County of Monterey } ss.

I, Gale Weir, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_  
Gale Weir, Planning Commissioner

Subscribed and sworn to before me, this 25th day of June, 2013

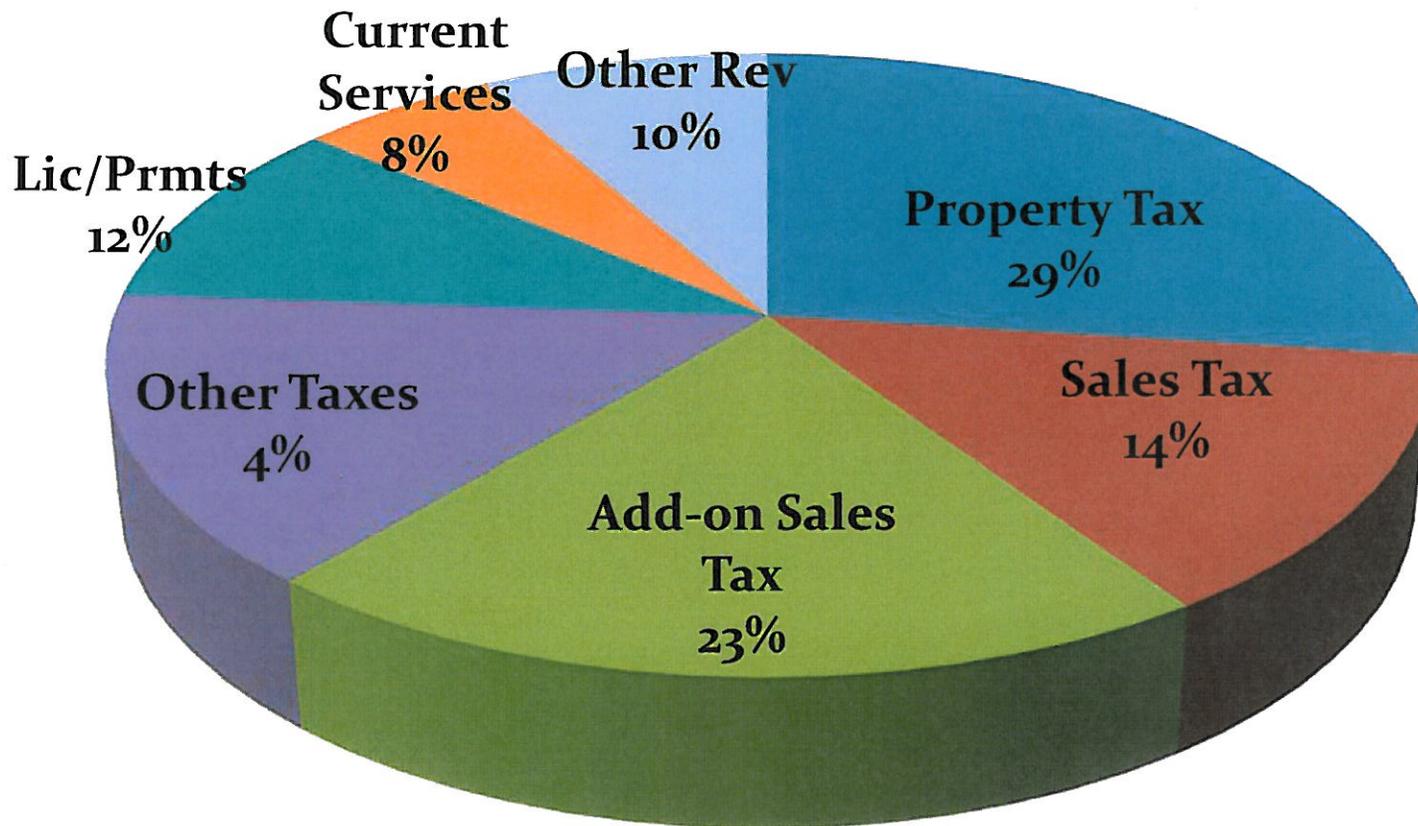
\_\_\_\_\_  
Daniel Dawson, City Clerk



# Budget FY 2013/14

- Revenue by Source
- Budget vs Actual 2012-13
- Expenses by Category
- Proposed FY 2013-14 Budget

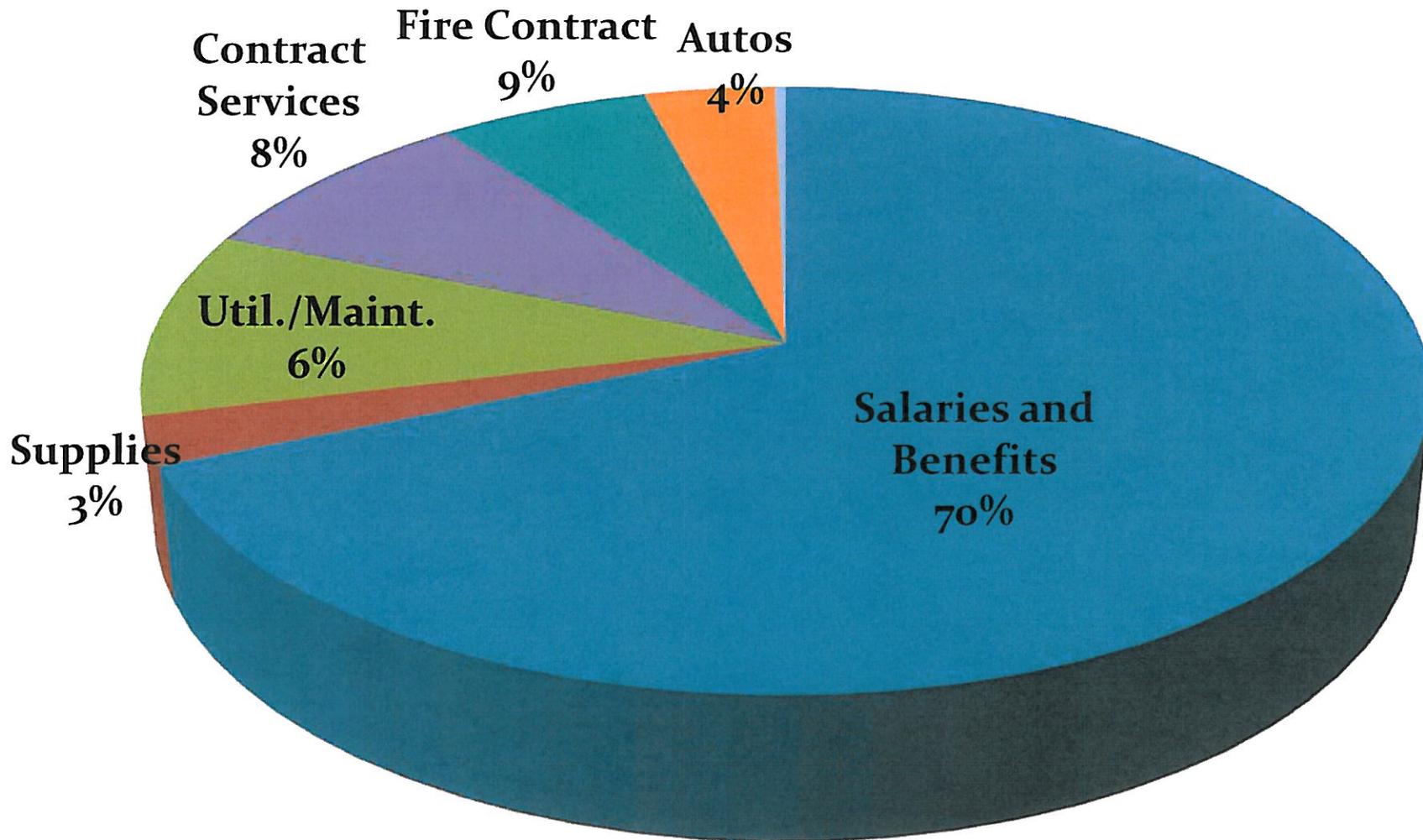
# Revenue Sources



# Budget vs Actual FY 2012-13

- **REVENUE:** Budget \$1,953,005 vs \$1,876,308 Minus 4%
  - Property Taxes
    - Budget \$553,955 vs Actual \$547,764 Minus (1%)
  - Sales Taxes
    - Budget \$725,000 vs Actual \$685,000 Minus 6%
  - Other Revenue
    - Budget \$674,050 vs Actual \$643,544 Minus 5%

# Expenses by Category



# Budget vs Actual FY 2012-13

- **EXPENSES**

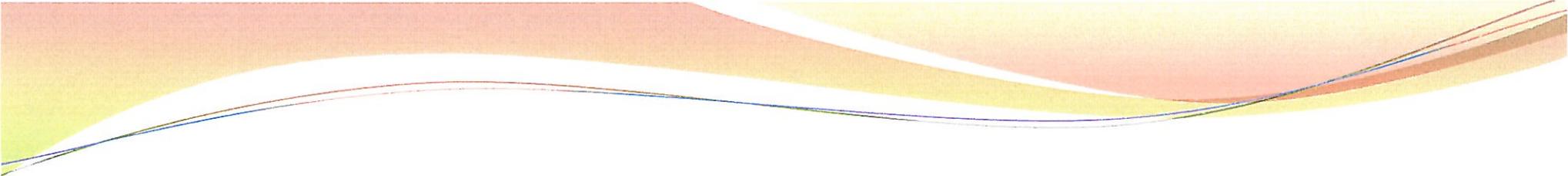
- Budget \$1,951,415 vs actual \$1,921,345 Minus 2%

- Salaries & Benefits

- Budget \$1,417,851 vs \$1,340,255 Minus 5%

- Contract Outside Services

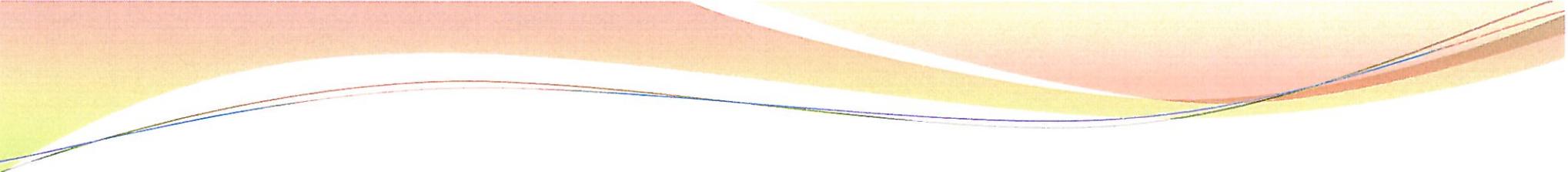
- Budget \$289,455 vs Actual \$329,708 Plus 14%



# Budget FY 2013-14

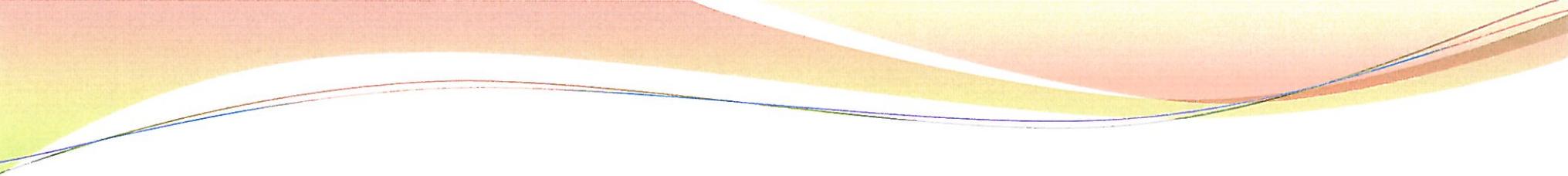
## The Bottom Line for FY 2012-13

- Revenue \$ 1,876,301
- Expense \$ 1,921,345
- Net loss -\$45,044
  - Fire Contract expense higher than expected
  - Sales/Add-on tax revenue lower than expected



# Proposed Budget FY 2013-14

- Actual FY 2012-13 Revenue used for new FY
- Expenses \$7K more than last FY
- Revenue \$1,974,500 and Expenses \$1,928,416
  - Overall \$46,084 Positive Balance



# Community Support Requests

- LAFCO - \$1,565
- Health Dept. (PD Readiness Retainer Fee )- \$2,000
- Mayors Association - \$1,100
- League of Ca Cities - \$1,025
- City Clerks Assoc. - \$ 140
- Police Chiefs - \$ 400
- Air Pollution Control - \$ 378
- MRSWMP - \$ 4,238
- MST/RTA - \$3,732
- AMBAG - \$886
- TAMC - \$ 549
- MPCOC - \$400
- MCCVB - \$1,000
- MPWMA - \$7,100
- CHS - \$3,500
- DROCAG - \$5,000
- FOR A - \$14,000

TOTAL: \$ 47,013

City of Del Rey Oaks  
FY2013-14 Budget

		Budget	Actual	Proposed	Comments
		FY 2012-13	FY 2012-13	FY 2013-14	
<b>Revenue</b>					
3105 - P/T-SECURED	341,618	330,100	331,715	335,000	
3107 - P/T-UNITARY TAX	5,666	6,100	6,156	6,100	
3108 - PRIOR UNITARY TAX	0	0	0	0	
3110 - P/T-UNSECURED	13,736	13,500	13,080	13,500	
3120 - P/T-SB813	2,850	4,200	4,765	5,000	
3130 - P/T-PRIOR SECURED	16,652	10,000	5,677	6,000	
3132 - PRIOR UNSECURED	0	0	0	0	
3135 - PROPERTY TAX - VLF	115,208	112,000	110,011	112,000	
3140 - P/T-INT/PENAL	176	200	180	200	
3145 - P/T - ADMINISTRATIVE FEE	-\$7,946	-7,145	-5,261	-5,000	
<b>TOTAL PROPERTY TAXES</b>	<b>498,905</b>	<b>468,955</b>	<b>466,323</b>	<b>472,800</b>	
3202 - MANDATED COSTS	0	0	0	0	
<b>3205 - SALES TAX</b>	<b>262,350</b>	<b>280,000</b>	<b>260,000</b>	285,000	
3206 - SALES TAX IN LIEU - 3-FLIP	77,113	85,000	81,441	82,000	
<b>3208 - Sales Tax - Add On</b>	<b>424,920</b>	<b>445,000</b>	<b>425,000</b>	445,000	
3209 - COP MONIES	100,000	100,000	100,000	100,000	
3210 - PROPERTY TRANSFER TAX	3,200	3,500	4,236	4,500	
3220 - GAS FRANCHISES	4,709	5,000	4,477	4,500	
3225 - ELECTRIC FRANCHISES	15,711	17,500	15,686	17,000	
3235 - GARBAGE FRANCHISES	38,540	43,500	33,500	40,000	
3240 - CABLE TV FRANCHISES	24,212	22,000	24,636	25,000	
3245 - WATER FRANCHISES	7,498	9,000	12,018	12,000	
3851 - SEWER IMPACT	8,205	9,000	8,298	8,500	
<b>TOTAL OTHER TAXES</b>	<b>966,458</b>	<b>1,019,500</b>	<b>969,292</b>	<b>1,023,500</b>	
3301 - BUSINESS LICENSES	166,092	172,000	184,825	185,000	
3305 - BUILDING PERMITS	7,893	20,000	15,500	18,000	
3310 - PLAN CHECK FEES	3,538	7,500	10,000	10,000	
3315 - STREET OPENING PERMITS FEES	600	500	1,670	2,000	
3325 - PLUMBING PERMITS	1,680	1,000	1,200	1,500	
3330 - ELECTRICAL PERMITS	700	1,000	1,000	1,000	
3340 - ENVIRON ASSESS FEES/PERMIT	0	100	0	0	
3342 - DEVELOPER PYMT FEES/PERMITS	0	0	0	0	
3345 - OTHER LICENSES/PERMITS	500	500	482	600	
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>181,003</b>	<b>202,600</b>	<b>214,677</b>	<b>218,100</b>	
3401 - VEHICLE CODE FINES	16,260	17,500	10,682	14,000	
3415 - OTHER COURT FINES	0	0	0	0	
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>16,260</b>	<b>17,500</b>	<b>10,682</b>	<b>14,000</b>	

City of Del Rey Oaks  
FY2013-14 Budget

		Budget	Actual	Proposed	Comments
3501 · INTEREST EARNED	2,624	800	99	100	
OTHER AGENCY REVENUE					
3602 · MOTOR VEHICLE LICENSE FEE(MVLF)	4,863	3,500	848	1,000	
3603 · OFF HIGHWAY	0	0	0	0	
3604 · HOPTR	1,215	1,200	1,148	1,200	
3605 · VEHICLE LICENSE COLLECTION	0	800	0	800	
3620 · PROP 172	6,105	9,000	8,611	10,000	
3624 · POST REIMBURSE	0	0		0	
3648 · GRANTS	8,000	8,000	13,786	8,000	
3649 · TRAFFIC CONGESTION RELIEF-AB438	4,130	4,500	0	4,500	
3655 · POLICE GRANTS OTHER AGENCIES	8,000	0	1,875	0	
<b>TOTAL OTHER AGENCY REVENUE</b>	<b>32,313</b>	<b>27,000</b>	<b>26,367</b>	<b>25,600</b>	
3703 · USE PERMITS	4,225	4,500	8,245	8,500	
3704 · MAPS/PUBLICATIONS	155	450	180	250	
3706 · RENTAL INCOME	9,356	45,000	0	20,000	
3707 · POLICE REPORTS	813	1,200	965	1,200	
3709 · PROPERTY INSPECTIONS	1,900	2,000	2,700	3,000	
3710 · POLICE SERVICES	14,665	21,000	21,515	22,000	
3711 · PUBLIC EVENTS	45,280	58,000	65,000	65,000	
3712 · MISCELLANEOUS SERVICES	7,186	12,500	21,480	22,000	
3715 · PD DONATIONS	5,000	5,000	3,944	5,000	
<b>TOTAL CURRENT SERVICES</b>	<b>88,580</b>	<b>149,650</b>	<b>124,029</b>	<b>146,950</b>	
3801 · PARK RENTAL	5,200	5,000	5,200	5,200	
3802 · RV RENTAL PARKS	24,615	25,000	26,765	31,000	
<b>TOTAL PARKS/RECREATION</b>	<b>29,815</b>	<b>30,000</b>	<b>31,965</b>	<b>36,200</b>	
3610 · GAS TAX 2107	17,966	8,000	8,190	9,000	
3611 · GAS TAX 2103		12,000	12,267	15,000	
3612 · GAS TAX 2106	7,255	7,000	6,131	6,250	
3614 · GAS TAX 2107.5	1,000	2,000	1,000	1,000	
3616 · GAS TAX 2105	7,581	8,000	5,286	6,000	
<b>TOTAL GAS TAXES</b>	<b>33,802</b>	<b>37,000</b>	<b>32,874</b>	<b>37,250</b>	
<b>Total Operating Revenues</b>	<b>\$1,849,760</b>	<b>\$1,953,005</b>	<b>\$1,876,308</b>	<b>\$1,974,500</b>	

City of Del Rey Oaks  
FY2013-14 Budget

Expense		Budget	Actual	Proposed	Comments
10009 · OVERTIME	20,000	25,000	16,574	25,000	
10010 · SALARIES	843,528	793,851	727,050	730,000	
100101 · COUNCIL MEMBER STIPEND	6,000	6,000	6,000	6,000	
100103 · RESERVES SALARY	30,000	25,000	22,000	23,356	
10011 · PERS	157,260	185,000	146,586	154,296	(Increase included)
10012 · MEDICARE	12,000	14,000	12,836	13,000	
10013 · DENTAL EXPENSE	29,019	18,000	19,405	20,000	
10014 · HEALTH INS	165,864	160,000	159,227	170,000	No increase in our rates?? What is the secret? (slight increase)
10015 · VISION INS	1,581	2,500	1,794	2,000	
10016 · WORKERS COMP	175,000	175,000	215,283	157,260	(Good WC experience finally showing up in reduction)
10120 · UNIFORM ALLOWANCE	5,500	5,500	5,500	5,500	
10130 · WELLNESS INCENTIVE	8,000	8,000	8,000	8,000	(100% funded from MBASIA)
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,453,752</b>	<b>1,417,851</b>	<b>1,340,255</b>	<b>1,314,412</b>	
20100 · PAYROLL EXPENSE	1,951	1,951	2,546	2,750	
20119 · BANK SERVICE CHARGES	1,583	2,000	1,976	2,000	
20121 · MATERIALS/SUPPLY	21,500	21,500	17,420	15,000	
20123 · AMMUNITION	5,000	7,500	0	0	(Moved to Special Police Supply 20161)
20160 · OFFICE SUPPLIES	12,000	12,000	8,127	10,000	
20161 · SPECIAL SUPPLY POLICE	5,000	25,000	28,444	40,000	(Includes Ammunition and new radios \$20K)
<b>TOTAL SUPPLIES</b>	<b>43,500</b>	<b>66,000</b>	<b>58,513</b>	<b>69,750</b>	
20122 · REPAIR/MAINTENANCE	24,315	25,000	42,627	20,000	
20126 · STREET SWEEPING	0	6,000	12,162	12,000	
20127 · GABILAN CREW	2,052	7,500	2,201	4,000	
20131 · UTILITIES/PGE	7,252	10,000	9,009	10,000	
20132 · UTILITIES/WATER	2,470	3,500	5,141	7,500	(Increased 25%)
20140 · TELEPHONE / INTERNET	13,791	12,000	8,911	9,000	
20145 · WEBSITE DESIGN & MAINTENANCE	4,500	1,500	791	500	
20163 · BACKGROUND-TESTING	0	0	0	0	
20168 · POSTAGE / SHIPPING	1,837	3,500	2,518	3,000	
20170 · TRAVEL/CONFERENCE	11,298	9,000	8,346	5,000	
20171 · MEMBER/DUES/CONTRIBUTIONS	9,573	20,000	16,948	27,000	
20172 · AD/PROMOTION CITY CNCL	2,111	3,500	2,019	3,500	
20173 · LEGAL ADVERT NON-DEPT	215	215	1,111	1,000	
20174 · BOOK/PERIODICAL	140	140	61	150	
20175 · MEETING CITY CNCL	952	952	0	1,000	
<b>TOTAL MISCELLANEOUS</b>	<b>80,506</b>	<b>102,807</b>	<b>111,845</b>	<b>103,650</b>	

City of Del Rey Oaks  
FY2013-14 Budget

		Budget	Actual	Proposed	Comments
20176 · PRINTING / PUBLICATIONS	0	0	0	0	
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
20178 · TRAINING POLICE	8,632	10,000	2,692	5,000	
20181 · OTHER PERMITS PW/ENGR	3,735	6,500	4,650	5,000	
30044 · LIABILITY/PROP NON-DPT	25,000	20,000	20,000	35,000	
30113 · CONTRACTUAL AUDIT	25,000	25,000	25,000	25,000	
30115 · DATA PROCESSING	3,850	3,850	5,806	3,500	
30116 · CONTRACTUAL SVCS PLANNING / ENG	2,500	9,000	12,280	12,500	
30119 · CONTRACTUAL SVCS - LEGAL	9,992	12,000	19,296	30,000	(Accountant services included here)
30120 · CONTRL RETAINER LEGAL	10,360	12,000	12,000	13,000	
30126 · JANITORIAL FUND	3,250	3,250	3,250	3,500	
30127 · RADIO DISPATCH POLICE	38,260	45,000	41,379	42,000	
30165 · COMM HUM SERV NON-DEPT	3,057	3,200	3,200	3,200	
<b>TOTAL OUTSIDE SERVICES</b>	<b>133,636</b>	<b>149,800</b>	<b>149,553</b>	<b>177,700</b>	
30181 · AUTO OPS - SUPPLIES / EQUIP	1,160	1,100	570	1,000	
30182 · AUTO OPS - FUEL	18,393	27,500	25,500	27,500	
30190 · AUTO REPAIR/MAINTENANCE	9,357	9,000	14,893	9,000	
600001 - Auto Lease Payments		9,200	11,734	14,800	
<b>TOTAL AUTOS</b>	<b>28,910</b>	<b>46,800</b>	<b>52,697</b>	<b>52,300</b>	
30183 · FUND JAIL & PRISONER	1,238	1,250	400	1,000	
30184 · ACJIS SYSTEM POLICE	5,405	5,405	3,994	4,000	
30187 · ANIMAL REGULATION FIRE	2,724	3,000	4,271	3,000	
<b>301861 · FIRE SEASIDE</b>	<b>116,000</b>	<b>130,000</b>	<b>171,490</b>	<b>120,000</b>	(CC will be asked to approve CalFire contract)
<b>TOTAL FIRE/Police Misc.</b>	<b>116,000</b>	<b>139,655</b>	<b>180,155</b>	<b>128,000</b>	
30219 · S.M.I.P.	51	51	155	150	
30230 · STREET LIGHTING	14,163	16,000	14,560	15,000	
30231 · STORM WATER PROJECT - PHASE 4	5,480	8,500	9,090	8,000	(Unfunded mandate from Regional Water Quality Control Board)
<b>TOTAL Street and Storm Water</b>	<b>19,694</b>	<b>24,551</b>	<b>23,805</b>	<b>23,150</b>	
<b>Total Operating Expenses</b>	<b>\$1,886,175</b>	<b>\$1,951,415</b>	<b>\$1,921,345</b>	<b>\$1,873,712</b>	
<b>Total Revenue - Expenses</b>	<b>(\$36,415)</b>	<b>\$1,590</b>	<b>(\$45,037)</b>	<b>\$100,788</b>	

RESOLUTION NO. 2013-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2013-2014 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

-oOo-

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of said California Constitution, and 7900 *et seq.* of the California Government Code, the City is required to set its appropriations limit for each fiscal year; and

WHEREAS, the City Council of the City of Del Rey Oaks has interpreted the technical provisions of said Proposition 4 computations and has caused a technical review to be made of the documentation for the City's said appropriation limitation, and has caused the numbers upon which the City's appropriation limit was and is based to be calculated on the basis of increase in city or county population; and

WHEREAS, based on such calculations the City Clerk has determined the said appropriation limit and pursuant to Section 7910 of said California Government Code has made available to the public the documentation used in the determination of said appropriation limit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that said appropriation limit for fiscal year 2013-2014 shall be and is hereby set in the amount of \$3,509,426.81 for said fiscal year.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June

25, 2013, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

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Jerry B. Edelen, Mayor

ATTEST:

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Daniel Dawson, City Clerk

RESOLUTION NO. 2013-03

A RESOLUTION APPROVING THE EXPENDITURE PLAN OF FUNDS FROM THE SUPPLEMENTAL  
LAW ENFORCEMENT SERVICES FUND

-oOo-

WHEREAS, SB 736 provides for the allocation of funds from the Supplemental Law Enforcement Services Fund for distribution to counties through the Citizens' Option for Public Safety (COPS) Program for further distribution to local agencies;

WHEREAS, SB 736 prohibits said distribution by counties until a city provides a spending plan for said funds, which must be spent for front-line law enforcement services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks that it does hereby approve the expenditure of funds received from the Supplemental Law Enforcement Services Fund through the Citizens' Option for Public Safety (COPS) Program, for the following:

1. Continued employment of a full-time police officer who was hired with said funds previously received.
2. Un-programmed overtime for police officers.
3. Un-programmed training for police officers.

PASSED AND ADOPTED by the City Council of the City of Del Rey Oaks at a regular meeting duly held on June 25, 2013 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

\_\_\_\_\_  
Jerry B. Edelen, Mayor

ATTEST:

\_\_\_\_\_  
Daniel Dawson, City Clerk

RESOLUTION NO. 2013-04

A RESOLUTION OF THE CITY OF DEL REY OAKS ESTABLISHING A PROMOTION FUND FOR  
THE FISCAL YEAR 2013-2014

-oOo-

BE IT RESOLVED by the City Council of the City of Del Rey Oaks, as follows:

That for the promotion and advertising of the City for the fiscal year 2013-2014 there is appropriated the sum of \$1,500.00, payable at the monthly rate of \$125.00, which shall be paid to the Mayor, for his discretionary use, as other claims are paid by the City. Said sum shall be paid monthly without itemization. Said sum shall be charged to the Advertising and Promotion Funds of said City.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 25, 2013, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

\_\_\_\_\_  
Jerry B. Edelen, Mayor

ATTEST:

\_\_\_\_\_  
Daniel Dawson, City Clerk

RESOLUTION NO. 2013-05  
A RESOLUTION OF THE CITY OF DEL REY OAKS ESTABLISHING  
SALARIES FOR THE FISCAL YEAR 2013-2014

BE IT RESOLVED by the City Council of the City of Del Rey Oaks, as follows:

That for the fiscal year 2013-2014, commencing July 1, 2013 the following salary plan is adopted.

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
<b>Deputy City Clerk</b>	4,581.74	4,812.86	5,053.61	5,306.13	5,571.49
BI-WEEKLY	2,114.65	2,221.32	2,332.44	2,448.98	2,571.46
HOURLY RATE	26.43	27.77	29.16	30.61	32.14
<b>Police Sergeant</b>	5,722.36	6,009.12	6,307.65	6,623.30	6,956.07
BI-WEEKLY	2,641.09	2,773.44	2,911.22	3,056.91	3,210.49
HOURLY RATE	33.01	34.67	36.39	38.21	40.13
<b>Police Officer</b>	4,482.23	4,708.00	4,942.33	5,189.50	5,450.58
BI-WEEKLY	2,068.72	2,172.92	2,281.08	2,395.15	2,515.65
HOURLY RATE	25.86	27.16	28.51	29.94	31.45
<b>Chief of Police</b>	Per Contract				11,235.00
BI-WEEKLY					5,185.38
HOURLY RATE					64.82
<b>City Manager</b>	Per Contract				13,375.00
BI-WEEKLY					6,173.08
HOURLY RATE					77.16
<b>Public Works Employee 1</b>	3,770.68	3,959.00	4,160.16	4,367.74	4,583.88
BI-WEEKLY	1,740.31	1,827.23	1,920.07	2,015.88	2,115.64
HOURLY RATE	21.75	22.84	24.00	25.20	26.45
<b>Temporary/Part Time Employees</b>	Up to this amount, at the discretion of the City Manager				N/A
HOURLY RATE					30.00

1. City Council Members shall be paid the sum of \$100.00 per month for attendance at all regular and special council meetings unless previously granted a leave of absence with pay, or unless excused by the Mayor.

2. All Employees of the City shall henceforth contribute and pay the full seven percent (7%) contribution to each employee's PERS account. All salaries adjusted +7% to offset PERS contribution.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 25, 2013, by the following vote:

AYES:            COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

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Jerry B. Edelen, Mayor

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Daniel Dawson, City Clerk

RESOLUTION NO. 2012-10  
A RESOLUTION OF THE CITY OF DEL REY OAKS ESTABLISHING  
SALARIES FOR THE FISCAL YEAR 2012-2013

BE IT RESOLVED by the City Council of the City of Del Rey Oaks, as follows:

That for the fiscal year 2012-2013, commencing July 1, 2012 the following salary plan is adopted.

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
<b>Deputy City Clerk</b>	4,282.00	4,498.00	4,723.00	4,959.00	5,207.00
BI-WEEKLY	1,976.31	2,076.00	2,179.85	2,288.77	2,403.23
HOURLY RATE	24.70	25.95	27.25	28.61	30.04
<b>Police Sergeant</b>	5,348.00	5,616.00	5,895.00	6,190.00	6,501.00
BI-WEEKLY	2,468.31	2,592.00	2,720.77	2,856.92	3,000.46
HOURLY RATE	30.85	32.40	34.01	35.71	37.51
<b>Police Officer</b>	4,189.00	4,400.00	4,619.00	4,850.00	5,094.00
BI-WEEKLY	1,933.38	2,030.77	2,131.85	2,238.46	2,351.08
HOURLY RATE	24.17	25.38	26.65	27.98	29.39
<b>Chief of Police</b>	Per Contract				10,500.00
BI-WEEKLY					4,846.15
HOURLY RATE					60.58
<b>City Manager</b>	Per Contract				12,500.00
BI-WEEKLY					5,769.23
HOURLY RATE					72.12
<b>Public Works Employee 1</b>	3,524.00	3,700.00	3,888.00	4,082.00	4,284.00
BI-WEEKLY	1,626.46	1,707.69	1,794.46	1,884.00	1,977.23
HOURLY RATE	20.33	21.35	22.43	23.55	24.72
<b>Temporary/Part Time Employees</b>	Up to this amount, at the discretion of the City Manager				N/A
HOURLY RATE					30.00

1. City Council Members shall be paid the sum of \$100.00 per month for attendance at all regular and special council meetings unless previously granted a leave of absence with pay, or unless excused by the Mayor.

2. All Employees of the City shall henceforth contribute and pay the full seven percent (7%) contribution to each employee's PERS account. All salaries adjusted to offset PERS contribution.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 26, 2012, by the following vote:

AYES:            COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

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Jerry B. Edelen, Mayor

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Daniel Dawson, City Clerk

RESOLUTION No. 2013-06

A RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH  
RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES,  
ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES

-o0o-

WHEREAS, the City of Del Rey Oaks requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2013-14.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED by the City Council of the City of Del Rey Oaks at a regular meeting duly held on June 25, 2013, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

\_\_\_\_\_  
Jerry B. Edelen, Mayor

ATTEST:

\_\_\_\_\_  
Daniel Dawson, City Clerk

EXHIBIT "A"  
TO  
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE  
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED  
FEES AND CHARGES

FISCAL YEAR 2013-14

GENERAL TAXES:  
TRANSACTIONS AND USE TAX

SPECIAL TAXES:

ASSESSMENTS:

PROPERTY RELATED FEES AND CHARGES:

# MONTEREY COUNTY



## AUDITOR - CONTROLLER

(831) 755-5040 • FAX (831) 755-5098 • P.O. BOX 390 • SALINAS, CALIFORNIA 93902

**MICHAEL J. MILLER, CPA, CISA**  
AUDITOR-CONTROLLER

**ALFRED R. FRIEDRICH, CGFM**  
ASSISTANT AUDITOR-CONTROLLER

April 05, 2013

To All Cities and Agencies with  
Assessment Bonds and/or User Fees

The time is quickly approaching for the processing of the 2013-2014 secured roll tax bills, which includes taxes, assessments, fees and charges. Files must be submitted **directly from the City or Agency** for placement on the tax bills. Administration costs of .25% will be taken off the total amount collected.

Each agency is responsible for placing its charges on the secured tax roll annually, by providing the Auditor-Controller's Office with the following:

- A. CD or EXCEL file to include:
  1. 12-Digit Assessors parcel number, dashes omitted.
  2. Total dollar amount for each parcel – divisible by two.
  3. Tax Code.
  4. Description -- unique to each tax code – optional.
- B. Completed attached Information Sheet.
- C. Complete name and address for each assessment or fee assigned to a public property, i.e. federal, state, county, city, or school.
- D. Certification Resolution - To ensure that Proposition 218's provisions are being addressed by each agency using the county tax rolls for collection of taxes, assessments, fees, and charges other than the 1% ad valorem tax, the Auditor/Controller requires a certification resolution. The resolution certifies compliance with Proposition 218 and includes a hold harmless and indemnification provision for administrative expenses of the County associated with collection of each agency's taxes, assessments, fees and charges other than the 1% ad valorem tax. Enclosed is a copy of the required certification resolution including Exhibit "A". Without certification, the County will not place charges on the tax roll.

As a reminder, the county is relying upon your Agency to correctly assess and calculate the amounts placed on the secured roll tax bills.

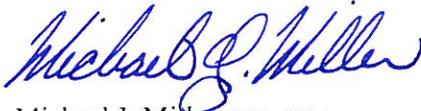
Submissions must come directly from the agency no later than **August 1, 2013** to the following address:

Monterey County Auditor-Controller  
Attn: Rogelio Martinez-Pio  
P O Box 390  
Salinas CA 93902  
Martinezr1@co.monterey.ca.us

Because of systems requirements, there can be no exceptions. We are not responsible for information not received directly by this office or information received after the deadline.

Please feel free to contact Rogelio Martinez-Pio, the coordinator for bonds and user fees, by phone at (831) 755-5097 or by e-mail at [Martinezr1@co.monterey.ca.us](mailto:Martinezr1@co.monterey.ca.us) should you have any questions regarding this matter. Your cooperation is greatly appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Miller". The signature is fluid and cursive, with the first name being the most prominent.

Michael J. Miller, CPA, CISA  
Auditor-Controller  
County of Monterey

Encl. 3

rm

cc: Mary A. Zeeb, Tax Collector

BOARD OF DIRECTORS

LEO LASKA  
CHAIR

DENNIS ALLION  
VICE CHAIR

GARY BALES  
SUE MC CLOUD  
DAVID PENDERGRASS  
LIBBY DOWNEY  
JANE PARKER  
IAN OGLESBY  
BRUCE DELGADO



WILLIAM MERRY, P.E., BCEE  
GENERAL MANAGER/  
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN  
ASST. GENERAL MANAGER

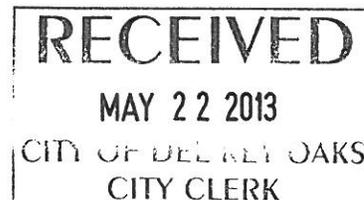
RICHARD SHEDDEN, P.E.  
SENIOR ENGINEER

ROBERT WELLINGTON  
COUNSEL

# MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

*Home of the Last Chance Mountains*

## MEMORANDUM



DATE: May 20, 2013  
TO: Del Rey Oaks City Council  
FROM: Dennis Allion  
SUBJECT: Highlights of May 17, 2013 Regular Board Meeting

The highlights of the meeting are as follows:

- 1) Under the consent agenda, the Board approved the purchase of one 20-yard roll-off box and five 40-yard roll-off boxes from Wastequip Inc. of Lockeford, CA for a total cost of \$41,823, including sales tax and freight.
- 2) Director Sue McCloud was presented with an award of recognition for her 15 years of service to the District Board representing the City of Carmel-by-the-Sea.
- 3) A summary from the Finance Committee Chair on the May 1, 2013 meeting was reviewed and accepted by the Board. The primary purpose of the meeting was to review and discuss the Preliminary Budget for FY 2013/14, and staff recommendation to reduce the hours of operation for District programs in an effort to reduce costs, streamline operations, and maximize efficiencies. Staff was directed to provide cost related information regarding the proposed changes for further consideration by the full Board.
- 4) The Board reviewed a summary from the Personnel Committee Chair on the meeting held May 1, 2013. The purpose of the meeting was to review budget assumptions related to personnel for the preparation of the Preliminary Budget for FY 2013/14. They accepted the report and approved revisions to the organizational chart for FY 2013/14, with noted revisions.
- 5) Following discussion, the Board authorized staff to schedule a public hearing for the June 21, 2013 Board meeting to consider increasing the solid waste tipping fee, which is currently \$48.25 per ton. The increase is comprised of two parts, a \$1.25 per ton (3%) increase resulting from a cost of living adjustment; and a second part, \$2.25 per ton (4.25%) to recover the cost for unfunded mandates caused by State regulations. The total proposed increase would be \$3.50 per ton (7.25%), and if approved by the Board, would become effective January 1, 2014; the new tipping fee would be \$51.75 per ton. Staff is also recommending increases to tip fees for greenwaste, food scraps, drilling muds and contaminated soil, and establishment of a tip fee for clean separated sheetrock. The increases in the tipping fees would cause the average Peninsula residential solid waste collection bill of \$20 per month to increase approximately \$0.50 per month.
- 6) The Board also authorized staff to schedule a public hearing for the June 21, 2013 Board meeting to consider a reduction in hours of operation for the Household Hazardous Waste and Last Chance Mercantile facilities effective July 1, 2013, and a reduction in hours of operation for the administrative office, scales, and main gate effective November 4, 2013. Staff is recommending the reduction in hours for its facilities due to a reduction in revenues resulting from decreased refuse and reduction in staffing from the voluntary early retirement incentive (VERI) program. The District is currently providing the same level of services with 105 employees as was provided with 140 employees seven years ago.

- 7) The Preliminary Budget for FY 2013/14 was adopted by the Board. The Preliminary Budget includes an increase to the solid waste tipping fee of \$3.50 per ton and projects \$18,645,000 in revenues. It also includes operating expenses of \$18,688,000 with a net income of \$52,000. Capital outlay is projected at \$4,952,000 and principal payments on bond and lease obligations are \$210,000. Unrestricted cash will decrease by \$2,430,000 to \$2,330,057. Staff will continue to implement cost saving measures and search for areas of revenue enhancement.
- 8) The Board authorized the reclassification of one Administrative Support Specialist position to Human Resources Coordinator and creation of an Interim Deputy General Manager position, which will be filled by an internal promotion process.
- 9) The Board authorized the issuance of a Request for Proposals (RFP) for Solid Waste, Recycling and Organics Collection Services. The RFP process is intended to solicit proposals from companies that have demonstrated experience initiating and providing solid waste, recyclable materials, and organic materials collection services. By soliciting competitive proposals, member agency cities, and the Pebble Beach Community Services District can be best assured that they are most cost effectively providing for these services. The disposal-based accounting system that was common in the mid-nineties when franchise agreements were updated to incorporate provisions of AB 939 has changed dramatically. The expiration of current franchise agreements in 2015 marks an important time as the decision cities make will likely affect the region, businesses, and residents for the next decade. The RFP will be issued by the end of May and proposals will be due on August 16, 2013, and will then be evaluated.
- 10) A report from the Local Agency Formation Commission (LAFCO) was provided to the Board regarding LAFCO's Final Fiscal Year 2013/14 Budget and Work Plan. The District share to the LAFCO Budget will be \$32,972, slightly less than a year ago. The District's 5-Year Municipal Service Review is included in the LAFCO Proposed Work Plan and is expected to be completed in the fall of 2013. The District Board expressed concerns that LAFCO's fees for processing project applications may not be high enough to appropriately cover the cost of the work, and requested the General Manager to convey those concerns in writing.
- 11) The Board reviewed a letter from the City of Pacific Grove City Manager on behalf of the Monterey Bay Area County/City Managers regarding "Collaborative Approaches to Solid Waste Management". The letter suggested that a County-wide study is needed to "analyze the feasibility and value" of cooperation between the MRWMD and the Salinas Valley Solid Waste Authority. The letter requests that the District Board "consider participation in such a process." The Board authorized the District Board Chair to respond to the letter.

If you have any questions or need more information, please call General Manager William Merry at 384-5313, or me.

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Dennis Allion, Vice Chair  
Monterey Regional Waste Management District