



# CITY OF DEL REY OAKS

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## AGENDA

### MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, MARCH 27, 2012 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL – *Council Members*
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS:  
Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
4. CONSENT AGENDA: *Action Items*
  - A. MINUTES:
    1. February 28, 2012, City Council Meeting
    2. February 8, 2012 Regular Planning Commission Meeting
  - B. MONTHLY REPORTS:
    1. Claims, February 2012
    2. Financial, February 2012
    3. Fire Department Response Report, February 2012
    4. Police Activity Report, February 2012
5. OLD BUSINESS: None
6. NEW BUSINESS: None

**7. STAFF REPORTS:**

A. City Manager Report

**8. MAYOR AND COUNCIL REPORTS**

**9. CORRESPONDENCE:**

A. Monterey Regional Waste Management District, Highlights of the Board Meeting

B. Letter of thanks for Officer Matthew J. Young

**10. CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

**PUBLIC COMMENTS:**

Anyone wishing to address the City Council on matters to be heard under closed session may do so now.

A. Existing litigation pursuant to Government Code Section 54956.9(a), City of Del Rey Oaks v. Federal/JER Associates, LLC et al., Monterey County Superior Court Case No. M107509.

B. Performance Evaluation and Labor Relations – Government Code Section 54957 and 54957.6, public employee performance evaluation and labor relations with unrepresented employee (City Manager).

**11. SET NEXT MEETING DATE:** Establish **Tuesday, April 25, 2012**, at 6:00 P.M. as the date and time of the Council's next regular meeting.

**12. ADJOURNMENT**

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

**REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL  
CONVENED AT 6:00 P.M. ON TUESDAY, FEBRUARY 28, 2012 IN THE  
CHARLES BENSON MEMORIAL HALL, CITY HALL**

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**Present:** Council Members Zuccaro, Clark, Cecilio, Allion and Mayor Edelen  
**Absent:** None  
**Also present:** City Attorney Callihan, City Manager Dawson and Deputy City Clerk Carvalho

Meeting came to order at 6:00 p.m. and roll call was taken.

**PLEDGE OF ALLEGIANCE:** Led by Council Member Allion

**PROCLAMATION:** Fix A Leak Week, May 12-18, 2012

**Mayor Edelen:** Read the proclamation into the record and presented it to the Public Affairs Officer for California American Water. He stated that he had an underground leak which he reported to CalAm and they adjusted his bill so feels CalAm will listen if you have a problem.

**PUBLIC COMMENT:**

**Nina Beady:** Here to report on smart meter opt out program saying that there is a fee. They have reported a lot of medical issues and these meters are still a health issue. She stated that cell towers between Del Rey Oaks and Seaside are reading very high on her RF (radio frequency) meters and is trying to get the State Legislator to accept that there is a problem.

**Ruth Dunn on Wallace place:** 4 Wallace place 30 foot red boat and if this is legal to be there or not.

**Marsha DeBonis, Wallace Place:** Is there any restrictions on having yard sales every week? There is someone on the corner of Wallace that has a lot of stuff in their yard and has a sale almost every weekend. She gave her address and phone number to the clerk for research of this question.

**CONSENT AGENDA:**

**A. Minutes**

1. January 24, 20112, Regular RDA and City Council Meeting
2. January 11, 2012, Regular Planning Commission Meeting

**B. Monthly Reports:**

1. Claims, January 2012
2. Financials, January 2012
3. Fire Department Response Report, January 2012
4. Police Activity Report, January 2012

*Motion:* Council Member Zuccaro to approve  
*Second:* Council Member Clark  
*Public Comment:* None  
*Vote:* Item passed 5-0

OLD BUSINESS: None

**NEW BUSINESS:**

The Council considered **ITEM 7.A.**, Consider Resolution 2012-02, Accept Audit Report presented by Lavorato and Darling, CPAs, Pam Darling and Diana Lavorato

**City Manager Dawson:** This is the first governmental audit they have done and they did a great job. He stated we have gone through four auditors in the past 4 years and feels we have found our new auditors.

**Pam Darling:** This is our first government audit, the staff was fantastic and a pleasure to work with. She talked about the process. They are required to perform an audit every year under the government codes. The financial records were found to support an unqualified opinion which says that they could be reasonably sure the financial statements were represented accurately.

**Diana Snell:** She also thanked the staff. Key points to the financial statements there was a loss but this was basically because of the Redevelopment Agency. The salary changes were most likely from a former sergeant that left and a few raises that happened.

**Council Member Allion:** He had a chance to look these numbers over and didn't have any questions.

**Mayor Edelen:** Thanked Council Member Allion for his help and thanked the staff who under Daniel Dawson's direction did a good job.

**Council Member Allion:** He commented on page 22 OPEB as of June 30<sup>th</sup> this amount was unfunded and stated that this is money we technically have to pay to PERS at 7.75% interest.

**City Manager Dawson:** He said its important to understand that this number only comes into effect should every person in the City staff retired today that is what we'd have to have in reserve to pay retirement today. Other cities have an amount upwards of 50 million so this puts this \$230,000 into perspective.

*Motion:* Council Member Allion to pass  
*Second:* Council Member Cecilio  
*Public Comment:* None  
*Vote:* Passed 5-0

The Council considered **ITEM 7.B.**, Consider Resolution 2012-03, Support of the proposed legislation action for the extension of the Fort Ord Reuse Authority Until 2024

**Mayor Edelen:** This is asking that FORA stay in effect until 2024 because there are many obligations still needed to be met and this agency is absolutely necessary.

**City Manager Dawson:** The huge downturn in the economy has caused FORA not to be able to complete what was necessary so they are necessary in order for these critical services to be completed.

**Mayor Edelen:** Read the resolution into the record.

**Council Member Allion:** What is FORA's source of funding for its operation?

**Mayor Edelen:** Grants, income from Preston Park where they receive 50% of the income, etc.

**Council Member Allion:** What is the FORA annual budget? What is the plan for all the decrepit buildings out there?

**Mayor Edelen:** Does not know what the budget is off the top of his head. The majority of the money was given to Marina who chose not to tear down those buildings yet.

**Council Member Allion:** What about the MST board putting their facility where those buildings are?

**Mayor Edelen:** There were three areas they looked at. Whispering Oaks is a landfill and it was the most cost effective place because every other location was going to cost a great deal.

**Motion:** *Council Member Clark to approve*

**Second:** *Council Member Zuccaro*

**Public Comment:** *None*

**Vote:** *Motion passed 5-0*

The Council considered **ITEM 7.C.**, Consider Resolution 2012-04, Authorizing Investment of Monies in the Local Agency Investment Fund for the former Redevelopment Agency by the Successor Trustee.

**City Manager Dawson:** This is part of the cleanup of the demise of the RDA and we need to move that into the general fund which totals approximately \$412.

**Mayor Edelen:** This is basic bookkeeping.

**Public Comment:** What is left after the state took it?

**Council Member Allion:** We have the 360 acres and a road to maintain.

**Motion:** *Council Member Clark to approve*

**Second:** *Council Member Zuccaro*

**Public Comment:** *None further*

**Vote:** *Passed 5-0*

#### **STAFF REPORTS:**

**City Manager Dawson:** Stated he attended the City Manager conference in Indian Wells, CA. He moderated a session for a group of people that wanted to know about a city manager who has been there for a year and for one that was retiring. He attended the water agency meeting and employment board for MBASIA risk management. He stated he attended and is the Chairman for City Manager's group for counties of Monterey, San Benito and Santa Cruz where they had a presentation by Mary Adams from the United Way on the 2-1-1 system. She gave a demographic report on the communities. He announced that the Assistant City Manager of Monterey, Fred Cohn will be retiring in June of this year after 29

years with Monterey. Monday March 12<sup>th</sup> will be League of California Cities dinner featuring Executive Director, Chris McKenzie in Salinas, but he will be in Hawaii so Mayor Edelen and Council Member Allion will be attending. He served on the FORA panel that selected a consultant for the base reuse plan. He made a recommendation and was outvoted 4-1 but the Mayor was able to turn that vote around based on the local consulting teams' knowledge of the area. He attended the FORA Admin Committee meeting and talked about FORA habitat, capital improvements and rebuilding the rest of General Jim Moore which will start this spring at the cost of 3 Million. Funding for capital improvements from FORA's tax increment is enforceable by legal opinion. The County will become the successor agency for all former RDA's in 2016. He attended the excess liability insurance committee meeting. That agency has 480 million to manage. The Federal Reserve rate will remain between 0 and 0.0275% over the next two years so the interest rate will not be going up any time soon. He met with an alternative waste handler Charlie Pardo in looking at saving money for our constituents.

### **COUNCIL REPORTS:**

**Council Member Allion:** Attended MRWMD board meeting. The district is working on the anaerobic digestion system which is zero waste system. He explained the process of cooking the waste to produce gas to create energy. State laws are going to be requiring multi family units to recycle 75% of waste. Attended Water Pollution Control Agency and talked about issuing bonds to pay for the PERS OPEB debt. The groundwater replenishment plan was discussed, Salinas being the largest users. The Salinas representative was very sympathetic to our situation.

**Council Member Cecilio:** Attended the Seaside Sanitation meeting, attended the convention with Mosquito Abatement district. Did his sexual harassment training, which was eye opening.

**Council Member Clark:** The parks committee met today with Denise Wood where they will be landscaping in front of the old town hall splitting the cost with the City. Whispering Oaks was turned down by the county board of supervisors which is what really disappointing because they had promised the landfill with small scrub oaks and cost MST a lot of money and time. There are other alternatives which will be discussed. She announced that the Del Rey Oaks Citizens Action Group is having a recruiting party.

**Council Member Zuccaro:** Will be attending the AMBAG meeting receiving presentations by hopefully future director.

**Mayor Edelen:** Attended TAMC, Seaside Watermaster and FORA. Dan is the Chair of FORA admin committee. There is a FORA base reuse plan and has to be redone and done by a lot of local agencies. The FORA staff agreed that it should be the San Francisco firm. He felt it should be the local firm. The Whispering Oaks plan being killed by local activists has opened the door for all kinds of law suits. Monterey Regional Water Joint Powers Authority will be meeting in March where they will discuss CalAm, MPWMD and desalination projects. They will be bringing a proposal to do a study of which desalination project will be

the best choice. We now have all the elected officials, need a county member and trying to keep the cost down to a minimum. So far all this is volunteer.

**Mayor Edelen:** Announced the correspondence in the packet and the items to be heard in closed session. He opened public comment for the following closed session items:

Existing litigation pursuant to Government Code Section 54956.9(a),  
City of Del Rey Oaks v. Federal/JER Associates, LLC et al., Monterey  
County Superior Court Case No. M107509.

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Performance Evaluation and Labor Relations – Government Code  
Section 54957 and 54957.6, public employee performance evaluation  
and labor relations with unrepresented employee (City Manager)

*Public Comment: None*

**7:10 p.m.:** Adjourned the meeting for a brief recess prior to closed session

**7:13 p.m.:** Convened into closed session

**7:50 p.m.:** Adjourned from closed session into open session and reported the following:

**City Manager Dawson:** On the first item there was no action taken. On the second item a negotiating team was selected consisting of Council Members Clark and Allion and City Attorney Callihan.

**7:51 p.m.:** Adjourned meeting to next scheduled meeting date.

**Next meeting:** Tuesday, March 27, 2012 at 6:00 p.m.

**Approved:**

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Signature

Date

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING  
COMMISSION WEDNESDAY, FEBRUARY 8, 2012 AT 6:00 P.M.  
CHARLIE BENSON MEMORIAL HALL**

**Present:** Commissioner Larson, Thayer, Lucido, Hayworth, Weir, Ventimiglia,  
and Chairman Jaksha

**Absent:** None

**Also Present:** City Attorney Callihan and Deputy City Clerk Minami

**PLEDGE OF ALLEGIANCE:** Lead by Chairman Jaksha

**CONSENT AGENDA:**

The Commission considered **ITEM 4.A.**, Planning Commission Meeting Minutes,  
January, 2012.

*Motion by Commissioner Ventimiglia to approve, seconded by Commissioner  
Lucido.*

*There were no comments received*

*Motion passed 7-0*

**PUBLIC COMMENT:**

None

**REPORTS:**

The Commission considered **ITEM 5.A.** Building Activity Report,  
January 2012

*Report was accepted.*

**Commissioner Ventimiglia:** Solar panel installation, is the fire regulation  
followed?

**Deputy City Clerk Minami:** Yes, the City of Monterey approves plans and  
performs the building inspections and all of the regulations are followed.

**NEW BUSINESS:**

The Commission considered **ITEM 6.A.**,

- A. **Project Name:** Aaron Tollefson  
**Owner's Name:** Kevin Raskoff and Kim Shirley  
**File Number:** ARC#12-02

**Site Location:** 4 Baxter Place  
**Planning Area:** APN# 012-501-017  
**Environmental Status:** Categorically Exempt  
**Project Description:** Requesting Architectural Review to add a 408 square foot single story addition to an existing 1,152 square foot single family dwelling.

**Aaron Tollefson, Applicant:** Size of family has increased and the children need room.

**Commissioner Larson:** No variance is needed.

~~**Commissioner Weir:** Impressed with the quality of the plans.~~

**Commissioner Ventimiglia:** The carbon monoxide detectors are not on the plans(?)

**Deputy City Clerk Minami:** That will be required when City of Monterey does the plan check.

**Commissioner Ventimiglia:** It looks great.

**Commissioner Weir:** The project is within the City's guidelines.

**Kevin Raskoff, Home Owner:** When the addition is complete, they will retrofit the landscaping.

**Commissioner Hayworth:** Neighbors opinion (?)

**Kevin Raskoff, Home Owner:** The neighbors really like the idea. The roof line and foot print is minimal.

**Commissioner Lucido:** Great job. A signed version of the survey is needed, according to paragraph #5 of the building guidelines.

**Deputy City Clerk Minami:** Can they provide a wet stamp to the City staff?

**Commissioner Lucido:** Yes.

**Chairman Jaksha:** Plenty of room for kids to play in the yard.

**Public Comment:** None

**Motion by Commissioner Weir to approve item #6.A:** Kevin Raskoff and Kim Shirley, ARC #12-02, 4 Baxter Place, APN #012-501-017, Environmental Status is Categorically Exempt, to add a 408 square foot single story addition to an existing 1,152 square foot single family dwelling, *seconded by Commissioner Hayworth.*

**Motion passed 7-0**

The Commission considered **ITEM 6.B.,**

**Project Name:** Tom and Sean Hillesheim  
**File Number:** ARC #12-03  
**Site Location:** 100 Calle Del Oaks  
**Planning Area:** APN #012-601-002  
**Environmental Status:** Categorically Exempt

**Project Description:** Requesting Architectural Review, to install several new lighted sign for new Monterey Garage and Towing business at 100 Calle Del Oaks.

*Commissioner Hayworth steps down from dais; he has sold auto parts to the applicant in the past.*

**Sean Hillesheim, Applicant:** Returning tonight to get approval on signs.

**Commissioner Ventimiglia:** Several signs, how many?

**Sean Hillesheim:** Three.

**Commissioner Weir:** No questions.

**Commissioner Lucido:** Noticed netting for only 2 signs.

**Sean Hillesheim:** The third sign is at entrance.

**Commissioner Lucido:** Maybe didn't see it because of all the other netting on the fence.

**Commissioner Larson:** Painted sign (?), and will they be lit?

**Tom Hillesheim:** Yes, they will be painted and have dim lights, facing in toward signs.

**Commissioner Weir:** Is concerned that they will be repairing more than just their own trucks in the garage area. If they decide to start repairing other vehicles will it have to be approved? The signage application doesn't mention "repair".

**City Attorney Callihan:** Yes, the change of use has to come back to the City.

**Commissioner Ventimiglia:** The application last month was very vague.

**Chairman Jaksha:** The retaining wall and the fence was the issue last month.

**City Attorney Callihan:** The use is not before the Planning Commission tonight.

**Commissioner Lucido:** The minutes have notes on the parking being brought back this month and it isn't here with the sign application.

**Public Comment:** None

*Motion by Commissioner Thayer to approve item #6.B:* Tom and Sean Hillesheim, ARC #12-03, 100 Calle Del Oaks, APN #012-601-002, Environmental Status is Categorically Exempt, to install three new lighted signs for Monterey Garage and Towing, *seconded by Commissioner Lucido.*

*Motion passed 6-0*

*Commissioner Hayworth returns to the dais.*

**Tom Hillesheim:** Questions about the use of the building for the future. Realizing it very large, and have some ideas about dividing it up.

**Chairman Jaksha:** Start at City Hall with questions and staff can direct.

**Deputy City Clerk Minami:** The City wants to see a “Tenant Improvement Plan”. It needs to include exact details of what type of business activity, and details of any chemicals to be used. At that point we can review the use of the building.

#### 7.A. SIGN ORDINANCE DISCUSSION:

**Commissioner Lucido:** The signage and the dancing Statue of Liberty at Liberty Tax Service looks tacky. Beautiful monument sign at the entrance of the city and it’s ruined by all of the advertisement on the corner. Calle Del Oaks signs are not allowed in the island. If the city allows them to get away with it, then everyone will have them.

**Commissioner Ventimiglia:** Signage on the sidewalks not allowed, they are pushing the envelope. Agrees with Commissioner Lucido.

**Commissioner Weir:** The City has to do something about it, the dancing Statue of Liberty is too much.

**Chairman Jaksha:** Can the City Council do something? Maybe send City of Seaside a letter because the Liberty Tax Service advertising is in Seaside’s city limits.

**Commissioner Lucido:** Several jurisdictions are involved with this corner. So, it isn’t an easy fix. We should do what we can, as a City.

**Commissioner Larson:** Was the small sign with the phone numbers approved? If so, who approved?

**Deputy City Clerk Minami:** Yes, it was approved by the City Manager. And it is valid through the tax season.

**Commissioner Hayworth:** Commercial signs should be consistent and they aren’t. The building at 800 Portola Ave already had signage that Liberty Tax Service should have been part of and they wanted it to be separate and lighted.

**Commissioner Lucido:** In hind sight, Commissioner Hayworth was right last month.

**Commissioner Thayer:** Has City Hall received a lot of calls regarding the extra advertisement at Liberty Tax Service? Agrees that he wants someone from the City to contact Liberty Tax and Seaside about the dancing Statue of Liberty and the unpermitted signs on the Portola Drive side of the building.

**Deputy City Clerk Minami:** We had a few at first, but it was mostly from the Planning Commissioners and Council Members.

**Commissioner Hayworth:** That business was located in Seaside. They are all over the State and all have the same signage and dancing Statue of Liberty.

**Chairman Jaksha:** Thinks the City Manager should follow up with the business and Seaside.

**Commissioner Hayworth:** Wants to be business friendly, and wants the business to follow the sign ordinance.

**Commissioner Ventimiglia:** Public Storage sign that was before the Commission a few months ago, wasn’t approved. But that was “grandfathered” in, years ago.

**Commissioner Thayer:** According to the sign ordinance “animated” signs are not allowed. The Statue of Liberty sign is animated.

**Commissioner Weir:** A letter needs to be sent.

**Chairman Jaksha:** Does the City of Seaside allow animated signs? This is out of the Commissions realm of duties.

**Commissioner Ventimiglia:** Why not just 30 days rather than through tax season.

**Commissioner Lucido:** Doesn't agree with staff's the decision to give Liberty Tax Service a temporary sign, that isn't allowed according to the sign ordinance. The other signage and the dancing Statue of Liberty is a traffic hazard, and there has to be something we, as a City, can do about them.

**Chairman Jaksha:** Agrees.

**Commissioner Larson:** Page 10 of the Sign Ordinance states that window signs don't require a permit if they are within the guidelines of sign ordinance. But the window signs at the Chiropractor office doesn't fit the guidelines. Understands that this is a tough building to be in and wants to work with the businesses, within the City's municipal code. Ultimately, signs that don't meet the signage guidelines, must have Planning Commission approval.

**Commissioner Ventimiglia:** All of this is for a good reason, but it is hard to review the ordinance without something in front of us. It's all very individual.

**Chairman Jaksha:** Since this is all legal wording, it isn't easy to review and make recommendations to change.

**OLD BUSINESS:** None

#### **ANNOUNCEMENTS/COMMENTS:**

**Commissioner Hayworth:** Won't be at next month's meeting.

**Chairman Jaksha:** Problem with having a 24 hour business in the City and realizing now that questions should have been asked at last month's meeting.

**Commissioner Ventimiglia:** The use will not bring in much revenue into the city and that is what the City Manager mention after last month's meeting.

**Commissioner Lucido:** Felt like, as a Commission, they were given more power after the City Manager spoke with them.

**City Attorney Callihan:** A conditional use permit is for “use”, not for the height of a wall. If the City Manager to have a meeting to review scope of responsibility, glad to do it.

**Deputy City Clerk Minami:** When the applicant from Monterey Garage brings the tenant improvement plan, and to change the use, can that be handled at the staff level?

**City Attorney Callihan:** Would be glad to assist with the tenant improvement plan and then make the call if it needs to go to planning commission or not.

**Chairman Jaksha:** Wants to set up meeting with City Manager before the Planning Commission meeting, to review any issues that might come up at the meeting.

**Commissioner Larson:** Last month the process was bad, all the way around. It was all vague and now we are questioning the decision. Finding sources of revenue isn't in our realm of responsibilities as Planning Commissioners.

**Commissioner Weir:** The plans were bad, should have handed them back and told applicant to come back with better plans and a more complete application. The Commission has the right to expect suitable plans.

**Commissioner Thayer:** Staff should be held accountable, and blame shouldn't be on the Planning Commission.

**Commissioner Larson:** The staff took total responsibility. The way it was presented, it was taken lightly and it should have been more taken more seriously.

**Commissioner Lucido:** Staff should keep us in the loop.

**Deputy City Clerk Minami:** 100 percent the fault of the Clerk's office.

**Commissioner Lucido:** Wants to be on the same page as the General Plan.

**Commissioner Hayworth:** The only thing that was in front of the Commission was a fence, and a retaining wall, not the use of the building and a 24 hour business.

**Commissioner Ventimiglia:** It would be helpful to have some guidelines about the Commissions responsibility, maybe with bullet points. Easier to make decisions with guidelines.

**Commissioner Lucido:** Check list will be helpful and some training.

**Chairman Jaksha:** Wants the Commission to have additional education and brown act training. Maybe a retreat.

**Commissioner Ventimiglia:** If Monterey Garage and Storage changes use to repairing outside vehicles, the use changes.

**Commissioner Larson:** A resident came to him and wants to stay anonymous, but they really don't like the idea of 24 business. The appeal period was missed, but wants to follow up with staff. Issue with back up beeping, cars coming and going. Wonders if there is a legal issue if we allow a business to be open 24 hours.

**Commissioner Thayer:** Congratulations to Commissioner Ventimiglia for having his book published.

**NEXT MEETING:** Wednesday, March 14, 2012 at 6:00 p.m.

7:35 p.m. Meeting Adjourned

Approved: \_\_\_\_\_

**CITY OF DEL REY OAKS**  
**Claims Report**  
February 2012

Date	Num	Name	Memo	Amount
AFLAC 2/16/2012	12728	AFLAC	Premiums-employee paid-INV. 759085 (FEB PREMIUM)	281.80
Total AFLAC				281.80
AMERICAN LOCK & KEY 2/16/2012	12729	AMERICAN LOCK & KEY	LOCKS	14.36
Total AMERICAN LOCK & KEY				14.36
AT&T CAL NET 2 2/16/2012	12730	AT&T CAL NET 2	PHONE JAN 2011	220.77
Total AT&T CAL NET 2				220.77
BAY SERVICE AUTOMOTIVE 2/16/2012	12731	BAY SERVICE AUTOMOTIVE		2,645.41
Total BAY SERVICE AUTOMOTIVE				2,645.41
BAYVIEW BUSINESS SOLUTIONS, INC. 2/16/2012	12732	BAYVIEW BUSINESS SOLUTI...	SHIPPING SERVICES	90.47
Total BAYVIEW BUSINESS SOLUTIONS, INC.				90.47
BROWNELLS, INC. 2/29/2012	12767	BROWNELLS, INC.	MISC. POLICE EQUIP. INV.07040296.00	365.93
Total BROWNELLS, INC.				365.93
CALIFORNIA-AMERICAN WATER 2/16/2012	12733	CALIFORNIA-AMERICAN WA...	12/20/11-1/20/12 WATER	395.70
Total CALIFORNIA-AMERICAN WATER				395.70
CARVALHO, KIMBERLY R 2/15/2012	12725	CARVALHO, KIMBERLY R	Wellness Reimbursement	194.83
Total CARVALHO, KIMBERLY R				194.83
CITY OF MONTEREY 2/16/2012	12734	CITY OF MONTEREY	INV 48066 OCT 2011 FUEL COSTS	2,986.30
Total CITY OF MONTEREY				2,986.30
CITY OF SALINAS, ATTORNEY SERVICES 2/16/2012	12735	CITY OF SALINAS, ATTORNE...	JAN 2012 CITY ATTORNEY SERVICES-INV 237075	1,017.23
Total CITY OF SALINAS, ATTORNEY SERVICES				1,017.23
CO-POWER 2/16/2012	12736	CO-POWER	MAR. 12 DELTA DENTAL PREMIUM	2,012.82
Total CO-POWER				2,012.82
COMCAST HIGH SPEED INTERNET 2/16/2012	12737	COMCAST HIGH SPEED INTE...	INTERNET 11/10-2/9	71.90
Total COMCAST HIGH SPEED INTERNET				71.90

**CITY OF DEL REY OAKS**  
**Claims Report**  
 February 2012

Date	Num	Name	Memo	Amount
COMMUNITY HOSPITAL OF MTY 2/16/2012	12738		COMMUNITY HOSPITAL OF M... BLOOD ALCOHOL DRAW FEE-12/3/11	20.00
Total COMMUNITY HOSPITAL OF MTY				20.00
CRYSTAL SPRINGS WATER CO. 2/16/2012	12739		ACCT 056258/WATER/DEC 2011	48.75
2/29/2012	12768		ACCT 056258/WATER/ JAN J2012	48.75
Total CRYSTAL SPRINGS WATER CO.				97.50
CUTRUFELLI'S 2/16/2012	12740		PD HATS	75.08
Total CUTRUFELLI'S				75.08
David Nguyen, Officer 2/29/2012	12766	David Nguyen, Officer	Wellness reimbursement	224.90
Total David Nguyen, Officer				224.90
DAWSON, DANIEL 2/15/2012	12726	DAWSON, DANIEL	Wellness benefit reimbursement	700.00
Total DAWSON, DANIEL				700.00
ELECTRICAL DISTRIBUTORS 2/16/2012	12741		ELECTRICAL DISTRIBUTORS	210.60
2/29/2012	12769		ELECTRICAL DISTRIBUTORS	32.16
Total ELECTRICAL DISTRIBUTORS			DEC. SUPPLIES FOR GOLF DRIVING RANGE GARAGE	242.76
ENTENMANN-ROVIN CO. 2/29/2012	12770	ENTENMANN-ROVIN CO.	INV. 0074946-IN :	153.00
Total ENTENMANN-ROVIN CO.				153.00
ENTERSECT CORPORATION 2/29/2012	12771	ENTERSECT CORPORATION	POLICE ONLINE SERVICE-NOV AND DEC 2011	158.00
Total ENTERSECT CORPORATION				158.00
FIRST AMERICAN REAL ESTATE SOLUTIONS 2/29/2012	12772	FIRST AMERICAN REAL ESTA...		208.34
Total FIRST AMERICAN REAL ESTATE SOLUTIONS				208.34
FIRST CHOICE SERVICES 2/21/2012	12761	FIRST CHOICE SERVICES	Coffee and condiments DEC AND JAN	214.20
Total FIRST CHOICE SERVICES				214.20
FIRST NATIONAL BANK CHARGE 2/13/2012	EFT01312012	FIRST NATIONAL BANK CHA...	BANK FEES	215.05
Total FIRST NATIONAL BANK CHARGE				215.05
FORT ORD REUSE AUTHORITY 2/16/2012	12742	FORT ORD REUSE AUTHORITY	FY 09-10 interest for NOV&DEC (\$1,828.74)/FY 10-11 interest for NOV&D...	6,949.20

**CITY OF DEL REY OAKS**  
**Claims Report**  
 February 2012

Date	Num	Name	Memo	Amount
Total FORT REUSE AUTHORITY				6,949.20
<b>FRANCHISE TAX BOARD</b>	12724	FRANCHISE TAX BOARD	Muse, Henry	835.32
Total FRANCHISE TAX BOARD				835.32
<b>GLOBALSTAR USA</b>	12743	GLOBALSTAR USA	SATELITE PHONE JAN 2012	27.30
Total GLOBALSTAR USA				27.30
<b>GOLDFARB &amp; LIPMAN</b>	12773	GOLDFARB & LIPMAN	VOID: D.D. VOIDED CHECK, DO NOT PAY AT THIS TIME.	
2/29/2012	12773	GOLDFARB & LIPMAN	VOID: D.D. VOIDED CHECK, DO NOT PAY AT THIS TIME.	
Total GOLDFARB & LIPMAN				
<b>HOME DEPOT CRC</b>	12774	HOME DEPOT CRC	ACCT. # 6035 3220 0248 6219	143.00
2/29/2012				143.00
Total HOME DEPOT CRC				
<b>I.M.P.A.C.GOVERNMT SER</b>	12744	I.M.P.A.C.GOVERNMT SER	ACCT. 4246044555649924 JAN 2012	1,009.12
2/16/2012				1,009.12
Total I.M.P.A.C.GOVERNMT SER				
<b>JAMES DE CHALK</b>	12745	JAMES DE CHALK	JAN 2012	375.00
2/16/2012				375.00
Total JAMES DE CHALK				
<b>KELLY-MOORE PAINT CO.INC</b>	12746	KELLY-MOORE PAINT CO.INC	CITY HALL PAINT SUPPLIES	321.87
2/16/2012	12775	KELLY-MOORE PAINT CO.INC	SUPPLIES GARAGE AT GOLF DRIVING RANGE	85.18
2/29/2012				407.05
Total KELLY-MOORE PAINT CO.INC				
<b>LAVARATO &amp; DARLING, INC.</b>	12747	LAVARATO & DARLING, INC.	CITYDRO INV 3471	571.30
2/16/2012				571.30
Total LAVARATO & DARLING, INC.				
<b>M&amp;S BUILDING SUPPLY, INC.</b>	12748	M&S BUILDING SUPPLY, INC.	SUPPLIES FOR JAN 2012	104.42
2/16/2012				104.42
Total M&S BUILDING SUPPLY, INC.				
<b>MINAMI, KAREN L</b>	12727	MINAMI, KAREN L	Wellness Reimbursement	95.00
2/15/2012				95.00
Total MINAMI, KAREN L				
<b>MONTEREY BAY TECHNOLOGIES</b>	12749	MONTEREY BAY TECHNOLO...	IT SERVICES RETAINER OCTOBER AND NOVEMBER 2011	700.00
2/16/2012	12776	MONTEREY BAY TECHNOLO...	IT SERVICES RETAINER DECEMBER 2011	350.00
2/29/2012				

**CITY OF DEL REY OAKS**  
**Claims Report**  
 February 2012

Date	Num	Name	Memo	Amount
Total		MONTEREY BAY TECHNOLOGIES		1,050.00
		<b>MONTEREY COAST DOOR AND SUPPLY</b>		
2/16/2012	12750	MONTEREY COAST DOOR AN...	DOORS FOR P.D. AND P.W.	539.74
Total		MONTEREY COAST DOOR AND SUPPLY		539.74
		<b>MONTEREY COUNTY PARKS</b>		
2/29/2012	12777	MONTEREY COUNTY PARKS	RENTAL OF RIFLE RANGE AT LAGUNA SECA 12/20 & 21/11	200.00
Total		MONTEREY COUNTY PARKS		200.00
		<b>MIRWPCA</b>		
2/29/2012	12778	MRWPCA	City Collection 11/1/11-12/31/11	35.74
Total		MIRWPCA		35.74
		<b>MUNISERVICES</b>		
2/16/2012	12751	MUNISERVICES	INV. 26229 SALES TAX REPORTING SYSTEMS 2nd QUARTER 2011	750.00
2/29/2012	12779	MUNISERVICES	INV. 26871 SALES TAX REPORTING SYSTEMS 3rd QUARTER	750.00
Total		MUNISERVICES		1,500.00
		<b>NEILL ENGINEERS CORP</b>		
2/16/2012	12752	NEILL ENGINEERS CORP	RETAINER FOR 7/1/11-9/30/11	300.00
Total		NEILL ENGINEERS CORP		300.00
		<b>NEXTEL COMMUNICATION</b>		
2/16/2012	12753	NEXTEL COMMUNICATION	NEXTEL RADIO- CLK/PW/PD/CM	442.28
Total		NEXTEL COMMUNICATION		442.28
		<b>OFFICE DEPOT</b>		
2/16/2012	12754	OFFICE DEPOT		304.45
2/29/2012	12780	OFFICE DEPOT		205.73
Total		OFFICE DEPOT		510.18
		<b>OFFICE EQUIPMENT FINANCE SERVICES</b>		
2/16/2012	12755	OFFICE EQUIPMENT FINANCE...	LEASE PAYMENT FOR COPIER-JAN 11 INV. 194637849	115.78
Total		OFFICE EQUIPMENT FINANCE SERVICES		115.78
		<b>P.E.R.S.-HEALTH</b>		
2/29/2012	12781	P.E.R.S.-HEALTH	HEALTH PREMIUM MARCH 2012	13,195.30
Total		P.E.R.S.-HEALTH		13,195.30
		<b>PENINSULA WELDING SUPPLY</b>		
2/16/2012	12756	PENINSULA WELDING SUPPLY	OXYGEN AND SUPPLIES	33.97
Total		PENINSULA WELDING SUPPLY		33.97
		<b>PG&amp;E</b>		
2/29/2012	12782	PG&E	GAS 12/13/11-1/12/12 ELEC 12/13/11-1/24/12	2,479.99
Total		PG&E		2,479.99

**CITY OF DEL REY OAKS**  
**Claims Report**  
 February 2012

Date	Num	Name	Memo	Amount
PG&E-GJM&218 2/29/2012	12783	PG&E-GJM&218	6817283169-2	57.03
Total PG&E-GJM&218				57.03
PG&E-GOLF FACILITIES 2/29/2012	12784	PG&E-GOLF FACILITIES		137.30
Total PG&E-GOLF FACILITIES				137.30
<b>PITNEY BOWES PURCHASE POWER</b>				
2/16/2012	12757	PITNEY BOWES PURCHASE P...	POSTAGE ACCT. 8000900003463050	249.31
2/29/2012	12785	PITNEY BOWES PURCHASE P...	POSTAGE ACCT. 8000900003463050 February	257.54
Total PITNEY BOWES PURCHASE POWER				506.85
<b>QuickBooks Payroll Service</b>				
2/14/2012		QuickBooks Payroll Service	Monthly processing fee for February 2012	69.00
2/14/2012		QuickBooks Payroll Service	No state fee for CA for February 2012	
2/14/2012		QuickBooks Payroll Service	Fee for 14 employee(s) paid	21.00
2/14/2012		QuickBooks Payroll Service	Fee for 12 direct deposit(s) at \$1.25 each	15.00
2/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/13/2012	27,673.81
2/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/13/2012	4,822.00
2/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/13/2012	527.61
2/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/13/2012	527.61
2/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/13/2012	1,564.14
2/14/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/13/2012	363.87
2/28/2012		QuickBooks Payroll Service	Fee for 19 employee(s) paid	28.50
2/28/2012		QuickBooks Payroll Service	Fee for 14 direct deposit(s) at \$1.25 each	17.50
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	26,379.47
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	0.60
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	4,325.35
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	500.88
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	500.88
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	55.36
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	37.50
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	1,330.66
2/28/2012		QuickBooks Payroll Service	Created by Payroll Service on 02/27/2012	345.43
Total QuickBooks Payroll Service				69,106.17
<b>SAFEWAY STORE</b>				
2/16/2012	12758	SAFEWAY STORE	SUPPLIES	8.64
Total SAFEWAY STORE				8.64
<b>SHELL OIL COMPANY</b>				
2/29/2012	12786	SHELL OIL COMPANY	ACCT 079-056-693-FUEL FOR JAN 2012	216.82
Total SHELL OIL COMPANY				216.82
<b>TERMINIX</b>				
2/16/2012	12759	TERMINIX	6099531	59.00

**CITY OF DEL REY OAKS**  
**Claims Report**  
 February 2012

Date	Num	Name	Memo	Amount
Total TERMINIX				59.00
VSP				
2/16/2012	12760	VSP	VISION PLAN FEB 2012	160.64
2/29/2012	12787	VSP	VISION PLAN MARCH 2012	160.64
Total VSP				321.28
<b>TOTAL</b>				<b>113,939.13</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**  
8 Months Ended Feb 29, 2012

	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
<b>Revenue</b>			
<b>PROPERTY TAXES</b>			
P/T-SECURED	\$ 185,015.32	\$ 341,618.00	54%
P/T-UNITARY TAX	\$ 3,151.00	\$ 5,666.00	56%
P/T-UNSECURED	\$ 13,486.13	\$ 13,736.00	98%
P/T-SB813	\$ 2,736.62	\$ 2,850.00	96%
P/T-PRIOR SECURED	\$ 9,554.52	\$ 16,652.00	57%
PROPERTY TAX - VLF	\$ 55,461.00	\$ 115,208.00	48%
P/T-INT/PENAL	\$ 191.52	\$ 176.00	109%
P/T - ADMINISTRATIVE FEE	\$ -	\$ (7,946.00)	0%
<b>TOTAL PROPERTY TAXES</b>	<b>269,596.11</b>	<b>487,960.00</b>	<b>55.25 %</b>
<b>OTHER TAXES</b>			
SALES TAX	\$ 164,356.00	\$ 275,468.00	60%
SALES TAX IN LIEU - 3-FLIP	\$ 44,669.44	\$ 80,969.00	55%
Sales Tax - Add On	\$ 260,903.18	\$ 446,166.00	58%
COP MONIES	\$ 75,000.00	\$ 100,000.00	75%
PROPERTY TRANSFER TAX	\$ -	\$ 3,360.00	0%
GAS FRANCHISES	\$ 211.62	\$ 4,944.00	4%
ELECTRIC FRANCHISES	\$ 434.54	\$ 16,497.00	3%
GARBAGE FRANCHISES	\$ 30,962.37	\$ 40,467.00	77%
CABLE TV FRANCHISES	\$ 17,938.86	\$ 24,212.00	74%
WATER FRANCHISES	\$ -	\$ 7,873.00	0%
SEWER IMPACT	\$ -	\$ 8,615.00	0%
<b>TOTAL OTHER TAXES</b>	<b>594,476.01</b>	<b>1,008,571.00</b>	<b>58.94 %</b>
<b>LICENSES &amp; PERMITS</b>			
BUSINESS LICENSES	\$ 169,497.48	\$ 174,397.00	97%
BUILDING PERMITS	\$ 13,842.36	\$ 8,288.00	167%
PLAN CHECK FEES	\$ 4,948.85	\$ 3,715.00	133%
STREET OPENING PERMITS FEES	\$ 400.00	\$ 630.00	63%
PLUMBING PERMITS	\$ 400.00	\$ 1,764.00	23%
ELECTRICAL PERMITS	\$ 500.00	\$ 735.00	68%
SB 1473 STATE SURCHG ON PERMITS	\$ 53.50	\$ -	
OTHER LICENSES/PERMITS	\$ 149.13	\$ 500.00	30%
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>189,791.32</b>	<b>190,029.00</b>	<b>99.87 %</b>
<b>FINES &amp; FORFEITURES</b>			
VEHICLE CODE FINES	\$ 11,068.98	\$ 17,073.00	65%
<b>TOTAL FINES &amp; FOREITURES</b>	<b>11,068.98</b>	<b>17,073.00</b>	<b>64.83 %</b>
<b>INTEREST EARNED</b>			
INTEREST EARNED	\$ 678.45	\$ 2,755.00	25%
<b>TOTAL INTEREST EARNED</b>	<b>678.45</b>	<b>2,755.00</b>	<b>24.63 %</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**  
8 Months Ended Feb 29, 2012

	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
<b>OTHER AGENCY REVENUE</b>			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 3,487.71	\$ 5,106.00	68%
HOPTR	\$ 353.30	\$ 1,276.00	28%
PROP 172	\$ 7,090.68	\$ 6,410.00	111%
GRANTS	\$ -	\$ 8,000.00	0%
TRAFFIC CONGESTION RELIEF-AB438	\$ -	\$ 4,337.00	0%
POLICE GRANTS OTHER AGENCIES	\$ -	\$ 8,400.00	0%
<b>TOTAL OTHER AGENCY REVENUE</b>	<b>10,931.69</b>	<b>33,529.00</b>	<b>32.60 %</b>
<b>CURRENT SERVICES</b>			
USE PERMITS	\$ 3,310.00	\$ 4,436.00	75%
MAPS/PUBLICATIONS	\$ 260.00	\$ 163.00	160%
RENTAL INCOME	\$ 1,701.00	\$ 9,824.00	17%
POLICE REPORTS	\$ 1,051.00	\$ 854.00	123%
PROPERTY INSPECTIONS	\$ 900.00	\$ 1,995.00	45%
POLICE SERVICES	\$ 16,232.70	\$ 15,398.00	105%
PUBLIC EVENTS	\$ 51,350.00	\$ 47,544.00	108%
MISCELLANEOUS SERVICES	\$ 12,337.31	\$ 7,545.00	164%
PD DONATIONS	\$ 3,640.09	\$ 5,250.00	69%
<b>TOTAL CURRENT SERVICES</b>	<b>90,782.10</b>	<b>93,009.00</b>	<b>97.61 %</b>
<b>PARKS/RECREATION</b>			
PARK RENTAL	\$ 1,870.00	\$ 5,460.00	34%
RV RENTAL PARKS	\$ 19,875.00	\$ 25,846.00	77%
<b>TOTAL PARKS &amp; RECREATION</b>	<b>21,745.00</b>	<b>31,306.00</b>	<b>69.46 %</b>
<b>OTHER</b>			
GAS TAX 2107	\$ 5,653.27	\$ 18,864.00	30%
GAS TAX 2106	\$ 4,837.49	\$ 7,618.00	64%
GAS TAX 2107.5	\$ 2,001.86	\$ 1,050.00	191%
GAS TAX 2105	\$ 4,607.98	\$ 7,960.00	58%
<b>TOTAL OTHER</b>	<b>17,100.60</b>	<b>35,492.00</b>	<b>48.18 %</b>
<b>Total Revenue</b>	<b>\$ 1,206,170.26</b>	<b>1,899,724.00</b>	<b>63%</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**  
8 Months Ended Feb 29, 2012

	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
<b>Expenditures</b>			
<b>Payroll &amp; Benefits</b>			
OVERTIME	\$ 8,190.08	\$ 20,000.00	41%
PAYROLL	\$ 583,280.21	\$ 843,528.00	69%
COUNCIL MEMBER STIPEND	\$ 4,000.00	\$ 6,000.00	67%
RESERVES PAYROLL	\$ 16,133.44	\$ 30,000.00	54%
PERS	\$ 40,855.57	\$ 157,260.00	26%
MEDICARE	\$ 8,984.04	\$ 12,000.00	75%
DENTAL EXPENSE	\$ 16,333.87	\$ 29,019.00	56%
HEALTH INS	\$ 104,391.90	\$ 165,864.00	63%
VISION INS	\$ 1,457.24	\$ 1,581.00	92%
WORKERS COMP	\$ 128,347.16	\$ 175,000.00	73%
WELLNESS PROGRAM	\$ 3,853.94	\$ 8,000.00	48%
UNIFORM ALLOWANCE	\$ 4,500.00	\$ 5,500.00	82%
<b>TOTAL PAYROLL &amp; BENEFITS</b>	<b>\$ 920,327.45</b>	<b>\$ 1,453,752.00</b>	<b>63%</b>
<b>Payroll Expenses</b>			
Payroll Expenses	\$ 1,303.69	\$ 1,951.00	67%
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$ 1,303.69</b>	<b>\$ 1,951.00</b>	<b>67%</b>
<b>Bank Service Charges</b>			
Bank Service Charges	\$ 1,902.84	\$ 1,583.00	120%
<b>TOTAL BANK SERVICE CHARGES</b>	<b>\$ 1,902.84</b>	<b>\$ 1,583.00</b>	<b>120%</b>
<b>SUPPLIES</b>			
MATERIALS/SUPPLY	\$ 10,572.62	\$ 21,500.00	49%
AMMUNITION	\$ 16,964.92	\$ 5,000.00	339%
OFFICE SUPPLIES	\$ 8,526.06	\$ 12,000.00	71%
SPECIAL SUPPLY POLICE	\$ 5,174.60	\$ 5,000.00	103%
<b>TOTAL SUPPLIES</b>	<b>\$ 41,238.20</b>	<b>\$ 43,500.00</b>	<b>95%</b>
<b>UTILITIES &amp; SERVICES</b>			
REPAIR/MAINTENANCE	\$ 18,517.93	\$ 24,315.00	76%
STREET SWEEPING	\$ 5,013.38	\$ -	
GABILAN CREW	\$ 3,367.05	\$ 2,052.00	164%
UTILITIES/PGE	\$ 7,352.67	\$ 7,252.00	101%
UTILITIES/WATER	\$ 2,674.42	\$ 2,470.00	108%
TELEPHONE / INTERNET	\$ 7,120.84	\$ 13,791.00	52%
WEBSITE DESIGN & MAINTENANCE	\$ 760.00	\$ 4,500.00	17%
POSTAGE / SHIPPING	\$ 2,609.00	\$ 1,837.00	142%
TRAVEL/CONFERENCE	\$ 7,714.55	\$ 11,298.00	68%
MEMBER/DUES/CONTRIBUTIONS	\$ 7,028.08	\$ 9,573.00	73%
AD/PROMOTION CITY CNCL	\$ 2,719.30	\$ 2,111.00	129%
LEGAL ADVERT NON-DEPT	\$ 119.00	\$ 215.00	55%
MEETING CITY CNCL	\$ 334.32	\$ 952.00	35%
BOOK/PERIODICAL	\$ 30.31	\$ 140.00	22%
<b>TOTAL UTILITIES &amp; SERVICES</b>	<b>\$ 65,360.85</b>	<b>\$ 80,506.00</b>	<b>81%</b>

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**  
8 Months Ended Feb 29, 2012

	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
<b>OUTSIDE SERVICES</b>			
TRAINING POLICE	\$ 10,685.81	\$ 8,632.00	124%
OTHER PERMITS PW/ENGR	\$ 900.00	\$ 3,735.00	24%
LIABILITY/PROP NON-DPT	\$ 6,754.40	\$ 25,000.00	27%
CONTRACTUAL AUDIT	\$ 28,684.86	\$ 25,000.00	115%
DATA PROCESSING	\$ 4,147.15	\$ 3,850.00	108%
CONTRACTUAL SVCS PLANNING	\$ 7,805.41	\$ 2,500.00	312%
CONTRACTUAL SVCS - LEGAL	\$ 4,510.75	\$ 9,992.00	45%
CONTRL RETAINER LEGAL	\$ 8,581.55	\$ 10,360.00	83%
JANITORIAL FUND	\$ 2,250.00	\$ 3,250.00	69%
RADIO DISPATCH POLICE	\$ 40,106.00	\$ 38,260.00	105%
COMM HUM SERV NON-DEPT	\$ 3,100.00	\$ 3,057.00	101%
<b>TOTAL OUTSIDE SERVICES</b>	<b>\$ 117,525.93</b>	<b>\$ 133,636.00</b>	<b>88%</b>
<b>AUTO OPERATION</b>			
AUTO OPS - SUPPLIES / EQUIP	\$ 415.16	\$ 1,160.00	36%
AUTO OPS - FUEL	\$ 21,599.90	\$ 18,393.00	117%
AUTO REPAIR/MAINTENANCE	\$ 13,277.99	\$ 9,357.00	142%
AUTO LEASE PAYMENTS	\$ 12,469.06	\$ 12,250.00	102%
<b>TOTAL AUTO OPERATION</b>	<b>\$ 47,762.11</b>	<b>\$ 41,160.00</b>	<b>116%</b>
<b>POLICE AND FIRE</b>			
FUND JAIL & PRISONER	\$ 1,031.34	\$ 1,238.00	83%
ACJIS SYSTEM POLICE	\$ 2,814.95	\$ 5,405.00	52%
ANIMAL REGULATION FIRE	\$ 2,071.44	\$ 2,724.00	76%
FIRE SEASIDE	\$ 85,501.70	\$ 116,000.00	74%
<b>TOTAL POLICE &amp; FIRE</b>	<b>\$ 91,419.43</b>	<b>\$ 125,367.00</b>	<b>73%</b>
<b>STREETS &amp; STORM WATER</b>			
S.M.I.P.	\$ 64.86	\$ 51.00	127%
SB 1473	\$ 27.90	\$ -	
STREET LIGHTING	\$ 9,955.94	\$ 14,163.00	70%
STORM WATER PROJECT - PHASE 4	\$ 9,788.00	\$ 5,480.00	178.61 %
<b>TOTAL STREETS &amp; STORM WATER</b>	<b>\$ 19,836.70</b>	<b>\$ 19,694.00</b>	<b>101%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,306,677.20</b>	<b>\$ 1,901,149.00</b>	<b>69%</b>
Total Revenue	\$ 1,206,170.26		
Total Expenditures	\$ 1,306,677.20		
Total Operating Revenue Less Expenditures this fiscal year to date	\$ (100,506.94)		

**CITY OF DEL REY OAKS**  
**FISCAL YEAR 2011/2012 BUDGET VS ACTUAL**  
8 Months Ended Feb 29, 2012

	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
<b>CAPITAL OUTLAY FOR FISCAL YEAR 2011-2012</b>			
<b>Other Income</b>			
Portola/Carlton (Prop 1B) CIP	\$ -	\$ 400,000.00	0%
<b>Total Other Income</b>	<b>\$ -</b>	<b>\$ 400,000.00</b>	<b>0%</b>
<b>Other Expenses</b>			
PORTOLA / CARLTON (PROP 1B)	\$ 17,908.50	\$ 400,000.00	4%
<b>Total Other Expenses</b>	<b>\$ 17,908.50</b>	<b>\$ 400,000.00</b>	<b>4%</b>

CITY OF DEL REY OAKS  
**CASH FUNDS BALANCE REPORT**  
**AS OF JANUARY 31, 2012**

<b>CITY OF DEL REY OAKS</b>		
<b>CASH BALANCES AS OF FEBRUARY 29, 2012</b>		
	1000 · GENERAL CHECKING	\$59,497.64
	1008 · LAIF CITY - 246	\$134,923.80
	<b>Total City Checking/Savings</b>	<b>\$194,421.44</b>
<b>REDEVELOPMENT AGENCY</b>		
<b>CASH BALANCES AS OF FEBRUARY 29, 2012</b>		
	10-1001 · GENERAL CHECKING	\$0.00
	10-1003 · DUFFY EIR/CEQA CHECKING	\$0.00
	10-1002 · LAIF RDA ACCOUNT	\$413.61
	<b>Total RDA Checking/Savings</b>	<b>\$413.61</b>
	<b>GRAND TOTAL CASH BALANCES</b>	<b>\$194,835.05</b>



**FIRE DEPARTMENT**

1635 Broadway Avenue  
Seaside, CA 93955

Telephone (831) 899-6790  
FAX (831) 899-6261

March 1, 2012

Chief Langford  
Del Rey Oaks City Hall  
650 Canyon Del Rey  
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of February 1, 2012 through February 29, 2012.

The City of Del Rey Oaks will be billed for the following incident numbers:

Incident #  
12-0000224  
12-0000296  
12-0000326

There are a total of three fire calls for the month of January. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Failauga".

Melissa Failauga  
Facility Receptionist  
CC: File

Seaside Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {02/01/2012} And {02/29/2012}  
and District = "029 "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
12-0000200-000	02/02/2012	10:36:00	CANYON DEL REY BLVD /ROSI	611 Dispatched & cancelled en ro
12-0000224-000	02/07/2012	09:51:00	11 QUENDALE AVE /Del Rey	321 EMS call, excluding vehicle
12-0000262-000	02/13/2012	10:28:28	2-PORTOLA-DR *	421 Chemical hazard (no spill or
12-0000296-000	02/18/2012	02:17:00	932 PORTOLA DR /Del Rey O	321 EMS call, excluding vehicle
12-0000318-000	02/21/2012	12:50:00	815 CANYON DEL REY BLVD /	611 Dispatched & cancelled en ro
12-0000326-000	02/23/2012	12:45:00	68 CARLTON DR /Del Rey Oa	321 EMS call, excluding vehicle
12-0000334-000	02/23/2012	23:32:00	650 CANYON DEL REY BLVD	611 Dispatched & cancelled en ro
12-0000363-000	02/28/2012	06:53:00	1013 PALOMA RD /Del Rey O	611 Dispatched & cancelled en ro
12-0000370-000	02/29/2012	12:24:00	1000 PALOMA RD /Del Rey O	611 Dispatched & cancelled en ro

Total Incident Count 8

This incident was located  
in the city of Monterey @ the Portola Plaza  
Hotel & Spa - Not the city of Del Rey Oaks.



Del Rey Oaks Police Department  
 Monthly Report of Activity  
 February - 2012  
 Completed By: Ron Langford, COP

**ARRESTS:**

YEAR to DATE

<i>Felony Arrests</i>	01	
<i>Misdemeanor Arrests</i>	05	
<i>Warrant Arrests (OJ)</i>		
<b>TOTAL ARRESTS</b>	<b>06</b>	<b>08</b>

**REPORTS FILED:**

<b>19</b>	<b>30</b>
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**BURGLARIES:**

<i>Residential</i>		
<i>Commercial</i>		
<i>From Locked Vehicle</i>		
<i>Other</i>		
<b>TOTAL BURGLARIES</b>	<b>00</b>	<b>00</b>

**GRAND & PETTY THEFTS:**

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>		
<i>From Motor Vehicle</i>		
<i>Other</i>		
<b>TOTAL THEFTS</b>	<b>00</b>	<b>00</b>

**CITATIONS ISSUED:**

<i>Traffic Citations Issued</i>	48	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
<b>TOTAL CITATION ISSUED</b>	<b>48</b>	<b>93</b>

**ASSAULTS:**

YEAR to Date

<i>Simple Assault</i>		
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
<b>TOTAL ASSAULTS</b>	<b>00</b>	<b>00</b>

**TRAFFIC ACCIDENTS:**

<i>Non-Injury Accidents</i>	04	
<i>Injury Accidents</i>		
<b>TOTAL ACCIDENTS</b>	<b>04</b>	<b>05</b>

**TOWED & STORED VEHICLES:**

<b>04</b>	<b>07</b>
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**ALARMS:**

<i>Residential</i>		
<i>Commercial</i>		
<b>TOTAL ALARMS</b>	<b>00</b>	<b>00</b>

**DUI ENFORCEMENT:**

<b>03</b>	<b>05</b>

BOARD OF DIRECTORS

LEO LASKA  
CHAIR

SUE McCLOUD  
VICE CHAIR

GARY BALES  
DAVID PENDERGRASS  
LIBBY DOWNEY  
JANE PARKER  
IAN OGLESBY  
BRUCE DELGADO  
DENNIS ALLION



WILLIAM MERRY, P.E., BCEE  
GENERAL MANAGER/  
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN  
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.  
SENIOR ENGINEER

ROBERT WELLINGTON  
COUNSEL

# MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

*Home of the First Clean Mountains*

## MEMORANDUM

DATE February 22, 2012  
TO: Del Rey Oaks City Council  
FROM: Dennis Allion  
SUBJECT: Highlights of the February 17, 2012 Board Meeting

The highlights of the meeting are as follows:

- 1) On behalf of the Board, Chair Laska expressed appreciation for their years of dedicated service and presented Directors Oglesby and Delgado with three year service awards representing the Cities of Seaside and Marina, respectively; and to Director Downey with a five-year service award representing the City of Monterey.
- 2) Chair Laska provided the Board with a summary of the January 25<sup>th</sup> Finance Committee meeting. Discussion centered on proposed use of funds generated from regional waste revenues, responding to the letter received from the City of Monterey, and the mid year budget review.
- 3) District Finance Manager provided the Board with the Mid-Year Budget Review figures as presented to the Finance Committee. There were no significant changes in the operating revenues and expenses so no revision was warranted.
- 4) The Board approved sending a letter to the City of Monterey in response to their letter requesting that the District share excess revenue with District member agencies. The letter advises that state laws creating the District allow for very specific and limited powers, and the District cannot share revenues with or provide services to member agencies that do not relate directly to the District's designated powers to maintain and operate a landfill site and related facilities. Further, general consensus of the Board was that the District did not have excess revenue when taking into consideration anticipated capital outlay for equipment and site and facility improvement projects.
- 5) Discussion was held regarding the award of a three-year contract to Bianchi, Kasavan, & Pope, LLP (BKP), of Salinas, CA, to perform the annual audit for fiscal years 2011/12 through 2013/14 at an annual cost of \$25,000 plus an annual consumer price index adjustment (COLA). The Board approved the contract pending removal of the COLA.

- 6) Added as an emergency item to the agenda, the Board reviewed a response letter to the newly formed Monterey Peninsula Regional Water Authority (MPRWA) regarding the District's interest and role in working with the MPRWA in securing a future water supply. In its response, which was requested by February 23<sup>rd</sup>, the District stated that it was interested in working with the MPRWA and that it could supply renewable power to support a local water production operation.
- 7) Considerable discussion was held with regard to a staff report and presentation on the Preliminary Materials Recovery Facility (MRF) Upgrade Options Report. Staff provided the Board with various options and cost estimates that would be capable of recovering up to 75% of the mixed waste stream from both commercial and multi family sources. At a minimum, the District's current 15-year-old MRF sort line equipment is worn out and will need to be replaced in the next couple of years. The Board also ratified a contract with JR Miller & Associates to develop a preliminary design and financial pro forma for the MRF upgrades, at a cost not to exceed \$25,000. Staff anticipates bringing back a final MRF Upgrade report with a recommendation at the April Board meeting, following discussions with the District's Finance Committee and the Technical Advisory Committee.

If you have any questions or need more information, please contact General Manager William Merry at 384-5313, or me.

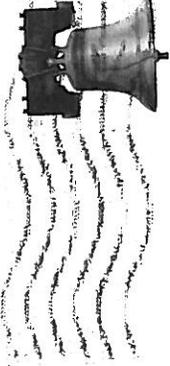
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Dennis Allion, Director  
Monterey Regional Waste Management District

SHAN MOSE CA 924

17 MAR 2012 PM 5 L

USA FIRST CLASS FOREVER



Officer Young  
650 Canyon Del Rey Rd  
Del Rey Oaks  
California 93940

34



THANK YOU

Dear Officer Young,  
I was the student who came  
in last week to be finger  
printed. I just wanted to  
follow up with a note to  
say thank you. Take care.

Sincerely,



Johan Smider