



CITY OF DEL REY OAKS

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AGENDA

MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, NOVEMBER 27, 2012 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL - *Council Members*
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS:
Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
4. CONSENT AGENDA: *Action Items*
 - A. MINUTES:
 1. October 23, 2012, Regular City Council Meeting
 2. October 14, 2012 Regular Planning Commission Meeting
 - B. MONTHLY REPORTS:
 1. Claims, October 2012
 2. Financial, Budget vs. Actual October 2012/Comparison to October 2011
 3. Fire Department Response Report, October 2012
 4. Police Activity Report, October 2012
5. OLD BUSINESS: None
6. NEW BUSINESS: *Action Items*
 - A. Consider Resolution 2012-15, A Resolution Establishing a Schedule of Administrative Penalties for Violations of the Del Rey Oaks Municipal Code
 - B. Consider Participation in the Monterey County Business Council
 - C. Consider Proposed Procedure to Register Dogs and Collect Fees for Use of the City Dog Park to Fund Maintenance and Supplies.

- D. Discuss Findings from the State of California Review of Compliance with Assembly Bill X1 26 Regarding the Disposition of the Former Redevelopment Agency Asset Transfer.
- E. Discuss Guiding Principles in Implementing Policy Options Following the FORA BRP Reassessment.

7. STAFF REPORTS:

- A. City Manager Report

8. MAYOR AND COUNCIL REPORTS

9. CORRESPONDENCE:

- A. Monterey Regional Waste Management District, Highlights of the Board Meeting
- B. Letter from Police Chief Myers, City of Seaside
- C. League of California Cities, New Mayors and Council Members Academy
- D. Holiday Information for the Salvation Army for November and December 2012

- 10. CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

PUBLIC COMMENTS:

Anyone wishing to address the City Council on matters to be heard under closed session may do so now.

- A. None

- 11. SET NEXT MEETING DATE:** Establish Tuesday, December 18, 2012, at 6:00 P.M. as the date and time of the Council's next regular meeting.

12. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

**REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL
CONVENED AT 6:00 P.M. ON TUESDAY, OCTOBER 23, 2012 IN THE
CHARLES BENSON MEMORIAL HALL, CITY HALL**

Present: Council Members Zuccaro, Clark, Cecilio, Allion, Mayor Edelen

Absent: None

Also present: City Attorney Callihan, City Manager Dawson and Deputy City Clerk Minami

Meeting came to order at 6:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Chief Langford

PROCLAMATION: Honoring 30 years of service with The City of Del Rey Oaks.

Mayor Edelen: Reads proclamation into record. Adds that Ron has always had vision for the City, always thinking out of the box, steady force throughout the years and he has always helped the city in many ways. The entire staff is devoted to Ron and they are a family, it's a very unique situation. He is the reason we have a strong Police Force, SRT and K-9 Unit.

Chief Langford: Except proclamation.

City Manager Dawson: Has a mutual respect for Chief Langford. Thanks him for his wealth of knowledge of the community and the Peninsula. Make his job easier. Great team in place to move Del Rey Oaks ahead. His devotion to the City and the staff is outstanding.

Presents Chief Langford with a Police Badge for 30 years of service.

Chief Langford: First and foremost, thanks Vicki for being at his side for 30 years. Usually marriage and police work don't blend. But this marriage has lasted, throughout. She is married to the DROPD. Thanks Dan, he makes him feel like he knows what he is doing and lets him do it. Challenges and encourages him daily. Mutual respect and agrees that there is a great team and looks forward to the future. Loves coming to work. Thanks the entire staff.

PUBLIC COMMENT:

Frank Lucido: Parents lived their lives in DRO and sister was born here. Loves living in DRO, and thanks Chief Langford for everything he does for everyone. He and his family feel safe and will always support the DRO Police Department. They do a wonderful job.

Mike Ventimiglia: Has been a resident for 28 years and is beholden to Ron. He always thinks out of the box and this City is better off because of Ron.

CONSENT AGENDA:

Action Items

A. MINUTES:

1. September 25, 2012, City Council Meeting
2. September 12, 2012 Regular Planning Commission Meeting

B. MONTHLY REPORTS:

1. Claims, September 2012
2. Financial, Budget vs. Actual September 2012/Comparison to September 2011
3. Fire Department Response Report, September 2012
4. Police Activity Report, September 2012

Council Member Allion: Wants to pull item 5.B.2. Discussed a few items before hand with Dan and wanted him to explain a few of the items.

City Manager Dawson: The year to date information from last year looks better than last year at this time. Several reasons for this issue. The Cal Pers system was being re-vamped and we weren't able to pay those bills until this year. Radio dispatch paid on time this year and last year it was paid out of property taxes. Grant bills were included in the materials and supplies category, and the offset for this is in the grant revenue category.

Council Member Allion: Payroll is less than budgeted, that's good.

City Manager Dawson: Less employees, one full time public works positive and a half time police position.

Council Member Clark: Noticed the Seaside Fire expenditures, is that because of traffic accidents?

City Manager Dawson: Would have to check on that, but the fire calls are outlined on the report in packet. Mostly it is medical calls, but if it is an auto accident, then we can bill the auto insurance.

Motion to approve: *Council Member Allion*

Seconded: *Council Member Clark*

Public Comment: *None*

Motion passed: *5-0*

OLD BUSINESS: None

NEW BUSINESS:

Action Items

- A. Consider Proposed Changes to the Regional Taxi Authority Agreement.

Carl Sedoryk, Monterey County Regional Taxi Authority: Hands out a copy of Section 4 that explains the administrative costs. Bringing this to the meeting, because at the Seaside meeting most of the questions were about the costs of the RTA. The original intent of the RTA was to levy

permit fees to taxi cab companies, to offset the administrative fees. Taxi companies made this very difficult. As they are demanding with public records acts, long meetings, and law suits. All of this added greatly to the costs. MST in 18 months racked up \$118,000.00 in administrative fees. Asking Cities to help pay some of these costs. In order to reimburse the RTA to extraordinary start up costs beginning June 1, 2013, each City to agree to pay \$4,704.00 each year for three years with the final payment due June 1, 2015. And, to ask each City to release the RTA for its obligation to repay their initial \$1,875.00 contribution to the RTA.

Mayor Edelen: TAMC turned it over to the MST. TAMC didn't do a great job getting it started and ended MST inherited the problems. MST should get the money from TAMC or start pro rating taxi rides. Seaside said no to this. The smaller Cities like Sand City and DRO end up on the short end, because the larger Cities that utilizes the taxi services end up winning.

Council Member Zuccaro: How can a decision be made with this being so vague. How about a conditional response.

Council Member Allion: Is this a loan from the RTA?

Carl Sedoryk: Yes, in a way.

Council Member Allion: How did this happen, finding themselves with such a huge debt over night? It is just being brought up now.

Mayor Edelen: Taxi's are not vital to DRO.

Council Member Clark: All the MST meetings were contemptuous and long. Taxi companies are demanding and they created this debt with PRA's and lawsuits.

Council Member Allion: Why didn't Seaside vote in favor?

Carl Sedoryk: The administrative costs weren't broken down for them with a payment plan. They were more concerned about that, than the total forgiveness. With a City laying employee's off, why should they forgiveness the RTA.

Council Member Zuccaro: Can't see forgiving either amount.

Carl Sedoryk: Explains how MST came up with the amount per City. Three year payment plan vs. forgiving the debt.

Council Member Allion: Appalling. When it started it was to be self funded. Feels very strongly about not forgiving the monies we have advanced and opposed to any payment plan.

PUBLIC COMMENT:

Mike Ventimiglia: Does DRO still participant in the SCRIPT program?

Carl Sedoryk: Yes, it's slightly different know. Federal grant pays a portion and the City pays a portion.

Motion to deny: *Council Member Allion*

Second: *Council Member Cecilio*

Public Comment: *None*

Passed: *5-0*

Carl Sedoryk: Thank you, the RTA meeting is on January 28, 2013.

STAFF REPORTS:

City Manager Dawson: Planning Commission meeting on October 10th, regarding the Golf Driving Use. Brad Slama gave a nice presentation and received a lot of input from the Commissioners and public. Plans on formally submitting a use permit in the next several months. Special FORA meeting regarding South Boundry Road. Make sure the DRO stays on top of the CIP list. Met with the Mayor and MaryAnn Leffel, County Wide Effort for Monterey County Businesses. Still talking to the Parks District for shared services.

COUNCIL REPORTS:

Council Member Allion: MRWMD finance committee meeting. County water resources, making some progress in the talks with ranchers on who own the recycled water lines. Cal Am meeting was for held at the Elk’s Lodge for residents that have complaints about high water bills, only 6 or 7 people spoke out of 75 people. Keith Israel’s data, in the 90’s water consumption was on the rise in a steady line and in 2002 when Cal Am introduced the teared system, the water usage went down, the line on the chart went down. Now we pay more because we are so good at conserving water.

Council Member Cecilio: Attended both meetings: nothing to report.

Council Member Clark: The MST construction is almost complete, by January 13, 2013. In October, MST turned 40 years old. On December 2, 2012, Santa’s workshop from noon to two.

Council Member Zuccaro: Community Human Services went through a C.A.R.F. audit for the accreditation of the rehabilitation center.

Mayor Edelen: California Transportation in Santa Cruz. 40% of transportation funds are wasted on CEQA and EIR’s. Good information. We need to be a self help county.

Don Freeman is now the Attorney for the Water JPA. Chaired FORA because Dave Potter is out town. Meeting lasted 4 ½ hours, a lot of cemetery issues. Presently there are six lawsuits against FORA.

The election is coming up and DRO has 3 professional and qualified candidates that are great people on the ballot for 2 City Council seats. Please vote.

Public Comment: None

7:15 p.m.: Adjourned meeting to next scheduled meeting date.

Next meeting: Tuesday, November 21st, 2012 at 6:00 p.m.

Approved:

Signature _____ Date _____

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING
COMMISSION WEDNESDAY, OCTOBER 10TH, 2012 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL**

Present: Commissioner Larson, Hayworth, Weir, Ventimiglia and Chairman
Jaksha

Absent: Commissioner Thayer and Commissioner Lucido

Also Present: City Manager Dawson and Deputy City Clerk Minami

CONSENT AGENDA:

The Commission considered **ITEM 3.A.**, Planning Commission Meeting Minutes,
September 12, 2012.

Motion by Commissioner Hayworth to approve, seconded by Commissioner Larson

There were no public comments received

Motion passed 5-0

PUBLIC COMMENT: None

BUILDING REPORT:

The Commission accepted **ITEM 5.A.**, Building Activity Report, September 2012

NEW BUSINESS:

Discussion Item

Owner's Name: PG&E

Applicant's Name: Verizon Wireless/Core Development Services

File Number: ARC#12-10 CUP#12-06

Site Location: Near-827 Portola Drive (Portola and Canyon St)

Planning Area: APN: N/A

Environmental Status: Categorically Exempt

Project Description: Requesting Architectural Review and Conditional Use Permit to
install six Verizon panel antennas on an existing PG&E lattice tower located on PG&E property.
The access gate is located behind 827 Portola Drive. One 8'x22' equipment shelter and one
electrical meter are also proposed.

Lily Lim, Core Development: The difference between this project and the others already
approved is the all equipment will be kept inside the building. The panels will be up 40 feet.

Commissioner Ventimiglia: Thought the Commission was hearing this item again.

Chairman Jaksha: That was another cell location.

Commissioner Larson: How big is shelter?

Lily Lim: 8x8x12

Alice Green: Where is 827 located?

Commissioner Larson: Toward Burger King

City Manager Dawson: Proposed access road? Two existing lots?

Lily Lim: The road is already there, and the wording is for internal use only. Same easement as other carriers. In between two houses.

Commissioner Larson: It's in between two houses, it's a PG&E easement, and it's how they access the property.

Motion by Commissioner Ventimiglia to approve ARC #12-10/CUP#12-06, as presented, seconded by Commissioner Weir.

No other public comment was received.

Motion passed 5-0

POTENTIAL USE OF GOLF DRIVING RANGE PROPERTY *Discussion Item*

City Manager Dawson: Had several open meetings and several discussions with different people that want to do a variety of things with the land. The conclusion, the City needs to do something that generates revenue. Brad Slama contacted the City with an RV and Recreation Park concept. This meeting is for discussion and ideas, so Brad can receive feedback from us.

Brad Slama: Egress and Ingress will be from Wilson Way. Storm drains will be constructed. Wants to develop a "high end yet green RV Park". The Community Center and Recreation Facilities will be available for the citizens of Del Rey Oaks. Looking to use buildings at the former golf driving range for retail and refreshments. Will install solar panels on the property. Adding trees throughout for shade. 25 foot set back from the creek. The way the road is set up, the RV's will not be driving within the City.

Commissioner Ventimiglia: History: 100 year flood plain. Some residents will not want this, it's a hard sell. Boundary of Monterey won't want it, lots of resistance from the C.O.N.A. Safeway uses Wilson Way for employee parking. There's a well, but no potable water.

Commissioner Weir: Glad to hear about well, didn't know. How about Cal Am?

Brad Slama: Existing Cal Am hook ups form former resident.

Commissioner Weir: What type of revenue?

City Manager Dawson: T.O.T., which would be approximately 10.5% the county average. Monthly would be between \$4,000.00 and \$15,000.00 depending on the time of year.

Commissioner Weir: In the City's code

City Manager Dawson: Yes

Commissioner Hayworth: Egress and ingress concerns, would like to hear from the Chief of Police on the traffic and safety issues. Really likes the idea, and will like it more when the other issues are figured out. Who will run it? What are the hours?

Brad Slama: The company will run it, the hours will be 8:00am to 8:00pm. Might consider 24 hour but doesn't think it will be necessary.

Commissioner Larson: Wanted to see golf, but it really isn't a money maker. The area zoned for parks and recreation and this plan is a perfect match. Loves the idea of solar. What is the occupancy at the Marina RV park?

Brad Slama: May through Oct it will be 100% and it's 70% the rest of the year.

Commissioner Larson: Traffic study, entrance issues, parking issues: all “doable”. How big is each space and will the space accommodate the extra vehicle? Will there be a maximum stay limit?

Brad Slama: Average space will be 8 feet wide (25x50), plenty of room for extra car. 30 day stay, at \$70.00 a night.

Commissioner Larson: Likes the resident factor, great use of space and revenue for the city. Everyone has been talking about a walking path, would be a nice addition. Gateway to the City! Online reservations are a must.

Chairman Jaksha: A lot of questions already got answered. What about Safeway utilizing that area for parking? Sewage? Traffic? Partying? Really likes the idea of walking path and suggests a dog area for the RV residents with dogs. Reservation for sports. Good revenue and idea for the City, developers will have to appease residents by beautifying the entrance of the City. Shade trees are a great idea.

City Manager Dawson: Safeway has been given the opportunity and choose not to take it for the parking. Parking on Wilson won't be a problem, if the curbs are painted red. Sewer lines are Seaside Sanitation and the pump station is down at the property.

Commissioner Ventimiglia: Fire issues: one way in/out, might end up like a Pebble Beach fire, 2400 ft. circumference around fire hydrants, water supply will be much more than proposed, sprinklers will be needed, fire mains may be required, change of use on the buildings may be needed, turn around large enough for fire truck. Seaside Fire will look into all of this. Have another exit, Rosita Rd? Along the creek toward the Public Works yard?

Chairman Jaksha: A walking path could be turned into an emergency exit, if needed.

Commissioner Ventimiglia: Where are the extra cars going to park? On the street? How big are the spaces for the RV's?

Brad Slama: Safety is the main concern. Plenty of room for a car to park next too or behind RV.

Commissioner Larson: To limit water usage, could some spaces be without water hook up?

Brad Slama: Research shows that RV vacationers require all hook ups. Water, cable, PG&E and wireless are a must or they don't book the spot. His company just finished building a mini storage in Greenfield, that the company runs. The consultant for this project has 25 years experience in building and running RV parks.

Commissioner Hayworth: Experience shows that higher rent will attract high end RV's.

Brad Slama: Carmel Valley RV park charges \$90.00 and it isn't close to anything.

Chairman Jaksha: Best location to charge a premium, during events.

Brad Slama: Next step will be to talk to Seaside Fire, consultants, and prepare traffic study.

Would like to have a Conditional Use Permit application ready for the February 2013 meeting.

Commissioner Ventimiglia: Night lighting?

Brad Slama: All LED, and 30% downward only.

City Manager Dawson: Brad has already met with Denise Duffy. Might need a Negative Declaration. Planning public meetings will be scheduled so citizens will be informed.

Chairman Jaksha: More positive than negative. Hopefully citizens will see it that way. Everyone wants to see something attractive.

Commissioner Ventimiglia: It's always about money. It will kill the business if an RV has to wait 30 minutes to get out on Canyon Del Rey. Need a traffic light.

PUBLIC COMMENT:

Matt Holiday, resident: Great idea! Who's liability?

Brad Slama: The companies liability.

Alice Green, resident: 25 feet from the creek isn't enough. Doesn't care about flooding. The relationship between the creek and the park is important.

Brad Slama: Fish and Game was worried only about the crest of the creek, and said 25 feet was plenty of room. He is in touch with the Army Corp.

Commissioner Weir: Appreciates the presentation, before a formal application is submitted.

Brad Slama: Good input tonight.

OLD BUSINESS: None

ANNOUNCEMENTS/COMMENTS:

Commissioner Ventimiglia: Did Dan get his e-mail. Had a nice time at the picnic.

City Manager Dawson: No, will check on it.

Commissioner Hayworth: Great time at picnic

Commissioner Larson: Nice article about "Polite Political Race" in the Herald.

Chairman Jaksha: Next years' picnic will be for the 60th Birthday party of the City. Lots of planning and City involvement will be needed.

NEXT MEETING: Wednesday, November 14, 2012 at 6:00 p.m.

7:15 p.m. Meeting Adjourned

After adjournment: Commissioner Larson, told Deputy City Clerk Minami he will not be at the November meeting.

Approved:

CITY OF DEL REY OAKS
Claims Report
October 2012

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
CALIFORNIA-AMERICAN WATER				
10/16/2012	13258	CALIFORNIA-A...	7/20-8/21/12 WATER	463.30
Total CALIFORNIA-AMERICAN WATER				463.30
COMCAST HIGH SPEED INTERNET				
10/16/2012	13259	COMCAST HIGH...	INTERNET 9/10-10/9	74.19
Total COMCAST HIGH SPEED INTERNET				74.19
CREEGAN & D'ANGELO				
10/29/2012	13272	CREEGAN & D'A...	MRSWMP MANAGEMENT COMMITTEE A...	2,028.00
Total CREEGAN & D'ANGELO				2,028.00
David Nguyen, Officer				
10/31/2012	13271	David Nguyen, Of...	Wellness Benefit	74.50
Total David Nguyen, Officer				74.50
FRANCHISE TAX BOARD				
10/31/2012	13270	FRANCHISE TA...	Sept/Oct Garnish Muse, Henry 556150364	960.00
Total FRANCHISE TAX BOARD				960.00
GLOBALSTAR USA				
10/16/2012	13260	GLOBALSTAR U...	SATELITE PHONE AUG 2012	60.30
Total GLOBALSTAR USA				60.30
HICKS PLUMBING				
10/29/2012	13273	HICKS PLUMBING		282.76
Total HICKS PLUMBING				282.76
HOME DEPOT CRC				
10/16/2012	13261	HOME DEPOT C...	minimum payment only: to stay in good standin...	146.00
Total HOME DEPOT CRC				146.00
I.M.P.A.C.GOVERNM'T SER				
10/29/2012	13274	I.M.P.A.C.GOVE...	ACCT. 4246044555649924 SEPT. 2012	1,159.23
Total I.M.P.A.C.GOVERNM'T SER				1,159.23
JAMES DE CHALK				
10/29/2012	13275	JAMES DE CHALK	AUG 2012	300.00
Total JAMES DE CHALK				300.00
LANGFORD, RONALD J.				
10/15/2012	13257	LANGFORD, RO...	Wellness Benefit	634.65
Total LANGFORD, RONALD J.				634.65
MINAMI, KAREN L				
10/15/2012	13255	MINAMI, KARE...	Wellness Reimbursment	44.00
Total MINAMI, KAREN L				44.00
MTRY BAY OFFICE PRODUCTS				
10/16/2012	13262	MTRY BAY OFFL...	CONTRACT OVERAGE CHARGE FOR 9/10/...	449.24
Total MTRY BAY OFFICE PRODUCTS				449.24
NEXTEL COMMUNICATION				
10/16/2012	13263	NEXTEL COMM...	NEXTEL RADIO- CLK/PW/PD/CM 8/12/12-...	414.06
Total NEXTEL COMMUNICATION				414.06
OFFICE DEPOT				
10/29/2012	13276	OFFICE DEPOT		547.73
Total OFFICE DEPOT				547.73
P.E.R.S.-HEALTH				
10/29/2012	13277	P.E.R.S.-HEALTH	HEALTH PREMIUM OCT. 2012	17,667.26
Total P.E.R.S.-HEALTH				17,667.26
PERS				
10/29/2012	13278	PERS	Payroll 5-2012-1	8,418.49

CITY OF DEL REY OAKS

Claims Report

October 2012

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total PERS				8,418.49
PG&E				
10/16/2012	13264	PG&E	GAS 7/13/12-8/13/12 ELEC 7/13/12-8/22/12	2,436.64
Total PG&E				2,436.64
POLLY KLASS FOUNDATION				
10/29/2012	13279	POLLY KLASS F...	100 CHILD SAFETY KITS	108.38
Total POLLY KLASS FOUNDATION				108.38
PURE WATER				
10/29/2012	13280	PURE WATER	DRINKING WATER AUG 2012	26.75
Total PURE WATER				26.75
QuickBooks Payroll Service				
10/12/2012		QuickBooks Payro...	Fee for 11 direct deposit(s) at \$1.45 each	15.95
10/12/2012		QuickBooks Payro...	Fee for 12 employee(s) paid	18.00
10/12/2012		QuickBooks Payro...	Monthly processing fee for Oct 2012	79.00
10/12/2012		QuickBooks Payro...	No state fee for CA for Oct 2012	
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	4,233.00
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	484.20
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	484.20
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	1,292.25
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	218.81
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	25,512.77
10/12/2012		QuickBooks Payro...	Fee for 1 direct deposit(s) at \$1.45 each	1.45
10/12/2012		QuickBooks Payro...	Fee for 1 employee(s) paid	1.50
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	41.00
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	24.59
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	24.59
10/12/2012		QuickBooks Payro...	Created by Payroll Service on 10/10/2012	1,630.64
10/30/2012		QuickBooks Payro...	Fee for 2 direct deposit(s) at \$1.45 each	2.90
10/30/2012		QuickBooks Payro...	Fee for 5 employee(s) paid	7.50
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	0.60
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	93.35
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	9.07
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	9.07
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	38.75
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	26.25
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	6.25
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	303.38
10/30/2012		QuickBooks Payro...	Fee for 10 direct deposit(s) at \$1.45 each	14.50
10/30/2012		QuickBooks Payro...	Fee for 11 employee(s) paid	16.50
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	4,255.00
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	490.93
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	490.93
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	1,307.00
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	223.45
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	24,964.85
10/30/2012		QuickBooks Payro...	Fee for 1 direct deposit(s) at \$1.45 each	1.45
10/30/2012		QuickBooks Payro...	Fee for 1 employee(s) paid	1.50
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	8.78
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	8.78
10/30/2012		QuickBooks Payro...	Created by Payroll Service on 10/26/2012	597.02
Total QuickBooks Payroll Service				66,939.76
Randy's Sandwich Shop				
10/29/2012	13281	Randy's Sandwich...	FOOD FOR STAFF WORKING LAGUNA SE...	189.00
Total Randy's Sandwich Shop				189.00
SHELL OIL COMPANY				
10/16/2012	13265	SHELL OIL COM...	ACCT 079-056-693-FUEL FOR SEPT 2012	101.75
Total SHELL OIL COMPANY				101.75
TERMINIX				
10/29/2012	13282	TERMINIX	6099531	61.00

CITY OF DEL REY OAKS
Claims Report
October 2012

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total TERMINIX				61.00
VSP				
10/16/2012	13266	VSP	VISION PLAN OCT 2012	160.64
Total VSP				160.64
TOTAL				103,747.63

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
4 Months Ended Oct 31, 2012

	Actual Total FY 2012-2013	Budget FY2012-2013	% of Amount Budget
Revenue			
PROPERTY TAXES			
P/T-SECURED	\$ -	\$ 330,100.00	0%
P/T-UNITARY TAX	\$ -	\$ 6,100.00	0%
P/T-UNSECURED	\$ -	\$ 13,500.00	0%
P/T-SB813	\$ -	\$ 4,200.00	0%
P/T-PRIOR SECURED	\$ -	\$ 10,000.00	0%
PROPERTY TAX - VLF	\$ -	\$ 112,000.00	0%
P/T-INT/PENAL	\$ -	\$ 200.00	0%
P/T - ADMINISTRATIVE FEE	\$ -	\$ (7,145.00)	0%
TOTAL PROPERTY TAXES	0.00	468,955.00	0.00 %
OTHER TAXES			
SALES TAX	\$ 79,465.05	\$ 280,000.00	28%
SALES TAX IN LIEU - 3-FLIP	\$ -	\$ 85,000.00	0%
Sales Tax - Add On	\$ 129,540.19	\$ 445,000.00	29%
COP MONIES	\$ 25,000.00	\$ 100,000.00	25%
PROPERTY TRANSFER TAX	\$ 2,092.75	\$ 3,500.00	60%
GAS FRANCHISES	\$ -	\$ 5,000.00	0%
ELECTRIC FRANCHISES	\$ -	\$ 17,500.00	0%
GARBAGE FRANCHISES	\$ 14,206.58	\$ 43,500.00	33%
CABLE TV FRANCHISES	\$ 6,054.56	\$ 22,000.00	28%
WATER FRANCHISES	\$ -	\$ 9,000.00	0%
SEWER IMPACT	\$ 8,297.98	\$ 9,000.00	92%
TOTAL OTHER TAXES	264,657.11	1,019,500.00	25.96 %
LICENSES & PERMITS			
BUSINESS LICENSES	\$ 180,472.26	\$ 172,000.00	105%
BUILDING PERMITS	\$ 4,982.62	\$ 20,000.00	25%
PLAN CHECK FEES	\$ 3,428.62	\$ 7,500.00	46%
STREET OPENING PERMITS FEES	\$ 150.00	\$ 500.00	30%
PLUMBING PERMITS	\$ 440.00	\$ 1,000.00	44%
ELECTRICAL PERMITS	\$ 240.00	\$ 1,000.00	24%
SB 1473 STATE SURCHG ON PERMITS	\$ 11.89	\$ -	
OTHER LICENSES/PERMITS	\$ 113.86	\$ 500.00	23%
TOTAL LICENSES & PERMITS	189,839.25	202,500.00	93.75 %
FINES & FORFEITURES			
VEHICLE CODE FINES	\$ 5,661.02	\$ 17,500.00	32%
TOTAL FINES & FOREITURES	5,661.02	17,500.00	32.35 %
INTEREST EARNED			
INTEREST EARNED	\$ 99.04	\$ 800.00	12%
TOTAL INTEREST EARNED	99.04	800.00	12.38 %

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
4 Months Ended Oct 31, 2012

OTHER AGENCY REVENUE			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 847.79	\$ 3,500.00	24%
HOPTR	\$ -	\$ 1,200.00	0%
PROP 172	\$ 3,978.67	\$ 9,000.00	44%
GRANTS	\$ 13,785.67	\$ 8,000.00	172%
TRAFFIC CONGESTION RELIEF-AB438	0.00	4,500.00	0.00 %
TOTAL OTHER AGENCY REVENUE	18,612.13	26,200.00	71.04 %
CURRENT SERVICES			
USE PERMITS	\$ 3,185.00	\$ 4,500.00	71%
MAPS/PUBLICATIONS	\$ -	\$ 450.00	0%
RENTAL INCOME	\$ -	\$ 45,000.00	0%
POLICE REPORTS	\$ 425.00	\$ 1,200.00	35%
PROPERTY INSPECTIONS	\$ 300.00	\$ 2,000.00	15%
POLICE SERVICES	\$ 4,250.00	\$ 21,000.00	20%
PUBLIC EVENTS	\$ 48,200.00	\$ 58,000.00	83%
MISCELLANEOUS SERVICES	\$ 4,395.28	\$ 12,500.00	35%
PD DONATIONS	\$ 3,944.41	\$ 5,000.00	79%
TOTAL CURRENT SERVICES	64,699.69	149,650.00	43.23 %
PARKS/RECREATION			
PARK RENTAL	\$ 2,939.92	\$ 5,000.00	59%
RV RENTAL PARKS	\$ 10,245.00	\$ 25,000.00	41%
TOTAL PARKS & RECREATION	13,184.92	30,000.00	43.95 %
OTHER			
GAS TAX 2107	\$ 2,558.13	\$ 20,000.00	13%
GAS TAX 2106	\$ 2,058.21	\$ 7,000.00	29%
GAS TAX 2107.5	\$ 1,000.00	\$ -	
GAS TAX 2105	\$ 1,795.48	\$ 8,000.00	22%
TOTAL OTHER	7,411.82	35,000.00	21.18 %
Total Revenue	\$ 564,164.98	1,950,105.00	29%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
4 Months Ended Oct 31, 2012

Expenditures			
Payroll & Benefits			
OVERTIME	\$ 11,458.57	\$ 25,000.00	46%
PAYROLL	\$ 208,105.80	\$ 793,851.00	26%
COUNCIL MEMBER STIPEND	\$ 2,000.00	\$ 6,000.00	33%
RESERVES PAYROLL	\$ 9,892.20	\$ 25,000.00	40%
PERS	\$ 54,448.56	\$ 185,000.00	29%
MEDICARE	\$ 4,460.72	\$ 14,000.00	32%
DENTAL EXPENSE	\$ 7,701.96	\$ 18,000.00	43%
HEALTH INS	\$ 54,957.66	\$ 160,000.00	34%
VISION INS	\$ 612.60	\$ 2,500.00	25%
WORKERS COMP	\$ 89,631.64	\$ 175,000.00	51%
WELLNESS PROGRAM	\$ 4,002.81	\$ 5,500.00	73%
UNIFORM ALLOWANCE	\$ 3,250.00	\$ 8,000.00	41%
TOTAL PAYROLL & BENEFITS	\$ 450,522.52	\$ 1,417,851.00	32%
Payroll Expenses			
Payroll Expenses	\$ 754.01	\$ 1,951.00	39%
TOTAL PAYROLL EXPENSES	\$ 754.01	\$ 1,951.00	39%
Bank Service Charges			
Bank Service Charges	\$ 689.48	\$ 2,000.00	34%
TOTAL BANK SERVICE CHARGES	\$ 689.48	\$ 2,000.00	34%
SUPPLIES			
MATERIALS/SUPPLY	\$ 9,200.30	\$ 21,500.00	43%
OFFICE SUPPLIES	\$ 3,546.49	\$ 12,000.00	30%
SPECIAL SUPPLY POLICE	\$ 13,700.23	\$ 27,500.00	50%
TOTAL SUPPLIES	\$ 26,447.02	\$ 61,000.00	43%
UTILITIES & SERVICES			
REPAIR/MAINTENANCE	\$ 16,811.73	\$ 25,000.00	67%
STREET SWEEPING	\$ 3,536.90	\$ 6,000.00	59%
GABILAN CREW	\$ 1,576.23	\$ 7,500.00	21%
UTILITIES/PGE	\$ 3,103.65	\$ 10,000.00	31%
UTILITIES/WATER	\$ 1,646.30	\$ 3,500.00	47%
TELEPHONE / INTERNET	\$ 2,937.47	\$ 12,000.00	24%
WEBSITE DESIGN & MAINTENANCE	\$ 411.25	\$ 1,500.00	27%
POSTAGE / SHIPPING	\$ 1,074.06	\$ 3,500.00	31%
TRAVEL/CONFERENCE	\$ 1,588.01	\$ 9,000.00	18%
MEMBER/DUES/CONTRIBUTIONS	\$ 4,716.72	\$ 15,000.00	31%
AD/PROMOTION CITY CNCL	\$ 774.53	\$ 3,500.00	22%
LEGAL ADVERT NON-DEPT	\$ -	\$ 215.00	0%
MEETING CITY CNCL	\$ 528.25	\$ 952.00	55%
BOOK/PERIODICAL	\$ -	\$ 140.00	0%
TOTAL UTILITIES & SERVICES	\$ 38,705.10	\$ 97,807.00	40%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
4 Months Ended Oct 31, 2012

OUTSIDE SERVICES			
TRAINING POLICE	\$ 450.00	\$ 10,000.00	5%
OTHER PERMITS PW/ENGR	\$ 600.00	\$ 6,500.00	9%
LIABILITY/PROP NON-DPT	\$ 2,529.68	\$ 20,000.00	13%
CONTRACTUAL AUDIT	\$ 5,887.10	\$ 20,000.00	29%
DATA PROCESSING	\$ 2,287.50	\$ 3,850.00	59%
CONTRACTUAL SVCS PLANNING	\$ 1,073.25	\$ 9,000.00	12%
CONTRACTUAL SVCS - LEGAL	\$ 7,194.50	\$ 12,000.00	60%
CONTRL RETAINER LEGAL	\$ 3,068.92	\$ 12,000.00	26%
JANITORIAL FUND	\$ 1,200.00	\$ 3,250.00	37%
RADIO DISPATCH POLICE	\$ 41,379.00	\$ 45,000.00	92%
COMM HUM SERV NON-DEPT	\$ -	\$ 3,200.00	0%
TOTAL OUTSIDE SERVICES	\$ 65,669.95	\$ 144,800.00	45%
AUTO OPERATION			
AUTO OPS - SUPPLIES / EQUIP	\$ 437.70	\$ 1,100.00	40%
AUTO OPS - FUEL	\$ 6,360.82	\$ 27,500.00	23%
AUTO REPAIR/MAINTENANCE	\$ 5,054.43	\$ 9,000.00	56%
AUTO LEASE PAYMENTS	\$ 4,331.76	\$ 9,200.00	47%
TOTAL AUTO OPERATION	\$ 16,184.71	\$ 46,800.00	35%
POLICE AND FIRE			
FUND JAIL & PRISONER	\$ 80.00	\$ 1,250.00	6%
ACJIS SYSTEM POLICE	\$ 1,236.31	\$ 5,405.00	23%
ANIMAL REGULATION FIRE	\$ 1,391.04	\$ 3,000.00	46%
FIRE SEASIDE	\$ 48,592.10	\$ 125,000.00	39%
TOTAL POLICE & FIRE	\$ 51,299.45	\$ 134,655.00	38%
STREETS & STORM WATER			
S.M.I.P.	\$ 103.09	\$ 51.00	202%
SB 1473	\$ 45.10	\$ -	
STREET LIGHTING	\$ 4,216.40	\$ 16,000.00	26%
STORM WATER PROJECT - PHASE 4	\$ 4,238.00	\$ 8,500.00	49.86 %
TOTAL STREETS & STORM WATER	\$ 8,602.59	\$ 24,551.00	35%
TOTAL EXPENDITURES	\$ 658,874.83	\$ 1,931,415.00	34%
Total Revenue	\$ 564,164.98		
Total Expenditures	\$ 658,874.83		
Total Operating Revenue Less Expenditures this fiscal year to date	\$ (94,709.85)		

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
 4 Months Ended Oct 31, 2012

CAPITAL OUTLAY FOR FISCAL YEAR 2012-2013			
Other Income			
DEVELOPER DEPOSITS	7,500.00		0.00
Total Other Income	\$ 7,500.00	\$	-
Other Expenses			
Total Other Expenses	\$ -	\$	-

**CITY OF DEL REY OAKS
CASH FUNDS BALANCE REPORT
AS OF SEPTEMBER 30, 2012**

CITY OF DEL REY OAKS		
CASH BALANCES AS OF OCTOBER 31, 2012		
	1000 · GENERAL CHECKING	\$15,229.78
	1008 · LAIF CITY - 246	\$135,050.62
	1011 · DEV - BRANDENBURG	\$59,249.21
	1012 · DEV - SLAMA	\$15,000.00
	Total City Checking/Savings	\$224,529.61
	GRAND TOTAL CASH BALANCES	\$224,529.61



FIRE DEPARTMENT
1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

November 1, 2012

Chief Langford
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of October 1, 2012 through October 31, 2012.

The City of Del Rey Oaks will be billed for the following incident numbers:

Incident #
12-0001761
12-0001784
12-0001829
12-0001860
12-0001876
12-0001879

There are a total of six (6) fire calls for the month of October. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Failauga".

Melissa Failauga
Facility Receptionist
CC: File

Seaside Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {10/01/2012} And {10/31/2012}
and District = "029 "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
12-0001761-000	10/01/2012	13:39:36	42 LOS ENCINOS DR /Del Re	321 EMS call, excluding vehicle
12-0001784-000	10/03/2012	16:00:00	801 ALTURA PL /Del Rey Oa	510 Person in distress, Other
12-0001829-000	10/10/2012	13:35:50	815 CANYON DEL REY BLVD /	511 Lock-out
12-0001860-000	10/15/2012	18:51:01	230 QUAIL RUN CT /Del Rey	420 Toxic condition, Other
12-0001867-000	10/16/2012	17:30:00	21 QUENDALE AVE /Del Rey	631 Authorized controlled burnin
12-0001876-000	10/18/2012	09:17:58	1055 ROSITA RD /Del Rey O	444 Power line down
12-0001879-000	10/18/2012	12:59:05	2999 Highway 68	321 EMS call, excluding vehicle

Total Incident Count

Le Cells total



Del Rey Oaks Police Department
 Monthly Report of Activity
 Oct - 2012
 Completed By: Ron Langford, COP

ARRESTS:

YEAR to DATE

<i>Felony Arrests</i>		
<i>Misdemeanor Arrests</i>		
<i>Warrant Arrests (OJ)</i>	01	
TOTAL ARRESTS	01	35

REPORTS FILED:

13	161
-----------	------------

BURGLARIES:

<i>Residential</i>	00	
<i>Commercial</i>		
<i>From Locked Vehicle</i>		
<i>Other</i>		
TOTAL BURGLARIES	00	07

GRAND & PETTY THEFTS:

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>	02	
<i>From Motor Vehicle</i>		
<i>Other</i>	01	
TOTAL THEFTS	03	26

CITATIONS ISSUED:

<i>Traffic Citations Issued</i>	15	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
TOTAL CITATION ISSUED	15	339

ASSAULTS:

YEAR to DATE

<i>Simple Assault</i>	01	
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
TOTAL ASSAULTS	01	05

TRAFFIC ACCIDENTS:

<i>Non-Injury Accidents</i>	01	
<i>Injury Accidents</i>		
TOTAL ACCIDENTS	01	20

TOWED & STORED VEHICLES:

01	28
-----------	-----------

ALARMS:

<i>Residential</i>		
<i>Commercial</i>		
TOTAL ALARMS	00	00

DUI ENFORCEMENT:

01	19

RESOLUTION NO. 2012-15

**A RESOLUTION ESTABLISHING A SCHEDULE OF ADMINISTRATIVE PENALTIES
FOR VIOLATIONS OF THE DEL REY OAKS MUNICIPAL CODE**

WHEREAS, the City of Del Rey Oaks adopted Ordinance No. 266 on June 23, 2009, which set forth an administrative procedure for the enforcement of the Del Rey Oaks Municipal Code and the City's ordinances, and the imposition and collection of fines for violations; and

WHEREAS, 1.20.080 of Ordinance No. 266 provides that the amounts of the fines for code violations imposed pursuant to the ordinance shall be set forth in the schedule of fines established by resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DEL REY OAKS that the following schedule of penalties is hereby established for violations of the Del Rey Oaks Municipal Code and the City's ordinances:

First offense. The administrative penalty imposed for a first offense is \$100.00.

Second offense. The administrative penalty imposed for a second offense of the same Code section or ordinance provision that is committed within thirty-six (36) months of the first offense is \$200.00.

Third offense. The administrative penalty imposed for a third offense of the same Code section or ordinance provision that is committed within thirty-six (36) months of the first offense is \$500.00.

BE IT FURTHER RESOLVED that any administrative citation penalty imposed pursuant to the Del Rey Oaks Municipal Code and this Resolution shall be deemed delinquent if not paid within thirty (30) days from the date of issuance of the administrative citation. Penalties shall be added on all delinquent penalty amounts at the rate of ten percent (10%) per month on the original unpaid penalty amount from the date the penalty amount becomes delinquent until the date that all delinquent penalty amounts are paid to the City.

PASSED AND ADOPTED THIS ____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jerry B. Edelen, Mayor

ATTEST:

Daniel Dawson, City Clerk

Monterey County Business Council

P.O. Box 2746

Monterey, CA 93942-2746

(831) 883-9443 Fax: (831) 648-0458

accounting@mcbc.biz

Taxpayer ID Number: 77-0417425

Invoice

Date	Invoice #
10/8/12	1745

Bill To
City of Del Rey Oaks ATTN: Mr. Daniel Dawson 650 Canyon Del Rey Road Del Rey Oaks, CA 93940

Phone: 831-394-8511, x13

Fax: (831) 394-6421

Quantity	Description	Price Each	Amount
1	MCBC Annual Membership Dues - October 2012 to September 2013 - Partner Member: Public agency, not-for-profit, non-voting	500.00	500.00
ANNUAL DUES - MCBC		Total	\$500.00



DEL REY OAKS POLICE DEPARTMENT MEMORANDUM

To: Daniel Dawson, City Manager

Cc: Deputy City Clerks

From: Ron Langford, Chief of Police 

Date: 10/11/2012

Re: **Procedure to Register Dogs and Collect Fees for use of the City Dog Park**

Message:

Karen completed the research necessary, and has created the City application form and Hold Harmless agreement that we believe is suitable to begin registering dog owners and their animals and collect the \$10.00 fee established by the City Council for use of the City Dog Park. The new forms are being reviewed by the City Attorney's office. Our goal is to begin the registration process beginning on January 1, 2013.

The procedure is simple. Essentially, a citizen would come into City Hall with proof of current vaccinations, and a dog license from the City of residence, or from the County of Monterey and sign the Hold Harmless Agreement. These documents would be retained by the City, and the citizen would be issued a colored coded and marked collar tag for each dog that they register that would be valid for one year.

The Police Department would be directly responsible for enforcing the registration of animals in the Dog Park, and would direct un-registered owners to the City Clerk's Office. The PD would also be responsible for informational signs that would be in place prior to January 2013. We would also propose that the Fall 2012 addition of the ACORN would have a full page article on the registration requirements and procedure.

As the process evolves, we will have to monitor the response of our citizens to the fee. We believe that the fee should probably be increased as the use of the dog park increases, so that a portion of the fee collected can be used for the maintenance of the facility.

APPLICATION FOR USE OF DOG PARK at Del Rey Oaks

Please review entire application, responsibility and liability release statement, dog park rules and guidelines before completing this application. Please print legibly.

Name of Dog Owner(s) _____ Date _____

Street: _____ Daytime Phone: _____

City _____ State _____ Zip _____ Evening Phone: _____

E-mail Address _____ Cell Phone _____

Veterinarian's Name & Phone No. _____

Dog 1	Dog 2	Dog 3
Name _____	Name _____	Name _____
Breed _____	Breed _____	Breed _____
Color _____	Color _____	Color _____
Date of birth _____	Date of birth _____	Date of birth _____
Sex: M <input type="checkbox"/> F <input type="checkbox"/>	Sex: M <input type="checkbox"/> F <input type="checkbox"/>	Sex: M <input type="checkbox"/> F <input type="checkbox"/>
Weight _____	Weight _____	Weight _____
Rabies Exp. Date: _____	Rabies Exp. Date: _____	Rabies Exp. Date: _____
Bordetella Exp. Date: _____	Bordetella Exp. Date: _____	Bordetella Exp. Date: _____
License # _____	License # _____	License # _____
Del Rey Oaks Park License#: _____	Del Rey Oaks Park License#: _____	Del Rey Oaks Park License#: _____
Fee paid \$10.00 per dog: _____	Fee paid \$10.00 per dog: _____	Fee paid \$10.00 per dog: _____

Registrations completed in 2013 will be in effect until December 31, 2013. After January 1, 2013 registrations will be for a calendar year. Attach a signed Responsibility & Risk Release statement and copies of Dog License, Rabies and Bordetella (Kennel cough) vaccinations and Spay/Neuter documentation for **each** registered dog.

Please print, complete and return these forms with your check or money order to:

Del Rey Oaks City Hall, 650 Canyon Del Rey Rd. Del Rey Oaks, CA 93940

Email cityhall@delreyoaks.org or call us at **831.394.8511** with questions

APPLICATION FOR USE OF DEL REY OAKS DOG PARK

ACCEPTANCE OF RESPONSIBILITY AND RISK, RELEASE OF LIABILITY

I hereby acknowledge that I have voluntarily applied for permission to use, with my dog(s), the designated dog park area in the City of Del Rey Oaks, and submitted the required proof of license, Rabies and Bordetella (kennel cough) vaccination and spay/neuter documentation. All information provided in this application is accurate and truthful to the best of my knowledge. I understand that falsification of information may result in revocation of dog park privileges.

I understand that unleashing my dog and being physically present at a dog park area involves risks of injury to me, any individual accompanying me, other people, my dog(s) and other dogs. Risks include, but are not limited to, exposure to aggressive dogs, unpredictable behavior, and lack of training, as well as dog fights, dog bites, theft or unlawful capture, escape over and under fences, vegetation or standing water that may be unhealthy or poisonous if consumed, burrs or seeds that may become lodged in a dog's coat, feet, eyes, nose or ears, mosquitoes, ticks, fleas, holes dug by other dogs or other wildlife and wildlife typically found in a park.

I further understand and assume that despite the efforts of the City of Del Rey Oaks to ensure that owners have complied with the rule requiring all dogs to be vaccinated for Rabies and Bordetella, there is risk that not all dogs present in the dog park have had the required vaccinations, and that this could result in harm to other dogs and human beings.

I also understand that use of dog park areas is self-directed and not directly supervised by any agent or employee of the City of Del Rey Oaks. I assume all risks associated with using the dog park, including fixtures and equipment, in a responsible, unsupervised, and self-directed manner.

By signing this release, I agree to indemnify and hold harmless the City of Del Rey Oaks, their agents, officers and employees from and against all loss, cost, damages, expense, and liability resulting from my use of the dog park, including death, sickness, injury, and disease to any person or dog, or destruction to property, real or personal, arising directly from my use of the dog park.

I have read the rules and regulations for use of the Del Rey Oaks Dog Park provided with this application and agree to abide by them. I understand that noncompliance with dog park rules may result in revocation of dog park use privileges.

I have carefully read this release of liability and understand, agree with, and accept its terms and conditions.

Signature _____ Date _____

Print name _____

AGENCY: CITY OF DEL REY OAKS
RDA ASSET TRANSFER REVIEW
EXIT CONFERENCE
JANUARY 1, 2011 THROUGH JANUARY 31, 2012
S13-RDA-921

W/P NO.
PREPARED BY: KL, EP
DATE: NOV. 8, 2012

OBJECTIVE: The objective of the review was to determine the community's legislative body and the dissolved redevelopment agency's compliance with Assembly Bill X1 26 regarding the disposition of the former redevelopment agency's assets.

Health and Safety Code section 34167.5 states, in part:

Commencing on the effective date of the act adding this part, the Controller shall review the activities of redevelopment agencies in the state to determine whether an asset transfer has occurred after January 1, 2011, between the city or county, or city and county that created a redevelopment agency or any other public agency, and the redevelopment agency. If such an asset transfer did occur during that period and the government agency that received the assets is not contractually committed to a third party for the expenditure or encumbrance of those assets, to the extent not prohibited by state and federal law, the Controller shall order the available assets to be returned to the redevelopment agency or, on or after October 1, 2011, to the successor agency, if a successor agency is established pursuant to Part 1.85 (commencing with Section 34170). Upon receiving such an order from the Controller, an affected local agency shall, as soon as practicable, reverse the transfer and return the applicable assets to the redevelopment agency or, on or after October 1, 2011, to the successor agency, if a successor agency is established pursuant to Part 1.85 (commencing with Section 34170).

SCOPE: The scope of the review generally covered the period January 1, 2011, through January 31, 2012. We reviewed plans, minutes, agreements, loans, and other documents, etc. outside this time period to help us ascertain the validity of any asset transfers.

FINDINGS:

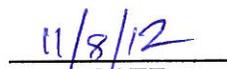
- The Fort Ord property, APN# 031-191-011 was transferred on 1/31/2011 to the City of Del Rey Oaks. The deed of this property will need to be transferred to the Del Rey Oaks Successor Agency.

ACKNOWLEDGEMENT OF DISCUSSION

The above items were discussed and are understood. Signing **does not** indicate concurrence.



SUCCESSOR AGENCY REPRESENTATIVE



DATE

Guiding Principles in Implementing Policy Options Following the BRP Reassessment

- 1. Achieve the purpose of existing BRP before adding or supplanting with new purpose**
 - a. Replenish job and population loss that occurred with base closure
 - b. Move “economy” to top of priority of BRP objectives, equal with education and environment**
 - c. Focus on job creation of middle income earners or higher

- 2. Limit Land Use decisions to Land Use Jurisdictions**
 - a. Work within framework of existing EIR
 - b. Work within framework of existing Agreements & MOU’s in place now between FOR A and jurisdictions
 - c. Voting structure on FOR A Board should reflect land use decisions i.e. only Land Use Jurisdictions would vote on land use matters
 - d. BRP modifications/amendments should reflect and be consistent with jurisdiction General Plans that have previously been found consistent

- 3. Begin now on FORA dissolution by accomplishing remaining tasks under BRP**
 - a. Ensure sustainable funding for long-term obligations (beyond FORA)
 - b. Dedicate staff and funding to assisting jurisdictions in implementing BRP within FOR A lifetime
 - c. Continue to monitor SV Ground Water Basin vs. reopen or reevaluate Basin
 - d. Demolish barracks/building removal as priority
 - e. Implement CIP prior to FORA dissolution
 - f. Develop augmented water source
 - g. Complete ESCA and MEC Cleanup
 - h. Complete HCP

BOARD OF DIRECTORS

LEO LASKA
CHAIR

DENNIS ALLION
VICE CHAIR

GARY BALES
SUE McCLOUD
DAVID PENDERGRASS
LIBBY DOWNEY
JANE PARKER
IAN OGLESBY
BRUCE DELGADO



WILLIAM MERRY, P.E., BCEE
GENERAL MANAGER/
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.
SENIOR ENGINEER

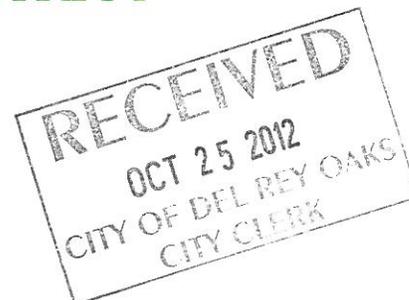
ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MEMORANDUM

DATE: October 22, 2012
TO: Del Rey Oaks City Council
FROM: Dennis Allion
SUBJECT: Highlights of the October 19, 2012 Board Meeting



The highlights of the meeting are as follows:

- 1) Under consent, the Board approved the General Manager's Goals for Fiscal Year 2012/13. The Board also accepted a Report from Chair Laska on the September 26, 2012 Finance Committee meeting in which the Draft Annual Audit Report for FY 2011/12 prepared by District Finance Manager and the auditing firm of Bianchi, Kasavan & Pope (BK&P), was presented and discussed. The Finance Committee also discussed on-going District matters including District Finances, the Franchise Procurement Process for the member agencies, and the Landfill Gas Project Facility Improvements.
- 2) The District's annual audit for Fiscal Year (FY) 2011/12 was reviewed and accepted by the Board. Ms. Glosser of BK&P reported the District received a "clean" audit, with no adjustments, and BK&P expressed an "unqualified" opinion, which was the highest level of assurance that an agency can receive from an auditor. The Finance Manager reported that the District is in strong financial condition with total net assets of \$30,946,196. Finance Manager reported that the District operations for the fiscal year were below budget, primarily a result of lower than budgeted tonnages in refuse and contracted waste, and increased operating expenses from unanticipated maintenance costs for the landfill gas to energy facility and mobile equipment. The District's operating revenues of \$19,696,095 were below budget by \$868,905. Operating expenses were \$19,386,233, which was \$616,233 above budget. The District ended the FY with income from operations of \$309,862 compared to a budgeted income of \$1,795,000. Staff will be reviewing options for reducing expenses and for increasing revenues in light of the continued trend of decreased refuse tonnages coming into the site, and will be presenting preliminary options to the Finance and Personnel Committees in late October, and the full Board in November.
- 3) The Board adopted Resolution 2012-10 supporting Extended Producer Responsibility (EPR) as a strategy to engage product producers in the lifecycle management of their products and to shift the financial burden for management of regulated products, such as household batteries and fluorescent bulbs from local government to the producers. Staff was directed to send a letter to the Monterey County City Mayors Association and to individual city council members requesting that they consider adopting resolutions supporting EPR, and to contact local legislators in effort to support EPR.
- 4) Assistant General Manager provided the Board with a report on joint working opportunities between the District and the Monterey Regional Water Pollution Control Agency (MRWPCA), and outlined several instances in which staffs of both agencies have collaborated to increase efficiencies and to reduce costs, such as with management of biosolids and biogas, training, safety, repairs and maintenance, and other areas, resulting in a savings to both organizations. Joint efforts also include construction and operation of the District's new anaerobic digester pilot project, scheduled to begin operation in early December.

October 19, 2012 Board Meeting Highlights

October 22, 2012

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- 5) The Board adjourned the regular meeting to a workshop session to discuss future plans for collecting and utilizing landfill gas. The District has been collecting landfill gas for 30 years and using it as fuel to generate 5 megawatts of power, for on-site use and for sale, enough to power 4000 homes. The District earns over \$2.5 million annually on power sales. There is additional landfill gas available, and staff reported on options which would include generation of power and conversion compressed natural gas (CNG) for use as vehicle fuel.

If you have any questions or need more information, please call General Manager William Merry at 384-5313, or me.

Dennis Allion, Vice Chair
Monterey Regional Waste Management District



SEASIDE POLICE DEPARTMENT

**Vicki L.H. Myers, Chief of Police
Louis Lumpkin, Deputy Chief**

Honor, Pride, and Commitment

440 Harcourt Avenue
Seaside, CA 93955

Telephone (831) 899-6748
FAX (831) 899-6297
TDD (831) 899-6217

November 17, 2012

Chief R. Langford
Del Rey Oaks Police Department
650 Canyon Del Rey
Del Rey Oaks, California 93940

Dear Chief Langford: *Ron:*

The City of Seaside experienced an increase in violent crime, attributable to gang activity, most notably September 23, 2012 through November 10, 2012. As a result, the Seaside Police Department resources were being depleted and we called upon our Monterey County law enforcement partners for assistance, including the Del Rey Oaks Police Department. Despite budget constraints and personnel shortages, you did not hesitate and provided law enforcement assistance, additional patrol support, and assisted with calls at crime scenes

I cannot express my sincere appreciation for your support and assistance. Working together, more than 27 gang arrests were made, more than 20 guns were seized from known gang members, and more than 15 search warrants were served on known gang members and their associates.

All of your officers did a great job. You may be proud of their representation of you and your city. They were professional, worked hard, and achieved great results.

Again, thank you. Please share my sincere appreciation with your officers for their assistance. We could not have done it without you. Do not hesitate to call on me if I may ever be of assistance and return the favor.

Sincerely,

Vicki L. H. Myers
Chief of Police

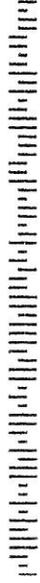


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Daniel Dawson
City Manager/City Clerk
City Of Del Rey Oaks
650 Canyon Del Rey Blvd
Monterey, CA 93940-5505



Join us for the 2013 New Mayors and Council Members Academy



New Mayors and Council Members Academy

Wednesday, January 16 - Friday, January 18

HYATT REGENCY SACRAMENTO

*Registration and Housing Deadline:
Monday, January 7*

www.cacities.org/events

www.facebook.com/leagueofcacities

Follow @CaCitiesLearn

Wednesday, January 16

REGISTRATION OPEN

› 8:00 a.m. - 4:00 p.m.

Effective Advocacy & Key City Issues

› 9:30 - 10:15 a.m.

Acquire practical skills, from League staff, to develop persuasive arguments and testimony that serve your city's interests.

Basics Boot Camp

› 10:30 - 11:45 a.m.

After a few council meetings you discover that sitting on the "target" side of the dais means, among other things, you must be prepared. Prepare by reviewing some basic rules for new mayors and council members.

GENERAL LUNCHEON

Your League and How To Use It

› Noon - 1:30 p.m.

As a city official, you are the League. It's success, along with yours, depends on your involvement and leadership. Gain an introduction to the services of the League of California Cities, how you can access them, and how you can become involved.

Your Legal Powers and Obligations

› 2:00 - 3:45 p.m.

You were elected to make things happen in your city. Learn the sources of your powers as a city official and the limitations on those powers. Gain a basic understanding of the legal authorities and restrictions under which cities and city officials operate with a focus on the Brown Act.

Policy Role in Land Use Planning

› 4:00 - 5:00 p.m.

Land use planning is one of the most important aspects of a city official's responsibilities. It involves the setting and implementation of the policies articulated in the city's general plan and its zoning code. Learn about tools and processes in land use planning such as the California Environmental Quality Act (CEQA). This knowledge will help you foster a solid working relationship with your city's planning commission and planning staff.

Legislative Reception

› 6:00 - 7:00 p.m.

This is a great opportunity for newly elected city officials to gather and meet with Assembly Members and Senators from throughout the state.

Thursday, January 17

REGISTRATION OPEN

› 7:30 a.m. - Noon

Networking Breakfast

› 7:30 - 8:30 a.m.

Relationship Between City Council and City Manager Staff

› 8:30 - 10:00 a.m.

As an elected official, there are various competing and legitimate values that drive you and your colleagues. Your success on the council requires an effective relationship with your city manager, city attorney, and staff. Learn how to work together while respecting those diverse roles. Discover how to enhance these relationships and leave with valuable and practical tips.

Communications and the New Media

› 10:15 - 11:45 a.m.

With public perceptions of today's Government at all-time lows, the question must be asked – how do people learn so much, so fast about government? With such a variety of almost immediate informational sources (internet, podcasting, socials media, the blogosphere, etc.), elected officials need to be quick on their feet and develop the necessary skills to address issues. Discover what cities should be doing to communicate with their constituents in the 21st Century and the new forms of media that must be embraced.

GENERAL LUNCHEON

El-Circo – How to Conduct an Effective and Respectful Council Meeting

› Noon - 2:00 p.m.

Enjoy an always fun skit depicting the wrong, then right way, to conduct your city council meetings.

Financial Responsibilities, City Revenues Workshop

› 2:15 - 4:45 p.m.

Cover your responsibilities as elected officials in exercising fiduciary accountability and transparency in open government. Discuss the local government financial cycle, elected official financial oversight duties, state and local funding relationships, and identify the four stages of fiscal meltdown. Stress the importance of structurally balanced budget tips on setting city council goals and the need for financial policies. Learn to avoid micromanagement and complacency management.

Evening on Your Own

› 5:00 p.m.

Friday, January 18

New Mayor and Council Member Roundtable Networking Breakfast

› 8:00 - 9:15 a.m.

Here is a great opportunity to enjoy breakfast with your peers and to question seasoned veterans of what it is really like being an elected official. There will be three groups; one for Mayors, one for Council Members and a third for the city managers in attendance. There may never be a better chance to be able to ask questions so freely and get true candid answers.

AB1234: How to Build and Maintain the Public's Trust: Practical Ethics and the Law

› 9:45 - 11:45 a.m.

State law requires elected and appointed officials to receive training in specified ethics laws and principles every two years. Newly elected and appointed officials must receive this training within one year of becoming a public servant. This lively, example laden, two-hours will make this mandatory training more tolerable – if not outright enjoyable. Sign-in begins at 9:30 a.m. and you must be present for the full two hours to receive the certification of attendance at 11:45. (Planned with the Institute for Local Government)

ADJOURN

› Noon

For speaker information, go to
www.cacities.org/MayorsCouncilEd

General Information

All attendees must register for the conference online prior to reserving a hotel room. Registration is not complete until full payment is received. The League is unable to accept purchase orders. Once registration is complete, you will be directed to the housing reservations page.

- For online registration, go to www.cacities.org/events and select "New Mayors and Council Members Academy".

Registration must be received by Monday, January 7. After this date, please register onsite.

Costs/Fees

Your full conference registration includes two breakfasts, two luncheons and a legislative reception.

FULL CONFERENCE

Elected Officials and Staff	\$550
Non-Member City Elected Officials and City Staff	\$1550
Spouse Reception Only (Wednesday)	\$35

*Seating for this conference is reserved for elected officials and staff

CANCELLATIONS

Advance registrants unable to attend will receive a refund of rate paid, minus a \$75 processing charge, only when a written request is submitted to the Conference Registrar at mdunn@cacities.org and received before 5:00 p.m. on Monday, January 7. Absolutely no refunds will be provided after this date. Sending an alternate/substitute onsite will avoid financial penalty.



If you require special accommodations related to facility access, transportation, communication and/or diet, please contact our Conference Registrar by Monday, January 7.

HOTEL INFORMATION & RESERVATIONS

Hotel reservation changes, date modifications, early check-outs or cancellations must be done directly through the hotel prior to Monday, January 7. After this date, all changes will incur a financial penalty, a minimum of a one-night room charge and attrition fees.

The Hyatt Regency Sacramento

1209 L Street, Sacramento, CA 95814

Hotel Rate (per night): \$165 - Single/Double Occupancy (plus tax and fees)

Valet parking: \$25 per day/Self-parking \$17 per day (subject to change without notice)

*Please DO NOT book outside of the League hotel block. This will cause an increase in event costs, liabilities and higher registration rates.

CALENDAR OF CARING

NOVEMBER

November 05 - 16

Accepting applications for Holiday Assistance

November 13

Red Kettle Kickoff

November 20 - 21

Thanksgiving Food Distribution

Good Samaritan Center, 800 Scott St., Sand City

November 23 - December 24

Monterey County Herald Christmas Cheer

Red Kettle Bell Ringing

November 28 - December 04

Accepting applications for Holiday Assistance

DECEMBER

December 07

KSBW Share Your Holiday™ telethon

December 09

Distribution of gifts to local rest homes

December 12

Deadline for delivery of Angel Tag Toys & Adopt-a-Family Gifts

December 19

Adopt-A-Family Distribution

December 20-21

Toy & Food Distribution

Volunteers are needed for most events!

THE SALVATION ARMY MONTEREY PENINSULA CORPS

1491 CONTRA COSTA ST.
SEASIDE, CA 93955
(831) 899-4911

WWW.TSAMONTEREY.COM



FIND US ON FACEBOOK



THE SALVATION ARMY,
AN INTERNATIONAL MOVEMENT,
IS AN EVANGELICAL PART OF
THE UNIVERSAL CHRISTIAN CHURCH.

ITS MESSAGE IS BASED ON THE BIBLE.

ITS MINISTRY IS MOTIVATED
BY THE LOVE OF GOD.

ITS MISSION IS TO PREACH
THE GOSPEL OF JESUS CHRIST
AND
TO MEET HUMAN NEEDS IN HIS NAME
WITHOUT DISCRIMINATION.

2012 HOLIDAY INFORMATION



MONTEREY PENINSULA CORPS
SINCE 1895

"DOING THE MOST GOOD"

The Salvation Army has worked with the Monterey Peninsula community for *over 117 years* to help those in need. As we prepare for the holiday season, we turn to you, our faithful and generous community, asking for help in meeting those needs.

Together, we have done remarkable things on the Monterey Peninsula.

Together, we can continue to help our neighbors.

If we all give a little, we can continue to do great things. Please join us once again in helping those in need this holiday season.



BECAUSE OF YOU...

...**6,250 people** were assisted last holiday season with **food and gifts**.

...**1,756 food boxes** were provided to **families**.

...**7,053 toys** were provided to over **1,600 children**.

...**240 Holiday meals** were provided to the **homeless**.

...**439 gifts** were given at local **rest homes**.

TOYS & GIFTS

Whether you want to sponsor a single child, an entire family or just donate a new toy for us to distribute, there are many ways to get involved and **bring a smile to a child's face this Christmas.**

- Sponsor Angel Tags
- Adopt-A-Family
- Host a Toy Drive

HELP MAKE THIS CHRISTMAS SPECIAL!

MEALS AND FOOD!

By donating non-perishable food, frozen turkeys, sponsoring a food box or hosting a food barrel at your business, your generosity will help us make sure **no one on the Monterey Peninsula goes without a meal during Thanksgiving and Christmas.**

- Sponsor a Food Box
- Host a Food Drive
- Donate a Frozen Turkey



HELP MAKE THIS HOLIDAY SEASON SPECIAL!

SHARE YOUR HOLIDAY

On Friday, December 9, *KSBW Channel 8 and Central Coast ABC* will host their annual **Share Your Holiday** telethon, which has benefited The Salvation Army in Monterey County for **over 25 years!** You're invited to participate in this exciting multimedia event taking place all throughout the Central Coast.

CHRISTMAS CHEER

Throughout the Christmas season, the *Monterey County Herald* will sponsor its annual **Christmas Cheer** program. Articles and donation information will appear regularly in the *Herald*. Please help support this event which has benefited to The Salvation Army on the Monterey Peninsula for **over 25 years!**

VOLUNTEERS!

Spend a day or even an hour with us and see first hand the lives being impacted by **your generosity and time.**

- Toy Warehouse
- Food & Toy Distribution
- Registrations
- Food Sorting
- Red Kettle Bell Ringing

Call our office at 899-4911 or visit us online to sign up!

www.TSAMonterey.com