



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 · FAX (831) 394-6421

AGENDA

MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, SEPTEMBER 25, 2012 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL - *Council Members*
2. PLEDGE OF ALLEGIANCE
3. PROCLAMATIONS
 1. Ronald J. Langford
 2. Sun Street Centers' Safe Teen Empowerment Projects Youth Leaders
4. PRESENTATION
 1. Monterey Peninsula Water Management District
5. PUBLIC COMMENTS:

Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
6. CONSENT AGENDA: *Action Items*
 - A. MINUTES:
 1. August 28, 2012, City Council Meeting
 2. August 8, 2012 Regular Planning Commission Meeting
 - B. MONTHLY REPORTS:
 1. Claims, August 2012
 2. Financial, Budget vs. Actual August 2012/Comparison to August 2011
 3. Fire Department Response Report, August 2012
 4. Police Activity Report, August 2012
7. OLD BUSINESS: None

8. NEW BUSINESS:

Action Items

- A. Consider Resolution 2012-14, A Resolution of the City Council Reviewing the City's Conflict of Interest Code and finding that no amendments are required.
- B. Consider Agreement to Participate in Cooperative Request for Proposals and Competitive Contract Procurement Process for Waste & Recycling Collection & Processing Services

9. STAFF REPORTS:

- A. City Manager Report

10. MAYOR AND COUNCIL REPORTS

11. CORRESPONDENCE:

- A. Monterey Regional Waste Management District, Highlights of the Board Meeting

- 12. CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

PUBLIC COMMENTS:

Anyone wishing to address the City Council on matters to be heard under closed session may do so now.

- A. Conference with Real Property Negotiator (Daniel Dawson, City Manager)
Property: 17.7 acres of property located on the north side of Canyon Del Rey Road near Highway 68 (APN 259-011-025).
Negotiating Party: Monterey Regional Parks District
Under Negotiation: Price and Terms of Payment

- 13. SET NEXT MEETING DATE:** Establish **Tuesday, October 23, 2012**, at **6:00 P.M.** as the date and time of the Council's next regular meeting.

14. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose.
All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.



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Proclamation

Honoring Ronald J. Langford for 30 Years of Service



WHEREAS, Chief Ronald J. Langford joined the Del Rey Oaks family full time on July 16, 1982; and

WHEREAS, during his time with the City he has served as a Police Officer, Sergeant, Acting City Manager, Operations Supervisor and for the majority of his career as the Chief of Police; and

WHEREAS, Chief Langford has instilled a sense of loyalty amongst all who have worked under him; and

WHEREAS, Chief Langford has brought the City of Del Rey Oaks Police Department into the 21st Century with state of the art equipment and training; and

WHEREAS, Chief Langford has formed the largest group of volunteer Reserve Police Officers this City has ever known saving the City hundreds of thousands of dollars; and

WHEREAS, Chief Langford has created the Special Response Team (SRT), a specially trained group of Officers ready to serve the residents of Del Rey Oaks and any of the peninsula cities who are in need of their expertise during a crisis; and

WHEREAS, Chief Langford has served the City with pride, confidence and loyalty.

NOW, THEREFORE, I, Mayor Jerry B. Edelen, do hereby congratulate and commend Chief Ronald J. Langford on 30 years of dedicated service to the City of Del Rey Oaks and on behalf of the City Council, staff and residents of the City wish him many more years of continued success.

Dated this 25th day of September 2012.

Jerry B. Edelen, Mayor



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Proclamation

National Alcohol and Drug Addiction Recovery and Prevention Month



WHEREAS, treatment and recovery improve the community's welfare and provide a renewed outlook on life for those who struggle with substance use disorders and their family and friends; and

WHEREAS, 23.2 million people aged 12 or older in the United States needed treatment for a substance use disorder in 2007, and 5.4 million adults also suffered from a concurrent mental illness; and

WHEREAS, studies have indicated that 8.9 percent of people who made an effort to get treatment, but did not receive it, were concerned that receiving treatment might cause neighbors or community members to have negative opinions of them. However, most say they would not have a negative opinion of a relative or friend in recovery from an addiction; and

WHEREAS, resources exist online and in our community to increase people's awareness about how substance use disorders affect children, families, and our society; and

WHEREAS, such education is essential to overcoming misconceptions and achieving long-term recovery; and

WHEREAS, to help achieve this goal, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, and **Sun Street Centers** invite all residents of Del Rey Oaks to participate in the 23rd anniversary of **National Alcohol and Drug Addiction Recovery Month** for September, 2012; and

NOW, THEREFORE, I, Mayor Jerry B. Edelen, do hereby proclaim the month of September 2012 as **National Alcohol and Drug Addiction Recovery Month** in the City of Del Rey Oaks and call upon the people of Del Rey Oaks to observe this month with appropriate programs, activities, and ceremonies supporting this year's theme, "**Join the Voices for Recovery: Together We Learn, Together We Heal.**"

Dated this 25th day of September 2012.

Jerry B. Edelen, Mayor

**GOAL SETTING WORKSHOP OF THE DEL REY OAKS CITY COUNCIL
TUESDAY, AUGUST 28, 2012 AT 5:00 P.M. CHARLES BENSON
MEMORIAL HALL, CITY HALL**

Present: Council Members Zuccaro, Clark, Cecilio, Allion and Mayor Edelen

Absent: Council Member: None

Also present: City Attorney Callihan, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 5:00 p.m. and roll call was taken.

The Council considered ITEM 2. Former Fort Ord Development Ideas.

Mayor Edelen: We advertised in the kiosks, the Herald and we will have a table at the annual picnic and he invited everyone there and watching on the internet to bring their ideas to the City Manager and Council.

City Manager Dawson: Stated he appreciated everyone that came to share their ideas. He stated that we are in negotiations with Brandenburg Properties, met with Marina Coast Water District, met with Keith Israel and FORA. Brandenburg is in this to make a profit and profit is not a bad word. We are looking 20, 30, 50 years into the future. They are in this for the long haul. One of the members of the team is Paul Reimer and he goes back to the original Ft. Ord closure he even served there in 1945. He showed a large map of the property stating that all the small dots are trees. There is a section that has a CalTrans right of way running through it. They had planned an extension to Hwy 68 but they don't have any plans to build on this right of way at this time. They gave us permission to use the land as long as it was not a permanent structure. In the talks with Brandenburg they have discussed several ideas, such as a Dude Ranch/Equestrian facility.

Mayor Edelen: This connected to the future Monterey Downs which we could connect to doing potentially a Hidalgo type of race putting Del Rey Oaks on the map.

City Manager Dawson: Another idea would be the First Tee. A solar farm could produce a nice contract with PG&E. An RV park and storage which would replace our storage downstairs and have a park that would tie in with RV parking with hook-ups. It would be the closest RV parking to Laguna Seca. The other constraint was that it could not be used for housing because of UXO, the Ordinance on Ordances covenant restriction should be filed with the county tomorrow. Now that area can be used for residential. Single family dwelling, condos, timeshare condos, any and all of the above. Speaking of other projects, at the other end of the property on the corner of General Jim Moore Blvd. and South Boundary. Originally these parcels were to be used for work force housing, affordable housing which we don't know if is still a requirement since the RDA's have been eliminated. The 4.5 acres

on the corner has been allotted to the Native Plant Society. Also could be used for baseball fields. What does the City get? A new city hall, Police Department, Fire Department which would be centrally located right in the middle. He went over some of the results from the survey showing that 83.3% want a mixed use of housing, retail, parks and recreation. They want study session on weeknights.

Mayor Edelen: Some of the things we really want is a downtown Del Rey Oaks with something that can tie in the north side and south side with trails and paths. We could use eminent domain to relocate some of the businesses to the new property, moving the RV park and turning that eyesore back into park land. Wants to hear what the ideas are?

Opened public comment:

Mike Ventimiglia: Would like to see sports fields because there isn't enough to use for everyone on the peninsula. There is no property available to use so this is a necessity. It's a matter of looking at some property and water use would be minimal. Wants to reformatify the fact that the entire peninsula is in need of sports fields.

George Jaksha: Wanted to mention that the City of Sacramento's public parking is all under solar panels.

Council statements:

Council Member Allion: Commercial development would be a possibility which would generate some tax revenue. Most of these ideas we have talked about for some time. He'd be personally excited to see the First Tee here. Curious if a First Tee building would be permanent. Thinks these are good ideas. How do we integrate the city to make it cohesive? He feels that Brandenburg can bring the expertise into this to help us plan for that.

Council Member Cecilio: Thinks those are all great ideas. Scott Larson has come up with some really good ideas and asked him if he would stand up and talk about what he's thinking about.

Opened public comment:

Scott Larson: His concept is creating a destination in Del Rey Oaks. He talked about a Wine Village. He'd like to see an amphitheatre something like Forest Theater, meeting areas, a walking village with a lake, maybe getting together with the wine group to make a central location to do Monterey wine tasting. We have wine tasting spread out all over so it would be a central location for all the wineries, possibly running a shuttle to Alvarado or Cannery Row. Loves the idea of a sports center to drive people to DRO. We have the best weather on this peninsula and are warmer than more areas that are closer to the water. He'd like to bring these ideas in a more formal way.

City Manager Dawson: He talked to Marcus (Scott Larson's contact) on the phone and his current project is called Shasta Wine Village and definitely something to think of.

Council Member Clark: Perhaps we can get signs for the Oaks? Perhaps an email service. Maybe put the RV's under the solar panels. Many residents are concerned about what it's

going to look like from their home. If we can incorporate more trees and have buildings that are low and colored so they blend in and have it landscaped nicely. How will it impact what everyone sees? Thinks it's important to have it completely walkable, to the frog pond, Safeway, everywhere in DRO. Thinks it's important that we keep MST notified so we can have nice bus stops that blend and are classy.

Council Member Zuccaro: Feels it should be walkable like Clark has suggested. He likes the idea of the RV's moving but doesn't want to see the property be a catch all. Would like to see the property used for one of the peninsula deficiencies which is sporting. Something that people could be drawn to. We need to be mindful of baby boomers, seniors. There are so many things to talk about and is curious about the 92% that want to be here between 5-8 since we had such small turnout.

City Manager Dawson: There will be a lot of open space no matter what happens here. Originally the golf course was going to take up most of the property. There is a wildlife corridor where they can go under the roads all the way from the frog pond under BLM land and into Salinas. A lot of talk about trees. The new realignment of south boundary road is where a service road is.

Paul Reimer: Feels the track we are on to is a good one. The developer does have some constraints on water. There are two new uses. The National Monument is our neighbour and what relationship will we have with them. One factor is 10 weeks of the year when all the race traffic pours out of Laguna Seca. South Boundary Road is the main access to the raceway. In the planning take advantage of these roadways.

Mayor Edelen: The peninsula is looking at a moratorium in 2016 on water. There is an option to go before LAFCO and have DRO and Seaside moved to Marina Coast Water District which would relieve us of CalAm control.

City Manager Dawson: We have 232 acre feet of water a year. An average home would use a quarter of an acre foot a year. You are talking about 900 living units to use 232 acre feet but of course there will not be that many dwelling units.

Mayor Edelen: The staff will not double even though the residents will. He closed the meeting by announcing the picnic. Thanked everyone for coming.

Council Member Allion: Remember any project will have to go through CEQA review, Planning Commission and environmental review.

Mayor Edelen: There are always people to try to stop any development.

City Manager Dawson: Can understand not necessarily wanting to stand up and talk so feel free to fill out a sticky and put it on the map with any ideas you might have.

5:52 p.m.: Recessed until regular City Council meeting at 6 pm.

**REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL
CONVENED AT 6:00 P.M. ON TUESDAY, AUGUST 28, 2012 IN THE
CHARLES BENSON MEMORIAL HALL, CITY HALL**

Present: Council Members Zuccaro Clark, Cecilio, Allion and Mayor Edelen

Absent: Council Member: None

Also present: City Attorney Callihan, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 5:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Vice Mayor Clark

PRESENTATION:

Ms. Mendoni, Waste Management: Stated that with the passing of AB341 all commercial businesses and multi-family dwellings must have a recycling program. She was proud to announce that Del Rey Oaks has reached 100% participation in this program. She presented a plaque to Council Member Allion who is the Vice Chair on the Waste Management Board.

PUBLIC COMMENT:

Kathi Buckley Smith: At the last meeting the City Manager mentioned going to the Del Rey Oaks International Airport. She wanted to know the outcome of that meeting and if the airport was really going to be Del Rey Oaks International Airport?

City Manager Dawson: First, he stated he was kidding about it being the “Del Rey Oaks International Airport”. He stated it’s an administrative committee that talked about new destinations to Hawaii, possibly Seattle, the runway project and shared services.

Council Member Allion: It’s taking the two ends of the runway and turning them into plane runaway zones so if a plane can’t stop then they can go into these slow downs like truck runaway zones.

Ken Clummy, North Salinas Mosquito Abatement District: He stated he works with the Mosquito Abatement District. He is here to talk about the West Nile outbreak. He talked about how the mosquito feeds, the life cycle and how the disease is spread. Any standing water should simply just be tipped over. They have several different ways of testing via chicken testing flocks, traps and removing the problem with tractor work and some spraying. In the state of California there were 44 human cases and several horses which is kind of high for the state. This year West Nile is so prolific because of the mild weather. The best way to stay safe is to fix screens, use spray and try to protect yourself. There were 250 cases 35 deaths in the United States. The symptoms are high fever, body aches, headaches

and can lead to coma. 80% of people won't show symptoms at all. Monterey County has no active cases.

Council Member Clark: Could we get packets to put in the welcome packets.

CONSENT AGENDA:

A. Minutes

1. July 24, 2012, City Council Meeting
2. July 30, 2012, Special City Council Meeting
3. July 11, 2012, Regular Planning Commission Meeting

B. Monthly Reports:

1. Claims, July 2012
2. Financials, Budget vs. Actual July 2012/Comparison to 2011
3. Fire Department Response Report, July 2012
4. Police Activity Report, July 2012

Kathy Buckley Smith: 5.a.1 and 5.b.2. Typo on the date July 24th not July 28th. Not singling out ammo any longer on budget?

City Manager Dawson: No other city separates out ammo and it's part of the Special Police Supplies.

Motion to approve: *Council Member Allion*

Seconded: *Council Member Clark, is any member of the public able to call and ask about the ammo?*

City Manager Dawson: *Absolutely!*

Motion passed: *5-0*

OLD BUSINESS: None

NEW BUSINESS:

The Council considered **ITEM 7.A.**, Monterey Peninsula Regional Parks District – Del Rey Oaks Partnership

City Manager Dawson: Now is a good time to discuss the relationship between the parks district and the City. The Monterey Peninsula Regional Parks District has a general manager named Jim Sulentich who came from the Ventana Wilderness Society and he is a great guy to work with and is doing a great job. Their board has requested that they form better relationships with their neighbor cities. One of the things to note is that people park on the side of the state highway and that is not legal parking. He showed an aerial photo of the current RV parking, the Frog Pond, the 17.7 acre site and Parks District owned land. We talked about what we can do to give the Parks district some parking. They talked about freeing up some parking spaces in the RV yard. He showed an existing tunnel, and then possibly a lighted crosswalk at Via Verde. The state has said that we can put a crosswalk anywhere we want as long as we pay for it. How about if we moved all the RV's out of the way and form a joint services agreement so the Parks District would take care of their park

and our park. Most people don't like the sight of the RV's. He showed some pictures of the parcel. Why has it taken so long? We talked about a lease which wasn't a good idea for the District because they could potentially develop it and we could take it back. The property was appraised 3 times and a developable land analyses was done twice. It showed that about 2.5 acres were developable. This is an opportunity to share services, continue negotiating with the Parks District giving the city a boost to the reserves which would be a bridge between now and the development. Will ask the Council what they would like to do and if he should continue negotiations.

Council Member Allion: We talked brain-storming ideas, possibly relocating the RV Park to the old golf driving range. The 360 acre project could be years away. The golf driving range is about the same level as the current RV lot to the creek. Of course it would need to be done in a way so it looked good.

Council Member Cecilio: Likes Dennis's idea about moving the RV's, it would look better than it does now. The 17 acres is not developable or it would have been developed already.

Council Member Clark: As for the RV moving, isn't there a lot of dumping in that section of the golf driving range? Maybe some really tall fencing, tall bushes, etc. Prefers to see it go out on the 360 acres. Concerned that the property value might increase over time so should we sell it [17 acre site] now?

Council Member Zuccaro: Left with the visual impact. More excited about moving it from where it is now and linking the Frog Pond. With proper design it could work.

Council Member Clark: Going back to the parking it would be great to have additional parking for meetings.

Mayor Edelen: Thanked Dan for his hard work on this. Has a problem with Wilson Way because of the congestion there already. Will be discussing costs in closed session. Would like to see the RV's up on the Ft Ord Property. Every land use jurisdiction on FORA will be sued; it's just the way it is. He looks at this as a bargaining chip if we are being sued. We may not want to make the decision now. He feels that only 2 acres being developable is nonsense. We may want to wait because that could be the opening to our development.

Public Comment:

Mike Ventimiglia: To bring in perspective some history of all these properties. The 17 acres was given to us by the developers. We've done past studies and that lower area is a flood plain. The area would need to be elevated.

George Jaksha: The walkway across 218 is putting your life in your own hands. Putting the RV Park by Safeway is ugly as it is now. Has the 17 acres been offered to a developer?

Kathi Buckley Smith: Wants to suggest that if we do sell that property if we could keep the the mineral and water rights.

Mayor Edelen: This is a discussion item only.

Council Member Clark: Do we even have to have this RV parking? Maybe we should just abandon the RV Park completely. The Airport has a lot of open spaces.

The Council considered **ITEM 7.B.**, Consider Resolution 2012-13, A Resolution Proclaiming September 2012 as “National Preparedness Month” in Del Rey Oaks

Mayor Edelen: Read the Resolution into the record.

Council Member Allion: Checked out Ready.gov and would like to see this link on our website.

Motion to approve: *Council Member Clark*
Second: *Council member Zuccaro*
Public Comment: *None*
Motion passed: *5-0*

The Council considered **ITEM 7.C.**, Consider Resolution 2012-14, a Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges.

City Manager Dawson: This is a standard resolution saying we are collecting our one cent sales tax.

Motion to approve: *Council Member Allion*
Second: *Council Member Cecilio*
Public Comment: *None*
Motion: *5-0*

The Council considered **ITEM 7.D.**, Consider Letter to Governor Brown regarding AD 1842 (Monning) California Central Coast Veterans Cemetery: Endowment Fund – Request for Signature.

Mayor Edelen: Members of FORA were asked to put this before the council. He read the letter into the record. Representative Monning wrote this bill. There are different funding mechanisms but this bill will help to fund this. Asking for support.

Public Comment:

Mike Ventimiglia: Being a veteran he’s very impressed that the council is considering this. The closest veteran’s cemetery is near Los Banos.

Motion to approve: *Council Member Zuccaro*
Second: *Council Member Clark*
Motion passed: *5-0*

STAFF REPORTS:

City Manager Dawson: Attended the Airport liaison meeting, glad to see direct flights to Honolulu. Also attended the Convention Bureau, FOR A, Waste Water Committee, Association of Defense Communities where the speaker was Leon Panetta, met with the Airport Fire Chiefs about shared service, energy panel on AMBAG, Planning Commission meeting, Water JPA and car week was fantastic. Our Police Department provided service for the Rolex and Concorso Italiano events at Laguna Seca. Had a lot of development team meetings. Also had a Parks District meeting, and Waste Management District TAC

(Technical Advisory Committee) meeting talking about how the model franchise agreement will be paid for. Didn't understand why the cities should pay when the winner of the will fund it.

COUNCIL REPORTS:

Council Member Allion: Attended the Waste Management District meeting. Interesting what Monterey County is doing. Our Waste District may be picking up some of their waste. He attended the Water Pollution Control meeting from 7:30 to 10 pm. He is very supportive of the recycling of waste water. Three growers came to the meeting and were downright hostile. A little background, in a 1992 agreement they feel they have the rights to the first water produced by the agency. Originally they were willing to give the growers so much water to help with salt water intrusion 19,500 acre feet would be given to them. Large federal loan was made, the water is used during the summer months and it's a very successful process. The farmers have not used all the water. The district has never used as much water as anticipated. Because of conservation we are not using as much water. Growth hasn't happened, conservation has kicked in and less waste water has been produced. Why is this important to the people of DRO? It's not for us, but for Monterey, and Pacific Grove who may be paying 4-5 times what they are paying now for water. It was an interesting meeting.

Council Member Cecilio: Attended the Airport District meeting, Seaside Sanitation District meeting, and chaired his first Mosquito Abatement District meeting.

Council Member Clark: The MST meeting was cancelled but has been very busy with DROCAG with the picnic coming up. The garage sale was the most successful ever making \$970. She announced that she is the proud Grandparent of a Granddaughter and she was part of the home birth.

Council Member Zuccaro: Attended AMBAG where Maura Twomey is the new director. Attended Community Human Service where they approved a 5 year plan. He hooked up Reserve Officer John Anderson to fix one of the facilities using his Hartnell class.

Mayor Edelen: Attended a FORA meeting where he and Bill Kempe are in charge of the forensic audit. They have gone out for RFP and have narrowed it down to three and recommending one. The scoping report will be discussed at FORA at 6:30 tomorrow. Water JPA is making progress has selected an engineering project and a financial firm.

Mayor Edelen: He announced the correspondence and opened public comment for closed session **Item 11.A.** Conference with Real Property Negotiator (Daniel Dawson, City Manager) Property: 17.7 acres of property located on the north side of Canyon Del Rey Road near Highway 68 (APN 259-011-025). Negotiating Party: Monterey Regional Parks District Under Negotiation: Price and Terms of Payment. No PC>

7:11 p.m.: Adjourned the meeting prior to closed session.

7:13 p.m.: Convened into closed session

7:55 p.m.: Adjourned from closed session and reported the following:

City Manager Dawson: The Council directed the City Manager to continue negotiations.

8:00 p.m.: Adjourned until the next regular meeting.

Next meeting: Tuesday, September 25th, 2012 at 6:00 p.m.

Approved:

Signature

Date

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING
COMMISSION WEDNESDAY, AUGUST 8TH, 2012 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL**

Present: Commissioner Larson, Thayer, Lucido, Hayworth, Weir, Ventimiglia
and Chairman Jaksha

Absent: None

Also Present: City Manager Dawson and Deputy City Clerk Minami

CONSENT AGENDA:

The Commission considered **ITEM 3.A.**, Planning Commission Meeting Minutes,
June 13, 2012.

Motion by Commissioner Thayer to approve, seconded by Commissioner Lucido

There were no public comments received

Motion passed 7-0

PUBLIC COMMENT:

Dan Dawson, City Manager: Informed the group about that the City Council selected the Brandenburg Group. He spent five hours with the Brandenburg group. Great ideas were exchanged and lots of information shared. The next step will be to draft a "Exclusive Negotiation Agreement". A very exciting time, and it's three years to the day that he started at Del Rey Oaks. There will be public workshops planned. Good relationship and they will be around for a long time. Hopefully by next month, they will be here for a presentation.

BUILDING REPORT:

The Commission accepted **ITEM 5.A.**, Building Activity Report, June/July 2012

NEW BUSINESS:

- A. Owner's Name:** Nina Munoz & Debbie Blakesly
Applicant's Name: Bill Mefford
File Number: ARC#12-09
Site Location: 7 Voe Place
Planning Area: APN# 012-501-039
Environmental Status: Categorically Exempt
Project Description: Requesting Architectural Review to add 480 square feet of living space and 48 square feet of covered porch to the rear of the single family dwelling.

Commissioner Thayer steps down from dais, as he lives within 500 square feet of the project.

Commissioner Hayworth: Are the neighbors alright with the addition.

Applicant, Bill Mefford: Yes.

Neighbor, Carol Williams: Her addition was approved 20 years ago, and she loves the idea of this addition.

Commissioner Lucido: Any trees?

Applicant, Bill Mefford: No.

Commissioner Ventimiglia: Slope of land?

Applicant, Bill Mefford: Flat, with no run off issues.

Commissioner Lucido: Looks great.

Commissioner Weir: Not obtrusive, and likes it.

Commissioner Ventimiglia: Addition can't be seen from Voe Place. If the Commission hasn't heard from anyone on Brae Place, then shouldn't be a problem with the project.

Chairman Jaksha: Likes it, no issues.

Motion by Commissioner Hayworth to approve ARC #12-09, as presented, seconded by Commissioner Larson.

No other public comment was received.

Motion passed 6-0

Commissioner Thayer returned to the dais.

OLD BUSINESS: None

ANNOUNCEMENTS/COMMENTS:

Commissioner Weir: Thanks to Dan for all of the information during the developer process.

Commissioner Hayworth: Big car week, everyone be careful.

Commissioner Lucido: Asks Dan, as Planning Commissioners what can be done, other than going to the meetings in order to prepare for the upcoming developments.

City Manager Dawson: Attending all the meetings is very important and productive. Developers will set up and website that will link up to our City website.

Commissioner Thayer: Will the process be similar to the other developers. Are they leaning toward commercial or residential? As a whole project or incremental?

City Manager Dawson: Not sure what was done before. The Brandenburg Group will hire a PR person and there will be lots of ways to get input. Neighborhood meetings. Not sure if it will be done in pieces or as a whole, they will consider everything. There

will be a lot of mixed use of commercial and residential. Blending with the original Del Rey Oaks, a lot of open space and 99% sure it **won't** be an 18 hole golf course.

Chairman Weir: Time and money spent on the General Plan, hopefully that is being considered.

City Manager Dawson: Our General Plan was created in 1997, to be in line with the FORA reuse plan. All of that will be considered.

Commissioner Larson: Website forms are great, they can be uploaded and downloaded. Forms for residents to submit ideas and comments.

City Manager Dawson: During the AMBAG interviews he found out that public workshops are the easiest and most effective way to get the word out to the public.

Chairman Jaksha: There will always be someone that didn't hear about it. The DROSAG garage sale was a huge success, more than 70 houses participated.

Commissioner Ventimiglia: What are the blank signs on GJM Blvd.?

City Manager Dawson: From the races last weekend.

Commissioner Ventimiglia: Any ideas for the old golf driving range?

City Manager Dawson: There was a lot of great ideas and input at the 5:00 Study Session before the last City Council Meeting.

Commissioner Ventimiglia: Thanks Staff for the beautiful Acorn.

Deputy City Clerk Minami: The Acorn is Kim's "baby", she loves that type of work, will pass the compliment along to her.

Commissioner Ventimiglia: R.V. parking on the streets?

Chairman Jaksha: It's a bone of contention on Rosita.

City Manager Dawson: We are letting Marina be the quinoa pig for that type of enforcement and City ordinance. Will put a report together on the progress in Marina.

Commissioner Ventimiglia: Any progress on the Airport.

City Manager Dawson: Meeting on possible shared services, and other issues last week. Still considering a lot of options with Airport.

NEXT MEETING: Wednesday, September 12, 2012 at 6:00 p.m.

6:40 p.m. Meeting Adjourned

Approved:

CITY OF DEL REY OAKS

Claims Report

August 2012

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
AFLAC				
8/30/2012	13192	AFLAC	Premiums-employee paid-INV. 786940 (SEPT PREMIUM)	281.80
Total AFLAC				281.80
AMERICAN LOCK & KEY				
8/30/2012	13193	AMERICAN LO...	LOCKS AND KEYS-inv. 17205	54.13
Total AMERICAN LOCK & KEY				54.13
AT&T CAL NET 2				
8/16/2012	13152	AT&T CAL NET 2	PHONE 6/18-7/18/ 2012	279.28
8/30/2012	13194	AT&T CAL NET 2	PHONE 7/19/12-8/18/12	224.41
Total AT&T CAL NET 2				503.69
BAY SERVICE AUTOMOTIVE				
8/8/2012	13143	BAY SERVICE ...	AUTO REPAIR #63 NEW TRANSMISSION	3,234.15
Total BAY SERVICE AUTOMOTIVE				3,234.15
CALIFORNIA-AMERICAN WATER				
8/16/2012	13153	CALIFORNIA-A...	5/18-6/20/12 WATER	562.27
Total CALIFORNIA-AMERICAN WATER				562.27
CALIFORNIA BUILDING STANDARDS COMMISSION				
8/16/2012	13154	CALIFORNIA B...	BUILDING STANDARD STATE FEE 4/1/12-6/30/12	35.10
Total CALIFORNIA BUILDING STANDARDS COMMISSION				35.10
CARVALHO, KIMBERLY R				
8/16/2012	13186	CARVALHO, KI...	Reimbursement- supplies for display board for PD	6.42
Total CARVALHO, KIMBERLY R				6.42
CITY OF SALINAS, ATTORNEY SERVICES				
8/30/2012	13195	CITY OF SALIN...	JULY 2012 CITY ATTORNEY SERVICES-INV. 239430	1,034.46
Total CITY OF SALINAS, ATTORNEY SERVICES				1,034.46
CITY OF SEASIDE				
8/16/2012	13155	CITY OF SEASI...	PAYMENT TOWARD-QUARTERLY BILLING OF \$40,141.30...	20,000.00
8/30/2012	13196	CITY OF SEASI...	APRIL 2012 MONTHLY STREET SWEEPING	1,292.23
Total CITY OF SEASIDE				21,292.23
CO-POWER				
8/16/2012	13156	CO-POWER	SEPT 12 DELTA DENTAL PREMIUM	2,012.82
Total CO-POWER				2,012.82
COMCAST HIGH SPEED INTERNET				
8/16/2012	13157	COMCAST HIG ...	INTERNET 7/10-8/9	74.19
8/30/2012	13197	COMCAST HIG...	INTERNET 8/10-9/9	74.19
Total COMCAST HIGH SPEED INTERNET				148.38
CREEGAN & D'ANGELO				
8/16/2012	13158	CREEGAN & D'...	MRSWMP MANAGEMENT COMMITTEE AND WATERMA...	762.60
Total CREEGAN & D'ANGELO				762.60
David Nguyen, Officer				
8/13/2012	13144	David Nguyen, O...	REIM FOR OIL FOR PD VEHICLES	83.18
8/15/2012	13151	David Nguyen, O...	Wellness Benefit	74.50
Total David Nguyen, Officer				157.68
DEPT OF CONSERVATION				
8/16/2012	13159	DEPT OF CONS...	smip fee's for 4/1/12-6/30/12	85.00
Total DEPT OF CONSERVATION				85.00
ECONOMIC&PLANNING SYSTEMS, INC.				
8/29/2012	101	ECONOMIC&PL...	EPS 21545 RFQ 2012	8,920.00
Total ECONOMIC&PLANNING SYSTEMS, INC.				8,920.00
ENTERSECT CORPORATION				
8/16/2012	13160	ENTERSECT C...	POLICE ONLINE SERVICE-JUNE 2012 INV. 42187	79.00
8/30/2012	13198	ENTERSECT C...	POLICE ONLINE SERVICE-JULY 2012 INV. 42367	79.00

CITY OF DEL REY OAKS

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Total ENTERSECT CORPORATION				158.00
FEDEX				
8/30/2012	13199	FEDEX	SHIPPING PAPERWORK FOR GRANT	18.95
Total FEDEX				18.95
FIRST AMERICAN REAL ESTATE SOLUTIONS				
8/16/2012	13161	FIRST AMERIC...	METRO SCAN- ADDRESS SERVICE-JULY 2012	104.17
Total FIRST AMERICAN REAL ESTATE SOLUTIONS				104.17
FIRST CHOICE SERVICES				
8/16/2012	13162	FIRST CHOICE ...	Coffee and condiments JULY 2012	78.30
Total FIRST CHOICE SERVICES				78.30
FORD MOTOR CREDIT COMPANY				
8/16/2012	13163	FORD MOTOR ...	C.M. CROWN VIC. LEASE #7687904	4,331.76
Total FORD MOTOR CREDIT COMPANY				4,331.76
FORT ORD REUSE AUTHORITY				
8/29/2012	104	FORT ORD REU...	INV. #13-06 FY 12-13 VOTING MEMBERSHIP	14,000.00
Total FORT ORD REUSE AUTHORITY				14,000.00
GARVEY EQUIPMENT COMPANY				
8/30/2012	13200	GARVEY EQUI...	GAB CREW EQUIPMENT AS PER DRO'S AGREEMENT 2012	1,576.23
Total GARVEY EQUIPMENT COMPANY				1,576.23
GLOBALSTAR USA				
8/16/2012	13164	GLOBALSTAR ...	SATELITE PHONE JULY 2012	43.59
Total GLOBALSTAR USA				43.59
GOLDFARB & LIPMAN				
8/29/2012	102	GOLDFARB & L...	INV -JUNE 2012, MONTHLY INSTALLMENT AGAINST BA...	5,727.00
Total GOLDFARB & LIPMAN				5,727.00
HICKS PLUMBING				
8/30/2012	13201	HICKS PLUMBL...	INV. 944-EMERGENCY REPAIR AT PARK RESTROOMS	424.69
Total HICKS PLUMBING				424.69
HOME DEPOT CRC				
8/16/2012	13165	HOME DEPOT ...	ACCT. # 6035 3220 0248 6219	1,485.98
Total HOME DEPOT CRC				1,485.98
I.M.P.A.C.GOVERNMENT SER				
8/16/2012	13166	I.M.P.A.C.GOVE...	ACCT. 4246044555649924 JULY 2012	1,927.63
Total I.M.P.A.C.GOVERNMENT SER				1,927.63
IE SOLUTIONS				
8/16/2012	13167	IE SOLUTIONS	INV. 12-1102 QUICKBOOKS CONSULTING-WORK ON RD...	750.00
8/30/2012	13202	IE SOLUTIONS	INV. 12-1107 QUICKBOOKS CONSULTING-onsite appt. answ...	412.50
Total IE SOLUTIONS				1,162.50
INTOXIMETERS, INC.				
8/30/2012	13203	INTOXIMETER...	369031 POLICE EQUIPMENT	141.12
Total INTOXIMETERS, INC.				141.12
JAMES DE CHALK				
8/16/2012	13168	JAMES DE CHA...	JULY 2012	300.00
Total JAMES DE CHALK				300.00
KELLY-MOORE PAINT CO.INC				
8/30/2012	13204	KELLY-MOORE...	PAINTING SUPPLIES	20.50
Total KELLY-MOORE PAINT CO.INC				20.50
KELLY SERVICES, INC.				
8/30/2012	13205	KELLY SERVIC...	FILE CLERK ASSISTANCE FOR CITY CLERK OFFICE 8/12/...	66.40
Total KELLY SERVICES, INC.				66.40

CITY OF DEL REY OAKS

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Date	Num	Name	Memo	Amount
LAVARATO & DARLING, INC.				
8/30/2012	13206	LAVARATO & ...	AUDITOR CITYDRO INV 4515	3,389.30
Total LAVARATO & DARLING, INC.				3,389.30
LEAGUE OF CALIFORNIA CITIES				
8/16/2012	13169	LEAGUE OF CA...	DIVISION DINNER 7/9/12 ALLION/EDELEN/DAWSON - IN...	90.00
Total LEAGUE OF CALIFORNIA CITIES				90.00
MCCLEOA				
8/16/2012	13170	MCCLEOA	MEMBERSHIP DUES 2012-13	100.00
Total MCCLEOA				100.00
MINAMI, KAREN L				
8/31/2012	13189	MINAMI, KARE...	Wellness Reimbursement	118.00
Total MINAMI, KAREN L				118.00
MONTEREY BAY AREA INSURANCE FUND				
8/30/2012	13207	MONTEREY BA...		43,313.31
Total MONTEREY BAY AREA INSURANCE FUND				43,313.31
MONTEREY BAY TECHNOLOGIES				
8/30/2012	13208	MONTEREY BA...	IT SERVICES RETAINER FOR JUNE 2012	350.00
Total MONTEREY BAY TECHNOLOGIES				350.00
MONTEREY COUNTY SHERIFF				
8/16/2012	13171	MONTEREY CO...	ACJIS QTRLY - 4TH QUARTER INV. #12391	1,236.31
Total MONTEREY COUNTY SHERIFF				1,236.31
MONTEREY COUNTY WEEKLY CLASSIFIEDS				
8/16/2012	13172	MONTEREY CO...	CC VACANCY NOTICE 7/19/12	119.00
Total MONTEREY COUNTY WEEKLY CLASSIFIEDS				119.00
MONTEREY SALINAS TRANSIT				
8/16/2012	13173	MONTEREY SA...	TAXI VOUCHER PROGRAM	14.00
Total MONTEREY SALINAS TRANSIT				14.00
MTRY CTY EMERGENCY SERV				
8/30/2012	13209	MTRY CTY EM...	SHARE OF COST FOR FY 11-12 DISPATCH SERVICE	41,379.00
Total MTRY CTY EMERGENCY SERV				41,379.00
NEILL ENGINEERS CORP				
8/16/2012	13174	NEILL ENGINE...	VOID: printed in error, not scheduled to pay at this time. KM 8/...	
8/16/2012	13174	NEILL ENGINE...	VOID: printed in error, not scheduled to pay at this time. KM 8/...	
Total NEILL ENGINEERS CORP				
NEXTEL COMMUNICATION				
8/30/2012	13210	NEXTEL COM...	NEXTEL RADIO- CLK/PW/PD/CM 7/12/12-8/11/12	412.33
Total NEXTEL COMMUNICATION				412.33
OFFICE DEPOT				
8/16/2012	13175	OFFICE DEPOT		379.98
8/30/2012	13211	OFFICE DEPOT		1,391.07
Total OFFICE DEPOT				1,771.05
OFFICE EQUIPMENT FINANCE SERVICES				
8/30/2012	13212	OFFICE EQUIP...	LEASE PAYMENT FOR COPIER-INV. 209592096	235.53
Total OFFICE EQUIPMENT FINANCE SERVICES				235.53
P.E.R.S.-HEALTH				
8/30/2012	13213	P.E.R.S.-HEALTH	HEALTH PREMIUM SEPT 2012	12,047.55
Total P.E.R.S.-HEALTH				12,047.55
PENINSULA WELDING SUPPLY				
8/30/2012	13214	PENINSULA WE...	OXYGEN AND SUPPLIES	8.00
Total PENINSULA WELDING SUPPLY				8.00
PENINSULA WELLNESS CENTER				

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8/31/2012	13191	PENINSULA WE...	wellness program for Joe Johnson	745.00
Total PENINSULA WELLNESS CENTER				745.00
PERS				
8/30/2012	13215	PERS	Retirement pmt to PERS	17,559.11
Total PERS				17,559.11
PG&E				
8/16/2012	13176	PG&E	GAS 6/13/12-7/24/12 ELEC 6/13/12-7/24/12	2,393.55
Total PG&E				2,393.55
PG&E-GJM&218				
8/16/2012	13177	PG&E-GJM&218	6817283169-2	44.43
8/30/2012	13216	PG&E-GJM&218	6817283169-2	46.01
Total PG&E-GJM&218				90.44
PITNEY BOWES PURCHASE POWER				
8/16/2012	13178	PITNEY BOWES...	POSTAGE ACCT. 8000900003463050	22.00
8/30/2012	13217	PITNEY BOWES...	POSTAGE ACCT. 8000900003463050	411.22
Total PITNEY BOWES PURCHASE POWER				433.22
PURE WATER				
8/16/2012	13179	PURE WATER	DRINKING WATER JUNE AND JULY 2012	181.25
Total PURE WATER				181.25
PURSELL CONSTRUCTION, INC.				
8/30/2012	13218	PURSELL CONS...	EXTERIOR LIGHTING: lighting for RV/Public Works Parking ...	10,807.40
Total PURSELL CONSTRUCTION, INC.				10,807.40
QuickBooks Payroll Service				
8/1/2012		QuickBooks Payr...	Fee for 1 employee(s) paid	1.50
8/1/2012		QuickBooks Payr...	Payroll not sent 2 days in advance	100.00
8/1/2012		QuickBooks Payr...	Created by Payroll Service on 07/31/2012	51.00
8/1/2012		QuickBooks Payr...	Created by Payroll Service on 07/31/2012	19.14
8/1/2012		QuickBooks Payr...	Created by Payroll Service on 07/31/2012	19.14
8/1/2012		QuickBooks Payr...	Created by Payroll Service on 07/31/2012	1.39
8/1/2012		QuickBooks Payr...	Created by Payroll Service on 07/31/2012	13.20
8/9/2012		QuickBooks Payr...	Monthly processing fee for August 2012	79.00
8/9/2012		QuickBooks Payr...	No state fee for CA for August 2012	
8/9/2012		QuickBooks Payr...	Fee for 1 employee(s) paid	1.50
8/9/2012		QuickBooks Payr...	Fee for 1 direct deposit(s) at \$1.45 each	1.45
8/9/2012		QuickBooks Payr...	Created by Payroll Service on 08/08/2012	8,438.33
8/9/2012		QuickBooks Payr...	Created by Payroll Service on 08/08/2012	2,007.00
8/9/2012		QuickBooks Payr...	Created by Payroll Service on 08/08/2012	167.32
8/9/2012		QuickBooks Payr...	Created by Payroll Service on 08/08/2012	167.32
8/9/2012		QuickBooks Payr...	Created by Payroll Service on 08/08/2012	885.97
8/9/2012		QuickBooks Payr...	Created by Payroll Service on 08/08/2012	40.57
8/14/2012		QuickBooks Payr...	Fee for 17 employee(s) paid	25.50
8/14/2012		QuickBooks Payr...	Fee for 11 direct deposit(s) at \$1.45 each	15.95
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	30,016.97
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	4.02
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	5,725.00
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	617.55
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	617.55
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	145.37
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	98.48
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	1,847.44
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	363.29
8/14/2012		QuickBooks Payr...	Fee for 1 employee(s) paid	1.50
8/14/2012		QuickBooks Payr...	Fee for 1 direct deposit(s) at \$1.45 each	1.45
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	2,156.15
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	125.00
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	34.26
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	34.26
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	23.58
8/14/2012		QuickBooks Payr...	Created by Payroll Service on 08/13/2012	23.63
8/30/2012		QuickBooks Payr...	Fee for 5 employee(s) paid	7.50

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8/30/2012		QuickBooks Payr...	Fee for 2 direct deposit(s) at \$1.45 each	2.90
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	303.39
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	0.60
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	93.35
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	9.06
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	9.06
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	38.75
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	26.25
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	6.25
8/30/2012		QuickBooks Payr...	Fee for 13 employee(s) paid	19.50
8/30/2012		QuickBooks Payr...	Fee for 10 direct deposit(s) at \$1.45 each	14.50
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	25,492.14
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	4,303.00
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	491.89
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	491.89
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	33.92
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	22.98
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	1,315.09
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	271.42
8/30/2012		QuickBooks Payr...	Fee for 1 employee(s) paid	1.50
8/30/2012		QuickBooks Payr...	Fee for 1 direct deposit(s) at \$1.45 each	1.45
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	2,085.71
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	116.00
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	33.38
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	33.38
8/30/2012		QuickBooks Payr...	Created by Payroll Service on 08/29/2012	20.91
Total QuickBooks Payroll Service				89,116.55
Randy's Sandwich Shop				
8/23/2012	13187	Randy's Sandwic...	FOOD FOR STAFF WORKING LAGUNA SECA EVENT 8/17 ...	168.00
Total Randy's Sandwich Shop				168.00
SAFEWAY STORE				
8/30/2012	13219	SAFEWAY STO...	SUPPLIES	12.41
Total SAFEWAY STORE				12.41
SANTA BARBARA BANK CHARGES				
8/31/2012		SANTA BARBA...	BANK FEES	138.43
Total SANTA BARBARA BANK CHARGES				138.43
SHELL OIL COMPANY				
8/16/2012	13180	SHELL OIL CO...	ACCT 079-056-693-FUEL FOR JULY 2012	145.51
Total SHELL OIL COMPANY				145.51
SHRED-IT				
8/16/2012	13181	SHRED-IT	SHREDDING SERVICE-115682233	105.00
8/30/2012	13220	SHRED-IT	SHREDDING SERVICE-9400685715	105.00
Total SHRED-IT				210.00
SPCA OF MONTEREY COUNTY				
8/16/2012	13182	SPCA OF MONT...	Sheltering Fees	911.04
Total SPCA OF MONTEREY COUNTY				911.04
STAR SPORTS				
8/16/2012	13183	STAR SPORTS	INV. 309595	101.89
Total STAR SPORTS				101.89
TERMINIX				
8/16/2012	13184	TERMINIX	6099531	61.00
Total TERMINIX				61.00
THE HERALD				
8/16/2012	13185	THE HERALD	ROAD PROJECT 2012 LEGAL NOTICE (TWICE)	975.15
Total THE HERALD				975.15
WELLINGTON, ROBERT R.				
8/29/2012	103	WELLINGTON, ...	NEW DEVEOPMENT 2010, CHARGES MAY BE INVOICED ...	1,680.00

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Total WELLINGTON, ROBERT R.				1,680.00
YOUNG, MATT				
8/31/2012	13190	YOUNG, MATT	Wellness benefit	204.50
Total YOUNG, MATT				204.50
TOTAL				301,175.38

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
2 Months Ended Aug 31, 2012

	Actual Total FY 2012-2013	Budget FY2012-2013	% of Amount Budget
Revenue			
PROPERTY TAXES			
P/T-SECURED	\$ -	\$ 330,100.00	0%
P/T-UNITARY TAX	\$ -	\$ 6,100.00	0%
P/T-UNSECURED	\$ -	\$ 13,500.00	0%
P/T-SB813	\$ -	\$ 4,200.00	0%
P/T-PRIOR SECURED	\$ -	\$ 10,000.00	0%
PROPERTY TAX - VLF	\$ -	\$ 112,000.00	0%
P/T-INT/PENAL	\$ -	\$ 200.00	0%
P/T - ADMINISTRATIVE FEE	\$ -	\$ (7,145.00)	0%
TOTAL PROPERTY TAXES	0.00	468,955.00	0.00 %
OTHER TAXES			
SALES TAX	\$ 41,000.00	\$ 280,000.00	15%
SALES TAX IN LIEU - 3-FLIP	\$ -	\$ 85,000.00	0%
Sales Tax - Add On	\$ 66,700.00	\$ 445,000.00	15%
COP MONIES	\$ 25,000.00	\$ 100,000.00	25%
PROPERTY TRANSFER TAX	\$ 1,036.20	\$ 3,500.00	30%
GAS FRANCHISES	\$ -	\$ 5,000.00	0%
ELECTRIC FRANCHISES	\$ -	\$ 17,500.00	0%
GARBAGE FRANCHISES	\$ 9,545.46	\$ 43,500.00	22%
CABLE TV FRANCHISES	\$ 6,054.56	\$ 22,000.00	28%
WATER FRANCHISES	\$ -	\$ 9,000.00	0%
SEWER IMPACT	\$ 8,297.98	\$ 9,000.00	92%
TOTAL OTHER TAXES	157,634.20	1,019,500.00	15.46 %
LICENSES & PERMITS			
BUSINESS LICENSES	\$ 178,105.16	\$ 172,000.00	104%
BUILDING PERMITS	\$ 436.60	\$ 20,000.00	2%
PLAN CHECK FEES	\$ 1,302.14	\$ 7,500.00	17%
STREET OPENING PERMITS FEES	\$ 150.00	\$ 500.00	30%
PLUMBING PERMITS	\$ 320.00	\$ 1,000.00	32%
ELECTRICAL PERMITS	\$ 120.00	\$ 1,000.00	12%
SB 1473 STATE SURCHG ON PERMITS	\$ 1.00	\$ -	
OTHER LICENSES/PERMITS	\$ 26.40	\$ 500.00	5%
TOTAL LICENSES & PERMITS	180,461.30	202,500.00	89.12 %
FINES & FORFEITURES			
VEHICLE CODE FINES	\$ 2,898.13	\$ 17,500.00	17%
TOTAL FINES & FOREITURES	2,898.13	17,500.00	16.56 %
INTEREST EARNED			
INTEREST EARNED	\$ -	\$ 800.00	0%
TOTAL INTEREST EARNED	0.00	800.00	0.00 %

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
2 Months Ended Aug 31, 2012

OTHER AGENCY REVENUE			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ -	\$ 3,500.00	0%
HOPTR	\$ -	\$ 1,200.00	0%
PROP 172	\$ 1,933.26	\$ 9,000.00	21%
GRANTS	\$ 13,785.67	\$ 8,000.00	172%
TRAFFIC CONGESTION RELIEF-AB438	0.00	4,500.00	0.00 %
TOTAL OTHER AGENCY REVENUE	15,718.93	26,200.00	60.00 %
CURRENT SERVICES			
USE PERMITS	\$ 670.00	\$ 4,500.00	15%
MAPS/PUBLICATIONS	\$ -	\$ 450.00	0%
RENTAL INCOME	\$ -	\$ 45,000.00	0%
POLICE REPORTS	\$ 260.00	\$ 1,200.00	22%
PROPERTY INSPECTIONS	\$ -	\$ 2,000.00	0%
POLICE SERVICES	\$ 2,000.00	\$ 21,000.00	10%
PUBLIC EVENTS	\$ -	\$ 58,000.00	0%
MISCELLANEOUS SERVICES	\$ 1,820.28	\$ 12,500.00	15%
PD DONATIONS	\$ 1,368.50	\$ 5,000.00	27%
TOTAL CURRENT SERVICES	6,118.78	149,650.00	4.09 %
PARKS/RECREATION			
PARK RENTAL	\$ 2,489.92	\$ 5,000.00	50%
RV RENTAL PARKS	\$ 4,995.00	\$ 25,000.00	20%
TOTAL PARKS & RECREATION	7,484.92	30,000.00	24.95 %
OTHER			
GAS TAX 2107	\$ 610.01	\$ 20,000.00	3%
GAS TAX 2106	\$ 732.53	\$ 7,000.00	10%
GAS TAX 2107.5	\$ 1,000.00	\$ -	
GAS TAX 2105	\$ 685.94	\$ 8,000.00	9%
TOTAL OTHER	3,028.48	35,000.00	8.65 %
Total Revenue	\$ 373,344.74	1,950,105.00	19%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
2 Months Ended Aug 31, 2012

Expenditures			
Payroll & Benefits			
OVERTIME	\$ 9,247.88	\$ 25,000.00	37%
PAYROLL	\$ 75,749.57	\$ 793,851.00	10%
COUNCIL MEMBER STIPEND	\$ 1,000.00	\$ 6,000.00	17%
RESERVES PAYROLL	\$ 5,906.29	\$ 25,000.00	24%
PERS	\$ 64,156.45	\$ 185,000.00	35%
MEDICARE	\$ 2,371.14	\$ 14,000.00	17%
DENTAL EXPENSE	\$ 4,025.64	\$ 18,000.00	22%
HEALTH INS	\$ 24,108.33	\$ 160,000.00	15%
VISION INS	\$ 321.28	\$ 2,500.00	13%
WORKERS COMP	\$ 52,588.72	\$ 175,000.00	30%
WELLNESS PROGRAM	\$ 2,859.00	\$ 5,500.00	52%
UNIFORM ALLOWANCE	\$ 2,000.00	\$ 8,000.00	25%
TOTAL PAYROLL & BENEFITS	\$ 244,334.30	\$ 1,417,851.00	17%
Payroll Expenses			
Payroll Expenses	\$ 429.03	\$ 1,951.00	22%
TOTAL PAYROLL EXPENSES	\$ 429.03	\$ 1,951.00	22%
Bank Service Charges			
Bank Service Charges	\$ 281.51	\$ 2,000.00	14%
TOTAL BANK SERVICE CHARGES	\$ 281.51	\$ 2,000.00	14%
SUPPLIES			
MATERIALS/SUPPLY	\$ 5,330.11	\$ 21,500.00	25%
OFFICE SUPPLIES	\$ 2,071.94	\$ 12,000.00	17%
SPECIAL SUPPLY POLICE	\$ 9,471.58	\$ 27,500.00	34%
TOTAL SUPPLIES	\$ 16,873.63	\$ 61,000.00	28%
UTILITIES & SERVICES			
REPAIR/MAINTENANCE	\$ 13,068.72	\$ 25,000.00	52%
STREET SWEEPING	\$ 1,152.56	\$ 6,000.00	19%
GABILAN CREW	\$ 1,576.23	\$ 7,500.00	21%
UTILITIES/PGE	\$ 1,012.30	\$ 10,000.00	10%
UTILITIES/WATER	\$ 1,062.71	\$ 3,500.00	30%
TELEPHONE / INTERNET	\$ 1,622.14	\$ 12,000.00	14%
WEBSITE DESIGN & MAINTENANCE	\$ -	\$ 1,500.00	0%
POSTAGE / SHIPPING	\$ 644.86	\$ 3,500.00	18%
TRAVEL/CONFERENCE	\$ 572.48	\$ 9,000.00	6%
MEMBER/DUES/CONTRIBUTIONS	\$ 4,716.72	\$ 15,000.00	31%
AD/PROMOTION CITY CNCL	\$ 250.00	\$ 3,500.00	7%
LEGAL ADVERT NON-DEPT	\$ 274.53	\$ 215.00	128%
MEETING CITY CNCL	\$ 508.25	\$ 952.00	53%
BOOK/PERIODICAL	\$ -	\$ 140.00	0%
TOTAL UTILITIES & SERVICES	\$ 26,461.50	\$ 97,807.00	27%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
2 Months Ended Aug 31, 2012

OUTSIDE SERVICES			
TRAINING POLICE	\$ 150.00	\$ 10,000.00	2%
OTHER PERMITS PW/ENGNR	\$ 300.00	\$ 6,500.00	5%
LIABILITY/PROP NON-DPT	\$ 2,424.00	\$ 20,000.00	12%
CONTRACTUAL AUDIT	\$ 5,505.10	\$ 20,000.00	28%
DATA PROCESSING	\$ 2,287.50	\$ 3,850.00	59%
CONTRACTUAL SVCS PLANNING	\$ -	\$ 9,000.00	0%
CONTRACTUAL SVCS - LEGAL	\$ -	\$ 12,000.00	0%
CONTRL RETAINER LEGAL	\$ 1,034.46	\$ 12,000.00	9%
JANITORIAL FUND	\$ 300.00	\$ 3,250.00	9%
RADIO DISPATCH POLICE	\$ 41,379.00	\$ 45,000.00	92%
COMM HUM SERV NON-DEPT	\$ -	\$ 3,200.00	0%
TOTAL OUTSIDE SERVICES	\$ 53,380.06	\$ 144,800.00	37%
AUTO OPERATION			
AUTO OPS - SUPPLIES / EQUIP	\$ 197.21	\$ 1,100.00	18%
AUTO OPS - FUEL	\$ 237.03	\$ 27,500.00	1%
AUTO REPAIR/MAINTENANCE	\$ 3,234.15	\$ 9,000.00	36%
AUTO LEASE PAYMENTS	\$ 4,331.76	\$ 9,200.00	47%
TOTAL AUTO OPERATION	\$ 8,000.15	\$ 46,800.00	17%
POLICE AND FIRE			
FUND JAIL & PRISONER	\$ 40.00	\$ 1,250.00	3%
ACJIS SYSTEM POLICE	\$ 1,236.31	\$ 5,405.00	23%
ANIMAL REGULATION FIRE	\$ 911.04	\$ 3,000.00	30%
FIRE SEASIDE	\$ 48,592.10	\$ 125,000.00	39%
TOTAL POLICE & FIRE	\$ 50,779.45	\$ 134,655.00	38%
STREETS & STORM WATER			
S.M.I.P.	\$ 85.00	\$ 51.00	167%
SB 1473	\$ 35.10	\$ -	
STREET LIGHTING	\$ 1,471.69	\$ 16,000.00	9%
STORM WATER PROJECT - PHASE 4	0.00	8,500.00	0.00 %
TOTAL STREETS & STORM WATER	\$ 1,591.79	\$ 24,551.00	6%
TOTAL EXPENDITURES	\$ 402,131.42	\$ 1,931,415.00	21%
Total Revenue	\$ 373,344.74		
Total Expenditures	\$ 402,131.42		
Total Operating Revenue Less Expenditures this fiscal year to date	\$ (28,786.68)		

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
 2 Months Ended Aug 31, 2012

CAPITAL OUTLAY FOR FISCAL YEAR 2011-2012			
Other Income			
DEVELOPER DEPOSITS		7,500.00	0.00
Total Other Income	\$	7,500.00	\$ -
Other Expenses			
Total Other Expenses	\$	-	\$ -

**CITY OF DEL REY OAKS
CASH FUNDS BALANCE REPORT
AS OF JULY 31, 2012**

CITY OF DEL REY OAKS		
CASH BALANCES AS OF AUGUST 31, 2012		
	1000 · GENERAL CHECKING	\$54,428.13
	1008 · LAIF CITY - 246	\$135,050.62
	1011 · ESCROW BRANDENBURG	\$69,673.00
	Total City Checking/Savings	\$259,151.75
	GRAND TOTAL CASH BALANCES	\$259,151.75

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL

2 Months Ended Aug 31, 2011

Revenue	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
PROPERTY TAXES			
P/T-SECURED	\$ -	\$ 341,618.00	0%
P/T-UNITARY TAX	\$ -	\$ 5,666.00	0%
P/T-UNSECURED	\$ -	\$ 13,736.00	0%
P/T-SB813	\$ -	\$ 2,850.00	0%
P/T-PRIOR SECURED	\$ -	\$ 16,652.00	0%
PROPERTY TAX - VLF	\$ -	\$ 115,208.00	0%
P/T-INT/PENAL	\$ -	\$ 176.00	0%
P/T - ADMINISTRATIVE FEE	\$ -	\$ (7,946.00)	0%
TOTAL PROPERTY TAXES	0.00	487,960.00	0.00 %
OTHER TAXES			
SALES TAX	\$ 36,400.00	\$ 275,468.00	13%
SALES TAX IN LIEU - 3-FLIP	\$ -	\$ 80,969.00	0%
Sales Tax - Add On	\$ 56,500.00	\$ 446,166.00	13%
COP MONIES	\$ 25,000.00	\$ 100,000.00	25%
PROPERTY TRANSFER TAX	\$ -	\$ 3,360.00	0%
GAS FRANCHISES	\$ -	\$ 4,944.00	0%
ELECTRIC FRANCHISES	\$ -	\$ 16,497.00	0%
GARBAGE FRANCHISES	\$ 14,491.06	\$ 40,467.00	36%
CABLE TV FRANCHISES	\$ 5,976.29	\$ 24,212.00	25%
WATER FRANCHISES	\$ -	\$ 7,873.00	0%
SEWER IMPACT	\$ -	\$ 8,615.00	0%
TOTAL OTHER TAXES	138,367.35	1,008,571.00	13.72 %
LICENSES & PERMITS			
BUSINESS LICENSES	\$ 163,582.53	\$ 174,397.00	94%
BUILDING PERMITS	\$ 3,740.75	\$ 8,288.00	45%
PLAN CHECK FEES	\$ 2,051.42	\$ 3,715.00	55%
STREET OPENING PERMITS FEES	\$ (100.00)	\$ 630.00	-16%
PLUMBING PERMITS	\$ -	\$ 1,764.00	0%
ELECTRICAL PERMITS	\$ 100.00	\$ 735.00	14%
SB 1473 STATE SURCHG ON PERMITS	\$ 15.00	\$ -	
OTHER LICENSES/PERMITS	\$ 31.79	\$ 500.00	6%
TOTAL LICENSES & PERMITS	169,421.49	190,029.00	89.16 %
FINES & FORFEITURES			
VEHICLE CODE FINES	\$ 3,450.50	\$ 17,073.00	20%
TOTAL FINES & FOREITURES	3,450.50	17,073.00	20.21 %
INTEREST EARNED			
INTEREST EARNED	\$ 508.37	\$ 2,755.00	18%
TOTAL INTEREST EARNED	508.37	2,755.00	18.45 %

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
2 Months Ended Aug 31, 2011

OTHER AGENCY REVENUE			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 3,487.71	\$ 5,106.00	68%
HOPTR	\$ -	\$ 1,276.00	0%
PROP 172	\$ 1,758.90	\$ 6,410.00	27%
GRANTS	\$ -	\$ 8,000.00	0%
TRAFFIC CONGESTION RELIEF-AB438	\$ -	\$ 4,337.00	0%
POLICE GRANTS OTHER AGENCIES	\$ -	\$ 8,400.00	0%
TOTAL OTHER AGENCY REVENUE	5,246.61	33,529.00	15.65 %
CURRENT SERVICES			
USE PERMITS	\$ 1,890.00	\$ 4,436.00	43%
MAPS/PUBLICATIONS	\$ 260.00	\$ 163.00	160%
RENTAL INCOME	\$ 1,701.00	\$ 9,824.00	17%
POLICE REPORTS	\$ 146.00	\$ 854.00	17%
PROPERTY INSPECTIONS	\$ 200.00	\$ 1,995.00	10%
POLICE SERVICES	\$ 2,750.00	\$ 15,398.00	18%
PUBLIC EVENTS	\$ 44,950.00	\$ 47,544.00	95%
MISCELLANEOUS SERVICES	\$ 8.67	\$ 7,545.00	0%
PD DONATIONS	\$ 2,917.92	\$ 5,250.00	56%
TOTAL CURRENT SERVICES	54,823.59	93,009.00	58.94 %
PARKS/RECREATION			
PARK RENTAL	\$ 800.00	\$ 5,460.00	15%
RV RENTAL PARKS	\$ 4,880.00	\$ 25,846.00	19%
TOTAL PARKS & RECREATION	5,680.00	31,306.00	18.14 %
OTHER			
GAS TAX 2107	\$ 2,082.10	\$ 18,864.00	11%
GAS TAX 2106	\$ 1,400.77	\$ 7,618.00	18%
GAS TAX 2107.5	\$ 1,000.00	\$ 1,050.00	95%
GAS TAX 2105	\$ 1,417.82	\$ 7,960.00	18%
TOTAL OTHER	5,900.69	35,492.00	16.63 %
Total Revenue	\$ 383,398.60	\$ 1,899,724.00	20%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
 2 Months Ended Aug 31, 2011

Expenditures

Payroll & Benefits

OVERTIME	\$ 5,125.60	\$ 20,000.00	26%
PAYROLL	\$ 159,033.63	\$ 843,528.00	19%
COUNCIL MEMBER STIPEND	\$ 1,000.00	\$ 6,000.00	17%
RESERVES PAYROLL	\$ 8,250.95	\$ 30,000.00	28%
PERS	\$ 7,362.43	\$ 157,260.00	5%
MEDICARE	\$ 2,510.13	\$ 12,000.00	21%
DENTAL EXPENSE	\$ 4,173.18	\$ 29,019.00	14%
HEALTH INS	\$ 26,633.50	\$ 165,864.00	16%
VISION INS	\$ 482.56	\$ 1,581.00	31%
WORKERS COMP	\$ 41,720.54	\$ 175,000.00	24%
WELLNESS PROGRAM	\$ 2,391.21	\$ 8,000.00	30%
UNIFORM ALLOWANCE	\$ 2,000.00	\$ 5,500.00	36%
TOTAL PAYROLL & BENEFITS	\$ 260,683.73	\$ 1,453,752.00	18%

Payroll Expenses

Payroll Expenses	\$ 403.02	\$ 1,951.00	21%
TOTAL PAYROLL EXPENSES	\$ 403.02	\$ 1,951.00	21%

Bank Service Charges

Bank Service Charges	\$ 261.10	\$ 1,583.00	16%
TOTAL BANK SERVICE CHARGES	\$ 261.10	\$ 1,583.00	16%

SUPPLIES

MATERIALS/SUPPLY	\$ 5,861.06	\$ 21,500.00	27%
AMMUNITION (PD Donation Pd for most)	\$ 6,516.86	\$ 5,000.00	130%
OFFICE SUPPLIES	\$ 1,249.25	\$ 12,000.00	10%
SPECIAL SUPPLY POLICE	\$ 936.83	\$ 5,000.00	19%
TOTAL SUPPLIES	\$ 14,564.00	\$ 43,500.00	33%

UTILITIES & SERVICES

REPAIR/MAINTENANCE	\$ 4,306.48	\$ 24,315.00	18%
STREET SWEEPING	\$ 2,497.78	\$ -	
GABILAN CREW	\$ 872.58	\$ 2,052.00	43%
UTILITIES/PGE	\$ 1,137.37	\$ 7,252.00	16%
UTILITIES/WATER	\$ 296.13	\$ 2,470.00	12%
TELEPHONE / INTERNET	\$ 1,773.05	\$ 13,791.00	13%
WEBSITE DESIGN & MAINTENANCE	\$ 190.00	\$ 4,500.00	4%
POSTAGE / SHIPPING	\$ 725.99	\$ 1,837.00	40%
TRAVEL/CONFERENCE	\$ 773.18	\$ 11,298.00	7%
MEMBER/DUES/CONTRIBUTIONS	\$ 3,858.08	\$ 9,573.00	40%
AD/PROMOTION CITY CNCL	\$ 1,000.70	\$ 2,111.00	47%
LEGAL ADVERT NON-DEPT	\$ -	\$ 215.00	0%
MEETING CITY CNCL	\$ 43.30	\$ 952.00	5%
BOOK/PERIODICAL	\$ -	\$ 140.00	0%
TOTAL UTILITIES & Services	\$ 17,474.64	\$ 80,506.00	22%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL

2 Months Ended Aug 31, 2011

OUTSIDE SERVICES			
TRAINING POLICE	\$ 1,305.00	\$ 8,632.00	15%
OTHER PERMITS PW/ENGR	\$ 300.00	\$ 3,735.00	8%
LIABILITY/PROP NON-DPT	\$ 4,004.40	\$ 25,000.00	16%
CONTRACTUAL AUDIT	\$ -	\$ 25,000.00	0%
DATA PROCESSING	\$ 1,637.50	\$ 3,850.00	43%
CONTRACTUAL SVCS PLANNING	\$ 1,205.66	\$ 2,500.00	48%
CONTRACTUAL SVCS - LEGAL	\$ -	\$ 9,992.00	0%
CONTRL RETAINER LEGAL	\$ 2,047.49	\$ 10,360.00	20%
JANITORIAL FUND	\$ 300.00	\$ 3,250.00	9%
RADIO DISPATCH POLICE	\$ 40,106.00	\$ 38,260.00	105%
COMM HUM SERV NON-DEPT	\$ 3,100.00	\$ 3,057.00	101%
TOTAL OUTSIDE SERVICES	\$ 54,006.05	\$ 133,636.00	40%
AUTO OPERATION			
AUTO OPS - SUPPLIES / EQUIP	\$ 167.77	\$ 1,160.00	14%
AUTO OPS - FUEL	\$ 227.87	\$ 18,393.00	1%
AUTO REPAIR/MAINTENANCE	\$ 2,239.00	\$ 9,357.00	24%
AUTO LEASE PAYMENTS	\$ -	\$ 12,250.00	0%
TOTAL AUTO OPERATION	\$ 2,634.64	\$ 41,160.00	6%
POLICE AND FIRE			
FUND JAIL & PRISONER	\$ 111.34	\$ 1,238.00	9%
ACJIS SYSTEM POLICE	\$ 1,845.54	\$ 5,405.00	34%
ANIMAL REGULATION FIRE	\$ 287.12	\$ 2,724.00	11%
FIRE SEASIDE	\$ 32,684.20	\$ 116,000.00	28%
TOTAL POLICE & FIRE	\$ 34,928.20	\$ 125,367.00	28%
STREETS & STORM WATER			
S.M.I.P.	\$ 6.46	\$ 51.00	13%
SB 1473	\$ 3.60	\$ -	
STREET LIGHTING	\$ 1,444.47	\$ 14,163.00	10%
STORM WATER PROJECT - PHASE 4	\$ -	\$ 5,480.00	0%
TOTAL STREETS & STORM WATER	\$ 1,454.53	\$ 19,694.00	7%
TOTAL EXPENDITURES	\$ 386,409.91	\$ 1,901,149.00	20%
Total Revenue	\$ 383,398.60		
Total Expenditures	\$ 386,409.91		
Total Operating Revenue Less			
Expenditures this fiscal year to date	\$ (3,011.31)		



FIRE DEPARTMENT
1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

September 3, 2012

Chief Langford
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of August 1, 2012 through August 31, 2012.

The City of Del Rey Oaks will be billed for the following incident numbers:

Incident #
12-0001361
12-0001375
12-0001383
12-0001402
12-0001418
12-0001446

There are a total of six (6) fire calls for the month of August. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Failauga".

Melissa Failauga
Facility Receptionist
CC: File

Seaside Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {08/01/2012} And {08/31/2012}
and District = "029 "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
12-0001361-000	08/04/2012	15:11:46	632 PHEASANT RIDGE RD	321 EMS call, excluding vehicle
12-0001375-000	08/07/2012	08:16:19	1000 PORTOLA DR /Del Rey	321 EMS call, excluding vehicle
12-0001383-000	08/07/2012	20:08:00	1043 VIA VERDE RD /Del Re	321 EMS call, excluding vehicle
12-0001393-000	08/10/2012	10:55:00	181 CALLE DEL OAKS PL /De	321 EMS call, excluding vehicle
12-0001400-000	08/11/2012	10:27:37	54 WORK AVE /Del Rey Oaks	240 Explosion (no fire), Other
12-0001402-000	08/11/2012	11:54:15	860 PORTOLA DR /Del Rey O	500 Service Call, other
12-0001418-000	08/12/2012	17:13:00	540 CANYON DEL REY BLVD	745 Alarm system activation, no
12-0001446-000	08/17/2012	15:38:21	1113 ROSITA RD /Del Rey O	321 EMS call, excluding vehicle
12-0001466-000	08/21/2012	23:45:00	1024 ROSITA RD /Del Rey O	321 EMS call, excluding vehicle

Total Incident Count *8 60 calls total*



Del Rey Oaks Police Department
 Monthly Report of Activity
 Aug- 2012
 Completed By: Ron Langford, COP

ARRESTS:

YEAR to DATE

<i>Felony Arrests</i>	01	
<i>Misdemeanor Arrests</i>	02	
<i>Warrant Arrests (OJ)</i>		
TOTAL ARRESTS	03	29

ASSAULTS:

YEAR to DATE

<i>Simple Assault</i>		
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
TOTAL ASSAULTS	00	03

REPORTS FILED:

21	127
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TRAFFIC ACCIDENTS:

<i>Non-Injury Accidents</i>	01	
<i>Injury Accidents</i>	01	
TOTAL ACCIDENTS	02	15

BURGLARIES:

<i>Residential</i>		
<i>Commercial</i>	01	
<i>From Locked Vehicle</i>		
<i>Other</i>		
TOTAL BURGLARIES	01	04

TOWED & STORED VEHICLES:

05	25
-----------	-----------

GRAND & PETTY THEFTS:

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>	03	
<i>From Motor Vehicle</i>		
<i>Other</i>		
TOTAL THEFTS	03	22

ALARMS:

<i>Residential</i>		
<i>Commercial</i>		
TOTAL ALARMS	00	00

DUI ENFORCEMENT:

02	16

CITATIONS ISSUED:

<i>Traffic Citations Issued</i>	26	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
TOTAL CITATION ISSUED	26	298

RESOLUTION NO. 2012-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS
REVIEWING THE CITY'S CONFLICT OF INTEREST CODE AND
FINDING THAT NO AMENDMENTS ARE REQUIRED

-o0o-

WHEREAS, the Political Reform Act, Government Code Section 81000 *et seq.*, requires state and local government agencies to adopt and promulgate conflict of interest codes;

WHEREAS, the California Fair Political Practices Commission has adopted a regulation, 2 Cal Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code, which can be incorporated by reference and which may be amended by the Fair Political Practices Commission, after public notice and hearings, to conform to amendments in the Political Reform Act;

WHEREAS, the City Council has previously adopted that conflict of interest code by reference, pursuant to Government Code Section 81000 *et seq.*, along with the attached Appendices A and B in which members and employees are designated and disclosure categories are set forth, as the "Conflict of Interest Code of the City of Del Rey Oaks" ("Conflict of Interest Code");

WHEREAS, pursuant to Government Code Sections 87306 and 87306.5, the Conflict of Interest Code has been reviewed by the City Attorney and the City Clerk and have recommended that no changes are necessitated as described therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, as follows:

1. That the Council finds that no amendments to the Conflict of Interest Code are required.

2. That the Conflict of Interest Code, along with the attached Appendices A and B in which members and employees are designated and disclosure categories are set forth, does constitute the Conflict of Interest Code of the City of Del Rey Oaks.

3. That the Council hereby directs the City Clerk to, in succeeding even-numbered years, to review the Conflict of Interest Code to determine if any revisions are required. If revisions are required the necessary amendment shall be presented to the Council not later than October 1 of such year. If no revisions are required, the City Clerk shall submit a report to the Council stating that amendments to the Code are not required.

PASSED AND ADOPTED by the City Council of the City of Del Rey Oaks at a regular meeting duly held on September 25, 2012, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

ATTEST:

Daniel Dawson, City Clerk

**CONFLICT OF INTEREST CODE
OF THE
CITY OF DEL REY OAKS**

1. Adoption by Incorporation. The Political Reform Act of 1974, Government Code §81000 *et.seq.*, requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission had adopted 2 California Code of Regulations §18730, which contains the terms of a standard model Conflict of interest Code, which may be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 California Code of regulations §18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the following Appendix A and Appendix B, in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the City of Del Rey Oaks (“the City”).

2. Filing of Statements. Designated employees shall file their statements with the City which will make the statements available for public inspection and reproduction. (Government Code §81008). Statements for all designated employees will be retained by the City.

APPENDIX A

<u>Designated Position</u>	<u>Designated Category</u>
Redevelopment Agency Members	1
Consultant*	1

* CONSULTANTS: Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements as described in Appendix B. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of the disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as set forth in this Resolution.

NOTE: City Council Members, the City Manager, City Attorney, Planning Commission Members and all City Officials (including employees and consultants) who manage public investments shall not be considered designated positions herein so long as those individuals are required to file Disclosure Statements pursuant to Government Code Section 87200 et seq. or successors thereto.

APPENDIX B

DISCLOSURE CATEGORIES

General Provisions.

When a member, officer, employee or consultant who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business with the jurisdiction if it owns real property within the jurisdiction.

When a designated member, officer, employee or consultant who holds a designated position is required to disclose sources of income, he or she shall disclose gifts received from donors located inside as well as outside the jurisdiction.

When a designated member, officer, employee or consultant who holds a designated position is required to disclose interests in real property, he or she shall disclose the type of real property described below, if it is located in whole, or in part, within or not more than two miles outside the boundaries of the jurisdiction, or within two miles of any land owned or used by the City.

When a designated member, officer, employee or consultant who holds a designated position is required to disclose business position, he or she shall disclose positions in business entities that do business in California, plan to do business in California, or have done business in California within the past two years.

For purposes of this Conflict of Interest Code, the jurisdiction is that area within the legal boundaries of the City of Del Rey Oaks.

Disclosure Category 1:

A member, officer, employee or consultant holding a position assigned to Disclosure Category 1 shall, in the manner described above, report:

- (a) All investments in business entities and sources of income in the jurisdiction;
- (b) Interests in real property in the jurisdiction which were acquired by, leased or otherwise used by the City of Del Rey Oaks.
- (c) His or her status as director, officer, partner, trustee, employee or holder of a management position in any business entity within the jurisdiction.

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ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Monarch

September 7, 2012

(Via Email: citymanager@delreyoaks.org)

Mr. Daniel Dawson, City Manager
City of Del Rey Oaks
650 Canyon Del Rey Oaks
Del Rey Oaks, CA 93940

Re: Agreement to Participate in Cooperative Request for Proposals and Competitive Contract Procurement Process for Waste & Recycling Collection & Processing Services

Dear Mr. Dawson:

This letter comes to you as an invitation and a request to commit the City of Del Rey Oaks to participate in a cooperative request for proposals and competitive contract procurement process for waste and recycling collection and processing services, described below (See attached Proposed Schedule). If your city is willing to participate and to make the commitments with reference to your participation based on the information provided herein below, and subject to the terms set out herein below, please request your city council to approve this letter agreement, authorize an appropriate official to sign it on the line provided below, and, along with this signed letter agreement, and as appropriate, provide us with a copy of the resolution directing and taking such action. This letter agreement will become effective on the latest date written on the signature lines below.

As you know, the Monterey Regional Waste Management District (MRWMD), with the able guidance of HF&H Consultants (HF&H), has created a pro forma franchise agreement for use by its member agencies. Costs involved in that work have been absorbed by the MRWMD and no reimbursement is requested or expected for those costs.

As communicated in a letter sent to you on July 20, 2012, the MRWMD proposes to enter into and pay for a new agreement with HF&H that, with the concurrence of your city council herein, will result in HF&H working with your city, and other cooperating member agencies of the District, to facilitate a cooperative request for proposals and competitive contract procurement process for securing waste collection services with the hauler of your choice per the pro forma franchise agreement. As a first step in this process, HF&H will meet with your staff and, as appropriate, elected officials, to receive input regarding desired programs and business/contract terms as well as preferences for structuring the process. Based on that input, and utilizing the pro forma franchise agreement as a starting point, HF&H will prepare a draft request for proposals (RFP) document for discussion with staff. Adjustments to the RFP may be made based on those discussions.

Once proposals are received, HF&H will assist in evaluating them, including technical, operational, and financial components. If appropriate, given the format of the evaluation process, HF&H will participate in or facilitate an evaluation committee that would develop a recommendation for selection of one or more contractors to be considered by the city council. HF&H will also, as and to the extent requested, present the proposals and evaluation committee recommendations to the city council.

The MRWMD Board, at their meeting of September 21, 2012, which begins at 9:30 am, will be considering approval of a staff recommendation whereby the District would pay for the full amount of the above-described HF&H cooperative RFP and competitive procurement process, which is estimated to be \$150,000. Staff has concluded, after discussion with members of the District's Technical Advisory Committee (TAC) members, that it would be in the best mutual interest of our rate payers for the MRWMD Board to take this action to pay for this important work. For additional background on this matter, you may wish to refer to the July 20, 2012 letter.

In order that the MRWMD and HF&H may develop a scope of work for their new agreement for the cooperative RFP and competitive contract procurement process, the MRWMD is requesting that your city enter into this Agreement and commit to:

1. Participate fully in the cooperative RFP and competitive contract procurement process for waste and recycling collection and processing services; and
2. Agree not to extend, prior to the conclusion of the cooperative RFP and competitive contract procurement process described above, your city's existing solid waste franchise agreement beyond its current termination date; and
3. To use the pro forma franchise agreement created by MRWMD as the basis for any new franchise agreement.

Your agency's signature, authorized as described herein above, constitutes your agency's agreement as set forth in the foregoing paragraph and your acceptance of the services described herein above. This Agreement is not otherwise intended and shall not be construed to limit the discretion of your city to enter into or to extend a solid waste disposal franchise agreement with a franchisee of its choice.

Monterey Regional Waste Management District

City of Del Rey Oaks

William Merry, General Manager

Date _____

Date _____

Attachment (Proposed Schedule)

cc: Mayor Jerry Edelen (with attachment)
District Vice Chair Dennis Allion (with attachment)

Monterey Regional Waste Management District

Proposed Schedule

Cooperative Franchise Collection Agreement RFP Process

Action Item	Schedule
Member Agencies Internal Review of MFA, Identify Preferences	April – August 2012
City Managers Identify Desired Approach for Cooperation	July – August 2012
Member Jurisdictions approve Memorandum of Understanding	September – October 2012
Begin Development of Request for Proposals (RFP)	October 2012
TAC Meetings to Discuss/Decide on RFP Issues	August – December 2012
Revise RFP Documents Based on TAC Input/Decisions	January 2013
Present RFP Documents to Elected Bodies	February – March 2013
Finalize RFP Documents Based on Elected Body Input	March – April 2013
Issue RFP for Collection Services	April 2013
Pre-Proposal Process (Contractors Prepare Proposals)	April – June 2013
Proposal Evaluation	July – October 2013
Present Evaluation & Recommendations to Elected Bodies	Nov. – December 2013
Final Negotiations on Future Franchises	January – March 2014
Selected Contractor(s) Acquire Equipment, Hire Staff, etc.	April – December 2014
Begin Phasing in new Franchise agreement	December 2014

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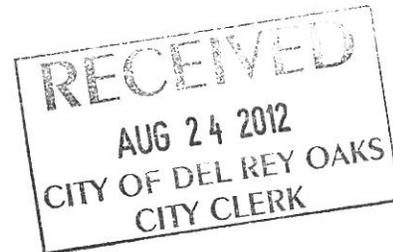
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ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MEMORANDUM



DATE August 20, 2012
TO: Del Rey Oaks City Council
FROM: Dennis Allion
SUBJECT: Highlights of the August 17, 2012 Board Meeting

The highlights of the meeting are as follows:

- 1) Chair Laska provided the Board with a summary of the July 25, 2012 Finance Committee meeting. The Committee received a Financial Update on budget matters for Fiscal Year 2012/13; and discussed the member agency Franchise Agreement procurement process and Materials Recovery Facility (MRF) Improvement Project. Staff also reported on the Landfill Gas Project options and future plans to utilize excess landfill gas.
- 2) Staff provided a report on the status to renew the Compost and Recycling Composting Use Permit. There were no comments received from the public during the 20-day public comment period, nor at the Board meeting. The Board adopted an Updated Mitigation Monitoring and Reporting Program for the Ongoing Composting and Recycling Operations and adopted Resolution 2012-07 approving a Negative Declaration for Anaerobic Digester Composting and Recycling Operations.
- 3) Following discussion on options to handle excess landfill gas, the Board authorized the General Manager to submit an application to PG&E to request an Interconnection Study at a cost not to exceed \$53,000. The Study is one of the beginning steps in being able to place three additional megawatts of power onto the grid, which staff believes is the best option at this time, to ensure that excess LFG is properly handled. A consultant report will be provided to the Finance Committee at their August 29th meeting, and to the full Board at the September Board meeting.
- 4) The Board received a report on the AB 939/SB 1016 waste diversion numbers for the member agencies (see attached). The member agencies of the District are achieving AB 939 diversion levels of 62% to 78%.
- 5) Following discussion in closed session, the Board approved a Work Scope Agreement with appraiser Stephen G. Brown for real property valuation services, for a proposed access easement to Dole Fresh Vegetables, Inc. over Charlie Benson Lane, in an amount not to exceed \$7,500.

If you have any questions or need more information, please call General Manager William Merry at 384-5313, or me.

Dennis Allion, Vice Chair
Monterey Regional Waste Management District

SB 1016 Per Capita Disposal Rates
as of August 10, 2012

<u>Cities</u>	<u>Population - Lbs per Capita Landfilled</u>					<u>Employment - Lbs per Employee Landfilled</u>						
	<u>Target (50% Equivalent)</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Target (50% Equivalent)</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Carmel-by-the-Sea	15.9	11.6	10.6	8.0	8.6	7.5	23.2	16.6	21.1	18.0	13.2	11.3
Del Rey Oaks	5.8	4.6	4.1	3.7	3.8	4.0	24.0	20.3	18.6	13.7	12.0	12.7
Marina	6.9	5.8	4.6	4.5	4.0	3.8	40.5	29.6	22.0	22.3	20.8	17.8
Monterey	11.0	7.8	6.9	5.9	5.9	5.5	12.7	8.6	7.3	6.3	7.3	6.5
Pacific Grove	6.1	4.5	4.3	3.7	4.2	3.6	16.4	11.4	10.8	9.8	11.5	9.6
Sand City	59.8	49.2	42.2	32.3	26.0	26.6	9.0	7.4	6.6	5.8	5.3	5.2
Seaside	5.2	4.4	4.0	3.9	3.9	3.9	28.0	20.3	18.7	18.9	19.8	18.7

Beginning with 2007, SB 1016 changed the reporting method from diversion percentage to disposal per capita.

AB 939 Recycling Rates

as of August 10, 2012

<u>Cities</u>	<u>2005</u>		<u>2007</u>		<u>2008</u>		<u>2009</u>		<u>2010</u>		<u>2011</u>	
	<u>1995</u>	<u>2000</u>	<u>Population</u>	<u>Employment</u>								
Carmel-by-the-Sea	26%	52%	63%	64%	67%	55%	75%	61%	73%	71%	77%	76%
Del Rey Oaks	31%	48%	60%	58%	65%	61%	68%	71%	67%	75%	66%	74%
Marina	43%	65%	58%	63%	66%	73%	67%	72%	71%	74%	72%	78%
Monterey	23%	65%	64%	66%	69%	71%	73%	75%	73%	71%	75%	74%
Pacific Grove	26%	52%	63%	65%	65%	68%	70%	70%	66%	65%	71%	71%
Sand City	7%	48%	59%	59%	65%	63%	73%	68%	78%	70%	78%	71%
Seaside	38%	56%	58%	64%	62%	67%	62%	66%	62%	65%	62%	67%
Pebble Beach *	N/A	59%	58%	62%	65%	68%	68%	69%	69%	69%	69%	73%

Beginning with 2007, SB 1016 changed the reporting method from diversion percentage to disposal per capita.

Annually CalRecycle calculates each jurisdiction's per capita (per resident and per employee) disposal rates. The per resident disposal rate will be used for most jurisdictions. If business is the dominant source of a jurisdiction's waste generation, CalRecycle may use the per employee disposal rate.

* Pebble Beach tonnage was not tracked separately until 1996. Diversion rates are based on a current year disposal to current year generation method.

Prepared by Don Prescott, MRWMD Information Systems Manager