



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
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AGENDA

GOAL SETTING WORKSHOP OF THE DEL REY OAKS CITY COUNCIL TUESDAY, JULY 24, 2012 AT 5:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 5:00 P.M. - ROLL CALL - *Council Members*
2. Former Golf Driving Range Potential *Discussion Item*

BREAK BETWEEN SESSIONS

AGENDA

MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, JULY 24, 2012 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL - *Council Members*
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS:
Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
4. CONSENT AGENDA: *Action Items*
 - A. MINUTES:
 1. June 26, 2012, City Council Meeting
 2. June 13, 2012 Regular Planning Commission Meeting-Cancelation notice
 - B. MONTHLY REPORTS:
 1. Claims, June 2012
 2. Financial, Budget vs. Actual June 2012/Comparison to 2011
 3. Fire Department Response Report, June 2012
 4. Police Activity Report, June 2012

C. MISCELLANEOUS

1. Sheltering Services Agreement between the City of Del Rey Oaks and the Society for the Prevention of Cruelty to Animals Monterey County.

5. PRESENTATION:

Agency: City of Del Rey Oaks
Presenter: Karen Minami
Topic: Cal-Recycle Used Tire Program Grant

6. OLD BUSINESS: None

7. NEW BUSINESS: None

8. STAFF REPORTS:

- A. City Manager Report

9. MAYOR AND COUNCIL REPORTS

10. CORRESPONDENCE:

- A. Monterey Regional Waste Management District, Highlights of the Board Meeting
- B. Recycling program report
- C. Commendation letter regarding Officer Olmos from Seaside Police Department Chief Vicki L. H. Myers.

11. **CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

PUBLIC COMMENTS:

Anyone wishing to address the City Council on matters to be heard under closed session may do so now.

- A. Consider selection and approval of request for qualification response for the former Fort Ord property development area.

12. **SET NEXT MEETING DATE:** Establish **Tuesday, August 28, 2012**, at 6:00 P.M. as the date and time of the Council's next regular meeting.

13. ADJOURNMENT

Del Rey Oaks Council Meeting – July 24, 2012

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose.

All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

**BUDGET WORKSHOP OF THE DEL REY OAKS CITY COUNCIL
TUESDAY, JUNE 26, 2012 AT 5:00 P.M. CHARLES BENSON MEMORIAL
HALL, CITY HALL**

Present: Council Members Clark, Cecilio, Allion (5:12 p.m.) and Mayor Edelen

Absent: Council Member Zuccaro

Also present: City Attorney Callihan, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 5:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Council Member Clark

PUBLIC COMMENT:

Kathi Buckley Smith: Thanked Council Member Zuccaro for his service on the City Council and the Planning Commission.

Jeff Haney: Thanked the City for stepping up the patrol.

FISCAL YEAR 2012-2013 PROPOSED BUDGET AND RELATED DOCUMENTS

Presentation by City Manager Dawson

- A. Adopt the Fiscal Year 2012-2013 City of Del Rey Oaks Budget
 1. Resolution 2012-06, A Resolution of the City Council of the City of Del Rey Oaks Establishing an Appropriations Limit for the Fiscal Year 2012-2013
 2. Resolution 2012-07, A Resolution Approving the Expenditure Plan of Funds from the Supplement Law Enforcement Services Fund
 3. Resolution 2012-08, A Resolution of the City of Del Rey Oaks Establishing a Promotion Fund for the Fiscal Year 2012-2013
 4. Resolution 2012-09, A Resolution Adopting a Fee Schedule for Certain Charges for City Subdivisions, Planning and Related Services and Certain Charges for City Services
 5. Resolution 2012-10, A Resolution of the City of Del Rey Oaks Establishing Salaries for the Fiscal Year 2012-2013
 6. Employment Agreement for City Manager

City Manager Dawson: Thanked everyone for being here. Is going to do a budget review about how money gets here, where it goes, etc. Then he'll go over the budget and then ask for approval. The State requires us to adopt a budget before July 1st. This is a balanced budget. He went over the budget showing a power point presentation:

Revenue Sources: 23% of income comes from the 1 cent sales tax. 19% from regular sales tax. 30% from property tax, etc.

Revenue Timing: Property Tax: 50% in December and 50% in April. Sales and Use taxes are monthly and there is a 2-3 month delay. Business licenses: 95% in July. Safeway is our largest sales tax producer. Franchise taxes come in April. He showed a flow chart of the flow of revenue. He stated he shows the Council a revenue report throughout the year and in November our money looks low because of the flow of our revenue.

Expenses by Category: Salaries and Benefits at 73% of the budgeted expenses and we are lower than most cities in this area.

Expense timing: County dispatch is paid in July, Insurance Premiums: 35% in July, Membership dues: July, Payroll increases: Event OT and PD Reserves July/August, and Fire contract quarterly.

Budget 2012-2013:

Revenue: Up 6% over budget which consists of Property Taxes which was down 3% under budget, Sales Taxes were flat and other revenue up 22% over budget.

Expenses: up 3% over budget, salaries were flat, utilities & maintenance under budget by 1%, outside services such as fire were over budget by 8%.

Proposed Budget

Actual revenue (minus one time revenue) and overall expenses are slightly higher than FY 2011-12, revenue and expenses have a bottom line balance of approximately \$21,000. He offered to answer any questions about any line item.

Mayor Edelen: Set aside \$2,000 for the water authority.

City Manager Dawson: Have money set aside for election and we have 2 open council seats. Money for ammo has dropped because we spent it this year, money for new radios for the new system through the communications center.

Kathi Buckley Smith: What is the wellness benefit?

City Manager Dawson: The JPA gives each city \$8,000 to cover training and wellness to help eliminate workplace injuries.

Mayor Edelen: Thanked Council Member Allion for his help he does a lot of work with his accounting background. We will be going over the City Manager's contract and thanked the Vice Mayor and Council Member Allion for working out the details of the contract.

Council Member Allion: Concerned about the lack of reserve. It takes a lot of staff to run a city. There has been a lot of creative activity to stretch the budget using the Gabilan crew, etc. He stated the city is looking better now than it ever has. Bottom line the city is providing basic services and we continue to look for new revenue sources to have a reserve coming up in the future.

Mayor Edelen: We have 3 project areas that will provide reserve, once they are going.

City Manager Dawson: In about 3 months he will be hopefully coming back with a different look to the budget and was hoping to have heard about the 17 acre site.

Council Member Clark: Nice to be able to sustain our community. We are looking at raises for employees when other cities are going bankrupt so it's nice to be able say that.

Council Member Allion: Other cities are going with tiered CalPERS for new employees and we are at 2% which was good forethought. Thanked the staff for sticking with the City with the lower rate.

Mayor Edelen: Hears other Mayors say they can't afford to cut CalPERS because everyone will leave but thanked Chief Langford for creating camaraderie. 5% is a token increase.

Council Member Cecilio: Read a prepared statement speaking about his pride in the City amongst other positive comments.

City Manager Dawson: Wants to show how the salary numbers are calculated. He stated that one public works employee had a debilitating knee injury and they came to the mutual agreement that he take a medical retirement. He thanked the reserve staff for doing a lot of extra work with no pay.

Kathi Buckley Smith: Asked what 2% at 55 and 2% at 60 means.

City Manager Dawson: This means that if an employee retires at 55 they get 2% of their salary for every year they have worked.

Mayor Edelen: Explained what this means in comparison to other cities who have 3% at 50.

Council Member Allion: This also means that all cities have to have a reserve in the CalPERS system and we have to have very little where some organizations have to have 6 million!

Motion to approve Resolutions 2012-06, 07, 08, 09 and 10: Council Member Clark

Seconded: Council Member Cecilio

Public Comments: No further received

Vote passed 4-0

The Council considered Item 4.A.6. Employment Agreement for City Manager

Council Member Clark: They [the committee] made a few little changes. They talked about the agreement being 3 years and would like to talk about it being for 5 years.

Mayor Edelen: Hates to go through this again in 3 years.

Council Member Clark: Strike 3 years and change to 5?

Council Member Allion: We picked 3 years because it's the norm, doesn't have any problem personally with going to 5 years.

Council Member Clark: State that by bringing the salary down from \$14,000 to \$12,500 it helps bring down the cost of giving employees the 5% increase.

City Manager Dawson: Would like to come back with raises next year too.

Council Member Clark: State would like to change the 240 admin leave hours to 200 admin leave hours.

Kathi Buckley Smith: Can admin leave be carried over?

Council Member Allion: Would like the option to roll over to next year.

City Attorney Callihan: Can set a maximum to roll over.

City Manager Allion: Thinks there should be a cap of 50.

City Manager Dawson: How about 80?

Council Member Allion: Agrees to 80.

City Manager Clark: Asked if he got a new car?

City Manger Dawson: The old car died and we got a 2009 brand new Crown Victoria for \$20,000.

Mayor Edelen: Any further questions?

City Attorney Callihan: Summarized that the changes to the contract would be the rollover of Admin leave hours to 80 and 5 years on the contract from 3 years.

Motion to approve: *Council Member Cecilio*

Second: *Council Member Clark*

Public Comment: *No further comments*

Motion passed: *4-0*

5:50 p.m. - Adjourned Meeting

Recess – Regular meeting to start at 6 pm

REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL CONVENED AT 6:00 P.M. ON TUESDAY, JUNE 26, 2012 IN THE CHARLES BENSON MEMORIAL HALL, CITY HALL

Present: Council Members Zuccaro Clark, Cecilio, Allion and Mayor Edelen

Absent: Council Member Zuccaro

Also present: City Attorney Callihan, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 5:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Council Member Allion

PUBLIC COMMENT:

Mayor Edelen: Introduced Jim and Mary Lou Vossen. Mr. Vossen hosts Monterey Bay Morning Show on KYMB.

Charlie Cordoba: Kudos to the council and to City Manager Dawson on sharing his raise and to Council Member Allion for his appointment as the Vice Chair of the Waste Management District

Jim Vossen: President of the Seaside Sand City Chamber of Commerce and invited everyone to the 4th of July parade to be held at the corner of Fremont and Broadway.

Alice Green: She thought the budget thing was great, loved the increased revenue and stated with the Fort Ord property she would like to see us make that property something that DRO residents will want to live in, not vacation housing.

CONSENT AGENDA:

A. Minutes

1. May 22, 2012, Goal Setting Workshop and City Council Meeting
2. May 9, 2012, Regular Planning Commission Meeting

B. Monthly Reports:

1. Claims, May 2012
2. Financials, Budget vs. Actual May 2012/Comparison to 2011
3. Fire Department Response Report, May 2012
4. Police Activity Report, May 2012

C. Miscellaneous

1. Resolution 2012-05, A Resolution Calling and Providing for a General Municipal Election to be held in the City of Del Rey Oaks on Tuesday, November 6, 2012. At said election the seats of Mayor Edelen, Council Member Clark and Council Member Zuccaro will be up for election.

Motion to approve: Council Member Allion

Seconded: Council Member Clark

Public Comment: None

Motion passed: 4-0

PRESENTATION:

Monterey Salinas Transit (MST)

Topic: Senior Taxi Discount Services FY 2012-2013

Presenter: Hunter Horvath

Hunter Harvath: MST was entrusted with the regional taxi authority 2 years ago. They now license and manage taxi services throughout the peninsula. He thanked Council Member Clark and Mayor Edelen for participating on their board. Here to talk about our senior taxi service. It's a discount taxi service for seniors in our area to take taxis to Monterey, Seaside, Sand City, anywhere within a 17 miles radius. He noticed that DRO residents have not been utilizing the program which tells them that they need to do more outreach. Carl Sedoryk the CEO is a resident of DRO. He would like to have a booth at the picnic to talk about the program. MST give the city vouchers, residents come and prove their resident's and pick up a voucher book they pay a \$3 co-pay and can get up to a \$17 dollar taxi ride for that \$3. At the end of the month the cab drivers collect the vouchers send them to MST and get paid the additional \$14 with an invoice to the City for \$7.

Council Member Clark: Would like to see the brochure in The Acorn, on the website, welcome baskets and shut-in baskets.

Mayor Edelen: He can help in distribution.

Council Member Cecilio: What about Pacific Grove?

Hunter Harvath: He hoped to get there but they haven't participated.

Council Member Allion: To Del Monte Center?

Hunter Harvath: Yes the center and CHOMP.

Mayor Edelen: What about having PG cabs take people the rest of the way?

Hunter Harvath: DRO is paying their share and PG is not so they encourage residents to shop within the 17 mile area they serve.

Transportation Agency of Monterey County (TAMC)

Topic: Tolling Study

Presenter: Debbie Hale

Debbie Hale: Stated she was there to talk about Hwy 156 traffic. TAMC has been working with Caltrans to create a four lane frontage road. They want to see how this will be funded. The interchange is about 4.2 million. They've tried many different ways of funding this project and tolling is an option. Tolling will raise the money much quicker than raising the money conventionally. They looked at similar areas such as the Bay Area Toll Authority. One of the key features is an all electronic system, making it unmanned. Questions: Cost of each toll charge...less than \$5 toll, no carpool or electric vehicle discount, one tolling location and no toll booths. Who would pay...everyone at all times? Visitors only? Congestion pricing? One way versus both ways? How long would it need to be in place 20 versus 30 years? You want to do this for the project and then end it. Cost options... depends on how much they want to change, 101/156, Blackie Road, administrative costs, etc. Next steps: Study option June – October, public info: June-November, EIR docs July-February, decide yes or no – TAMC and State meetings: February and issue request for proposals 2013. It has to be put before the state to see if it does help and is cost effective.

Mayor Edelen: Stated this was an outstanding presentation.

Council Member Cecilio: How will this help with red barn traffic to Morgan Hill for example?

Debbie Hale: That's what part of the question will it help or hurt other areas?

Council Member Allion: Could understand 32,000 vehicles per week but per day?

Debbie Hale: Yes average daily traffic.

Council Member Allion: Based on 365 days a year. \$5 seems high.

Debbie Hale: It is very flexible at this point because it's still being looked at.

Mayor Edelen: There are a lot of things that have to be balanced.

Council Member Clark: There are a lot of locals that commute to and from work. Has adding one lane that changes direction with the traffic flow been considered?

Debbie Hale: Yes that is one option.

Base Realignment and Closure (BRAC)

Topic: Prescribed Burns

Presenter: Chris Duymich, Prescribed Burn Manager

Chris Duymich: Here to talk about the Ft. Ord burn program. She gave an in depth presentation discussing the complexity of the process to make one burn day possible with a multitude of professionals necessary including meteorologists, fire crew, fire behavior

specialists (aka Burn Boss), air quality control and coordination of multiple government regulatory agencies.

Council Member Clark: What's the story about the toxic items in the cloud? What about exploding ordinance?

Chris Duymich: They have only had about 5% of unexploded ordnance actually explode and the area is cleaned prior to the burn to minimize any toxic item that might be burned during the fire so the percentage is extremely low.

Council Member Clark: How do you address the environmentalist?

Chris Duymich: Prior to the burn they go out and collect any of the endangered salamanders and they are relocated temporarily then put back after the burn. Other animals run away, burrow, etc.

Council Member Cecilio: What is the primary problem?

Chris Duymich: Smoke behavior is the most important because of concerns of the public.

Council Member Cecilio: Smoke is huge and a concern when you see it.

Mayor Edelen: Are you still paying to relocate people?

Chris Duymich: No, that was in 2003 when we didn't know what was in the smoke. That's why the studies have been done. Now the notifications go out to give everyone a chance to decide how they want to personally hand it.

City Manager Dawson: Who is the burn boss?

Chris Duymich: Barry Callenburger he coordinates all the burning and water via helicopter from the air.

OLD BUSINESS: None

NEW BUSINESS:

Resolution 2012-11, A Resolution of the City of Del Rey Oaks Adopting the Best Management Practices Guidance Series for the Management of Storm Water Runoff.

Motion: *Council Member Clark to approve*

Second: *Council Member Allion with comment that he thinks we should talk to our development to capture our storm water.*

Public Comment: *None*

Vote: *4-0 to approve*

STAFF REPORTS:

City Manager Dawson: Water, TAC meeting attended, budget committee met, met with the parks district, Monterey convention bureau luncheon attended, went to court on Federal. Planning to talk about the golf driving range at the strategic planning meeting. Attended MBASIA, Planning Commission, met with City Attorney, City Manager's group met and Tom Frutchie of Pacific Grove will be the new chairman, met Vice President Biden along

with Sergeant Bourquin and the reserves did a wonderful job coordinating his visit to and from the airport.

COUNCIL REPORTS:

Council Member Allion: Needs input on whether Waste Management should upgrade the MERF which is the recycling center at a cost of 17 million.

Mayor Edelen: Possibly something in the acorn?

Council Member Cecilio: No Seaside sanitation meeting this month, mosquito abatement is losing their manager so they've been interviewing new people. Very busy with the hiring committee.

Council Member Clark: At MST they heard about the senior taxi service with MST, also authorized the purchase of more handicapped vans.

Mayor Edelen: Attended FORA and they have been getting a lot of bad press and rightfully so. Very little oversight. He has been appointment to be on the oversight committee. He will be reporting back to the council on what happens. The herald should be congratulated on bringing this to light. Attended Water Authority where he is the treasurer. We pay about 1.2% because we use that percentage of water. Hiring attorney to look into the Nadir Aga proposition. We will need to come up with alternate water sources now that the Carmel river cannot be used. The good thing about DRO is half the footprint is in CalAm and the other half is in Marina Coast Water District. The alternative is to go to LAFCO to request that DRO and Seaside become part of Marina coast water district rather than CalAm. This will free up water for the rest of the peninsula. TAMC meeting tomorrow they will be talking about any transportation needs on the peninsula. This Thursday the Water JPA will be meeting here in the council chamber but it will be packed because we can only hold 38 and there are usually about 50-60 people so it should be interesting. Introduced Quinton Brown who is going for his eagle scout and is here learning about how a council meeting works.

The Mayor announced the correspondence in the packet and the items to be heard in closed session. He opened public comment for the following closed session items:

Existing litigation pursuant to Government Code Section 54956.9(a), City of Del Rey Oaks v. Federal/JER Associates, LLC et al., Monterey County Superior Court Case No. M107509.

Conference with Real Property Negotiator
Property: 17.7 acres of property located on the north side of Canyon Del Rey Road near Highway 68 (APN 259-011-025).
Negotiating Party: Monterey Regional Parks District
Under Negotiation: Price and Terms of Payment

Public Comment: None

7:31 p.m.: Adjourned the meeting for a brief recess prior to closed session

7:35 p.m.: Convened into closed session

8:10 p.m.: Adjourned from closed session into open session and reported the following:

City Manager Dawson:

8:10 p.m.: Adjourned meeting to next scheduled meeting date.

Next meeting: Tuesday, July 24th, 2012 at 6:00 p.m.

Approved:

Signature

Date

July 5, 2012

-NOTICE-

NOTICE IS HEREBY GIVEN THAT THE REGULAR
DEL REY OAKS PLANNING COMMISSION
MEETING:

WEDNESDAY, JULY 11, 2012 AT 6:00 P.M.

**HAS BEEN CANCELLED DUE TO A LACK OF
ITEMS TO BE HEARD**

THE NEXT REGULAR SCHEDULED PLANNING
COMMISSION MEETING WILL BE HELD ON:

WEDNESDAY, AUGUST 8, 2012 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL, 650 CANYON
DEL REY ROAD, DEL REY OAKS

KAREN MINAMI
Deputy City Clerk

CITY OF DEL REY OAKS
Claims Report
 June 2012

Date	Num	Name	Memo	Amount
AFLAC 6/15/2012	12992	AFLAC	Premiums-employee paid-INV. 484015 (JUNE PREMIUM)	281.80
Total AFLAC				281.80
AMERICAN LOCK & KEY 6/15/2012	12993	AMERICAN LOCK & KEY	REPAIR AT GOLF DRIVING RANGE BUILDING	156.96
Total AMERICAN LOCK & KEY				156.96
AT&T CAL NET 2 6/15/2012	12994	AT&T CAL NET 2	PHONE MAY 2012	142.28
Total AT&T CAL NET 2				142.28
BAY SERVICE AUTOMOTIVE 6/15/2012	12995	BAY SERVICE AUTOMOTIVE	auto maintenance	1,158.93
Total BAY SERVICE AUTOMOTIVE				1,158.93
CALIFORNIA-AMERICAN WATER 6/15/2012	12996	CALIFORNIA-AMERICAN WATER	4/23-5/18/12 WATER	411.81
Total CALIFORNIA-AMERICAN WATER				411.81
CALIFORNIA BUILDING STANDARDS COMMISSION 6/15/2012	12997	CALIFORNIA BUILDING STANDARDS CO...	BUILDING STANDARD STATE FEE 1/1/12-3/31/12	11.70
Total CALIFORNIA BUILDING STANDARDS COMMISSION				11.70
CENTRAL COAST TREE AND TIMBER SERV 6/15/2012	12998	CENTRAL COAST TREE AND TIMBER SERV	TRIM TREES FOR SAFETY ISSUES ON ROSITA 5/29/12	825.00
Total CENTRAL COAST TREE AND TIMBER SERV				825.00
CITY OF SALINAS, ATTORNEY SERVICES 6/15/2012	12999	CITY OF SALINAS, ATTORNEY SERVICES	APRIL 2012 CITY ATTORNEY SERVICES-INV. 238411	1,034.46
Total CITY OF SALINAS, ATTORNEY SERVICES				1,034.46
CITY OF SEASIDE 6/15/2012	13000	CITY OF SEASIDE	STREET SWEEPING	3,736.64
Total CITY OF SEASIDE				3,736.64
CO-POWER 6/15/2012	13001	CO-POWER	JULY 12 DELTA DENTAL PREMIUM	2,012.82
Total CO-POWER				2,012.82
COMCAST HIGH SPEED INTERNET 6/15/2012	13002	COMCAST HIGH SPEED INTERNET	INTERNET 5/10-6/9	66.37
Total COMCAST HIGH SPEED INTERNET				66.37
COSTCO WHOLESALE MEMBER 6/15/2012	13003	COSTCO WHOLESALE MEMBER	ANNUAL MEMBERSHIP 6/1/12-5/31/13-under payment	15.00
Total COSTCO WHOLESALE MEMBER				15.00

CITY OF DEL REY OAKS
Claims Report
 June 2012

Date	Num	Name	Memo	Amount
DAVID LAURITS' 6/15/2012	12985	DAVID LAURITS'	REIM. FOR AUTO SUPPLIES FOR PD UNITS	61.55
Total DAVID LAURITS'				61.55
David Nguyen, Officer 6/15/2012	12986	David Nguyen, Officer	Wellness Benefit	94.10
Total David Nguyen, Officer				94.10
ENTERSECT CORPORATION 6/15/2012	13004	ENTERSECT CORPORATION	POLICE ONLINE SERVICE-APRIL 2012 INV. 41808	79.00
Total ENTERSECT CORPORATION				79.00
FEDEX 6/15/2012	13005	FEDEX	SHIPPING RFQ FOR FEDERAL	52.96
Total FEDEX				52.96
FIRST AMERICAN REAL ESTATE SOLUTIONS 6/15/2012	13006	FIRST AMERICAN REAL ESTATE SOLUTIO...	METRO SCAN- ADDRESS SERVICE-APRIL 2012	104.17
Total FIRST AMERICAN REAL ESTATE SOLUTIONS				104.17
FIRST CHOICE SERVICES 6/15/2012	13007	FIRST CHOICE SERVICES	Coffee and condiments APRIL AND MAY 2012	197.20
Total FIRST CHOICE SERVICES				197.20
FIRST NATIONAL BANK CHARGE 6/29/2012	EFT062912	FIRST NATIONAL BANK CHARGE	BANK FEES	151.18
Total FIRST NATIONAL BANK CHARGE				151.18
FRANCHISE TAX BOARD 6/12/2012	12982	FRANCHISE TAX BOARD	May 2012 payments Muse, Henry	480.00
Total FRANCHISE TAX BOARD				480.00
GLOBALSTAR USA 6/15/2012	13008	GLOBALSTAR USA	SATELITE PHONE MAY 2012	27.24
Total GLOBALSTAR USA				27.24
HOME DEPOT CRC 6/15/2012	13009	HOME DEPOT CRC	ACCT. # 6035 3220 0248 6219	2,298.98
Total HOME DEPOT CRC				2,298.98
I.M.P.A.C.GOVERNMT'SER 6/15/2012	13010	I.M.P.A.C.GOVERNMT SER	ACCT. 424604455649924 MAY 2012	3,671.61
Total I.M.P.A.C.GOVERNMT'SER				3,671.61
ISAAC BLUM' 6/15/2012	12987	ISAAC BLUM'	REIM FOR SUPPLIES FOR PD UNIT	25.61
Total ISAAC BLUM'				25.61

CITY OF DEL REY OAKS
Claims Report
 June 2012

Date	Num	Name	Memo	Amount
JAMES DE CHALK 6/15/2012	13011	JAMES DE CHALK	MAY 2012	300.00
Total JAMES DE CHALK				300.00
KELLY-MOORE PAINT CO.INC 6/15/2012	13012	KELLY-MOORE PAINT CO.INC	PAINTING SUPPLIES	74.91
Total KELLY-MOORE PAINT CO.INC				74.91
LUCIDO SURVEYORS 6/15/2012	13013	LUCIDO SURVEYORS	INV. 1033-120529 FIELD MEASUREMENTS, CALCULATIONS, AND L...	575.00
Total LUCIDO SURVEYORS				575.00
MONTEREY BAY TECHNOLOGIES 6/15/2012	13014	MONTEREY BAY TECHNOLOGIES	IT SERVICES RETAINER FOR APRIL 2012	350.00
Total MONTEREY BAY TECHNOLOGIES				350.00
MONTEREY COUNTY PARKS 6/15/2012	13015	MONTEREY COUNTY PARKS	RENTAL OF RIFLE RANGE AT LAGUNA SECA 4/3/12	75.00
Total MONTEREY COUNTY PARKS				75.00
MONTEREY COUNTY TAX COLLECTOR 6/15/2012	13016	MONTEREY COUNTY TAX COLLECTOR	Error on original payment-Assessment fees prop. 218-PARCEL #031-191-0...	86.57
Total MONTEREY COUNTY TAX COLLECTOR				86.57
NEILL ENGINEERS CORP 6/15/2012	13017	NEILL ENGINEERS CORP	RETAINER FOR 1/1/12-3/31/12	300.00
Total NEILL ENGINEERS CORP				300.00
NEWTON ELECTRIC 6/15/2012	13018	NEWTON ELECTRIC	INV. 308 DRIVING RANGE LIGHTS AND PLUGS	65.00
Total NEWTON ELECTRIC				65.00
NEXTEL COMMUNICATION 6/15/2012	13019	NEXTEL COMMUNICATION	NEXTEL RADIO- CLK/PW/PD/CM 4/12/12-5/11/12	460.79
Total NEXTEL COMMUNICATION				460.79
OFFICE DEPOT 6/15/2012	13020	OFFICE DEPOT	MISC OFFICE SUPPLIES	507.98
Total OFFICE DEPOT				507.98
OFFICE EQUIPMENT FINANCE SERVICES 6/15/2012	13021	OFFICE EQUIPMENT FINANCE SERVICES	LEASE PAYMENT FOR COPIER-MAY 2012 INV. 203156641	375.80
Total OFFICE EQUIPMENT FINANCE SERVICES				375.80
P.E.R.S.-HEALTH 6/15/2012	13022	P.E.R.S.-HEALTH	HEALTH PREMIUM JUNE 2012	12,074.01
Total P.E.R.S.-HEALTH				12,074.01

CITY OF DEL REY OAKS
Claims Report
 June 2012

Date	Num	Name	Memo	Amount
PERS - 457 PLAN				
6/4/2012	EFT 6/4/12	PERS - 457 PLAN	MAY 15, 2012	250.00
Total PERS - 457 PLAN				250.00
PG&E				
6/15/2012	13023	PG&E	GAS 4/12/12-5/14/12ELEC 4/12/12-5/23/12	2,379.31
Total PG&E				2,379.31
PG&E-GJM&218				
6/15/2012	13024	PG&E-GJM&218	6817283169-2	47.13
Total PG&E-GJM&218				47.13
PITNEY BOWES PURCHASE POWER				
6/15/2012	13025	PITNEY BOWES PURCHASE POWER	POSTAGE ACCT. 8000900003463050	160.69
Total PITNEY BOWES PURCHASE POWER				160.69
QuickBooks Payroll Service				
6/13/2012		QuickBooks Payroll Service	Fee for 1 employee(s) paid	1.50
6/13/2012		QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.25 each	1.25
6/13/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	1,919.04
6/13/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	80.00
6/13/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	29.86
6/13/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	29.86
6/13/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	10.25
6/13/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	20.60
6/14/2012		QuickBooks Payroll Service	Fee for 14 employee(s) paid	21.00
6/14/2012		QuickBooks Payroll Service	Fee for 11 direct deposit(s) at \$1.25 each	13.75
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	26,985.20
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	4,144.00
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	518.39
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	518.39
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	5.54
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	3.75
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	1,250.17
6/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/12/2012	357.50
6/28/2012		QuickBooks Payroll Service	Fee for 5 employee(s) paid	7.50
6/28/2012		QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$1.25 each	2.50
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	303.38
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	0.60
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	93.35
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	9.07
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	9.07
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	38.75
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	26.25
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	6.25
6/28/2012		QuickBooks Payroll Service	Fee for 14 employee(s) paid	21.00
6/28/2012		QuickBooks Payroll Service	Fee for 12 direct deposit(s) at \$1.25 each	15.00
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	25,741.64

CITY OF DEL REY OAKS
Claims Report
 June 2012

Date	Num	Name	Memo	Amount
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	3,809.00
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	467.27
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	467.27
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	11.08
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	7.51
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	1,125.28
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	322.26
6/28/2012		QuickBooks Payroll Service	Fee for 1 employee(s) paid	1.50
6/28/2012		QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.25 each	1.25
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	4,756.01
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	1,107.00
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	95.20
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	95.20
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	409.84
6/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2012	65.65
Total QuickBooks Payroll Service				74,925.73
RED WING SHOES				
6/15/2012	13026	RED WING SHOES	WORK BOOTS JOHNSON 4/2012	154.06
Total RED WING SHOES				154.06
SHELL OIL COMPANY				
6/15/2012	13027	SHELL OIL COMPANY	ACCT 079-056-693-FUEL FOR MAY 2012	194.74
Total SHELL OIL COMPANY				194.74
SPCA OF MONTEREY COUNTY				
6/15/2012	13028	SPCA OF MONTEREY COUNTY	APRIL 2012 ANIMAL SERVICES	288.64
Total SPCA OF MONTEREY COUNTY				288.64
STAPLES				
6/15/2012	13029	STAPLES	OFFICE SUPPLIES	10.81
Total STAPLES				10.81
TERMINIX				
6/15/2012	13030	TERMINIX	6099531	61.00
Total TERMINIX				61.00
UPS				
6/15/2012	13031	UPS	ACCT # 0000447YR5510 SHIPPING OF RFQS	126.77
Total UPS				126.77
VSP				
6/15/2012	13032	VSP	VISION PLAN JUNE 2012	160.64
Total VSP				160.64
YOUNG, MATT				
6/15/2012	12988	YOUNG, MATT	WELLNESS/REIMB	620.71

CITY OF DEL REY OAKS
Claims Report
 June 2012

Date	Num	Name	Memo	Amount
Total YOUNG, MATT				620.71
TOTAL				111,722.66

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
Year Ended Jun 30, 2012

	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
Revenue			
PROPERTY TAXES			
P/T-SECURED	\$ 331,885.97	\$ 341,618.00	97%
P/T-UNITARY TAX	\$ 6,169.53	\$ 5,666.00	109%
P/T-UNSECURED	\$ 13,575.58	\$ 13,736.00	99%
P/T-SB813	\$ 5,382.84	\$ 2,850.00	189%
P/T-PRIOR SECURED	\$ 13,378.32	\$ 16,652.00	80%
PROPERTY TAX - VLF	\$ 110,922.00	\$ 115,208.00	96%
P/T-INT/PENAL	\$ 191.52	\$ 176.00	109%
P/T - ADMINISTRATIVE FEE	\$ (7,137.00)	\$ (7,946.00)	90%
TOTAL PROPERTY TAXES	474,368.76	487,960.00	97.21 %
OTHER TAXES			
SALES TAX	\$ 264,618.98	\$ 275,468.00	96%
SALES TAX IN LIEU - 3-FLIP	\$ 84,772.94	\$ 80,969.00	105%
Sales Tax - Add On	\$ 426,187.66	\$ 446,166.00	96%
COP MONIES	\$ 100,000.00	\$ 100,000.00	100%
PROPERTY TRANSFER TAX	\$ 3,631.64	\$ 3,360.00	108%
GAS FRANCHISES	\$ 5,149.01	\$ 4,944.00	104%
ELECTRIC FRANCHISES	\$ 17,370.90	\$ 16,497.00	105%
GARBAGE FRANCHISES	\$ 43,362.22	\$ 40,467.00	107%
CABLE TV FRANCHISES	\$ 23,944.60	\$ 24,212.00	99%
WATER FRANCHISES	\$ 9,004.19	\$ 7,873.00	114%
SEWER IMPACT	\$ -	\$ 8,615.00	0%
TOTAL OTHER TAXES	978,042.14	1,008,571.00	96.97 %
LICENSES & PERMITS			
BUSINESS LICENSES	\$ 170,707.93	\$ 174,397.00	98%
BUILDING PERMITS	\$ 23,857.56	\$ 8,288.00	288%
PLAN CHECK FEES	\$ 8,517.52	\$ 3,715.00	229%
STREET OPENING PERMITS FEES	\$ 500.00	\$ 630.00	79%
PLUMBING PERMITS	\$ 800.00	\$ 1,764.00	45%
ELECTRICAL PERMITS	\$ 800.00	\$ 735.00	109%
SB 1473 STATE SURCHG ON PERMITS	\$ 92.50	\$ -	
OTHER LICENSES/PERMITS	\$ 246.80	\$ 500.00	49%
TOTAL LICENSES & PERMITS	205,522.31	190,029.00	108.15 %
FINES & FORFEITURES			
VEHICLE CODE FINES	\$ 16,711.23	\$ 17,073.00	98%
TOTAL FINES & FOREITURES	16,711.23	17,073.00	97.88 %
INTEREST EARNED			
INTEREST EARNED	\$ 412.30	\$ 2,755.00	15%
TOTAL INTEREST EARNED	412.30	2,755.00	14.97 %

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
Year Ended Jun 30, 2012

OTHER AGENCY REVENUE			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 3,487.71	\$ 5,106.00	68%
HOPTR	\$ 1,177.66	\$ 1,276.00	92%
PROP 172	\$ 10,622.82	\$ 6,410.00	166%
GRANTS	\$ 117,045.47	\$ 8,000.00	1463%
TRAFFIC CONGESTION RELIEF-AB438	\$ -	\$ 4,337.00	0%
POLICE GRANTS OTHER AGENCIES	\$ -	\$ 8,400.00	0%
TOTAL OTHER AGENCY REVENUE	132,333.66	33,529.00	394.68 %
CURRENT SERVICES			
USE PERMITS	\$ 4,330.00	\$ 4,436.00	98%
MAPS/PUBLICATIONS	\$ 615.00	\$ 163.00	377%
RENTAL INCOME	\$ 1,701.00	\$ 9,824.00	17%
POLICE REPORTS	\$ 1,586.00	\$ 854.00	186%
PROPERTY INSPECTIONS	\$ 1,900.00	\$ 1,995.00	95%
POLICE SERVICES	\$ 23,482.70	\$ 15,398.00	153%
PUBLIC EVENTS	\$ 66,450.00	\$ 47,544.00	140%
MISCELLANEOUS SERVICES	\$ 13,102.97	\$ 7,545.00	174%
PD DONATIONS	\$ 8,986.67	\$ 5,250.00	171%
TOTAL CURRENT SERVICES	122,154.34	93,009.00	131.34 %
PARKS/RECREATION			
PARK RENTAL	\$ 4,155.00	\$ 5,460.00	76%
RV RENTAL PARKS	\$ 29,997.50	\$ 25,846.00	116%
TOTAL PARKS & RECREATION	34,152.50	31,306.00	109.09 %
OTHER			
GAS TAX 2107	\$ 10,195.78	\$ 18,864.00	54%
GAS TAX 2106	\$ 6,760.21	\$ 7,618.00	89%
GAS TAX 2107.5	\$ (1,000.00)	\$ 1,050.00	-95%
GAS TAX 2105	\$ 6,110.44	\$ 7,960.00	77%
TOTAL OTHER	22,066.43	35,492.00	62.17 %
Total Revenue	\$ 1,985,763.67	1,899,724.00	105%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
Year Ended Jun 30, 2012

Expenditures			
Payroll & Benefits			
OVERTIME	\$ 14,350.92	\$ 20,000.00	72%
PAYROLL	\$ 853,554.30	\$ 843,528.00	101%
COUNCIL MEMBER STIPEND	\$ 6,000.00	\$ 6,000.00	100%
RESERVES PAYROLL	\$ 25,802.33	\$ 30,000.00	86%
PERS	\$ 123,891.05	\$ 157,260.00	79%
MEDICARE	\$ 13,330.85	\$ 12,000.00	111%
DENTAL EXPENSE	\$ 24,385.15	\$ 29,019.00	84%
HEALTH INS	\$ 154,933.00	\$ 165,864.00	93%
VISION INS	\$ 2,099.80	\$ 1,581.00	133%
WORKERS COMP	\$ 186,593.84	\$ 175,000.00	107%
WELLNESS PROGRAM	\$ 4,933.29	\$ 8,000.00	62%
UNIFORM ALLOWANCE	\$ 7,000.00	\$ 5,500.00	127%
TOTAL PAYROLL & BENEFITS	\$ 1,416,874.53	\$ 1,453,752.00	97%
Payroll Expenses			
Payroll Expenses	\$ 1,917.69	\$ 1,951.00	98%
TOTAL PAYROLL EXPENSES	\$ 1,917.69	\$ 1,951.00	98%
Bank Service Charges			
Bank Service Charges	\$ 2,551.73	\$ 1,583.00	161%
TOTAL BANK SERVICE CHARGES	\$ 2,551.73	\$ 1,583.00	161%
SUPPLIES			
MATERIALS/SUPPLY	\$ 18,455.14	\$ 21,500.00	86%
AMMUNITION (PD Donation Pd for most)	\$ 16,964.92	\$ 5,000.00	339%
OFFICE SUPPLIES	\$ 12,531.19	\$ 12,000.00	104%
SPECIAL SUPPLY POLICE	\$ 14,033.39	\$ 5,000.00	281%
TOTAL SUPPLIES	\$ 61,984.64	\$ 43,500.00	142%
UTILITIES & SERVICES			
REPAIR/MAINTENANCE	\$ 30,299.74	\$ 24,315.00	125%
STREET SWEEPING	\$ 13,022.27	\$ -	
GABILAN CREW	\$ 4,547.73	\$ 2,052.00	222%
UTILITIES/PGE	\$ 12,442.89	\$ 7,252.00	172%
UTILITIES/WATER	\$ 4,071.80	\$ 2,470.00	165%
TELEPHONE / INTERNET	\$ 10,545.83	\$ 13,791.00	76%
WEBSITE DESIGN & MAINTENANCE	\$ 760.00	\$ 4,500.00	17%
POSTAGE / SHIPPING	\$ 3,687.91	\$ 1,837.00	201%
TRAVEL/CONFERENCE	\$ 9,541.69	\$ 11,298.00	84%
MEMBER/DUES/CONTRIBUTIONS	\$ 16,085.08	\$ 9,573.00	168%
AD/PROMOTION CITY CNCL	\$ 3,794.30	\$ 2,111.00	180%
LEGAL ADVERT NON-DEPT	\$ 1,094.15	\$ 215.00	509%
MEETING CITY CNCL	\$ 334.32	\$ 952.00	35%
BOOK/PERIODICAL	\$ 30.31	\$ 140.00	22%
TOTAL UTILITIES & SERVICES	\$ 110,258.02	\$ 80,506.00	137%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
Year Ended Jun 30, 2012

OUTSIDE SERVICES			
TRAINING POLICE	\$ 11,995.14	\$ 8,632.00	139%
OTHER PERMITS PW/ENGR	\$ 4,200.00	\$ 3,735.00	112%
LIABILITY/PROP NON-DPT	\$ 7,526.08	\$ 25,000.00	30%
CONTRACTUAL AUDIT	\$ 28,684.86	\$ 25,000.00	115%
DATA PROCESSING	\$ 6,391.58	\$ 3,850.00	166%
CONTRACTUAL SVCS PLANNING	\$ 12,532.30	\$ 2,500.00	501%
CONTRACTUAL SVCS - LEGAL	\$ 4,510.75	\$ 9,992.00	45%
CONTRL RETAINER LEGAL	\$ 12,693.01	\$ 10,360.00	123%
JANITORIAL FUND	\$ 3,450.00	\$ 3,250.00	106%
RADIO DISPATCH POLICE	\$ 40,106.00	\$ 38,260.00	105%
COMM HUM SERV NON-DEPT	\$ 6,200.00	\$ 3,057.00	203%
TOTAL OUTSIDE SERVICES	\$ 138,289.72	\$ 133,636.00	103%
AUTO OPERATION			
AUTO OPS - SUPPLIES / EQUIP	\$ 1,257.17	\$ 1,160.00	108%
AUTO OPS - FUEL	\$ 28,036.98	\$ 18,393.00	152%
AUTO REPAIR/MAINTENANCE	\$ 21,087.28	\$ 9,357.00	225%
AUTO LEASE PAYMENTS	\$ 12,469.06	\$ 12,250.00	102%
TOTAL AUTO OPERATION	\$ 62,850.49	\$ 41,160.00	153%
POLICE AND FIRE			
FUND JAIL & PRISONER	\$ 1,496.34	\$ 1,238.00	121%
ACJIS SYSTEM POLICE	\$ 5,775.42	\$ 5,405.00	107%
ANIMAL REGULATION FIRE	\$ 2,648.72	\$ 2,724.00	97%
FIRE SEASIDE	\$ 125,643.00	\$ 116,000.00	108%
TOTAL POLICE & FIRE	\$ 135,563.48	\$ 125,367.00	108%
STREETS & STORM WATER			
S.M.I.P.	\$ 99.44	\$ 51.00	195%
SB 1473	\$ 54.45	\$ -	
STREET LIGHTING	\$ 17,004.90	\$ 14,163.00	120%
STORM WATER PROJECT - PHASE 4	9,788.00	5,480.00	178.61 %
TOTAL STREETS & STORM WATER	\$ 26,946.79	\$ 19,694.00	137%
TOTAL EXPENDITURES	\$ 1,957,237.09	\$ 1,901,149.00	103%
Total Revenue	\$ 1,985,763.67		
Total Expenditures	\$ 1,957,237.09		
Total Operating Revenue Less Expenditures this fiscal year to date	\$ 28,526.58		

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
 Year Ended Jun 30, 2012

CAPITAL OUTLAY FOR FISCAL YEAR 2011-2012			
Other Income			
Portola/Carlton (Prop 1B) CIP	0.00	400,000.00	0.00 %
Total Other Income	\$ -	\$ 400,000.00	0%
Other Expenses			
PORTOLA / CARLTON (PROP 1B)	\$ 17,908.50	\$ 400,000.00	4%
Total Other Expenses	\$ 17,908.50	\$ 400,000.00	4%

**CITY OF DEL REY OAKS
CASH FUNDS BALANCE REPORT
AS OF MAY 31, 2012**

CITY OF DEL REY OAKS		
CASH BALANCES AS OF JUNE 30, 2012		
	1000 · GENERAL CHECKING	\$186,669.42
	1008 · LAIF CITY - 246	\$135,050.62
	Total City Checking/Savings	\$321,720.04
FORMER REDEVELOPMENT AGENCY		
CASH BALANCES AS OF JUNE 30, 2012		
	10-1001 · GENERAL CHECKING	\$0.00
	10-1003 · DUFFY EIR/CEQA CHECKING	\$0.00
	10-1002 · LAIF RDA ACCOUNT	\$414.00
	Total RDA Checking/Savings	\$414.00
	GRAND TOTAL CASH BALANCES	\$322,134.04

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS ACTUAL
Year Ended Jun 30, 2011

	Actual Total FY 2010-1011	Budget FY2010-2011	%of Amount Budget
Revenue			
PROPERTY TAXES			
P/T-SECURED	\$ 343,325.76	\$ 353,304.00	97.18 %
P/T-UNITARY TAX	\$ 5,666.20	\$ 5,533.00	102%
P/T-UNSECURED	\$ 14,509.75	\$ 14,452.00	100%
P/T-SB813	\$ 5,476.30	\$ 2,662.00	206%
P/T-PRIOR SECURED	\$ 17,731.12	\$ 21,742.00	82%
PRIOR UNSECURED	\$ 130.18	\$ 84.00	155%
PROPERTY TAX - VLF	\$ 115,208.00	\$ 121,084.00	95%
P/T-INT/PENAL	\$ 215.29	\$ 328.00	66%
P/T - ADMINISTRATIVE FEE	(7,039.00)	(7,500.00)	93.85 %
TOTAL PROPERTY TAXES	\$ 495,223.60	\$ 511,689.00	97%
OTHER TAXES			
MANDATED COSTS	\$ -	\$ 4,000.00	0%
SALES TAX	\$ 164,085.68	\$ 255,000.00	64%
SALES TAX IN LIEU - 3-FLIP	68,693.74	77,000.00	89.21 %
Sales Tax - Add On	\$ 235,079.60	\$ 388,000.00	61%
COP MONIES	\$ 90,253.05	\$ 100,000.00	90%
PROPERTY TRANSFER TAX	\$ -	\$ 5,000.00	0%
GAS FRANCHISES	\$ 4,708.94	\$ 7,000.00	67%
ELECTRIC FRANCHISES	\$ 15,711.34	\$ 15,500.00	101%
GARBAGE FRANCHISES	\$ 38,539.80	\$ 40,000.00	96%
CABLE TV FRANCHISES	\$ 24,212.28	\$ 25,000.00	97%
WATER FRANCHISES	\$ 7,498.35	\$ 9,000.00	83%
SEWER IMPACT	\$ 8,205.24	\$ 8,500.00	97%
TOTAL OTHER TAXES	\$ 656,988.02	\$ 934,000.00	70%
LICENSES & PERMITS			
BUSINESS LICENSES	\$ 166,092.13	\$ 190,000.00	87%
BUILDING PERMITS	\$ 8,431.36	\$ 15,000.00	56%
PLAN CHECK FEES	\$ 5,180.21	\$ 7,500.00	69%
STREET OPENING PERMITS FEES	\$ 700.00	\$ 2,500.00	28%
PLUMBING PERMITS	\$ 1,680.00	\$ 1,000.00	168%
ELECTRICAL PERMITS	\$ 700.00	\$ 1,000.00	70%
ENVIRON ASSESS FEES/PERMIT	\$ -	\$ 1,000.00	0%
DEVELOPER PYMT FEES/PERMITS	\$ -	\$ 500.00	0%
OTHER LICENSES/PERMITS	\$ 246.43	\$ 500.00	49%
TOTAL LICENSES & PERMITS	\$ 183,030.13	\$ 219,000.00	84%
FINES & FORFEITURES			
VEHICLE CODE FINES	\$ 17,695.09	\$ 15,000.00	118%
OTHER COURT FINES	\$ -	\$ 1,000.00	0%
TOTAL FINES & FOREITURES	\$ 17,695.09	\$ 16,000.00	111%
INTEREST EARNED			

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS ACTUAL
Year Ended Jun 30, 2011

INTEREST EARNED	\$	1,664.07	\$	12,000.00	14%
TOTAL INTERES EARNED	\$	1,664.07	\$	12,000.00	14%

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS ACTUAL
Year Ended Jun 30, 2011

OTHER AGENCY REVENUE			
OTHER AGENCY REVENUE	\$ 568.10	\$ -	
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 4,084.35	\$ 3,000.00	136%
OFF HIGHWAY	\$ -	\$ 100.00	0%
HOPTR	\$ 2,430.46	\$ 1,200.00	203%
VEHICLE LICENSE COLLECTION	\$ -	\$ 1,000.00	0%
PROP 172	\$ 6,803.92	\$ 8,000.00	85%
GRANTS	\$ 101,680.00	\$ 25,000.00	407%
TRAFFIC CONGESTION RELIEF-AB438	\$ 4,129.61	\$ 10,000.00	41%
POLICE GRANTS OTHER AGENCIES	10,387.00	1,000.00	1,038.70 %
TOTAL OTHER AGENCY REVENUE	\$ 130,083.44	\$ 49,300.00	264%
CURRENT SERVICES			
CURRENT SERVICES	\$ 300.00	\$ -	
USE PERMITS	\$ 4,275.00	\$ 3,000.00	143%
MAPS/PUBLICATIONS	\$ 155.40	\$ 100.00	155%
RENTAL INCOME	\$ 10,206.00	\$ 9,600.00	106%
POLICE REPORTS	\$ 879.00	\$ 1,400.00	63%
PROPERTY INSPECTIONS	\$ 2,100.00	\$ 1,300.00	162%
POLICE SERVICES	\$ 19,264.70	\$ 10,000.00	193%
PUBLIC EVENTS	\$ 45,280.00	\$ 80,000.00	57%
MISCELLANEOUS SERVICES	\$ 23,450.78	\$ 1,000.00	2345%
PD DONATIONS	\$ 5,000.46	\$ 1,500.00	333%
ELECTIONS	834.00	0.00	
TOTAL CURRENT SERVICES	\$ 111,745.34	\$ 107,900.00	104%
PARKS/RECREATION			
PARK RENTAL	\$ 3,350.00	\$ 10,000.00	34%
RV RENTAL PARKS	\$ 25,950.00	\$ 26,000.00	100%
TOTAL PARKS & RECREATION	\$ 29,300.00	\$ 36,000.00	81%
OTHER			
OTHER	\$ 1,835.05	\$ -	
GAS TAX 2103	\$ 3,880.76	\$ -	
GAS TAX 2107	\$ 18,823.28	\$ 13,500.00	139%
GAS TAX 2106	\$ 7,917.08	\$ 9,000.00	88%
GAS TAX 2107.5	\$ -	\$ 900.00	0%
GAS TAX 2105	\$ 8,198.66	\$ 9,000.00	91%
TOTAL OTHER	40,654.83	32,400.00	125.48 %
Total Revenue	\$ 1,666,384.52	\$ 1,918,289.00	87%

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS ACTUAL
Year Ended Jun 30, 2011

Expenditures			
Payroll & Benefits			
OVERTIME	\$ 26,104.20	\$ 25,000.00	104%
PAYROLL	\$ 905,751.36	\$ 826,000.00	110%
COUNCIL MEMBER STIPEND	\$ 6,097.45	\$ 6,000.00	102%
RESERVES PAYROLL	\$ 30,708.05	\$ 31,710.00	97%
PERS	\$ 206,238.06	\$ 165,000.00	125%
MEDICARE	\$ 14,454.22	\$ 11,000.00	131%
DENTAL EXPENSE	\$ 24,240.95	\$ 26,750.00	91%
HEALTH INS	\$ 160,481.43	\$ 132,500.00	121%
VISION INS	\$ 1,707.66	\$ 2,800.00	61%
WORKERS COMP	\$ 149,596.93	\$ 136,400.00	110%
WELLNESS PROGRAM	\$ 8,449.89	\$ 13,200.00	64%
UNIFORM ALLOWANCE	\$ 6,750.00	\$ 5,000.00	135%
TOTAL PAYROLL & BENEFITS	\$ 1,540,580.20	\$ 1,381,360.00	112%
Payroll Expenses			
Payroll Expenses	\$ 2,082.57	\$ 500.00	417%
TOTAL PAYROLL EXPENSES	\$ 2,082.57	\$ 500.00	417%
Bank Service Charges			
Bank Service Charges	\$ 1,845.04	\$ 500.00	369%
TOTAL BANK SERVICE CHARGES	\$ 1,845.04	\$ 500.00	369%
-SUPPLIES			
MATERIALS/SUPPLY	\$ 48,052.40	\$ 43,500.00	110%
OFFICE SUPPLIES	3,511.49	3,089.00	113.68 %
TOTAL SUPPLIES	\$ 51,563.89	\$ 46,589.00	111%
UTILITIES & SERVICES			
REPAIR/MAINTENANCE	34,451.19	20,000.00	172.26 %
STREET SWEEPING	\$ 12,181.10	\$ 1,200.00	1015%
GABILAN CREW	\$ 2,927.98	\$ 2,000.00	146%
UTILITIES/PGE	\$ 9,099.85	\$ 7,500.00	121%
UTILITIES/WATER	\$ 3,012.01	\$ 5,000.00	60%
TELEPHONE / INTERNET	\$ 15,361.32	\$ 15,000.00	102%
WEBSITE DESIGN & MAINTENANCE	\$ 4,918.62	\$ 1,500.00	328%
POSTAGE / SHIPPING	\$ 2,307.55	\$ 4,113.00	56%
TRAVEL/CONFERENCE	\$ 11,698.31	\$ 9,500.00	123%
MEMBER/DUES/CONTRIBUTIONS	\$ 9,907.59	\$ 14,500.00	68%
AD/PROMOTION CITY CNCL	\$ 2,235.93	\$ 1,500.00	149%
LEGAL ADVERT NON-DEPT	\$ 215.00	\$ 1,000.00	22%
MEETING CITY CNCL	\$ 952.31	\$ 1,000.00	95%
PRINTING / PUBLICATIONS	1,811.44	500.00	362.29 %
BOOK/PERIODICAL	140.00	100.00	140.00 %
TOTAL UTILITIES & Services	\$ 111,220.20	\$ 84,413.00	132%

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS ACTUAL
Year Ended Jun 30, 2011

OUTSIDE SERVICES			
TRAINING POLICE	\$ 8,781.94	\$ 8,000.00	110%
OTHER PERMITS PW/ENGR	\$ 3,735.30	\$ 2,000.00	187%
EQUIPMENT MAINT	\$ 4,697.51	\$ 21,500.00	22%
LIABILITY/PROP NON-DPT	\$ 16,032.76	\$ 25,000.00	64%
CONTRACTUAL AUDIT	\$ 36,262.50	\$ 25,000.00	145%
DATA PROCESSING	\$ 4,550.00	\$ 3,500.00	130%
CONTRACTUAL SVCS PLANNING	\$ 4,559.35	\$ 25,000.00	18%
CONTRACTUAL SVCS - LEGAL	\$ 9,991.67	\$ 20,000.00	50%
CONTRL RETAINER LEGAL	\$ 11,375.59	\$ 12,000.00	95%
CONTRACTUAL SVCS ENGINEERING	\$ 1,550.00	\$ -	
CONTRACTUAL SVCS INSPECTION	\$ 1,211.26	\$ -	
JANITORIAL FUND	3,825.00	4,200.00	91.07 %
RADIO DISPATCH POLICE	38,259.50	42,500.00	90.02 %
COMM HUM SERV NON-DEPT	3,057.00	3,500.00	87.34 %
TOTAL OUTSIDE SERVICES	\$ 147,889.38	\$ 192,200.00	77%
AUTO OPERATION			
AUTO OPS - SUPPLIES / EQUIP	\$ 1,328.19	\$ 5,000.00	27%
AUTO OPS - FUEL	\$ 24,478.86	\$ 25,000.00	98%
AUTO REPAIR/MAINTENANCE	\$ 11,348.11	\$ 19,000.00	60%
AUTO LEASE PAYMENTS	2,299.23	20,000.00	11.50 %
TOTAL AUTO OPERATION	\$ 39,454.39	\$ 69,000.00	57%
POLICE AND FIRE			
FUND JAIL & PRISONER	\$ 1,313.48	\$ 1,000.00	131%
ACJIS SYSTEM POLICE	\$ 5,404.62	\$ 1,527.00	354%
ANIMAL REGULATION FIRE	3,156.86	2,500.00	126.27 %
FIRE SEASIDE	140,885.71	116,000.00	121.45 %
TOTAL POLICE & FIRE	\$ 150,760.67	\$ 121,027.00	125%
STREETS & STORM WATER			
S.M.I.P.	\$ 51.24	\$ 200.00	26%
SB 1473	\$ 3.40	\$ -	
STREET LIGHTING	\$ 16,976.52	\$ 17,000.00	100%
STORM WATER PROJECT - PHASE 4	5,480.00	5,500.00	99.64 %
TOTAL STREETS & STORM WATER	\$ 22,511.16	\$ 22,700.00	99%
TOTAL EXPENDITURES	\$ 2,067,907.50	\$ 1,918,289.00	108%
Total Revenue	\$ 1,666,384.52		
Total Expenditures	\$ 2,067,907.50		
Total Operating Revenue Less Expenditures this fiscal year to date	\$ (401,522.98)		



FIRE DEPARTMENT
1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

July 2, 2012

Chief Langford
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of June 1, 2012 through June 30, 2012.

The City of Del Rey Oaks will be billed for the following incident numbers:

Incident #
12-0001001
12-0001042
12-0001050
12-0001075
12-0001119

There are a total of five (5) fire calls for the month of June. If you have any questions, please contact me.

Sincerely,


Melissa Fåilauga
Facility Receptionist
CC: File

Seaside Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {06/01/2012} And {06/30/2012}
and District = "029 "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
12-0001001-000	06/02/2012	13:20:00	51 CARLTON DR /Del Rey Oa	321 EMS call, excluding vehicle
12-0001023-000	06/05/2012	08:37:00	1040 PORTOLA DR /Del Rey	6111-Cancelled upon arrival, no
12-0001040-000	06/08/2012	18:30:00	815 CANYON DEL REY BLVD /	6111-Cancelled upon arrival, no
12-0001042-000	06/08/2012	21:33:00	1040 PORTOLA DR /Del Rey	500 Service Call, other
12-0001050-000	06/10/2012	16:00:00	815 CANYON DEL REY BLVD /	321 EMS call, excluding vehicle
12-0001056-000	06/11/2012	13:33:00	33 BAXTER PL /Del Rey Oak	611-Dispatched & cancelled en-ro
12-0001075-000	06/16/2012	18:31:00	555 CANYON DEL REY BLVD /	321 EMS call, excluding vehicle
12-0001119-000	06/24/2012	08:17:00	1113 ROSITA RD /Del Rey O	321 EMS call, excluding vehicle
12-0001139-000	06/27/2012	12:53:00	425 CANYON DEL REY BLVD	611-Dispatched & cancelled en-ro
12-0001141-000	06/28/2012	08:47:00	815 CANYON DEL REY BLVD /	611-Dispatched & cancelled en-ro

Total Incident Count 10 5 calls total



Del Rey Oaks Police Department
 Monthly Report of Activity
 June - 2012
 Completed By: Ron Langford, COP

ARRESTS:

YEAR to DATE

<i>Felony Arrests</i>		
<i>Misdemeanor Arrests</i>	01	
<i>Warrant Arrests (OJ)</i>		
TOTAL ARRESTS	01	24

ASSAULTS:

YEAR to Date

<i>Simple Assault</i>		
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
TOTAL ASSAULTS	00	03

REPORTS FILED:

09	90
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TRAFFIC ACCIDENTS:

<i>Non-Injury Accidents</i>		
<i>Injury Accidents</i>		
TOTAL ACCIDENTS	00	11

BURGLARIES:

<i>Residential</i>		
<i>Commercial</i>		
<i>From Locked Vehicle</i>		
<i>Other</i>		
TOTAL BURGLARIES	00	03

TOWED & STORED VEHICLES:

04	20
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GRAND & PETTY THEFTS:

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>	02	
<i>From Motor Vehicle</i>		
<i>Other</i>		
TOTAL THEFTS	02	11

ALARMS:

<i>Residential</i>		
<i>Commercial</i>		
TOTAL ALARMS	00	00

DUI ENFORCEMENT:

01	12

CITATIONS ISSUED:

<i>Traffic Citations Issued</i>	26	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
TOTAL CITATION ISSUED	26	262

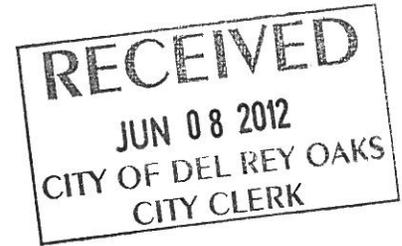


The SPCA for Monterey County

The Heart of Animal Rescue since 1905

June 7, 2012

Ms. Kim Carvalho
650 Canyon Del Rey
Del Rey Oaks, CA 93940



Re: Animal Sheltering Services

Dear Ms. Carvalho,

By this letter I am informing you of a change in our animal sheltering contracts that will simplify billing procedures and will allow you to better gauge your potential expenses for the coming fiscal year. We have analyzed fees paid at the rate in effect during the current fiscal year and have calculated a fixed per animal fee for all sheltering services other than holding animals in protective custody.

Because neither we nor you can reliably determine the time we would be required to hold protective custody animals, we will charge for that sheltering service at the rate of twenty five dollars (\$25.00) per day for each day each animal is held in protective custody.

We will be charging a flat rate of one hundred and twenty dollars (\$120.00) for each animal other than wildlife sheltered from your jurisdiction. There is no fee to the City for accepting wildlife. Fees for disposal for deceased animals will remain the same as for the current year.

An updated contract is enclosed reflecting the above changes. Please call me with any questions you have. I can be reached at (831) 264-5420.

Sincerely,

Gary Tiscornia

Executive Director and CEO

SHELTERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Del Rey Oaks hereinafter referred to as “City”, which has duly executed, pursuant to resolution or ordinance, a counterpart hereof and the Society for the Prevention of Cruelty to Animals for Monterey County, hereinafter referred to as “Society”.

WHEREAS, City is required by state law to provide for the capture, impoundment, sheltering and disposition of certain non-human vertebrates within the corporate limits of the City and City has qualified personnel to perform field services but does not own a shelter, City desires to contract for the humane sheltering, impoundment and disposition of said non-human vertebrates, including stray and unwanted animals, pursuant to the provisions of applicable California State Statutes, Agency Rules, County Ordinances, Judicial Orders and City Codes; and

WHEREAS, Society owns and operates an animal shelter and represents itself as being willing and able to provide the services required by City and to carry out the provisions of the aforesaid statutes and City Codes pertaining to the shelter, impoundment, humane care, and disposition of stray and unwanted animals covered by said statutes, rules, ordinances, judicial orders and codes; and

NOW, THEREFORE, for and in consideration of the mutual covenants, conditions and provisions herein contained, the parties hereto agree as follows:

1. DEFINITIONS. The following definitions shall apply to this Agreement:

a. Terms defined in the City’s codes shall have the meanings described in said Codes except for the following:

- i. “Animal” means all non-human vertebrates;
 - a) “Domestic Animal” means animals that are habituated to live in or about the habitations of humans and includes livestock.
 - b) “Exotic Animal” means animals not native to California and not commonly habituated to live in or about the habitations of humans.
 - c) “Wild Animal” means animals native to California, which retain their wild nature and which have not been held in captivity.

ii. “Animal Control Business Hours” means those hours enumerated in section 3 (c) during which Society staff members will assist City’s Animal Control Officers in the intake to Society of impounded animals without City incurring additional fees for before or after hours services.

iii. “Proactive services” means those services provided by Society for the purpose of reducing the City’s need for sheltering services by keeping animals in homes and out of shelters. Such services include, but shall not be limited to, humane education, micro chipping, behavioral counseling, collaborative ordinance promulgation, and vaccination;

iv. “Reactive services” means the sheltering of animals in need of sheltering services;

v. “A nuisance animal control operator” means a private individual or other non-

governmental entity that removes animals from structures or other areas for a fee;

vi. "Field services" means stray animal pickup, owned animal pickup, injured animal pickup, animal nuisance and animal complaint investigations and similar services. The term field services do not include cruelty investigation or any of the activities included in paragraph 11 herein entitled, Rabies Investigation.

2. TERM AND TERMINATION. This Agreement shall take effect on July 1, 2012 and shall remain in full force and effect for twelve (12) months, ending on June 30, 2013. The parties believe that the best interests of the animals would be served if this Agreement for sheltering services were renewable annually for a period of ten (10) years as of fiscal year 2012-2013. Therefore, this Agreement shall be renewable annually for a period of ten (10) years so long as City and Society agree upon fees and terms within sixty (60) days of the expiration of each annual agreement and so long as measurable progress is being made in reducing the need for reactive animal control and sheltering services within City's jurisdiction.

In addition, either party may terminate this Agreement by presentation to the other party hereto a written notice of said termination thirty (30) days prior to the effective date of said termination.

Notwithstanding any other provision to the contrary, failure to provide humane care, handling, or treatment of animals shall constitute a material breach of this Agreement that must be remedied within 24 hours of written notice delivered to the authorized representative of the breaching party. Failure to remedy such a breach of contract within the 24 hours shall terminate this Agreement.

In the event of termination, regardless of the type of termination, the parties shall fulfill their obligations to the other party up to and including the day of termination.

3. SERVICES TO BE PERFORMED BY SOCIETY.

a. Society shall operate and maintain at 1002 Monterey-Salinas Highway, Monterey, California, an animal shelter in a secure and sanitary manner adequate for the confinement, treatment, and disposal of all animals which may be delivered to it from the City, and, except as otherwise agreed, shall furnish at its sole expense all supervision, labor, animal food, tools, supplies and other things necessary for satisfactory performance of the services herein agreed to be provided. Society shall maintain on its property all animal food, tools, supplies, etc. and said items may not be removed from Society's property without authorization of the Society's Executive Director or his/her designee.

b. Society shall provide the means to accept during Animal Control Business Hours, and without charge to the person delivering the animal, all stray, abandoned and surrendered dogs, cats, and other domestic and exotic animals delivered to the animal shelter by City's Animal Control or Police Department personnel. Society shall also provide the means to accept during its public business hours, and without charge to the person delivering the same, all live, stray or abandoned dogs, cats, and other domestic or exotic animals delivered to the animal shelter from within the corporate limits of City by the City's residents or others.

c. Animal Control Business Hours for receiving animals from Animal Control or Police

Department personnel shall be 8:00 a.m. until 4:30 p.m. Monday through Friday, and 8:00 a.m. until 4:30 p.m. each Saturday and Sunday, but need not otherwise include holidays observed by the City (listing of City's observed holidays to be provided to Society). The Society shall also have the option to close for business up to an additional four (4) days per year to facilitate staff training needs and shall notify City in writing two weeks prior to any such closure. City will incur additional charges for assistance provided by SPCA staff outside of the above Animal Control Business hours.

d. Society shall require all such persons who deliver domestic and exotic animals to give their names and present home and post office address and, if they deliver a stray, abandoned, or injured animal, to identify the place where the animal involved was found.

e. Any animal taken into custody by an employee of City shall be delivered to the Society at its shelter in a humane manner or held in a humane way at City's designated holding area until it is delivered to the Society or returned to its owner. Society shall maintain a listing for the public of all stray dog/cat-holding facilities in the County, including location, telephone number and hours of operation, in accordance with state and local laws.

f. Society shall maintain a quarantine section within the animal shelter facility for the confinement, observation and care of any animals suspected of rabies, or any animal which has bitten or otherwise exposed any person to rabies, and shall accept, care for and dispose of any such animal delivered to the facility in accordance with instructions of the Monterey County Health Officer (MCHO) as listed in the Health Department's Rabies Protocols (updated copies to be provided to Society by City). If kennel or cage space is not available in the isolation/quarantine sections of the shelter facility, Society will consult with the County Health Officer who shall determine how said animal(s) shall be housed and isolated. If directed by the City or the Monterey County Health Officer that the brain of an animal must be tested for rabies, Society shall euthanize the animal and turn over the carcass to County and/or City personnel who will remove the brain and deliver it to the County Health Department Laboratory for testing. Regardless of the test results, City shall be responsible for the disposal of the remains. Society will not be responsible for removal of the brain.

g. With respect to domestic livestock animals and exotic animals, Society shall use its best efforts to provide these animals with shelter and care, however, the parties acknowledge that Society is not equipped to handle significant numbers of such animals and may decline to provide services if Society in its sole discretion believes that it is unable to provide for the humane sheltering and care for such animals in a cost effective manner. In the event that Society must decline such animals, Society shall cooperate with City to assist City in locating other sheltering and care options for those animals.

h. When an impounded domestic or exotic animal bears a license tag from any jurisdiction or other identification tag or can otherwise be identified as to its ownership, Society shall, notify the owner in the manner provided by law and, include in such notice information regarding the procedure whereby the owner can recover the animal; provided, however, that any animal suspected of rabies or which has bitten or otherwise exposed any person, shall not be released to its owner prior to the end of the quarantine period without express approval of City and MCHO.

i. Before releasing an impounded animal to its owner, Society shall (1) satisfy itself as to the owner's identity, (2) collect the redemption and maintenance fees prescribed by City's Fee Schedule and any other fees set by the Society, (3) provide owner with a receipt for fee payment and (4) obtain a receipt for the animal involved.

j. Society shall assist City to the extent provided herein in the enforcement of the licensing and anti-rabies vaccination provisions of the City's code. Except when a veterinarian is not present, Society shall not release any impounded dog to its owner unless it is licensed and vaccinated as required by law and Society shall not release any impounded cat to its owner unless it is vaccinated as required by City's code. It is understood that anti-rabies vaccinations must be given by or under the direct supervision of a licensed veterinarian. When a veterinarian is not available for direct supervision, the owner redeeming a dog or cat will still be required to pay for an initial license and anti-rabies vaccination. The license tag will not be issued and information will be forwarded to City's Animal Control for follow-up to assure compliance. This will also apply to animals released that are under the age to be vaccinated. The Society will not be responsible for enforcement or failure to vaccinate or license once the animal leaves the property. The Society will not issue license renewals or assess late fees unless provided for under separate agreement.

k. Any animal may be redeemed by the owner or owners thereof or adopted in accordance with applicable law, ordinances, and Society policies. Domestic animals not redeemed by their owner shall become the property of Society at the end of any legally mandated holding period and may be disposed of at the Society's discretion. No animal taken into custody within City's jurisdiction and delivered to Society shall be sold, loaned or given to any person, firm, group, society, hospital, corporation, institution, or university, for research purposes.

l. Subject to the provisions of Subparagraph (h.) above, Society may dispose of currently licensed dogs and identified cats and otherwise identified animals which are not redeemed by their owners only after legally mandated notice has been given. The holding period for such animals shall be that period mandated by law. Animals, which are not reclaimed, are relinquished by their owner, or cannot be identified as to ownership, may be disposed of by whichever of the following methods Society may elect:

1. Adoption at such price as Society may determine, subject to licensing requirements and subject also to laws pertaining to the sale and transfer of animals.
2. Euthanasia at a time and in a manner that is in accordance with applicable laws pertaining to impounding, housing, and disposition of animals.

m. City shall be responsible for emergency treatment services of unidentified ownership animals in accordance with Sections 597f and 597.1 of the California Penal Code for the statutorily mandated holding period. City personnel or agent shall only transport injured or sick domestic or exotic animals to the shelter after they have been seen by a veterinarian. City personnel or agent shall transport injured or sick stray animals from the City's jurisdiction that are brought the shelter by the public to a veterinarian as soon as possible. In what in its sole discretion Society considers to be an emergency, Society may transport domestic or exotic animals to a veterinarian designated by City or its designee. City shall provide Society with a list of the approved veterinarians. If an animal becomes sick or injured at the shelter during the

legally mandated holding period, Society shall arrange for the treatment of the animal by Society's veterinarian staff or by one of City's approved veterinary providers at City's expense. If City does not designate approved veterinarians or if those veterinarians are unavailable, Society will transport the animal to a veterinarian of its choosing on behalf of City at City's expense. After the mandated holding period, Society shall be responsible for the cost of any veterinary treatment it chooses to provide to the animal. If the owner of an injured or sick stray animal redeems said animal, the owner shall be responsible for reimbursing City and Society for their costs incurred although Society shall not be required to collect City's reimbursement from the owner. Society shall notify City's Animal Control if the animal is redeemed.

n. To facilitate redemption and adoption of impounded animals, Society shall provide a section of the shelter facility for viewing (observing) animals by prospective adopters and a section of the shelter office for redemption and adoption administration. The shelter office and viewing area hours of operation shall coincide with the hours the kennels are open to the public.

o. Society shall collect and remit to City not later than the fifteenth (15th) working day of each month following the end of a quarter those fees enumerated in City Code and collected by Society on behalf of City pursuant to this Agreement during the prior months. The nomenclature of these fees may vary from jurisdiction to jurisdiction but in general they include impound fees, license fees, quarantine fees and maintenance or board fees. Society shall be entitled to retain a five dollar (\$5.00) processing fee for each license sold for City and any other fees not mandated by City Code that it may collect.

p. Society shall keep complete and accurate records on the receipt, source, holding time and disposition of all dogs, cats, and other domestic and exotic animals delivered into its custody at the Animal Shelter. Said record shall be delivered to the City each month by the twentieth (20) working day of the month for the prior month's activity. All relevant records and accounts shall be made available at the animal shelter on Society's premises for examination at all reasonable times by authorized representative of the City with 24 hours notice.

q. Society shall use its best efforts to provide opportunities for City's residents to adopt, vaccinate, and microchip dogs and cats and to license dogs at locations within City and on dates and times that are mutually agreed between City and Society. Society shall retain all fees for services and adoptions other than licensing which shall be handled as provided in Paragraph 3(o) above. Society shall not be required to pay any fee or rental for locations selected within City for providing the services described above. City shall reasonably cooperate with these efforts.

r. Society and City believe that neither party has an obligation to subsidize fee based nuisance animal control operators. Consequently, Society shall not charge City for wild animals brought to it by nuisance animal control operators and City shall support Society's protocols requiring nuisance animal control operators to pay a fee to Society for wild animals they bring to Society.

s. Society shall provide and City shall facilitate the publication and dissemination of mutually agreed animal protection and responsible animal ownership materials in City publications and mailings. City shall reasonably cooperate with Society's efforts.

t. Society shall not be responsible for any animal control field services.

4. PAYMENT. Except for animals held in protective custody or as otherwise noted, the financial obligation of City under this Agreement shall be to pay an agreed upon fee to Society for each domestic and exotic animal brought from within the corporate limits of City and accepted by Society irrespective of who or what agency brings the animal to Society. The agreed upon fee for the period of July 1, 2012 through June 30, 2013 is \$120.00 per animal. A surcharge of \$10.00 per animal will be assessed if SPCA staff members assist City's employee or representative in receiving impounded animals at the SPCA shelter outside of the Animal Control Business Hours set forth in Section 3 (c) above. A charge of \$25.00 per day will be charged to City for animals held in protective custody by Society at the request of City, District Attorney, or pursuant to a judicial order.

On a limited basis and for a fee Society will accept from City's Animal Control, Police, or Public Works Departments, animal carcasses for disposal. The agreed upon fee for the period of July 1, 2012 through June 30, 2013 is 26 for mammal and wildfowl carcasses weighing from five pounds to two hundred pounds and 6 for mammal or wildfowl carcasses weighing less than five pounds. Society will not accept livestock carcasses or carcasses weighing in excess of two hundred pounds.

Society shall invoice City monthly for the number of animals sheltered for city under this Agreement in the previous month. The invoice shall be accompanied by an activity report listing individual animals by a control number, their origin, and the billing for each animal. City shall pay said invoice within 30 days of the invoice date.

The fee and terms are subject to renegotiation annually. Failure of the parties to negotiate fees and terms within sixty (60) days of the expiration of the existing annual agreement, may result in Society's election, at its sole discretion, to continue services after the end of the annual term at the then rate charged City per animal per day plus four (4%) percent.

5. CONTRACT SUPERVISION. City shall designate an official authorized and assigned to represent the interest of the City and to ensure that the terms and conditions of this Agreement are carried out. That official will be identified to the Executive Director of Society upon execution of this Agreement. Society's Executive Director or his/her designee shall administer this Agreement on behalf of Society. Both the Society and City will continuously monitor services and operations under contract in an effort to implement increased cost effectiveness and efficiency.

6. INDEPENDENT SOCIETY STATUS. Society understands and agrees that the services performed hereunder by its and its directors, officers, agents, employees or contracting persons or entities are performed in an independent capacity and not in the capacity of officers, agents or employees of the City. All personnel, supplies, equipment, furniture, quarters, and operating expenses of any kind required for on premise performance of this Agreement shall be provided by Society in performance of the contracted services. It is also understood that Society shall have control of its work and the manner in which it is performed, provided Society meets all legal requirements. While under contract with City, the Society shall be free to contract for

similar shelter services to be performed for other agencies and/or jurisdictions.

Society employs Level 2 Humane Officers who are empowered under California Corporations Code Section 14502 to investigate and prepare for prosecution cases involving animal neglect and cruelty within Monterey County and its other incorporated areas. Investigations initiated and independently pursued to completion by Society will be at the sole expense of Society. City agrees to cooperate fully with SPCA Humane Officers during the performance of their duties in City. If requested by City, Society may, at its sole discretion, take financial responsibility for the continued pursuit an investigation previously initiated by City. If requested by City, Society's Humane Officers will provide technical assistance and mutual aid to City at no charge, up to, but not including, sheltering of animals. Society will assist City in investigations City undertakes that relate to cruelty to animals and will shelter animals seized by or relinquished to City during the course of an investigation under the terms and conditions set forth in Section 3 of this agreement. Where City and Society have each incurred costs in the successful prosecution of a case, each will request and make a good faith effort to secure restitution for both City and Society and will ask that any order of restitution require that funds be allocated proportionally to City and Society based on actual costs incurred by each. If restitution is not ordered or if the prosecution is not successful, neither City nor Society will have a claim against the other for costs incurred in the investigation and prosecution of the case.

7. INDEMNIFICATION AND INSURANCE. Each party agrees to indemnify, defend and save harmless the other party, their directors, officers, agents, and employees, from and against any and all claims and losses whatsoever accruing or resulting to any and all persons, firms or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement and from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury or death arising out of or connected with the indemnifying party's performance of this Agreement.

To this end, Society shall maintain in force at all times during the performance of this Agreement a policy of insurance covering all of its operations (including public liability and property damage coverage but not including contingent malpractice) with not less than \$1,000,000.00 single limit liability and motor vehicle insurance, covering all motor vehicles (whether or not owned) used in providing services under the Agreement with a combined single limit of not less than \$1,000,000.00. A certificate evidencing the maintenance of such insurance shall be filed with the City. City shall be given notice in writing at least thirty (30) days in advance of cancellation or any modification thereof. Insurance shall be in a company authorized by law to transact insurance business in the State of California. All policies shall provide an endorsement naming City, its officers, agents, and employees as Additional Insured, and shall further provide thirty (30) days written notice to the City in advance of cancellation or non-renewal of said policies.

Policies shall also be endorsed to provide such insurance as Primary Insurance and that no insurance of the additional insured shall be called on to contribute to a loss covered by Society's insurance.

City shall maintain in force at all times a Comprehensive Liability Insurance including automobile liability in the amount of \$1,000,000. Proof of such coverage will be a Certificate of

Insurance with written notice to the Society of not less than 30 days prior to cancellation. The Society shall be named as an additional insured for acts or failure to act, arising out of the performance of this Agreement. Any required insurance may be provided by a plan of self-insurance at the option of the City.

8. WORKERS' COMPENSATION. Society shall, throughout the period of this Agreement, maintain in full force and effect a policy of Workers' Compensation insurance, with employers' liability limits of not less than \$100,000.00, covering all of its employees and shall furnish to City evidence of said insurance.

9. INSURANCE COVERAGE CHANGE. If City requires the Society to increase its insurance coverage within a contract year, the City agrees to pay any additional premium cost resulting from that change.

10. SECTION 504 COMPLIANCE. Section 504 of the Federal Rehabilitation Act of 1973, as amended, requires that all benefits, aids and services are made available to handicapped persons on an equivalent basis with those received by non-handicapped persons. The Society shall agree to be in compliance with Section 504 requirements by: (1) signing a Letter of Assurance, or (2) by developing a plan for compliance to be submitted to the City.

11. COOPERATION. City and Society shall cooperate with each other in carrying out the terms of this Agreement and in order to be in compliance with state law and local ordinances or regulations. City and Society shall each make available to the other all knowledge and information each has that may be of benefit to the other party. City's Animal Control or Police Department personnel shall be subject to the rules, regulations and requirements of Society while at the Shelter. City and Society agree that results of their joint proactive programs will not be immediately evident and that each will make a good faith effort to eliminate the euthanasia of adoptable animals from within City's jurisdiction.

12. ENABLING ACTS. City shall enact all necessary and reasonable Codes, resolutions and/or regulations to the extent permitted by applicable law, to enable Society to carry out all of its performances and functions under the terms and conditions of this Agreement and incidental thereto.

13. NOTICE. In addition to all other notices provided for herein, City shall give Society notice of any Code, resolution, or regulation changes contemplated by it relating to any matters affecting Society's performance or the well-being or humane treatment of animals in the community and/or functions under the terms and conditions of the Agreement. All notices herein provided to be given, or which may be given, by either party to the other, shall be in writing and be given by personal service or by United States mail postage prepaid, certified mail return receipt requested, and addressed.

14. NONDISCRIMINATION CLAUSE. During the performance of this Agreement, Society and its subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age or sex. Society and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. Society and subcontractors shall comply with the provisions of the Fair

Employment and Housing Act (Government Code Section 12900 et seq.). The applicable regulations of the Fair Employment Housing Commission implementing Government Code Section 12900, set forth in Chapter 5 of Division 4 of Title 2 of the California Administrative Code are incorporated into this Agreement by reference and made a part of as if set forth in full. Society shall also abide by the Federal Civil Right Act of 1964 (42 U.S.C. Section 1981 et seq.) and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act. Society and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. Society shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

15. SOLICITATION BY SOCIETY. Throughout the term of this Agreement, Society shall be free to solicit and accept donations from any person or organization to defray the cost of any of Society's programs, including sheltering services for government organizations and general education.

16. ASSIGNMENT AND SUBCONTRACTING. This Agreement shall not be assigned or subcontracted by Society, either in whole or in part, without the prior written consent of the City, and any assignment without such consent shall automatically terminate this Agreement.

17. TIMELINESS: Time is of the essence in this Agreement.

18. AGREEMENT PREPARATION: It is agreed and understood by the parties hereto that this Agreement has been arrived at through thorough negotiation and that neither party is to be deemed that party which prepared this Agreement within the meaning of Civil Code Section 1654.

19. ATTORNEYS' FEES AND COSTS: The prevailing party in any action brought to enforce the terms of this Agreement or arising out of this Agreement may recover from the other party its reasonable costs and attorneys' fees expended in connection with such an action.

20. AMENDMENT: This Agreement may only be modified or amended by the written agreement of the parties.

IN WITNESS WHEREOF, the parties hereto, by and through their respective duly authorized representatives, have executed this Agreement on the date(s) so indicated.

SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS, a California
nonprofit public benefits corporation

By: _____
Gary W. Tiscornia
Executive Director

Date: _____

CITY OF Del Rey Oaks

Date: _____

By: _____

Its: _____

Attest: _____

By: _____
City Clerk

STAFF REPORT

To: City Manager & City Council
From: Deputy City Clerk, Karen Minami
Date: July 18, 2012
Re: Cal-Recycle Grant

The Cal Recycle Tire Derived Product Grant was granted to the City. It is a non-match grant. We were awarded \$149,403.00 to purchase the material, install and complete the project. We have until April 1, 2014 to complete, have inspections and finalize the grant paperwork. We will be reimbursed for everything up to \$149,403.00 which is the cost of the materials. The City will utilize the Gab Crew to prepare the areas and to distribute the material. We have done business with the company that gave us the bid for the material, and they will work with us on payment, as they understand how the grant works.

The Landscape mulch is 100% recycled tires. It will be distributed in all of the City's traffic islands, and it will replace the sand in the large play area in the park. The purpose of using this material: it is clean, non-toxic, environmentally safe, helps soil retain moisture, helps prevent weed growth, and doesn't attract insects or animals. Green colored rubber will be installed in the traffic islands, as it will look like grass. Light Brown colored rubber will be installed in the park play area, as it will look like bark chips. There is a 7 year warranty on color. This project will allow the City to "recycle" almost 9,700 tires.

BOARD OF DIRECTORS

LEO LASKA
CHAIR

DENNIS ALLION
VICE CHAIR

GARY BALES
SUE McCLOUD
DAVID PENDERGRASS
LIBBY DOWNEY
JANE PARKER
IAN OGLESBY
BRUCE DELGADO



WILLIAM MERRY, P.E., BCEE
GENERAL MANAGER/
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.
SENIOR ENGINEER

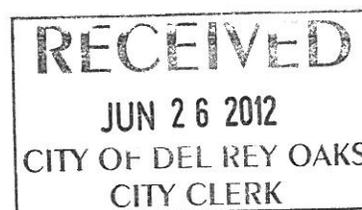
ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MEMORANDUM

DATE June 20, 2012
TO: Del Rey Oaks City Council
FROM: Dennis Allion
SUBJECT: Highlights of the June 15, 2012 Board Meeting



The highlights of the meeting are as follows:

- 1) Under the consent agenda, the Board approved amendments to the Memorandums of Understanding with the Management Unit and Operating Engineers Local 3 (OE3) Units to incorporate a 2% cost of living adjustment (COLA), as negotiated in 2011; as well as for the unrepresented employees.
- 2) Also under consent, the Board authorized the purchase of an incline conveyor assembly from Krause Manufacturing for the Materials Recovery Facility (MRF) wood line in the amount of \$197,055, including installation. Funds were included in the Capital Outlay portion of the 2011/12 Fiscal Year (FY) Budget.
- 3) Chair Laska provided the Board with a summary of the May 30, 2012 Finance Committee meeting, where discussion was held on the Final Budget for Fiscal Year (FY) 2012/13. Staff also reported on the Model Franchise Agreement (MFA), MRF Upgrades, and the Landfill Gas (LFG) Project.
- 4) The Board adopted Resolution 2012-04 approving the Final Budget for FY 2012/13. The Final Budget includes \$20,275,000 in revenues, operating expenses of \$19,213,000, capital outlay of \$7,387,000 and principal payments on bond and lease obligations of \$625,000. Unrestricted cash (from prior years) of \$3,804,000 will be used to fund the District's cash shortfall, primarily because of the cost of the construction of new Landfill Module 5 liner. The revenue bonds will be paid off March 2013. No increase to the landfill tipping fee is included in the Final Budget for FY 2012/13.
- 5) The Board took two actions toward an expedited renewal of the District's expired Composting Use Permit by:
(a) Ratifying the expenditure previously approved by District General Manager to EMC Planning Group in the amount of \$14,950 to prepare an Initial Study necessary in preparing an Addendum to the 1997 Mitigated Negative Declaration, and; (b) Approving EMC Planning's Scope of Work to prepare and process environmental and permitting documents to renew District's Composting Use Permit in the amount of \$36,287.
- 6) In separate actions and related to the renewal of the District's Composting Use Permit, the Board: (a) Accepted the 1997 Mitigated Negative Declaration (MND) prepared by the County of Monterey, and authorized the District to act as the Lead Agency for the environmental review of the Composting Use Permit renewal application; (b) Adopted Resolution 2012-05 approving the Addendum to the 1997 Mitigated Negative Declaration, and; (c) Authorized staff to proceed in accordance with EMC Planning's scope of work to renew the Composting Use Permit.

- 7) The Board authorized the General Manager to execute a three-year agreement with Jefferson Farms to lease 21 acres of District property for farming, subject to final review by Legal Counsel.
- 8) Following a request by the Board at the May 2012 meeting, staff reported on the implementation of AB 341 set to take effect July 1, 2012, and the Board authorized the distribution of the AB 341 Implementation Plan to member jurisdictions. As staff reported, all member jurisdictions are in compliance with AB 341 according to CalRecycle and under conditions outlined in the AB 341 Implementation Plan.
- 9) General Manager reported on the meeting held with member jurisdiction city managers on May 18, 2012 regarding the Model Franchise Agreement (MFA), and MRF upgrades. It was suggested by the Board that District staff provide the mayors and city managers of each member jurisdiction with the plans and timeline for the implementation of a MFA.

If you have any questions or need more information, please contact General Manager William Merry at 384-5313, or me.

Dennis Allion, Director
Monterey Regional Waste Management District

Daniel Dawson

From: Cadelago, Joseph [jcadelag@wm.com]
Sent: Tuesday, July 10, 2012 9:47 AM
To: Daniel Dawson
Cc: Mendoni, Angeliki
Subject: AB 341, DRO

Good morning,

AB-341, a new state law that went into effect on July 1st, is designed to help meet California's recycling goal of 75% by the year 2020. AB-341 requires all businesses and public entities that generate 4 cubic yards or more of waste per week to have a recycling program in place. In addition, multi-family apartments with 5 or more units are also required to form a recycling program.

In Monterey County, commercial businesses generated nearly 34,000 tons of waste; 54 percent of the total waste in 2010.

Not only does AB-341 ensure that businesses will refrain from disposing recyclables in the landfills, it will also contribute to Monterey County's economy. The Department of Resources, Recycling and Recovery (CalRecycle) estimates that local jurisdictions, schools, and businesses will save \$40 million to \$60 million per year from 2012-2020, due to lower recycling versus disposal costs. A higher volume of recyclables will also create manufacturing and recycling jobs and help contribute to California's competitiveness.

Waste Management, Carmel-Marina is extremely proud to announce that Del Rey Oaks has surpassed the minimum 75% requirement with a 100% participation rating. Bravo!

Sincerely,

Joe Cadelago
Government & Community Relations Representative
Waste Management
(831) 796-2212 Office
(831) 331-0764 Cell
montereycounty.wm.com
Twitter: @WMMonterey

Waste Management recycles enough paper every year to save 41 million trees. Please recycle any printed emails.



SEASIDE POLICE DEPARTMENT

**Vicki L.H. Myers, Chief of Police
Louis Lumpkin, Deputy Chief**

Honor, Pride, and Commitment

440 Harcourt Avenue
Seaside, CA 93955

Telephone (831) 899-6748
FAX (831) 899-6297
TDD (831) 899-6217

June 30, 2012

Chief Ron Langford
Del Rey Oaks Police Department
650 Canyon Del Rey
Del Rey Oaks, California 93940

Dear Chief Langford:

On June 28, 2012 the Seaside Police Department responded to a shots fired call in the area of Olympia Plaza in Seaside.

Officers arrived on scene and found a juvenile bleeding profusely from a gunshot wound. While a Seaside Police Officer rendered first aid, other officers secured the scene and began to check the area for suspects.

One suspect was located and detained, while the search expanded and the investigation continued. It was eventually determined the victim had been shot at another location.

In addition to the officer safety issues this type of incident creates, our resources were further stretched as a result of searching for additional suspects, interviewing witnesses, securing and processing two crime scenes, and of course, handling additional calls for service.

Del Rey Oaks Officer D. Olmos arrived and assisted. With Officer Olmos' assistance, the situation was controlled, a life was saved, and no innocent bystanders were hurt. We greatly appreciated Officer Olmos' assistance.

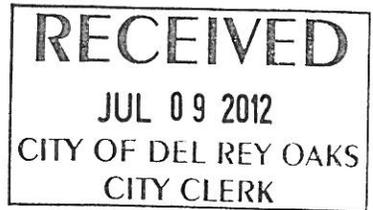
You may be proud of Officer Olmos' response and representation of you, your department and the city. Thank you.

Sincerely,

Vicki L. H. Myers
Chief of Police



The mission of the Seaside Police Department is to provide quality police services, in partnership with our community, to enhance and maintain a safe environment.



Del Rey Oaks
Fort Ord Property
RFQ Submittal by:
BRANDENBURG PROPERTIES
July 9, 2012

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- A. Cover Letter
- B. Executive Summary, Experience Report & Development Team
- C. Development Team Intent to Participate Letter
- D. Development Approach/Vision Concept
- E. Financial Documentation
- F. Non-Refundable Deposit
- G. Refundable Deposit
- H. Reference List

BRANDENBURG

PROPERTIES

July 9, 2012

HAND DELIVERED

Mr. Daniel Dawson
CITY MANAGER
City of Del Rey Oaks
650 Canyon Del Rey Road
Del Rey Oaks, CA 93940

RE: RFQ; "Fort Ord Property"; Del Rey Oaks, CA

Dear Mr. Dawson:

Thank you for the opportunity to respond to the City of Del Rey Oaks Request for Qualifications associated with its Ford Ord Property.

- In response to the RFQ, Paragraph C 1, 2 & 3, please find attached an Executive Summary, Experience Report & Development Team Summary. This document provides a historic overview of Brandenburg Properties as well as identifying members of the Brandenburg Properties team, pertinent individual and corporate experience as well as Development Team career approach.
- We have also included a Development Team "intent to participate" letter, signed by the individual Brandenburg team members.
- In response to the RFQ, Paragraph C 4, please find attached our brief Development Approach/Vision Concept.
- In response to the RFQ, Paragraph C 5, please be advised that our financial documents have been directly forwarded to EPS, as provided for within the RFQ guidelines. We have, however, included a letter from Comerica Bank for your edification. Generally speaking, our extensive history suggests acquisition, predevelopment funds and working capital are typically provided by internal cash and/or a revolving line of credit. Rarely has there been a need to secure construction/permanent financing. Most all Brandenburg assets are owned free and clear without secured debt.



Mr. Daniel Dawson

Page -2-

- In response to the RFQ, Paragraph C 6, please find our enclosed check in the amount of \$7,500 payable to the City of Del Rey Oaks for the Non-Refundable Deposit.
- In response to the RFQ, Paragraph C 7, please find our check in the amount \$100,000 payable to the City of Del Rey Oaks for the Refundable Deposit.
- We have also provided a reference list of individuals you are welcome to contact in seeking further understanding of the team and team members.

Should you have any questions, please feel free to contact either me at 408-282-4101 or through my assistant Samantha Van Lone at 408-282-4112 or Bill Baron at 408-282-4103.

Best regards,
BRANDENBURG PROPERTIES


Eric Brandenburg

Brandenburg Properties

*Lee H. Brandenburg and Eric Brandenburg
Chuck Butters, Bill Baron and Garros Ng*

Executive Summary, Experience Report & Development Team

I. Executive Summary Background

Real Estate

Lee H. Brandenburg has been involved in the real estate industry for over 50 years. Collectively, he and his team at Brandenburg Properties have nearly 170 years combined experience in the field of real estate ownership, management, design, planning, entitlement, construction and finance.

Commencing in the 1950's, Lee developed over 4 dozen residential subdivisions and numerous custom homes. In the mid-1960's and through the decade of the 1970's, Lee and his partners expanded into conceiving, designing, entitling, constructing and managing "5-star" mobilehome communities, office buildings and shopping centers in the rapidly growing Santa Clara County.

In the late 1970's, focus shifted to larger land entitlement projects both within and outside of California, land development projects, "vertical construction" projects consisting principally of residential development, golf course planning, design and construction projects as well as an expansion of investment holdings to include assets located in southern California, Texas, Louisiana, Georgia, South Carolina, Florida and British Columbia, Canada.

Today, Brandenburg Properties (primarily Lee Brandenburg and his family, including his son Eric Brandenburg) and its partners own 14 Bay Area based, 5-star mobilehome communities consisting of over 3,400 spaces comprising nearly 7,000 tenants; approximately 4,000 acres of investment/development land in 6 states and 1 Canadian province; over 630,000 square feet of buildings (retail, commercial and residential) including two apartment complexes totaling 310 apartment homes. Lee and Eric Brandenburg's 2011 net worth is very conservatively estimated at \$164,000,000.

Career Approach

Whether the opportunity is identified in our backyard, across the nation or in another country, our approach to investment real estate includes an emphasis of determination and hands-on engagement, patience and discipline, collaboration and creativity. Underlying our approach is -- and perhaps most importantly -- a recognition that real estate investment and development is all about working thoughtfully, productively and proactively with stakeholders so as to provide a positive and transparent approach with equally positive and transparent results.

There is no question that investment real estate, particularly with an eye toward a legacy project as is envisioned in Del Rey Oaks, is a wide ranging and all encompassing endeavor. It is with this understanding that we complement our principal team with a host of equally experienced individuals within their specific field of expertise. Such disciplines include but are not limited to: land use, vast range of environmental and civil engineering, architectural design, construction, marketing and management.

Further complementing long-established business acumen, Lee and his family as well as the Brandenburg Properties individual team members actively engage in the communities in which they live and conduct business by supporting worthy non-profit groups, volunteering "time and mind" on various board's of directors and trustees as well as service with and through other community-building organizations. For many years, members of the Brandenburg Properties team have been recognized for outstanding leadership and commitment.

II. Detailed Career Highlights—Development Experience

A. The Early Years & Mobilehome Communities; Brandenburg, Staedler & Moore

- In the mid to late 1950's through the early 1960's, Lee developed custom home and multi-family subdivisions in Santa Clara County, California, including County Squire Estates, the then newly incorporated city of Saratoga's first residential subdivision.
- Lee completed over 55 custom lot subdivisions in the 1950's and early 1960s including in 1957, the first subdivision located in the newly incorporated City of Saratoga.
- In 1967, Lee and his partner Rudy Staedler developed their first mobilehome community, Adobe Wells, a 613 space community located in Sunnyvale, CA. After Adobe Wells, Lee and Rudy continued their development of mobilehome communities and in 1974, welcomed John Moore to form Brandenburg, Staedler & Moore. Ultimately, BS&M built a total of 17 five-star mobilehome communities in the greater San Francisco Bay Area consisting of almost 5,000 spaces. BS&M continues to own and manage 14 of those original 17 mobilehome communities, consisting of approximately 3,500 spaces representing over 7,000 active tenants. The quality construction demanded by long-term investment strategy, eye to detail and continued intensive maintenance and management continue to be a hallmark of the award-winning BS&M communities. Please visit www.bsmcommunities.com. Today, the mobilehome parks have a likely market valuation of near \$300,000,000.

B. Brandenburg Properties: Lee Brandenburg and Eric Brandenburg

- In the mid-1970's, Lee teamed up with his son Eric to form Brandenburg Properties (www.brandenburg-properties.com). Other team members joined in the mid 1980's. Brandenburg Properties, through its affiliated entities, owns investment assets including land, leased commercial properties in Northern and Southern California, Texas, Louisiana, Georgia, South Carolina, British Columbia Canada and most recently, Florida. Focus includes ownership, management, planning, entitlement, community outreach and engagement, construction and finance.

C. Brandenburg Properties & Projects with Environmental Remediation Success

- ***Waterford, San Jose, CA:*** In the mid 1980s Lee and Eric acquired, with internal cash, a non-operating quarry on Capitol Expressway in San Jose. The property contained approximately 100 acres and consisted of a number of deep excavations -- some exceeding 20 to 30 feet in depth -- together with a large hill consisting of solid bedrock. The site was almost entirely contaminated with petroleum hydrocarbons consisting mainly of diesel, gasoline and oil used during the quarry operations and substantial quantities of naturally occurring asbestos.

Led by Chuck Butters, Brandenburg Properties successfully remediated the contamination by biodegrading the petroleum hydrocarbons and by isolating and then encapsulating the naturally occurring asbestos. Brandenburg then reclaimed the quarry by blasting the existing hill with dynamite, crushing the spoils and using them for fill in the deep excavations.

Having successfully reclaimed the quarry site, Chuck then led the effort to master plan and fully entitle the entire site -- including obtaining the required zoning and tentative parcel maps -- for a mixed use development containing (i) 100,000 plus square foot grocery anchored (Lucky Markets, now Albertsons) shopping center, (ii) 120,000 square foot Home Depot retail outlet with garden center, (iii) 700 +/- "for sale" residential units (consisting of both single family detached and single family attached) and (iv) 300+/- unit apartment complex. Chuck then oversaw the installation of all the required streets, utility systems (gas, electricity, water, sewer and street lighting etc.), curbs, gutters and sidewalks as necessary to facilitate the full development of the property.

Brandenburg Properties put the entire site into a "ready for immediate development" condition with all required offsite improvements in place and all necessary utilities at the property line. Brandenburg financed the entire undertaking internally with the exception of the construction of the public improvements which was accomplished with assessment district financing. (Contact: former City of San Jose Planning Director Gary Schoennauer @ 408-947-1234). The entire development would likely have a current market value in excess of \$400,000,000.

- **Julian Street, San Jose, CA:** In 1986, Lee and Eric acquired one of the largest assemblages of land in downtown San Jose. The approximately 5 acres is located adjacent to the only full freeway interchange serving downtown at Julian and State Highway 87 (Guadalupe Parkway). After the properties were assembled, it was discovered that one of the building tenants utilized solvents that contaminated both the soil and groundwater under a portion of the site. The level of contamination was some of the highest in the State of California and the site was a candidate for the EPA Superfund List.

Thoughtfully, proactively and cooperatively, BP worked with the EPA, DTSC and the RWQCB to successfully keep the site off of the Superfund List and, over a period of about 15 years, remediate the contamination to allow for unrestricted use of the site. The assemblage was sold under the threat of eminent domain to the Redevelopment Agency of the City of San Jose in 2003.

As initially conceived by Lee, the “Brandenburg Site” is currently being planned for a mixed use project with up to 1,500 dwelling units and commercial uses to bolster the continued renaissance of downtown San Jose. (Contact: former City of San Jose Planning Director Gary Schoennauer at 408-947-1234 and Executive Director of the Successor Agency of the San Jose Redevelopment Agency Richard Keit at 408-795-1849). At full build out as currently conceived, the project may have a market value of over \$400,000,000.

D. Brandenburg Properties & Major Residential Entitlement, Golf Course Entitlement and Construction.

- ***St. Ives, Duluth, GA:*** Located along the banks of the Chattahoochee River in Duluth, Georgia (northeast Atlanta metropolitan area) sits St. Ives Country Club. Brandenburg Properties assembled the property and gathered a qualified team of professionals including a highly regarded Atlanta-based land planner, local civil and environmental engineers and worked directly with the local authorities to obtain initial entitlements for this 1,124 acre property consisting of over 1,100 residential units and an 18-hole championship-caliber golf course. The asset acquisition and entitlement processing was paid for in cash by the Brandenburg's. The project was sold to a local builder/developer. The work initiated by the Brandenburg's resulted in the development of the premier residential golf community with a likely current overall market valuation in excess of \$750,000,000.

Brandenburg Properties' California golf projects include award-winning Silver Creek Valley Country Club, San Juan Oaks Golf Club, Cinnabar Hills Golf Club and Wild Wings Golf Course.

- ***Silver Creek Valley Country Club, San Jose, CA:*** Silver Creek Valley Country Club is located in the City of San Jose. It consists of an 18-hole private country club surrounded by over 1,500 dwelling units. Lee and Eric initially assembled the 1,550 acre property from 1977 to 1979. Land acquisition and entitlement costs were paid for directly by internal cash.

In working with LAFCO, the property was annexed into the City of San Jose. The Brandenburg's defended an environmental lawsuit attacking the City's general plan during the project approvals. The lawsuit was the first legal battle ever fought over the general plan amendment process.

The project plan and entitlement had to include an arterial road connecting Highway 101 to accommodate the City of San Jose's vision for even greater growth (above Silver Creek Valley) in this southeastern section of the city. A tremendous and talented team of experts was assembled and worked to align the City's desires with necessary entitlements.

Shea Homes ultimately developed the project which was built out in 2000 and it is now the premier private gated golf community in the City of San Jose. (Contact: former City of San Jose Planning Director Gary Schoennauer at 408-947-1234). Market valuation of the entire Silver Creek Valley Country Club and associated residential community is likely over \$750,000,000.

- **San Juan Oaks Golf Club, San Benito County, CA:** San Juan Oaks Golf Club is a championship caliber 18-hole golf course located near Hollister, CA. Lee and Eric assembled nearly 2,400 acres from several different land owners and obtained the initial entitlements for the golf course. The property and entitlement processing, amounting to over \$14,000,000, were paid for by Brandenburg in cash. The project included coordination with and permits from local, state and federal agencies.

In a joint venture with the Nikko Group, Brandenburg retained golf course architect Gene Bates and Fred Couples to design this *Golf Digest* “top” ranked high-end daily fee golf course. In 2004, the Nikko Group obtained additional approvals for a second 18-hole golf course, 200 room resort hotel and 176 residential lots and most recently, the current owner is processing entitlements for an additional 800 residential units. (Contact former Chairman of the San Benito County Board of Supervisors Mike Graves at 916-834-7545). Ultimate valuation for this complete asset is expected to reach over \$400,000,000 upon full build out.

- **Cinnabar Hills Golf Club, San Jose, CA:** Cinnabar Hills Golf Club is a 27-hole high-end public golf course located in San Jose. Land assemblage, project conception, entitlements and construction were completed by Lee and his Brandenburg Properties team in 1995 and opened in August 1998. Eric Brandenburg and Bill Baron managed the entitlements with the City of San Jose and all stakeholder outreach and engagement, and Bill oversaw construction. The project required a General Plan Amendment, PD Zoning and numerous local, state and federal permits. As well, Cinnabar Hills has its own sewer and water systems.

Cinnabar Hills Golf Club is considered one of the finest golf courses, public or private, in California. It consistently ranks as the Best Public Golf Course in Silicon Valley by San Jose Magazine, the Metro and the San Jose Mercury News, the latter two for the past 11 straight years! In 2011, Cinnabar Hills hosted over 76,000 rounds of golf, 96 weddings and special events and 160 golf tournaments.

Brandenburg Properties oversees the golf course management and operations. Nestled within the expansive yet efficient clubhouse is the Brandenburg Historical Golf Museum, a one of a kind home to some of golf’s greatest treasures. Construction costs totaled nearly \$27,000,000, a large portion of which was provided in cash by the ownership group and the balance in permanent financing. (Contact: former Vice Mayor Patricia Dando: 408-564-2760 and/or former San Jose Planning Director Gary Schoennauer: 408-947-1234)

- **Wild Wings Golf Club, Yolo County, CA:** Wild Wings Golf Course is located west of Sacramento near Woodland, California. This 9-hole full-length design golf club was part of a much larger overall master development consisting of 337 home sites built upon by three prominent home builders in the Sacramento valley. Wild Wings opened in the spring of 2005. Bill Baron served as the project manager.

Wild Wings LLC, a joint effort with Brandenburg Properties and partner Nick Coussoulis of Southern California, assembled the land, perfected earlier tentative map entitlements, internally financed the near \$50 million dollar project which included full grading, paving/streets, utilities, detailed water and sewer systems, golf course, clubhouse, community facilities together with the installation of a near 4-mile long extension of natural gas main. Moreover, the project required numerous permits from local, state and federal agencies.

Brandenburg and Coussoulis served as master developer for the Wild Wings Golf-Residential Community. Wild Wings Golf Course was conveyed to the Yolo County CSA in 2009. (Contact: Jim Campbell, Yolo County Assistant Director of Planning & Public Works; 530-666-8847). Approximate total value of the entire Wild Wings development is about \$125,000,000.

E. Brandenburg Properties: Significant Land Entitlement, Construction, Other Holdings

- **“Apple”, San Jose, CA:** In 1998, Brandenburg Properties purchased 640 acres located in south San Jose from Apple Computer for several million dollars in cash. The property is adjacent to Cinnabar Hills Golf Club. A small portion of the property was sold to Xilinx for a future industrial campus to be located in the “Coyote Valley”. Brandenburg Properties (Eric Brandenburg, Chuck Butters and Bill Baron) successfully secured a General Plan modification to provide for a memorial park land use. In the past, Brandenburg has applied to the City of San Jose to build the first memorial park to be established in the City in over 130 years. Referred to as “Heritage Oaks”, this planned 125 acre full service memorial park situated high above the Coyote Valley sits on an overall 450 acre site and is expected to serve the community in the respectful disposition of its citizenry for the next 200 years (Contact: former City of San Jose Planning Director Gary Schoennauer at 408-947-1234).
- **South Palm Canyon, Palm Springs, CA:** In December 1999, Brandenburg Properties completed the purchase of approximately 67 acres for about \$7,000,000 in cash in the Canyon Country Club area of South Palm Springs, CA adjacent to the former Canyon Hotel and recently renovated Canyon South Golf Club. Brandenburg Properties through Bill Baron’s project management and his project team successfully processed two Tentative Tract Maps and associated Planned Development Districts with the City of Palm Springs totaling 156 single family residential lots. Brandenburg Properties sold these projects to two home builders in 2004 at a significant profit. (Contact: former City of Palm Springs Planning Director Marv Roos at 760-320-9811). Several homes have been constructed and ultimately, the economic development valuation should reach \$125,000,000.
- **Villas & 43 @ Racquet, Palm Springs, CA:** During the decade beginning in 2000, Brandenburg Properties formed a relationship with a local Palm Springs-based home builder, Dennis Cunningham of Palm Spring Modern Homes. The team completed full entitlement and construction of The Villas of Old Palm Springs, located on Tahquitz Canyon Way near the historic O’Donnell Golf Course. The project consisted of 48 attached and detached single family residences ranging from 2,200 to 3,500 square feet. All of the homes have been sold and today, the development would likely have a market value of near \$30,000,000. As well, the team completed 43 @ Racquet, which consisted of obtaining full entitlements together with construction of 43 single-family homes in the northern portion of Palm Springs. All units have been sold. (Contact former City of Palm Springs Planning Director Marv Roos at 760-320-9811) Current projected market value of this economic development is approximately \$50,000,000.

- Coachella, CA:** Brandenburg Properties assembled two large properties located in the City of Coachella in the eastern Coachella Valley, one consisting of approximately 360 acres and one consisting of approximately 185 acres. Brandenburg Properties successfully removed the property from the Williamson Act and then successfully processed a Specific Plan on the 360 acre allowing up to 1,481 residential units and approximately 52 acres of commercial. In 2003 and 2004 all of the residential land was sold to home builders. Brandenburg Properties retains 52 acres of State Route 86 (NAFTA Freeway) exposed commercial property. The 185 acre project is located on Dillon Road across the street from the Trump 29 Casino. In 2004, Brandenburg Properties worked with a local developer to initiate approvals on the 185 acre property and adjacent property for an 18-hole golf course, approximately 1,500 dwelling units and 46 acres of commercial. The 185 acre property was sold at the end of 2004 to the local developer. In both these instances, Brandenburg acquired the lands for cash and internally funded all entitlements.
- 50th & Frederick, Coachella, CA:** In the early-1990's, with the assistance and encouragement of Lee, Bill Baron and business partner Ron Zraick (current General Manager of Cinnabar Hills Golf Club) acquired 40 acres of property in downtown Coachella intended for long term investment. After several years of holding, the two secured necessary entitlements for 150 residential lots and thereafter collaborated with the Coachella Valley Housing Coalition, a quasi-public entity that provides for "self-help" equity for those more economically challenged individuals and families. Baron and Zraick ultimately improved the property and developed all of the lots with full infrastructure, tot lot and exterior landscaping and other improvements as the CVHC oversaw its clientele construct personal residences.
- LA County, CA:** Brandenburg Properties and Nicholas Coussoulis of Coussoulis Development Company of San Bernardino, CA formed a joint venture (B & C) and acquired approximately 1,079 acres in north Los Angeles County above Santa Clarita along one of California's busiest travel corridor, Highway 14. B & C secured the necessary initial entitlements with an approved Tentative Tract Map for 319 2-acre "equestrian-inspired" home sites and the final map for Phase 1 is now recorded. Bill Baron manages the asset for the Brandenburg team. B & C intends to continue its work with Los Angeles County to complete the entitlement of this project, including designing potable water and wastewater treatment systems. The property was acquired for just over \$8,000,000 and was acquired with cash. Nearly \$4,000,000 has been spent on the assets since acquisition and has been internally funded in cash. At full build out, the property should be home to over \$300,000,000 of improved real estate.

- **Riverside County, CA:** In 2000, B & C also acquired 1,140 acres at the corner of Cajalco and Wood Roads in Riverside County, California from the land division of Ford Motor Company and other parties for over \$9,000,000 in cash. The property had tentative approval for 1,421 homes and approximately 30 acres for commercial development. B & C purchased an additional 160 acres adjacent to this property with tentative approval for 125 homes. B&C successfully worked with Riverside County and other jurisdictions to revise and modify the tentative tract maps and worked with the local school district to commence and complete the formation of a Mello Roos Financing District for approximately \$6,000,000 in offsite improvements. These projects were fully entitled by B & C and in 2003 and 2004 were then sold to a home builder for a cash sum exceeding \$65,000,000. B&C retained the commercial property and envisions retail development. The project area currently consists of nearly 380 homes with another 900 on the horizon. At full build out, the market value should be over \$400,000,000.
- **Summerland, British Columbia, Canada:** In 2005, Brandenburg Properties acquired a 50% interest in 212 acres located in the “Okanagan Valley” of the Canadian province of British Columbia. The property is 40 miles south of Kelowna in the District of Summerland. Summerland is in the heart of this incredible “fruit basket” of Canada fronting on the nearly 40-mile long Okanagan Lake. The project as envisioned, together with additional Federal Crown and District of Summerland lands, is a 1,750 unit, 20-year phased master-planned, 18-hole championship caliber golf resort with full resort amenities. The entitlement effort was led by Bill Baron and a tremendous team of talented experts. Coordination between Crown (Federal), Provincial (Vancouver) and numerous local governmental agencies as well as the consultant team was critical in securing the Official Community Plan Amendment (General Plan Amendment) and adoption of the project’s Neighborhood Plan in 2007.

While stalled due to the economy and issues associated with First Nations/Crown lands, we retain hope, albeit limited, that a project may materialize in the future. Thus far, “Brandenburg” has invested nearly \$5,000,000 in cash. (Contact former District of Summerland Chief Administrative Officer Evan Parliament at 250-415-8149). If full build out is ever achieved on the scale contemplated by the Official Community Plan and adopted Neighborhood Plan, the project valuation could reach several hundred million over the course of development.

- **North Ft. Myers (Lee County), FL:** In early 2012, Brandenburg Properties acquired 467 acres of land and an operating 69-wet slip marina located in North Ft. Myers (Lee County), Florida. North Ft. Myers is located in southwest Florida, adjacent to the Gulf of Mexico. The property, once home to a vibrant 18-hole public golf course, with entitlements for 775 residential units in one area of the property and up to 400 in another was acquired from a consortium of 54 lending institutions. The property enjoys direct access to the Caloosahatchee River.

Currently, the marina is operated as a business enterprise. The former golf course was closed in 2006 by prior owners. Although no timetable has been established, future redevelopment of the entire site is envisioned with an eye toward a water-integrated residential development consisting of several hundred units, park areas, wet and dry-stack slip marina with associated commercial activities. The asset was acquired with internal cash and Bill Baron serves as the project manger.

- **Other:** In addition to the above and other land holdings, Brandenburg Properties owns other long-term income producing real estate investments including a multi-tenanted commercial building in Cathedral City, a Lunardi's-leased grocery store in San Jose, a Big Lots department store in Hercules, former Wal-Mart stores in Texas and Louisiana, a Barnes & Noble Superstore in Texas and two apartment complexes, one located in North Augusta, South Carolina and the other located in Dallas, Texas. Together, they total 310 apartment homes and provide long term portfolio income. All of the above assets were acquired with cash.

III. --Background

F. Brandenburg Properties & the Team

- Lee Brandenburg and his son Eric have vast experience in real estate acquisition, disposition, legal, engineering, concept and design planning, entitlement, construction, financing, leasing and management.
- In addition to serving several non-profits including the Ronald McDonald House @ Stanford, United Way Silicon Valley, San Jose State University and the Waldorf School, Lee and Eric, through the Brandenburg Family Foundation, are dedicated to helping create and sustain a vibrant and healthy community where all Silicon Valley residents have equal opportunity to live, work and be enriched. To accomplish its purpose, the Foundation invests in strong community-based organizations that promote self-reliance and economic independence and contribute to the quality of life for economically, physically and emotionally challenged individuals.
- Over the past three decades, the Brandenburg Family Foundation and family members have made contributions and commitments that exceed nearly \$22 million to deserving non-profit organizations and capital improvements projects that build and strengthen community and quality of life.
- In addition to Lee and Eric, the Brandenburg Properties team also includes Chuck Butters, Bill Baron and Garros Ng.
- Chuck Butters joined Brandenburg Properties in 1986. Chuck is a graduate of U.C. Berkeley's Boalt Hall School of Law. Prior to 1981, he was the managing partner of the real estate law group at a prominent San Jose law firm. He left the practice of law in 1981 to co-found Renco Investment Company, where he was the managing general partner. Renco Investment Company developed numerous industrial properties, including Bayside Technology Park in Fremont, which was then the largest industrial park in Silicon Valley. Chuck is engaged in all aspects of real estate including acquisition, disposition, legal, engineering, concept/design/planning, entitlement, construction, financing, leasing and management. Chuck has served on several boards and commissions, most recently as a member of the Coyote Valley Task Force at the request of the City of San Jose.

- Bill Baron joined Lee and Eric in 1983 as a 19 year-old intern from San Jose State University. Upon his graduation with a degree in Business Management, Bill joined the firm full time serving in several capacities including a near 4-year stint as the Brandenburg Properties point person for its assets in the southeastern United States. Like Chuck, Bill has extensive experience in all aspects of real estate including acquisition, disposition, legal, engineering, concept/design/planning, entitlement, construction, financing, leasing and management. Bill is a member of the Rotary Club of San Jose, past Chairman of the San Jose Silicon Valley Chamber of Commerce, past Chairman of ChamberPAC, the San Jose Silicon Valley Chamber of Commerce Political Action Committee, Board Member of the Stroke Awareness Foundation, Board Member of Pro Baseball to San Jose Committee. He also served on San Jose Mayor Chuck Reed's Transition Committee.
- Garros Ng has been a Certified Public Accountant for more than a decade and focuses on issues relating to entity preparation, tax functions, information systems and all accounting management. He serves as "in house" controller for Brandenburg Properties.
- Del Rey Oaks "Fort Ord Property" Principal Point Person: Eric Brandenburg; 408-282-4112 (assistant, Samantha Van Lone).

BRANDENBURG

PROPERTIES

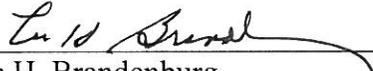
July 9, 2012

Mr. Daniel Dawson
CITY MANAGER
City of Del Rey Oaks
650 Canyon Del Rey Road
Del Rey Oaks, CA 93940

RE: RFQ; "Fort Ord Property"; Del Rey Oaks, CA

Dear Mr. Dawson:

We, the undersigned, fully intend on participating as a part of the Brandenburg Properties development team associated with the above referenced property:



Lee H. Brandenburg



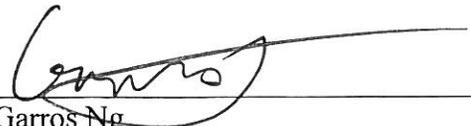
Eric Brandenburg



Charles C. Butters



William B. Baron



Garros Ng



Brandenburg Properties

Development Approach/Vision Concept Del Rey Oaks—“Fort Ord Property”

Our vision for the Del Rey Oaks—Fort Ord Property—is quite similar to the City’s general thoughts, that is a site holistically conceived, designed and ultimately developed with a mixed variety of integrated and complementary uses, including both natural and more active open space uses.

Clearly, the site is set within an area of regional significance and international appeal. It demands thoughtful planning and mindful engagement on the part of many stakeholders, led by a qualified development team in partnership with its community.

Our approach is likely to follow a similar path to that of several of our large scale projects (discussed in the developer’s experience section herein). We will bring together the best-minded, highly regarded experts to join our team and engage in partnership with the City of Del Rey Oaks, public entities, the community and other stakeholders to thoughtfully conceive, plan, present and entitle the project in such a way and to such condition thereby enabling the land to be developed in a comprehensive, fully integrated, and environmentally-friendly way.

Working proactively together, ultimate development will be aesthetically pleasing, functional and purposeful, and will provide a new level of positive tax base and economic impact for the City of Del Rey Oaks, Monterey County, the Monterey Peninsula and the State of California.

Like all of our past projects, we don’t see any need for a public subsidy. We are fully aware of the other parameters found within the Request for Qualifications and look to work collaboratively and positively with the City of Del Rey Oaks.



COMERICA BANK
MC 4850, PO BOX 2249, SAN JOSE, CA 95109-2249
333 WEST SANTA CLARA STREET, SAN JOSE, CA 95113

July 2, 2012

To: Whom It May Concern:

Re: Brandenburg Properties, LLC
Lee H. Brandenburg and Eric Brandenburg

At the request of our long valued client, this letter is to inform you that Brandenburg Properties and the Brandenburg family have been outstanding customers of Comerica Bank for twenty five years, having begun their relationship with the bank in 1987. For the last twenty years, I have been responsible for the management of the Brandenburg's relationship with the Bank.

The Brandenburg's have had a long track record of exceptional operating performance and they have consistently managed their finances in a conservative and prudent manner. They have always been considered a top customer of Comerica Bank and have managed all their accounts in a professional and responsible manner. We hold Lee and Eric Brandenburg, and their management team in high regard.

The Brandenburg's have had unsecured line of credit facilities with Comerica Bank of up to Twenty Million Dollars (\$20,000,000.00), which was always handled as agreed. Their current line balance is about \$1,000,000. We would be willing to entertain higher levels of credit requests for the Brandenburgs, should they request us to do so. Comerica stands ready to assist the Brandenburg's as needed.

If you require additional information, please give me a call at (408) 556-5321.

Sincerely,

A handwritten signature in black ink, appearing to read "J. LaPlante", written over a horizontal line.

James G. LaPlante, Jr.
Senior Vice President
South Bay Corporate

Brandenburg Properties
Financial Material Provided
Directly to
City of Del Rey Oaks Consultant
EPS
Via email on 7.9.12

DATE:07/09/12 CK#:28215 TOTAL:\$7,500.00*** BANK:lhbi1 - Comerica Checking
PAYEE:City of Del Rey Oaks(13201)

Property Account	(Date)Invoice	Description	Amount
lhbi 19719-005	120709-deposit 1	Non Refundable Deposit for RFQ	7,500.00
			<hr/> 7,500.00

The Brandenburg Revocable Tr.

Investment Account
1122 Willow Street #200
San Jose, CA 95125
(408) 279-5200

Comerica Bank
San Jose Main
333 W. Santa Clara St.
San Jose, CA 95113
90-3752/1211

28215

CHECK VOID 120 DAYS FROM ISSUANCE

**** SEVEN THOUSAND FIVE HUNDRED AND 00/100 DOLLARS

TO THE
ORDER OF

07/09/12

\$7,500.00**

City of Del Rey Oaks



⑈028215⑈ ⑆121137522⑆ 1890595455⑈

DATE:07/09/12 CK#:28216 TOTAL:\$100,000.00* BANK:lhbi1 - Comerica Checking
PAYEE:City of Del Rey Oaks(13201)

Property Account	(Date)Invoice	Description	Amount
lhbi 19719-005	120709-deposit 2	Refundable Deposit for RFQ	100,000
			<hr/> 100,000

The Brandenburg Revocable Tr.

Investment Account
1122 Willow Street #200
San Jose, CA 95125
(408) 279-5200

Comerica Bank
San Jose Main
333 W. Santa Clara St.
San Jose, CA 95113
90-3752/1211

28216

CHECK VOID 120 DAYS FROM ISSUANCE

**** ONE HUNDRED THOUSAND AND 00/100 DOLLARS

TO THE
ORDER OF

07/09/12

\$100,000.00

City of Del Rey Oaks



⑈028216⑈ ⑆121137522⑆ 1890595455⑈

Brandenburg Properties

Reference List--Partial

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