



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 · FAX (831) 394-6421

AGENDA REGULAR MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, DECEMBER 27, 2011 AT 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL – *Council Members*
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS:
Anyone wishing to address the City Council or Agency on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
4. CONSENT AGENDA: *Action Items*
 - A. MINUTES:
 1. October 25, 2011, Regular RDA and City Council Meeting
 2. November 15, 2011 City Council Meeting Cancellation notice
 3. October 12, 2011, Regular Planning Commission Meeting
 4. November 9, 2011 Regular Planning Commission Meeting
 - B. MONTHLY REPORTS:
 1. Claims, November 2011
 2. Financial, November 2011
 3. Fire Department Response Report, November 2011
 4. Police Activity Report, November 2011
 - C. MISCELLANEOUS
 1. Set 2012 Meeting Calendar
5. OLD BUSINESS: None

6. **NEW BUSINESS:** *Action Items*
- A. Consider Resolution 2011-16, A Resolution of the City Council of the City of Del Rey Oaks canvassing the November 8, 2011, City/School/Special District Election.
 - B. Consider Resolution 2011-17, A Resolution of the City Council of the City of Del Rey Oaks Authorizing the City Manager to Execute Agreements with the State Board of Equalization for Implementation of a Local Transactions and Use Tax.
7. **STAFF REPORTS:**
- A. City Manager Report
8. **MAYOR AND COUNCIL REPORTS**
9. **CORRESPONDENCE:**
- A. Monterey Regional Waste Management District, Highlights of the Board Meeting October 2011
 - B. Monterey Regional Waste Management District, Highlights of the Board Meeting November 2011
10. **CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations
- A. Existing litigation pursuant to Government Code Section 54956.9(a), City of Del Rey Oaks v. Federal/JER Associates, LLC et al., Monterey County Superior Court Case No. M107509.
11. **SET NEXT MEETING DATE:** Establish **Tuesday, January 24, 2012**, at 6:00 P.M. as the date and time of the Council's next regular meeting.
12. **ADJOURNMENT**

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

JOINT MEETING OF THE CITY OF DEL REY OAKS REDEVELOPMENT AGENCY AND CITY COUNCIL CONVENED AT 6:00 P.M. ON TUESDAY, OCTOBER 25, 2011 IN THE CHARLES BENSON MEMORIAL HALL, CITY HALL

Present: Agency/Council Members Zuccaro, Clark, Cecilio, Allion,
Agency Chair/ Mayor Edelen

Absent: None

Also present: RDA/City Attorney Callihan, Executive Director/City Manager Dawson and
Agency Secretary/Deputy City Clerk Carvalho

Meeting came to order at 6:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Chris Callihan

PUBLIC COMMENT: None

CONSENT AGENDA:

A. Minutes

1. September 27, 2011, Regular RDA and City Council Meeting
2. September 14, 2011, Regular Planning Commission Meeting

B. Monthly Reports:

1. Claims, September 2011
2. Financials, September 2011
3. Fire Department Response Report, September 2011
4. Police Activity Report, September 2011

Motion: Agency/Council Member Cecilio

Second: Agency/Council Member Allion

Public Comment: None

Vote: 5-0

OLD BUSINESS: None

NEW BUSINESS:

The Council considered **ITEM 6.A.**, Discussion on the Future of AMBAG (Association of Monterey Bay Area Governments) and vote to support a Council position.

Agency Chair/Mayor Edelen: Council Member Zuccaro is our representative on the board and asked that this be brought to the Council. Supervisor Lou Calgagno is looking for ways to try and save Monterey County Money and feels there is a lot of overlapping functions and personnel between AMBAG, TAMC and MST. TAMC is looking for a way to make it more efficient.

Agency/Council Member Zuccaro: He felt it important that the council have a say in the way he votes on behalf of the City Council. He explained that AMBAG is made up of 3 counties, Monterey, San Benito and Santa Cruz. AMBAG comes up with models that cities can use to help develop transportation in their cities. There was some vulnerability with the change of the director's and some bad decisions. This is when Calgagno stepped in and said there might be a better way to do this. There are other things that AMBAG does other than transportation. They are representatives of the Marine Sanctuary, Energy Watch, and other organizations. At the end of the day it was decided that AMBAG should continue. At the January meeting there will be a report on other ways that AMBAG can run more efficiently. Del Rey Oaks pays approximately \$898 but this is offset by some of the benefits such as replacing all the lighting with efficient lighting in all of the City public buildings.

Agency Chair/Mayor Edelen: There is a logical reason for AMBAG to exist. Unlike the City Council, AMBAG is not elected they are appointed and most volunteer. There was a meeting with all the transportation agencies and a lot of good ideas came out of that meeting.

Agency/Council Member Zuccaro: Feels that opening the lines of communications between the agencies is the key.

Agency Chair/Mayor Edelen: Les White came in as the Interim Director and turned the organization around.

STAFF REPORTS:

City Manager/Executive Director Dawson: Stated that he has been working on his own time and distributing fliers on the ballot to The Oaks Condominiums, attended the MBASIA retreat and he will be the Director of that agency next year. He announced a meeting on water options for tomorrow. Airport liaison committee which is himself, Vice Mayor Clark and Council Member Allion has asked for some days to hold a meeting. Wants to put the notice out there that short of a couple small issues the former golf driving range is closed and the property has returned to the City's control and we are talking about what to do with that large piece of land and possibly dividing it into sections. Some ideas are parking for Safeway employees approx ½ acre, the central section as a potential RV park which would be for Laguna Seca events, fairgrounds events and there isn't really anything in the area other than the fairgrounds. Access would be limited to reduce traffic. There are ideas for a parks and recreation department, a sports bar and the daycare lady has talked to him about expanding the day care using the existing buildings.

Agency Chair/Mayor Edelen: If anyone has any ideas Dan's office is always open. He suggested even an equestrian center. The council is wide open on this so ask you neighbors.

Agency/Council Member Allion: Sports bar honky-tonk type would be nice.

Agency/Council Member Zuccaro: Something that generates money but that is different from other cities. Something that draws people here.

City Manager/Executive Director Dawson: Now is the time and dividing it into three sections also makes it so that if one part fails there are still the other parts working for us.

Agency/Council Member Clark: Didn't we put together a revenue committee? Now might be a good time to get that committee together and open it up to the public.

City Manager/Executive Director Dawson: Parking for Safeway would generate approximately \$4,000 a month.

Agency/Council Member Cecilio: We have to look at how we get in there and out of there.

Agency/Council Member Allion: No matter what we do we will have to do impact studies to see how it affects everyone.

COUNCIL REPORTS:

Agency/Council Member Allion: Attended the Monterey Regional Waste Management Board meeting and it is the 60th anniversary. Tonight at 5 pm there was a town hall meeting with Lou Calcagno which will be replayed and they were talking about water. 2016 is the first year when they can't over pump from the Carmel River. We should invite Keith Israel to come back and talk to us. Feels we should use the reclaimed water we have before we go out and build something new like a desal plant. Walking around the City the thing that came up the most was how much they love the dog park.

City Manager/Executive Director Dawson: Will talk to Keith Israel about coming to our next meeting on the 15th.

Agency/Council Member Cecilio: Attended his two meetings, Seaside Sanitation and Mosquito Abatement District. He brought up with Daniel how busy Carlton has been and how it's getting busier.

Agency/Council Member Clark: Went to New Orleans with MST and went to a vender that sells articulated busses for Salinas to try out. Reminding everyone the Holiday party is the first weekend of December in Old Town Hall.

Agency/Council Member Zuccaro: Already gave his report on AMBAG so that's about it.

Agency Chair/Mayor Edelen: Attended FORA in their new building at the corner of Imjin and 2nd on the former Ft. Ord and it's a state of the art building. FORA is supposed to sunset in 2013 and the board is considering continuing them until 2020. Attended the NATO dinner at the DLI. Attended the press conference for abused spouses. Behind gang violence there is spousal abuse and the highest is in Salinas. Also delivered fliers for the one cent sales tax. Agency/Council Member Allion and he also attended an art exhibit in Monterey.

Agency Chair/Mayor Edelen:

Announced Correspondence.

Announced closed session and opened public comment:

Existing litigation pursuant to Government Code Section 54956.9(a),
City of Del Rey Oaks v. Federal/JER Associates, LLC et al., Monterey
County Superior Court Case No. M107509.

Irene Barlich: Doesn't understand why we are talking about the sale of the property and feels we need more explanation on that.

6:44 p.m.: Adjourned to Closed session

6:55 p.m.: Adjourned from closed session into open session and reported the following:

City Manager Dawson: Reported that information was given to the Council and no action was taken.

Next meeting: Tuesday, **November 15th, 2011**, 6 p.m.

Approved:

Signature

Date



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November 8, 2011

-NOTICE-

NOTICE IS HEREBY GIVEN THAT THE REGULAR
DEL REY OAKS CITY COUNCIL MEETING:

**TUESDAY, NOVEMBER 15, 2011 AT 6 P.M.
HAS BEEN CANCELLED DUE TO
LACK OF ITEMS TO BE HEARD**

THE NEXT REGULAR SCHEDULED CITY COUNCIL
MEETING WILL BE HELD ON:

**TUESDAY, DECEMBER 27, 2011 AT 6:00 P.M.
CHARLIE BENSION MEMORIAL HALL, 650
CANYON DEL REY ROAD, DEL REY OAKS.**

KIM CARVALHO
Deputy City Clerk

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING
COMMISSION WEDNESDAY, OCTOBER 12, 2011 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL**

Present: Commissioner Jaksha, Thayer, Larson, Lucido, Hayworth, and
Ventimiglia

Absent: Vice Chair Weir

Also Present: City Manager Dawson and Deputy City Clerk Minami

PLEDGE OF ALLEGIANCE: Lead by City Manager Dawson

City Manager Dawson: Introduces Mayor Edelen. Mayor Edelen swears in
Commissioner Lucido.

Mayor Edelen: Great group of residents, volunteering their time and effort as they
serve on the commission. We owe them a debt of gratitude.

City Manager Dawson: Without a Chairman or Vice Chairman the Commission will
come to a consensus and pick a Chairman for this meeting. Next month, when Vice
Chair Weir is back, the Commission can appoint a Chairman.

*The Planning Commissioner's picked Commissioner Thayer, whom agreed to Chair
tonight's meeting.*

CONSENT AGENDA:

The Commission considered **ITEM 4.A.**, Planning Commission Meeting Minutes,
September, 2011.

*Motion by Commissioner Jaksha to approve, seconded by Commissioner
Ventimiglia.*

There were no comments received

Motion passed 6-0

PUBLIC COMMENT:

John Sokolich, 1000 Portola Drive: Resident since 1956. Renters of homes
around his, are not taking care of the properties. Gives pictures to commission of
different tree's and shrub's that are over grown. Asks for one of the Commissioner's to
come and look. Collen Bettiga owns a property that she rents out, nobody is taking care
of the house and yard. There is a tree that is 3 feet from his property line. The back
area of property is a "fire hazard". Shrub on the side, should be kept short and is 10
feet high. Against city rules.

Acting Chairman Thayer: Thank you, the commission is not allowed to do code enforcement. It should be dealt with at a staff level and brought to the City Council Meeting. Make sure to speak to staff about these issues.

City Manager Dawson: All issues are noted, and will be turned over to code enforcement personnel.

REPORTS:

The Commission considered **ITEM 5.A.** Building Activity Report, September 2011

Report was accepted.

There were no public comments received.

Commissioner Ventimiglia: Are the permits on the list active.

Deputy City Clerk: Yes, for the most part.

Commissioner Jaksha: What is happening on the back side of Carlton?

Commissioner Ventimiglia: That is Seaside property, but it's within 6 feet of Del Rey Oaks property, and Seaside didn't notify our residents or theirs. It is considered a non-discretionary permit to allow the work to be done without notice, since it is a utility company.

NEW BUSINESS:

The Commission considered **ITEM 6.A.,**

Project Name: AT&T c/o Modus, Inc.

File Number: ARC 11-06/CUP 11-06

Site Location: Easement at 833 Portola Drive

Environmental Status: CEQA Exempt

Project Description: Requesting Architectural Review to install a wireless telecommunications facility on existing PG&E transmission tower.

Recommended Action: Analyze provided material, make appropriate findings and give direction to staff.

Dayna Aguirre, Modus Project Manager: AT&T coverage is very weak in this area, and installing a "top hat" on the PG&E antenna will strengthen signal. There will also be a 6 foot high wood enclosure for equipment.

Commissioner Ventimiglia: Utilizing PG&E antennas makes sense. What kind of materials for the shed and how far away from Portola will it be?

What are the measurements. Can residents still have access to the easement from their yards, for RV and boats? Were the residents notified? Wants total transparency.

Deputy City Clerk Minami: They were notified by mail, of the entire project, but not the specifics of the enclosure.

Dayna Aguirre, Modus Project Manager: The enclosure will be on a cement slab and will have a fence around it, 7 feet wide and 45 feet long. No, they won't be able to drive an RV on the easement.

Acting Chairman Thayer: Does it meet the FAA requirements?

Dayna Aguirre, Modus Project Manager: Yes.

Commissioner Lucido: Speaking of transparency, the plans for this project have been at City Hall and any resident that received a notice about the project could have come in and looked at them and asked staff questions. How long have the plans been available to the public.

Deputy City Clerk Minami: 2 weeks.

Commissioner Ventimiglia: Should the city notify residents about the easement (to City Manager Dawson).

City Manager Dawson: Sees the point about notifying the residents, that the residents are using the easement illegally.

Motion by Commissioner Jaksha to approve item #6.A: AT&T c/o Modus, Inc. ARC #11-06/CUP#11-06, Easement at 833 Portola Drive, Environmental Status is CEQA Exempt, to install a wireless telecommunications facility on existing PG&E transmission tower, *seconded by Commissioner Lucido.*

Motion passed 6-0

Public Comment:

None

The Commission considered **ITEM 6.B.,**

Project Name: Liberty Tax Service

File Number: ARC 11-08/CUP 11-08

Site Location: 800 Portola Drive

Planning Area: APN#012-471-15

Environmental Status: Categorically Exempt

Project Description: Requesting Architectural Review and Sign Permit to install signage on the front of the business above set of windows for the business.

Recommended Action: Analyze provided material, make appropriate findings and give direction to staff.

Juan Jose Sierra, Applicant: Didn't want his business sign with the others on the left side of building. The business sign should be near the windows of the business. Liberty Tax Service has 4,000 businesses and takes pride in the appearance.

Commissioner Larson: Are the letters flat?

Juan Jose Sierra, Applicant: No, but just slightly raised.

Commissioner Jaksha: Power?

Juan Jose Sierra, Applicant: Power source is under the ledge of the building.

Commissioner Ventimiglia: Reason for lighted sign?

Juan Jose Sierra, Applicant: The business is open until 10:00p.m.

Commissioner Lucido: Great set of plans, and the sign is much nicer than other on the same building. Wishes others were like this one.

Commissioner Ventimiglia: What type of light bulbs?

Juan Jose Sierra, Applicant: LED

Commissioner Hayworth: The sign varies from the other look of the building. Even though the others look so bad. Don't know what was approved when first built.

Deputy City Clerk Minami: Looked in the archives for a "master sign permit" for that building and couldn't find anything. Asked the applicant to provide approval from the building owner, which is in packet.

Commissioner Ventimiglia: There is a section of the sign ordinance, that the owners need to maintain the signage on the building. Even some of the letters are missing from the existing signs on the building.

Commissioner Larson: Is there something the city can do about it?

City Manager Dawson: Staff is taking notes and will follow up.

Motion by Commissioner Larson to approve item #6.B: ARC #11-08/CUP#11-08, 900 Portola Drive, APN #012-471-15, Environmental Status is Categorically Exempt, to install signage on the front of the business above set of windows for the business, *seconded by Commissioner Lucido.*

Motion passed 5-1 (Hayworth)

Public Comment:

None

The Commission considered **ITEM 6.C.,**

Project Name: James Bennet

File Number: ARC #11-09

Site Location: 26 Los Encinos

Planning Area: APN#012-591-30

Environmental Status: Categorically Exempt

Project Description: Requesting Architectural Review to replace existing deck and extend width by 3 feet.

Recommended Action: Analyze provided material, make appropriate findings and give direction to staff.

Commissioner's Jaksha and Ventimiglia own property with 500 feet of project, they both step down from the dais

Sonny Bennet, Applicant: Deck is pulling away from house. Stucco will be removed and redwood in its place. Not sure if he will paint it or not. Since it has to be replaced, wants to add 3 feet.

Commissioner Lucido: Wants to make sure this surveyor isn't the one in which he is a consultant? Asks his name and finds out it is a different name. Just want to make sure.

Bob and Susan Reikes, 38 Los Encinos: Loves the idea, the neighborhood will benefit and the old deck needs to come down. They do quality work and can't wait to see the final product.

Acting Chairman Thayer: Glad that stucco is coming down, redwood will look great.

Motion by Commissioner Lucido to approve item #6.C: ARC #11-09, 26 Los Encinos, APN #012-591-30, Environmental Status is Categorically Exempt, to replace existing deck and extend width by 3 feet, *seconded by Commissioner Larson.*

Motion passed 4-0

Public Comment

None

Commissioner's Jaksha and Ventimiglia return to dais.

OLD BUSINESS: None

ANNOUNCEMENTS/COMMENTS:

Commissioner Jaksha: Wished Commissioner Larson a happy birthday, lots of October birthdays. Asks for the agenda's to be posted slightly lower and printed with bigger font for our senior citizens.

All Commissioner's welcomed Commissioner Ventimiglia.

Commissioner Ventimiglia: Golf driving range plans? (to City Manager Dawson)

City Manager Dawson: Planning a closed session meeting on October 25th, to review some ideas with the City Council.

Commission Jaksha: Can the city get public suggestions for usage, maybe a public workshop or put it on website.

City Manager Dawson: Great idea.

Commissioner Ventimiglia: Is the city limited to the wording of the deed.

City Manager Dawson: The original deed states for "public purposes". It is in a flood plane and that will limit use, somewhat.

Commissioner Ventimiglia: It's all in the interpretation.

Commissioner Lucido: Good job Bill, thanks for filling in as Chairman.

NEXT MEETING: Wednesday, November 9, 2011 at 6:00 p.m.

7:05 p.m. Meeting Adjourned

Approved: _____

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING
COMMISSION WEDNESDAY, NOVEMBER 9, 2011 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL**

Present: Commissioner Jaksha, Thayer, Lucido, Hayworth, Ventimiglia, and Vice
Chair Weir

Absent: Commissioner Larson

Also Present: City Attorney Chris Callihan and Deputy City Clerk Minami

PLEDGE OF ALLEGIANCE: Lead by Vice Chair Weir

CONSENT AGENDA:

The Commission considered **ITEM 4.A.**, Planning Commission Meeting Minutes,
October, 2011.

*Motion by Commissioner Ventimiglia to approve, seconded by Commissioner
Thayer.*

There were no comments received

Motion passed 6-0

PUBLIC COMMENT:

None

REPORTS:

The Commission considered **ITEM 5.A.** Building Activity Report,
October 2011

Report was accepted.

Commissioner Thayer: Thanked staff for sending the building permit report to
the Builder's Exchange.

Commissioner Ventimiglia: Are there any outstanding permits, waiting for
water credit? Is the City still at zero water?

Deputy City Clerk Minami: We are still at zero water and there are no outstanding
permits.

NEW BUSINESS:

The Commission considered **ITEM 6.A.**,

Project Name: Saf Keep Storage

File Number: ARC 11-10

Site Location: 100 Calle Del Oaks

Planning Area: APN#012-601-22

Environmental Status: Categorically Exempt

Project Description: Requesting Architectural Review to replace a 2'x4' sign with a 3'x7' sign for the business of Saf Keep Storage on the corner of Calle Del Oaks and Del Rey Gardens. All materials will remain the same.

Recommended Action: Analyze provided material, make appropriate findings and give direction to staff.

Robert Ruff, Saf Keep Manager: Wants more visibility from street for the business. Sign has been there as long as he can remember and wants to enlarge it.

Commissioner Ventimiglia: The question that has come up from this application coming to us, is this a sign or a billboard? Since this is a directional sign, and it isn't on the business's land, it is considered a bill board. According to the sign ordinance, the city doesn't allow bill boards. Was the original sign permitted, in the first place.

Robert Ruff, Saf Keep Manager: Not that he knows. It was there when he took over as Manager.

Commissioner Hayworth: On page 7 under 17.59.160.C, of the sign ordinance, it states that it is a prohibited use. *"Off site advertising sign that are designed to direct attention to a business, commodity, services or entertainment, sold or offered elsewhere than on the premises or property on which the sign is located."*

Deputy City Clerk Minami: Apologizes to applicant, it wasn't noticed at the time of the application, that sign is considered a billboard.

Commissioner Thayer: Will the colors be the same.

Robert Ruff, Saf Keep Manager: Yes.

Vice Chair Weir: The issue here is they are asking to approve a larger sign that is not approved to have in the first place.

Commissioner Jaksha: Can they apply for a variance?

City Attorney Callihan: No, because it is an illegal non-conforming sign. Only temporary signs of this nature can be approved by the Commission.

Commissioner Ventimiglia: The business name can be added to the monument sign at the entrance of the business area? Doesn't want to hurt any business.

Commissioner Jaksha: The applicant can work with other businesses and come to the City and ask for permission for new signage that will direct customers to the business.

City Attorney Callihan: Staff needs to follow ordinance and assist business owner if they come in for ideas for signage.

Commissioner Ventimiglia: Change the ordinance? Long process, but it might be helpful for these businesses.

Commissioner Lucido: Hard cul-de-sac to have a business.

Commissioner Jaksha: If we deny it, will Saf Keep have to remove existing sign?

City Attorney Callihan: Would not recommend the City making them remove the sign.

Deputy City Clerk Minami: (Agrees) As long as the city is concerned, the sign can stay.

Motion by Commissioner Jaksha to deny item #6.A: Saf Keep Storage
ARC #11-10, 100 Calle Del Oaks, Categorically Exempt, to replace a 2'x4' sign with a
3'x7' sign, and waive any further fee for future sign application **seconded by**
Commissioner Hayworth.

Motion passed 6-0

Public Comment:

None

ELECTION OF PLANNING COMMISSION OFFICERS:

Vice Chair Weir: Ballots are on dais, check the name to be Chair, and hand to Clerk.
Explains the process.

Deputy City Clerk Minami: Tally's the ballots and announces that Commissioner
Jaksha received the most votes. Congratulations.

OLD BUSINESS: None

ANNOUNCEMENTS/COMMENTS:

Commissioner Jaksha: Thanks staff for mailing an agenda to the resident that had a
problem reading the font on the agenda in the kiosks. The Citizen Actions Group
Holiday party is in December.

Deputy City Clerk Minami: December 4th.

NEXT MEETING: Wednesday, December 14, 2011 at 6:00 p.m.

6:30 p.m. Meeting Adjourned

Approved: _____

CITY OF DEL REY OAKS
Claims Report
 November 2011

	Date	Num	Name	Memo	Amount
AFLAC	11/16/2011	12528	AFLAC	Premiums-employee paid-INV. 458123 (281.80
Total AFLAC					<u>281.80</u>
AMERICAN LOCK & KEY	11/16/2011	12529	AMERICAN LOCK & KEY	PADLOCKS FOR BBQ'S, NEW COMBO	482.82
Total AMERICAN LOCK & KEY					<u>482.82</u>
AT&T CAL NET 2	11/16/2011	12530	AT&T CAL NET 2	PHONE AUG 2011	238.67
Total AT&T CAL NET 2					<u>238.67</u>
CALIFORNIA-AMERICAN WATER	11/16/2011	12531	CALIFORNIA-AMERICAN WATER	8/19-9/21 WATER	274.17
Total CALIFORNIA-AMERICAN WATER					<u>274.17</u>
CITY OF SALINAS, ATTORNEY SERVICES	11/16/2011	12532	CITY OF SALINAS, ATTORNEY SERVICES	AUG 2011 CITY ATTORNEY SERVICE	1,413.46
Total CITY OF SALINAS, ATTORNEY SERVICES					<u>1,413.46</u>
COMCAST HIGH SPEED INTERNET	11/07/2011	12519	COMCAST HIGH SPEED INTERNET	VOID: INTERNET SEPT 2011	
	11/07/2011	12519	COMCAST HIGH SPEED INTERNET	VOID: INTERNET SEPT 2011	
	11/08/2011	12520	COMCAST HIGH SPEED INTERNET	INTERNET SEPT 2011	66.61
Total COMCAST HIGH SPEED INTERNET					<u>66.61</u>
CRYSTAL SPRINGS WATER CO.	11/16/2011	12533	CRYSTAL SPRINGS WATER CO.	ACCT 056258/WATER/ AUG 2011	116.83
Total CRYSTAL SPRINGS WATER CO.					<u>116.83</u>
FIRST NATIONAL BANK CHARGE	11/30/2011	EFT11/30/11	FIRST NATIONAL BANK CHARGE	BANK FEES	213.19
Total FIRST NATIONAL BANK CHARGE					<u>213.19</u>
GLOBALSTAR USA	11/16/2011	12534	GLOBALSTAR USA	SATELLITE PHONE	26.84
Total GLOBALSTAR USA					<u>26.84</u>

CITY OF DEL REY OAKS
Claims Report
 November 2011

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
GRANITEROCK #26438	11/16/2011	12535	GRANITEROCK #26438	24" splash block	34.91
Total GRANITEROCK #26438					<u>34.91</u>
HOME DEPOT CRC	11/16/2011	12536	HOME DEPOT CRC	ACCT. # 6035 3220 0248 6219	752.78
Total HOME DEPOT CRC					<u>752.78</u>
I.M.P.A.C.GOVERNMT SER	11/16/2011	12537	I.M.P.A.C.GOVERNMT SER	ACCT. 424604455649924 OCT 2011	3,772.55
Total I.M.P.A.C.GOVERNMT SER					<u>3,772.55</u>
JAMES DE CHALK	11/16/2011	12538	JAMES DE CHALK	SEPT 2011	300.00
Total JAMES DE CHALK					<u>300.00</u>
KELLY-MOORE PAINT CO.INC	11/16/2011	12539	KELLY-MOORE PAINT CO.INC	SUPPLIES	27.33
Total KELLY-MOORE PAINT CO.INC					<u>27.33</u>
LAVARATO & DARLING, INC.	11/08/2011	12521	LAVARATO & DARLING, INC.		6,468.85
Total LAVARATO & DARLING, INC.					<u>6,468.85</u>
MINAMI, KAREN L	11/15/2011	12526	MINAMI, KAREN L	Wellness Reimbursement	44.00
Total MINAMI, KAREN L					<u>44.00</u>
NEXTEL COMMUNICATION	11/16/2011	12540	NEXTEL COMMUNICATION	NEXTEL RADIO- CLK/PW/PD/CM	436.93
Total NEXTEL COMMUNICATION					<u>436.93</u>
OFFICE DEPOT	11/16/2011	12541	OFFICE DEPOT		326.03
Total OFFICE DEPOT					<u>326.03</u>

CITY OF DEL REY OAKS
Claims Report
 November 2011

Date	Num	Name	Memo	Amount
OFFICE EQUIPMENT FINANCE SERVICES				
11/16/2011	12542	OFFICE EQUIPMENT FINANCE SERVICES	LEASE PAYMENT AND YEARLY PROI	659.32
Total OFFICE EQUIPMENT FINANCE SERVICES				<u>659.32</u>
ORCHARD SUPPLY				
11/16/2011	12543	ORCHARD SUPPLY		87.00
Total ORCHARD SUPPLY				<u>87.00</u>
P.E.R.S.-HEALTH				
11/16/2011	12544	P.E.R.S.-HEALTH	HEALTH PREMIUM NOV 2011	12,437.44
Total P.E.R.S.-HEALTH				<u>12,437.44</u>
PG&E				
11/07/2011	12517	PG&E	VOID: GAS 8/13/11-9/14/11 ELEC 8/13/11-9/23/11	
11/07/2011	12517	PG&E	VOID: GAS 8/13/11-9/14/11 ELEC 8/13/11-9/23/11	
11/08/2011	12522	PG&E	GAS 8/13/11-9/14/11 ELEC 8/13/11-9/23/11	2,401.77
Total PG&E				<u>2,401.77</u>
PG&E-GJM&218				
11/07/2011	12518	PG&E-GJM&218	VOID: 6817283169-2	
11/07/2011	12518	PG&E-GJM&218	VOID: 6817283169-2	
11/16/2011	12545	PG&E-GJM&218	6817283169-2	38.38
Total PG&E-GJM&218				<u>38.38</u>
PITNEY BOWES PURCHASE POWER				
11/16/2011	12546	PITNEY BOWES PURCHASE POWER	POSTAGE ACCT. 8000900003463050- in	192.69
Total PITNEY BOWES PURCHASE POWER				<u>192.69</u>
QuickBooks Payroll Service				
11/14/2011		QuickBooks Payroll Service	Monthly processing fee for November 2011	69.00
11/14/2011		QuickBooks Payroll Service	No state fee for CA for November 2011	
11/14/2011		QuickBooks Payroll Service	Fee for 14 employee(s) paid	21.00
11/14/2011		QuickBooks Payroll Service	Fee for 12 direct deposit(s) at \$1.25 each	15.00
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011	27,902.16
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011	4,377.00
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011	524.90

CITY OF DEL REY OAKS

Claims Report

November 2011

Date	Num	Name	Memo	Amount
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011:	524.90
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011:	33.22
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011:	22.51
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011:	1,434.92
11/14/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/10/2011:	305.93
11/15/2011		QuickBooks Payroll Service	Fee for 3 employee(s) paid	4.50
11/15/2011		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.25 each	3.75
11/15/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/14/2011:	285.77
11/15/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/14/2011:	4.32
11/15/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/14/2011:	4.32
11/15/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/14/2011:	3.58
11/29/2011		QuickBooks Payroll Service	Fee for 18 employee(s) paid	27.00
11/29/2011		QuickBooks Payroll Service	Fee for 13 direct deposit(s) at \$1.25 each	16.25
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	28,634.18
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	0.60
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	4,632.15
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	538.78
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	538.78
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	47.06
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	31.88
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	1,526.55
11/29/2011		QuickBooks Payroll Service	Created by Payroll Service on 11/28/2011:	317.42
Total QuickBooks Payroll Service				71,847.43
SAYLOR LEGAL SERVICE, INC.				
11/16/2011	12547	SAYLOR LEGAL SERVICE, INC.	INV P189802-01	82.00
Total SAYLOR LEGAL SERVICE, INC.				82.00
SHELL OIL COMPANY				
11/16/2011	12548	SHELL OIL COMPANY	ACCT 079-056-693-FUEL FOR OCT 201	214.68
Total SHELL OIL COMPANY				214.68
SUNSTAR MEDIA				
11/16/2011	12549	SUNSTAR MEDIA	WEBSITE MONTHLY WEB SERVICE F	95.00
Total SUNSTAR MEDIA				95.00

CITY OF DEL REY OAKS

Claims Report

November 2011

	Date	Num	Name	Memo	Amount
VSP	11/07/2011	12516	VSP	VOID: VISION PLAN NOV 2011	
	11/07/2011	12516	VSP	VOID: VISION PLAN NOV 2011	
	11/08/2011	12523	VSP	VISION PLAN NOV 2011	160.64
Total VSP					<u>160.64</u>
YOUNG, MATT					
	11/10/2011	12527	YOUNG, MATT	REIM. COST OF LIGHT BULB FOR PD	11.90
Total YOUNG, MATT					<u>11.90</u>
TOTAL					<u><u>103,506.02</u></u>

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL

5 Months Ended Nov 30, 2011

	Actual Total FY 2011-2012	Budget FY2011-2012	% of Amount Budget
Revenue			
PROPERTY TAXES			
P/T-SECURED	\$ -	\$ 341,618.00	0%
P/T-UNITARY TAX	\$ -	\$ 5,666.00	0%
P/T-UNSECURED	\$ -	\$ 13,736.00	0%
P/T-SB813	\$ -	\$ 2,850.00	0%
P/T-PRIOR SECURED	\$ -	\$ 16,652.00	0%
PROPERTY TAX - VLF	\$ -	\$ 115,208.00	0%
P/T-INT/PENAL	\$ -	\$ 176.00	0%
P/T - ADMINISTRATIVE FEE	\$ -	\$ (7,946.00)	0%
TOTAL PROPERTY TAXES	0.00	487,960.00	0.00 %
OTHER TAXES			
SALES TAX	\$ 97,560.32	\$ 275,468.00	35%
SALES TAX IN LIEU - 3-FLIP	\$ -	\$ 80,969.00	0%
Sales Tax - Add On	\$ 152,313.05	\$ 446,166.00	34%
COP MONIES	\$ 50,000.00	\$ 100,000.00	50%
PROPERTY TRANSFER TAX	\$ -	\$ 3,360.00	0%
GAS FRANCHISES	\$ -	\$ 4,944.00	0%
ELECTRIC FRANCHISES	\$ -	\$ 16,497.00	0%
GARBAGE FRANCHISES	\$ 22,512.12	\$ 40,467.00	56%
CABLE TV FRANCHISES	\$ 11,888.18	\$ 24,212.00	49%
WATER FRANCHISES	\$ -	\$ 7,873.00	0%
SEWER IMPACT	\$ -	\$ 8,615.00	0%
TOTAL OTHER TAXES	334,273.67	1,008,571.00	33.14 %
LICENSES & PERMITS			
BUSINESS LICENSES	\$ 168,437.48	\$ 174,397.00	97%
BUILDING PERMITS	\$ 7,484.55	\$ 8,288.00	90%
PLAN CHECK FEES	\$ 2,451.02	\$ 3,715.00	66%
STREET OPENING PERMITS FEES	\$ 400.00	\$ 630.00	63%
PLUMBING PERMITS	\$ 100.00	\$ 1,764.00	6%
ELECTRICAL PERMITS	\$ 300.00	\$ 735.00	41%
SB 1473 STATE SURCHG ON PERMITS	\$ 29.00	\$ -	
OTHER LICENSES/PERMITS	\$ 67.13	\$ 500.00	13%
TOTAL LICENSES & PERMITS	179,269.18	190,029.00	94.34 %
FINES & FORFEITURES			
VEHICLE CODE FINES	\$ 7,602.94	\$ 17,073.00	45%
TOTAL FINES & FOREITURES	7,602.94	17,073.00	44.53 %
INTEREST EARNED			
INTEREST EARNED	\$ 508.37	\$ 2,755.00	18%
TOTAL INTEREST EARNED	508.37	2,755.00	18.45 %

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
5 Months Ended Nov 30, 2011

OTHER AGENCY REVENUE			
MOTOR VEHICLE LICENSE FEE(MVLF)	\$ 3,487.71	\$ 5,106.00	68%
HOPTR	\$ -	\$ 1,276.00	0%
PROP 172	\$ 4,352.29	\$ 6,410.00	68%
GRANTS	\$ -	\$ 8,000.00	0%
TRAFFIC CONGESTION RELIEF-AB438	\$ -	\$ 4,337.00	0%
POLICE GRANTS OTHER AGENCIES	\$ -	\$ 8,400.00	0%
TOTAL OTHER AGENCY REVENUE	7,840.00	33,529.00	23.38 %
CURRENT SERVICES			
USE PERMITS	\$ 2,590.00	\$ 4,436.00	58%
MAPS/PUBLICATIONS	\$ 260.00	\$ 163.00	160%
RENTAL INCOME	\$ 1,701.00	\$ 9,824.00	17%
POLICE REPORTS	\$ 701.00	\$ 854.00	82%
PROPERTY INSPECTIONS	\$ 500.00	\$ 1,995.00	25%
POLICE SERVICES	\$ 11,000.00	\$ 15,398.00	71%
PUBLIC EVENTS	\$ 57,250.00	\$ 47,544.00	120%
MISCELLANEOUS SERVICES	\$ 8,141.57	\$ 7,545.00	108%
PD DONATIONS	\$ 3,187.45	\$ 5,250.00	61%
TOTAL CURRENT SERVICES	85,331.02	93,009.00	91.74 %
PARKS/RECREATION			
PARK RENTAL	\$ 1,310.00	\$ 5,460.00	24%
RV RENTAL PARKS	\$ 12,400.00	\$ 25,846.00	48%
TOTAL PARKS & RECREATION	13,710.00	31,306.00	43.79 %
OTHER			
GAS TAX 2107	\$ 4,042.81	\$ 18,864.00	21%
GAS TAX 2106	\$ 2,774.01	\$ 7,618.00	36%
GAS TAX 2107.5	\$ 1,000.00	\$ 1,050.00	95%
GAS TAX 2105	\$ 2,698.22	\$ 7,960.00	34%
TOTAL OTHER	10,515.04	35,492.00	29.63 %
Total Revenue	\$ 639,050.22	1,899,724.00	34%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL

5 Months Ended Nov 30, 2011

Expenditures			
Payroll & Benefits			
OVERTIME	\$ 6,636.95	\$ 20,000.00	33%
PAYROLL	\$ 377,485.58	\$ 843,528.00	45%
COUNCIL MEMBER STIPEND	\$ 2,500.00	\$ 6,000.00	42%
RESERVES PAYROLL	\$ 13,632.48	\$ 30,000.00	45%
PERS	\$ 18,088.86	\$ 157,260.00	12%
MEDICARE	\$ 5,803.07	\$ 12,000.00	48%
DENTAL EXPENSE	\$ 10,295.41	\$ 29,019.00	35%
HEALTH INS	\$ 65,926.06	\$ 165,864.00	40%
VISION INS	\$ 975.32	\$ 1,581.00	62%
WORKERS COMP	\$ 85,033.85	\$ 175,000.00	49%
WELLNESS PROGRAM	\$ 2,435.21	\$ 8,000.00	30%
UNIFORM ALLOWANCE	\$ 3,250.00	\$ 5,500.00	59%
TOTAL PAYROLL & BENEFITS	\$ 592,062.79	\$ 1,453,752.00	41%
Payroll Expenses			
Payroll Expenses	\$ 868.04	\$ 1,951.00	44%
TOTAL PAYROLL EXPENSES	\$ 868.04	\$ 1,951.00	44%
Bank Service Charges			
Bank Service Charges	\$ 1,408.33	\$ 1,583.00	89%
TOTAL BANK SERVICE CHARGES	\$ 1,408.33	\$ 1,583.00	89%
SUPPLIES			
MATERIALS/SUPPLY	\$ 9,543.34	\$ 21,500.00	44%
AMMUNITION (PD Donation Pd for most)	\$ 6,516.86	\$ 5,000.00	130%
OFFICE SUPPLIES	\$ 5,113.26	\$ 12,000.00	43%
SPECIAL SUPPLY POLICE	\$ 2,068.17	\$ 5,000.00	41%
TOTAL SUPPLIES	\$ 23,241.63	\$ 43,500.00	53%
UTILITIES & SERVICES			
REPAIR/MAINTENANCE	\$ 11,099.71	\$ 24,315.00	46%
STREET SWEEPING	\$ 2,497.78	\$ -	
GABILAN CREW	\$ 3,367.05	\$ 2,052.00	164%
UTILITIES/PGE	\$ 5,163.19	\$ 7,252.00	71%
UTILITIES/WATER	\$ 1,097.74	\$ 2,470.00	44%
TELEPHONE / INTERNET	\$ 4,006.24	\$ 13,791.00	29%
WEBSITE DESIGN & MAINTENANCE	\$ 475.00	\$ 4,500.00	11%
POSTAGE / SHIPPING	\$ 1,445.45	\$ 1,837.00	79%
TRAVEL/CONFERENCE	\$ 3,198.54	\$ 11,298.00	28%
MEMBER/DUES/CONTRIBUTIONS	\$ 4,628.08	\$ 9,573.00	48%
AD/PROMOTION CITY CNCL	\$ 1,720.30	\$ 2,111.00	81%
LEGAL ADVERT NON-DEPT	\$ 119.00	\$ 215.00	55%
MEETING CITY CNCL	\$ 334.32	\$ 952.00	35%
BOOK/PERIODICAL	\$ -	\$ 140.00	0%
TOTAL UTILITIES & SERVICES	\$ 39,152.40	\$ 80,506.00	49%

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL
5 Months Ended Nov 30, 2011

OUTSIDE SERVICES			
TRAINING POLICE	\$ 7,375.00	\$ 8,632.00	85%
OTHER PERMITS PW/ENGR	\$ 1,308.75	\$ 3,735.00	35%
LIABILITY/PROP NON-DPT	\$ 6,004.40	\$ 25,000.00	24%
CONTRACTUAL AUDIT	\$ 20,371.41	\$ 25,000.00	81%
DATA PROCESSING	\$ 2,372.15	\$ 3,850.00	62%
CONTRACTUAL SVCS PLANNING	\$ 4,833.46	\$ 2,500.00	193%
CONTRACTUAL SVCS - LEGAL	\$ 82.00	\$ 9,992.00	1%
CONTRL RETAINER LEGAL	\$ 4,495.41	\$ 10,360.00	43%
JANITORIAL FUND	\$ 1,275.00	\$ 3,250.00	39%
RADIO DISPATCH POLICE	\$ 698.00	\$ 38,260.00	2%
COMM HUM SERV NON-DEPT	\$ 3,100.00	\$ 3,057.00	101%
TOTAL OUTSIDE SERVICES	\$ 51,915.58	\$ 133,636.00	39%
AUTO OPERATION			
AUTO OPS - SUPPLIES / EQUIP	\$ 415.16	\$ 1,160.00	36%
AUTO OPS - FUEL	\$ 9,480.10	\$ 18,393.00	52%
AUTO REPAIR/MAINTENANCE	\$ 8,602.27	\$ 9,357.00	92%
AUTO LEASE PAYMENTS	\$ 12,249.59	\$ 12,250.00	100%
TOTAL AUTO OPERATION	\$ 30,747.12	\$ 41,160.00	75%
POLICE AND FIRE			
FUND JAIL & PRISONER	\$ 151.34	\$ 1,238.00	12%
ACJIS SYSTEM POLICE	\$ 1,845.54	\$ 5,405.00	34%
ANIMAL REGULATION FIRE	\$ 628.24	\$ 2,724.00	23%
FIRE SEASIDE	\$ 60,149.30	\$ 116,000.00	52%
TOTAL POLICE & FIRE	\$ 62,774.42	\$ 125,367.00	50%
STREETS & STORM WATER			
S.M.I.P.	\$ 39.51	\$ 51.00	77%
SB 1473	\$ 18.90	\$ -	
STREET LIGHTING	\$ 7,120.14	\$ 14,163.00	50%
STORM WATER PROJECT - PHASE 4	\$ -	\$ 5,480.00	0%
TOTAL STREETS & STORM WATER	\$ 7,178.55	\$ 19,694.00	36%
TOTAL EXPENDITURES	\$ 809,348.86	\$ 1,901,149.00	43%
Total Revenue	\$ 639,050.22		
Total Expenditures	\$ 809,348.86		
Total Operating Revenue Less Expenditures this fiscal year to date	\$ (170,298.64)		

CITY OF DEL REY OAKS
FISCAL YEAR 2011/2012 BUDGET VS ACTUAL

5 Months Ended Nov 30, 2011

CAPITAL OUTLAY FOR FISCAL YEAR 2011-2012			
Other Income			
Portola/Carlton (Prop 1B) CIP	\$ -	\$ 400,000.00	0%
Total Other Income	\$ -	\$ 400,000.00	0%
Other Expenses			
CAPITAL OUTLAY	\$ -	\$ -	
PORTOLA / CARLTON (PROP 1B)	\$ -	\$ 400,000.00	0%
Total Other Expenses	\$ -	\$ 400,000.00	0%

**CITY OF DEL REY OAKS
CASH FUNDS BALANCE REPORT
AS OF SEPTEMBER 30, 2011**

CITY OF DEL REY OAKS			
CASH BALANCES AS OF NOVEMBER 30, 2011			
		1000 · GENERAL CHECKING	\$36,859.09
		1008 · LAIF CITY - 246	\$169,485.30
		Total City Checking/Savings	\$206,344.39
REDEVELOPMENT AGENCY			
CASH BALANCES AS OF NOVEMBER 30, 2011			
		10-1001 · GENERAL CHECKING	\$0.00
		10-1003 · DUFFY EIR/CEQA CHECKING	\$0.00
		10-1002 · LAIF RDA ACCOUNT	\$413.21
		Total RDA Checking/Savings	\$413.21
GRAND TOTAL CASH BALANCES			\$206,757.60

CITY OF DEL REY OAKS
CASH FUNDS BALANCE REPORT
AS OF NOVEMBER 30, 2011

CITY OF DEL REY OAKS		
CASH BALANCES AS OF NOVEMBER 30, 2011		
	1000 · GENERAL CHECKING	\$36,859.09
	1008 · LAIF CITY - 246	\$169,485.30
	Total City Checking/Savings	\$206,344.39
REDEVELOPMENT AGENCY		
CASH BALANCES AS OF NOVEMBER 30, 2011		
	10-1001 · GENERAL CHECKING	\$0.00
	10-1003 · DUFFY EIR/CEQA CHECKING	\$0.00
	10-1002 · LAIF RDA ACCOUNT	\$413.21
	Total RDA Checking/Savings	\$413.21
	GRAND TOTAL CASH BALANCES	\$206,757.60



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

December 1, 2011

Chief Langford
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of November 1, 2011 through November 30, 2011.

The City of Del Rey Oaks will be billed for the following incident numbers:

Incident #
11-0002046
11-0002058

There are a total of two fire calls for the month of November. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Failauga".

Melissa Failauga
Facility Receptionist
CC: File

Seaside Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {11/01/2011} And {11/30/2011}
and District = "029 "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
11-0001935-000	11/08/2011	17:43:00	810 CANYON-DEL-REY- BLVD	6111-Cancelled upon arrival, no
11-0002006-000	11/18/2011	23:04:00	815 CANYON-DEL-REY- BLVD /	611-Dispatched & cancelled en-ro
11-0002046-000	11/28/2011	06:24:00	959 PORTOLA DR	321 EMS call, excluding vehicle
11-0002058-000	11/30/2011	06:46:00	68 CARLTON DR /Del Rey Oa	321 EMS call, excluding vehicle

Total Incident Count

^A 2 Calls total



Del Rey Oaks Police Department
 Monthly Report of Activity
 Nov – 2011
 Completed By: Ron Langford, COP

ARRESTS

Prior Year

<i>Felony Arrests</i>		
<i>Misdemeanor Arrests</i>	05	
<i>Warrant Arrests (OJ)</i>		
TOTAL ARRESTS	05	02

REPORTS FILED:

18	19
-----------	-----------

BURGLARIES:

Prior Year

<i>Residential</i>		
<i>Commercial</i>		
<i>From Locked Vehicle</i>		
<i>Other</i>	01	
TOTAL BURGLARIES	01	02

GRAND & PETTY THEFTS:

Prior Year

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>	01	
<i>From Motor Vehicle</i>		
<i>Other</i>		
TOTAL THEFTS	01	02

CITATIONS ISSUED:

Prior Year

<i>Traffic Citations Issued</i>	38	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
TOTAL CITATION ISSUED	38	23

Prior Year

<i>Simple Assault</i>		
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
TOTAL ASSAULTS	00	01

TRAFFIC ACCIDENTS:

Prior Year

<i>Non-Injury Accidents</i>	03	
<i>Injury Accidents</i>		
TOTAL ACCIDENTS	03	03

TOWED & STORED VEHICLES:

Prior Year

05	03
-----------	-----------

ALARMS:

Prior Year

<i>Residential</i>		
<i>Commercial</i>		
TOTAL ALARMS	00	00

DUI ENFORCEMENT:

Prior Year

04	00
-----------	-----------

RESOLUTION NO. 2011-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS
CANVASSING THE NOVEMBER 8, 2011,
CITY/SCHOOL/SPECIAL DISTRICT ELECTION

-oOo-

WHEREAS, A City/School/Special District Election was held on Tuesday, November 8, 2011, for the election to extend the one (1) cent sales and use tax as required by the provisions of the laws of the State of California; and

WHEREAS, this is the time a place specified by law for the Council to meet and proceed to canvas the votes cast at said election.

NOW, THEREFORE, BE IT RESOLVED, BY THE City Council of the City of Del Rey Oaks that it is found and determined:

1. That the total number of votes cast at said election was 382 and that the Measure received the number of votes for the following:
 - a) Yes: 323
 - No: 54

That tax required a majority vote to pass and to be in effect for a five (5) year term starting April 1, 2011.

PASSED AND ADOPTED by the City Council of the City of Del Rey Oaks at a regular meeting duly held on December 27, 2011, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

ATTEST:

Daniel J. Dawson, City Clerk

CERTIFICATE OF REGISTRAR OF VOTERS

In the Matter of the CANVASS OF THE VOTE CAST)
at the **City of Del Rey Oaks Election**)
held on November 8, 2011)

RECEIVED

NOV 23 2011

DEL REY OAKS
CITY CLERK

I, **LINDA TULETT**, Registrar of Voters of the County of Monterey, State of California hereby certify;

THAT an election was held within the boundaries of the City of Del Rey Oaks on Tuesday, November 8, 2011 for the purpose of submitting Measure "S" to the qualified electors and; I caused to have processed and recorded the votes from the canvass of all ballots cast at said election within the boundaries of the City of Del Rey Oaks.

I **HEREBY FURTHER CERTIFY** that the record of votes cast at said election are set forth in Exhibit "A" attached hereto and incorporated herein by reference as though fully set forth at length.

IN WITNESS WHEREOF, I hereunto affix my hand and seal this twenty-first day of November 2011 and file this date with City of Del Rey Oaks.



LINDA TULETT
Registrar of Voters

RESOLUTION NO. 2011-17

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF DEL REY OAKS
AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH THE STATE BOARD OF EQUALIZATION FOR
IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX.**

WHEREAS, on June 28, 2011 the City Council approved Ordinance No. 274 amending the City Municipal Code and providing for a local transactions and use tax; and

WHEREAS, the State Board of Equalization (Board) administers and collects the transactions and use taxes for all applicable jurisdictions within the state; and

WHEREAS, the Board will be responsible to administer and collect the transactions and use tax for the City; and

WHEREAS, the Board requires that the City enter into an "Administration Agreement" prior to implementation of said taxes, and

Whereas, the Board requires that the City Council authorize the agreements;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Del Rey Oaks that the "Administrative Agreement" attached as Exhibit A are hereby approved and the City Manager is hereby authorized to execute each agreement.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Del Rey Oaks held on December 27, 2011, by the following vote, to wit:

AYES: Council Members:

NOES: Council Members:

ABSENT: Council Members:

Jerry B. Edelen, Mayor

ATTEST:

Daniel J. Dawson, City Clerk

EXHIBIT A

**EXTENSION TO AGREEMENT FOR STATE ADMINISTRATION OF CITY
TRANSACTIONS AND USE TAXES**

On March 1, 2007, the State Board of Equalization (the Board) and the City Council of the City of Del Rey Oaks (hereafter called "City") executed an agreement for State Administration of City Transactions and Use Taxes (the Agreement). Under the Agreement, the Board administers and enforces the City's Transactions and Use Tax imposed under Ordinance No. 261 and authorized by the Revenue and Taxation Code Section 7285.9. Ordinance No. 261 provides that the tax shall be imposed for a period of five (5) years.

On November 8, 2011, the required majority of the electorate of the City of Del Rey Oaks voting on the issue, voted to approve Ordinance No. 274 re-authorizing and extending the expiration date of the tax to March 31, 2017. All other statutory requirements for extension of the termination date have been met.

The Agreement is hereby amended to substitute the original termination date of March 31, 2012 with March 31, 2017, the City having met all the specified conditions.

CITY OF DEL REY OAKS

STATE BOARD OF EQUALIZATION

By _____
(Signature)

By _____
(Executive Director)

Daniel J. Dawson, City Manager
(Printed Name)

(Printed Name)

APPROVED AS TO FORM:

By _____
(Signature)

Christopher A. Callihan, City Attorney
(Printed Name)

BOARD OF DIRECTORS

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CHAIR

SUE McCLOUD
VICE CHAIR

GARY BALES
DAVID PENDERGRASS
LIBBY DOWNEY
JANE PARKER
IAN OGLESBY
BRUCE DELGADO
DENNIS ALLION



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GENERAL MANAGER/
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.
SENIOR ENGINEER

RICHARD NORTON
ADMIN. SERVICES MGR.

ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Best & Cleanest Wastewater

MEMORANDUM

RECEIVED

NOV 02 2011

DEL REY OAKS
CITY CLERK

DATE: October 25, 2011
TO: Del Rey Oaks City Council
FROM: Dennis Allion
SUBJECT: Highlights of the October 21, 2011 Board Meeting

The highlights of the meeting are as follows:

- 1) Under consent, the Board authorized the issuance of a request for proposals to purchase a new wheel loader for use in on-site operations and approved the purchase of a new pickup truck.
- 2) Following discussion and expressions of concern regarding overlapping entity duties and responsibilities, the Board adopted Resolution 2011-09 authorizing staff participation in the Monterey Bay Regional Climate Action Compact (MBRCAC). The MBRCAC is a network of government agencies, educational institutions, private businesses, and non-profit and non-governmental organizations from the Monterey Bay Region, committed to working collaboratively to address the causes and effects of global climate change through local initiatives that focus on economic vitality and which reduce environmental impacts for the region. The commitment is staff time to attend a few meetings during 2012. The Board requested staff provide additional information at the November 2011 Board meeting and at the six-month mark thereafter on the status of the effort.
- 3) The scheduling of a Public Hearing to consider a 2.4% cost of living increase to the solid waste (basic rate) landfill tipping fee, from \$47.00 per ton to \$48.25 per ton, effective January 1, 2012, was approved by the Board at the November 18, 2011 Board meeting. A Fact Sheet outlining the need for the increase will be provided to District customers prior to the public hearing.
- 4) Staff provided the Board with a slide show of pictures taken at the recent celebration of the District's 60th anniversary, held on Saturday, October 1, 2011. Staff also provided articles from both the *Monterey Herald* and the *Monterey County Weekly* regarding the event. The 60th anniversary celebration was a great success attended by more than 350 local residents who participated in the demonstrations, exhibitions, tours, and lunch. Staff also thanked the participating partners and sponsors that contributed to the success of the day.
- 5) Staff provided a brief report on the recently enacted AB 341, which will increase the statewide recycling goal to 75% by 2020. The Peninsula cities are currently diverting between 60% and 70%, well above the current state mandate of 50% established in 1989.

If you have any questions or need more information, please contact General Manager William Merry at 384-5313, or me.

Dennis Allion, Director
Monterey Regional Waste Management District

BOARD OF DIRECTORS

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ADMIN. SERVICES MGR.

ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the San Geronimo Mountains

MEMORANDUM

DATE November 23, 2011
TO: Del Rey Oaks City Council
FROM: Dennis Allion
SUBJECT: Highlights of the November 18, 2011 Board Meeting

The highlights of the meeting are as follows:

- 1) The District's annual audit for Fiscal Year (FY) 2010/11, prepared by Hayashi & Wayland (H&W), was reviewed and accepted by the Board. H&W reported the District received a "clean" audit, with no recommendations to internal controls, which was the highest level of assurance that an agency can receive from an auditor. For the year, operating revenues were \$2,082,397 above budget, operating expenses were \$954,314 above budget and capital expenses were \$1,666,359 below budget. The District ended the FY with net operating income of \$1,512,083 and an increase in cash of \$368,134 compared to a budgeted decrease of \$1,947,000. The District Budget designates the revenue received from regional and contracted waste, to support capital upgrades to the infrastructure at the District, needed to comply with recycling mandates and other requirements.
- 2) A Public Hearing was held to consider a 2.4% cost of living increase to the Solid Waste (Basic Rate) Landfill tipping fee, from \$47.00 per ton to \$48.25 per ton, and to the Greenwaste tipping fee from \$23.00 to \$23.50 per ton, effective January 1, 2012. A Fact Sheet outlining the need for the increase was provided to District customers, member agency city managers, and the Strategic Planning Advisory Task Force prior to the public hearing. Public comments and Board discussion centered on concern for the need of the increases in light of the additional revenue the District receives from the regional waste disposal contracts, and concern that the January 1st implementation date did not provide sufficient notice to franchise haulers. District staff explained there was no guarantee that the regional waste for disposal would continue beyond a rolling five-year period and, in previous discussions, Board consensus was to utilize the additional revenue to fund expenditures to support and improve District infrastructure for processing wastes, to meet State mandates affecting operations, and to reduce District debt.

On a split vote of 6-3, Resolution 2011-10 was adopted implementing the increase to the tip fees for Solid Waste and for Greenwaste, effective January 1st. Staff was requested to provide more advance notice to franchise haulers and other District customers for any increases in the future.

- 3) The Board unanimously approved a three-year Memorandum of Understanding (MOU) with the Management Unit, which will expire June 30, 2014. The labor contract is cost neutral over the three year period, addresses labor market equity issues highlighted in a compensation study conducted by the District, and is substantially the same as the MOU's, approved in September 2011, with the other three District bargaining groups. The Board also approved the same compensation improvements that were negotiated with the bargaining groups for unrepresented District employees, specifically the Assistant General Manager, Administrative Services Manager, and Deputy Weighmasters.
- 4) After review and input, the Board approved the Annual Report for FY 2010/11. The final Annual Report will be delivered to District member agencies and other interested parties upon completion.
- 5) The Board Meeting Calendar for 2012 was approved by the Board. District Board meetings are held on the third Friday of every month at 9:30 a.m. Finance and Personnel committee meetings were also scheduled for 2012.
- 6) Following discussion on preliminary costs and potential benefits, staff was directed, on a split vote of 5-4, to provide the Board with firm costs and a recommendation on whether District Board meetings should be streamed online and on television.

If you have any questions or need more information, please contact General Manager William Merry at 384-5313, or me.

Dennis Allion, Director
Monterey Regional Waste Management District

RECEIVED

NOV 15 2011

DEL REY OAKS
CITY CLERK

To -

Del Rey Oaks City Council
Meeting
% City of Del Rey Oaks
City Hall

Nov, 15, 2011
908 Via Verde Street
Del Rey Oaks, CA. 93940
(831) 277-9211

City of Del Rey Oaks
Del Rey Oaks City Council Meeting

My name is Bill Thrasher and as a resident and homeowner of Del Rey Oaks for over 12 years I've walked my Dobermanus around the area and through the D. P. O. City Park. Recently I became aware of the so-called "Dog Park" - a space that's enclosed by a wire fence allowing dogs to run free - I thought "what a great gift for the City of Del Rey Oaks to provide for the residents and their companions." I stopped by the City Hall one day to make my comment about the "Dog Park" and one of the women working, told me I should come to the next City Council Meeting and express my feelings but because of prior obligations including Jury Duty I'm unable to attend the meeting - so the reason for this correspondence. As a long-time resident, homeowner and taxpayer of D. P. O. I not only think that it's a great gift that the City of Del Rey Oaks to find funding to construct the fence (over)-

and provide a special area of the park for locals to let their pets be free. I'm also thankful to the woman who came up with the idea - its a great idea and as far as I know, an original idea and one that all city and county parks depts. should consider adopting. I know there's expense for the raw materials and cost of paying to have a fence constructed... but what a great use of taxpayers money - or where ever the funding comes from... and a beautiful way to use funds - the woman who thought up the "Dog Park" should get a medal.

my only negative comment I have is that its not fair to all the dog owners who do pick up after their dogs for the dog owners who don't. Not only is it your responsibility to clean up your dog's business, or at least try to, but your dog will see you doing it and probably love you more - they're not as dumb as we humans think.

William (Bill) Thrasher