



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 • FAX (831) 394-6421

AGENDA

MEETING OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, FEBRUARY 22, 2011 at 6:00 P.M. CHARLIE BENSON MEMORIAL HALL, CITY HALL

1. 6:00 P.M. - ROLL CALL – *Council*
2. PLEDGE OF ALLEGIANCE
3. COMMUNICATIONS: None
4. PUBLIC COMMENTS:
Anyone wishing to address the City Council or Agency on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
5. CONSENT AGENDA: *Action Items*
 - A. MINUTES:
 1. January 25, 2011, Joint RDA and City Council Meeting
 2. December 8, 2010, Planning Commission Meeting Minutes
 3. January 9, 2011, Planning Commission Meeting Cancellation Notice
 - B. MONTHLY REPORTS:
 1. Claims, January 2011
 2. Financials, January 2011
 3. Fire Department Response Report, January 2011
 4. Police Activity Report, January 2011
6. OLD BUSINESS: None
7. NEW BUSINESS: *Action Items*
 - A. Consider response opposing new bill package focusing on proposed State oversight of local government finances.

- B. Consider Resolution No 2011-02, A Resolution of the City of Del Rey Oaks Accepting the City's Audit Report for Fiscal Year 2009-2010, Presentation by Patricia Kaufman of McGilloway, Ray, Brown & Kaufman, Accountants and Consultants.
- C. Discuss California American Water Moratorium participation in legal expenses.
(Mayor)

8. **STAFF REPORTS:**

- A. City Manager Report

9. **MAYOR AND COUNCIL REPORT**

10. **CORRESPONDENCE:**

- A. Monterey Regional Waste Management District Highlights of Board Meeting
- B. Thank You letter from the Food Bank of Monterey County

11. **CLOSED SESSION:** As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations

- A. Existing litigation pursuant to Government Code Section 54956.9(a), City of Del Rey Oaks v. Federal/JER Associates, LLC et al., Monterey County Superior Court Case No. M107509.

12. **SET NEXT MEETING DATE:** Establish Tuesday, March 22, 2011, at 6:00 P.M. as the date and time of the Council's next regular meeting.

13. **ADJOURNMENT**

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

JOINT MEETING OF THE CITY OF DEL REY OAKS REDEVELOPMENT AGENCY AND CITY COUNCIL CONVENED AT 6:00 P.M. ON MONDAY, JANUARY 25, 2011 IN THE CHARLES BENSON MEMORIAL HALL, CITY HALL

Present: Agency/Council Members Clark, Zuccaro, Cecilio, Allion, Agency Chair/ Mayor Edelen

Absent: None

Also present: RDA/City Attorney Callihan , Executive Director/City Manager Dawson and Agency Secretary/Deputy City Clerk Carvalho

Meeting came to order at 6:00 p.m. and roll call was taken.

PLEDGE OF ALLEGIANCE: Led by Agency/Council Member Allion

COMMUNICATION: None

PUBLIC COMMENT: None

CONSENT AGENDA:

A. Minutes

1. December 28, 2010, Joint City Council and RDA Meeting
2. December 28, 2010, Special Joint City Council and RDA Meeting

B. Monthly Reports:

1. Claims, December 2010
2. Financials, December 2010
3. Fire Department Response Report, December 2010
4. Police Activity Report, December 2010

C. Miscellaneous

1. City Council and Planning Commission Meeting Calendar for 2011

Agency/Council Member Allion: Questioned IRS comment from the minutes of the December 28, 2010 special meeting. He stated he didn't think he said it that way, but if he did what he meant was that the accounting rules have become as voluminous as the IRS rules.

Motion by Agency/Council Member Clark to approve with the caveat that the Deputy City Clerk check the video from the meeting in question and confirm Agency/Council Member Allion's IRS remark and change is an error was found. The motion was seconded by Agency/Council Member Cecilio.

*Note: Deputy City Clerk Carvalho checked the video and the minutes were correct.
There was no public comment received
Motion passed 5-0*

OLD BUSINESS:

The Council Considered **ITEM 6.A.**, Consider Ordinance No. 272, An Ordinance Amending Chapter 8.04 of the Del Rey Oaks Municipal Code related to the adoption of the 2010 California Fire Code with amendment thereto (second reading)

RDA/City Attorney Callihan: At the last meeting this ordinance was introduced and is consistent with what the City of Seaside approved.

Agency/Council Member Allion: Suggested the following changes, page 3 of 10 removed "of Seaside" from the first full paragraph and questioned the blank at the bottom of page 9 of 10.

RDA/City Attorney Callihan: Stated that the clerk would fill that in once the ordinance was published.

Motion by Agency/Council Member Allion to approve seconded by Agency/Council Member Zuccaro

There was no public comment received

Motion passed 5-0

NEW BUSINESS:

The Council considered **ITEM 7.A.**, Consider Resolution No. 2011-01, A resolution of the City of Del Rey Oaks City Council establishing the Position of Designated Level 1 Reserve Officer

Chief Langford: Explained that the California penal code defines reserves under 3 separate categories of which we use all three. In the same section it allows the council to authorize by resolution a fourth tier. This takes a reserve into a full duty police power 24 hours a day. This helps to keep and retain qualified reserve officers. For the city it continues to offer incentive to go to the academy, raises the level of standard. We don't work in a box meaning we don't just work in DRO anymore, we cross jurisdictions and other cities do also. We should give the reserves the same power that we expect them to act on.

Agency/Council Member Allion: Reserves right now? No level ones?

Chief Langford: We have level ones we don't have level one "designated". It's like a doctor never getting their medical license.

Agency/Council Member Allion: This raises the question of liability?

RDA/City Callihan: They are agents of the City.

E.D./City Manager Dawson: Our liability insurance covers that.

Agency/Council Zuccaro: Is there a certain level of designation?

Chief Langford: To be a level one you have to have completed an academy or get your basic P.O.S.T. certificate.

Agency/Council Member Clark: Could we lose any?

Chief Langford: We are not in jeopardy of loosing anyone.

Agency Chair/Mayor Edelen: Basically a no brainer, costs no money, it is path to promotion, and augments our full time police force, encourages future training and it gives us the best police force in the county.

E.D./City Manager Dawson: Question about language. Can we adopt by resolution?

RDA/City Attorney Callihan: Yes it is appropriate to adopt by resolution.

Motion by Agency/Council Member Clark seconded by Agency/Council Member Allion

There was no public comment received

Motion passed 5-0

The Council considered **ITEM 7.B.** Committee Assignments for Calendar Year 2011

Agency Chair/Mayor Edelen: Couple of changes, change Community Human Services to the Council Member Zuccaro as principal and Council Member Cecilio at the alternate. The Monterey Regional Waste Management District principal changed to Council Member Allion and everything else stayed the same. There is a lot involved in being on all these boards, lots of preparation.

Agency/Council Member Zuccaro: What do the community human services meetings entail?

Agency Chair/Mayor Edelen: Just show up and participate for about an hour.

Motion by Agency /Council Member Clark at approve, seconded by Agency/Council Member Zuccaro

There was no public comment received

Motion passed 5-0

The Council considered **ITEM 7.C.** Mid-Year Budget Review

E.D./City Manager Dawson: This financial review is boring and in this time in government it's good to have a boring budget review. The report is the same as the budget vs. actuals. Revenues are 2% greater than budgeted for. Property tax came in higher than expected which is 38% of our total revenue. Sales tax is another 38% and it's up 11.2% over 2009. The end of the year we are expecting to be at least 2% higher in revenue. The expenditures are over by 5% at this point, but expect them to be right on budget by the end of the year. There are a lot of expenses that we pay at the first of the year so it throws it off a bit at the mid year but will balance out by the end of the fiscal year. The Cal Am easements in the park for the wells are still being worked on and will be bringing that back for the Council's approval.

Agency/Council Member Zuccaro: No payment yet?

E.D./City Manager Dawson: This is for the easements and will be paid all at once. Just brought it up at the last meeting to bring back and the council agreed. This would amount to between \$206,000 and \$316,000 depending on whether it's one well or two.

Agency Chair/Mayor Edelen: This was the idea of the City Manager and has no downfall.

E.D./City Manager Dawson: Our add-on tax will expire in 2012 and we desperately need that income so it will have to go on the ballot in November to be extended.

Agency/Council Clark: Announced that Clementine's kitchen will be reopening the new owners are calling it Stone Creek Kitchen.

E.D./City Manager Dawson: Talked to CalTrans about putting in a park and ride across from the center.

Agency/Council Member Allion: Thanked City Manager Dawson for the explanation of the upfront costs. Regular dispatched police is a one time expense. One concern is with regard to payroll, we are at 58%. Is that all reserve?

E.D./City Manager Dawson: Yes this is for races mostly and this year we will be working the Concorso Italiano. We charge about \$75 an hour and our costs are about \$35 an hour.

Agency/Council Member Cecilio: Money for Meals on Wheels?

E.D./City Manager Dawson: Not on the budget but we can look at this on the next year's budget.

Motion by Agency/Council Member Clark to accept, seconded by Agency/Council Member Allion.

There was no public comment received.

Motion passed 5-0

The Council considered **ITEM 7.D.** Redevelopment Agency Budget FY 2009-2010 and **ITEM 7.E.** Redevelopment Agency Budget FY 2010-2011

E.D./City Manager Dawson: We are legally required to produce a budget even though we only have debt at this point. These are based on the plan approved last April. Both of these are the same.

Motion by Agency/Council Member Zuccaro to accept both budgets, seconded by Agency/Council Member Allion

There was no public comment received.

Motion passed 5-0

The Council considered **ITEM 7.F.** Discussion of Governor Brown's Plan to Eliminate RDA's.

Agency Chair/Mayor Edelen: The new Governor is looking to do away with redevelopment agencies. The problem is we are a member of the Fort Ord Reuse Authority (FORA). If we get rid of the RDA we would lose our Fort Ord property. We will probably produce a letter.

E.D./City Manager Dawson: In discussions with other officials this is really a hot topic. This is one of the ways the new Governor is attempting to balance the budget. For us this would be devastating because FORA bases everything on future tax increment funding. We really don't want RDA's to go away. This would be to approve the Mayor sending a letter in opposition.

Agency/Council Member Allion: The tax increment would come as you develop the property. People would pay taxes on their property, transient occupancy tax (TOT), retail sales tax. What would an RDA allow us to do that we can't do with a city?

E.D./City Manager Dawson: The RDA allows us to keep a larger percentage of the tax incremental increase in value than we would otherwise keep.

Agency/Council Member Allion: We get to keep more than 6%?

E.D./City Manager Dawson: Yes we get to keep about 32%

Agency Chair/Mayor Edelen: If RDA's were to dissolve overnight it would be chaos!

Agency/Council Member Zuccaro: Is there a number? How much would be RDA?

E.D./City Manager Dawson: Almost \$12 billion. Pretty much the only way an RDA has to raise money is to bond debt against future tax increment revenue.

Agency/Council Member Allion: He stated current debt would be exempt. He stated regarding the budget talking point by the league, he takes exception to being "outraged", he personally feels concerned but not outraged, he actually applauds the Governors attempt to fix the State's budget in pragmatic ways. Found his speech last week to be good. He thought it was a good letter.

Motion by Agency/Council Member Allion to approve sending a letter, seconded by Agency/Council Member Clark.

There was no public comment received.

Motion passed 5-0

STAFF REPORTS:

E.D./City Manager Dawson: Attended a meeting with Waste Management to change the franchise terms to cover street sweeping and storm water needs. He also attended the New City Council and Mayor's conference with Mayor Edelen, and Council Member's Allion, Cecilio and Zuccaro.

COUNCIL REPORTS:

Agency/Council Member Allion: Training last week was very worth while. Stated there is a Water Pollution Control Agency meeting coming up.

Agency/Council Member Cecilio: Didn't get to the mosquito abatement meeting but enjoyed the conference.

Agency/Council Member Clark: Had nothing to report.

Agency/Council Member Zuccaro: Stated he attended the AMBAG meeting and that he had a terrific time at the conference.

Agency Chair/Mayor Edelen: He attended the FORA meeting and was elected as the First Vice Chair of the FORA Executive Committee which means that next year he will be the Chairman. League of CA Cities conference was outstanding. There was a lot of teambuilding and training. He stated that the City Attorney has informed him to open the

floor for comment about the item on closed session before adjourning into closed session. He stated the Council will be going into closed session and will now accept any public comment.
There were no public comment received

6:49 p.m.: Adjourned

6:51 p.m.: Reconvened into closed session.

7:08 p.m.: Adjourned from closed session into open session and reported the following:
E.D./City Manager Dawson: Reported that information was given and no action was taken.

7:09 p.m.: Meeting adjourned

Next meeting: Tuesday, February 22, 2011, 6 p.m.

**REGULAR MONTHLY MEETING DEL REY OAKS PLANNING
COMMISSION WEDNESDAY, DECEMBER 8TH, 2010 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL**

Present: Commissioner Larson, Hayworth, Thayer, Jaksha and Chairman Clarke

Absent: Commissioner Weir and Lucido

Also Present: City Manager Daniel Dawson and Deputy City Clerk Minami

CONSENT AGENDA:

The Commission considered **ITEM 2.A.**, Planning Commission Meeting Minutes, September 8, 2010

Motion by Commissioner Jaksha to approve,

seconded by Commissioner Hayworth

There were no comments received

Motion passed 5-0

PUBLIC COMMENT:

None

BUILDING REPORT:

The Commission considered **ITEM 4.A.**,
Building Activity Report, November 2010

Building report accepted.

There were no comments received.

NEW BUSINESS:

The Commission considered **ITEM 5.A.**,

Project Name: Joe Kerr/Lance Holt

File Number: ARC #10-08

Site Location: 29 Los Encinos

Planning Area: APN#012-592-014

Environmental Status: Categorically Exempt

Project Description: Requesting Architectural Review to add a 41 square foot addition to west side of the existing single family dwelling. Materials and colors to match existing residence.

Recommended Action: Analyze provided material, make appropriate findings and give direction to staff.

Joe Kerr, applicant: Addition is planned for under the driveway and the driveway is similar to a bridge. The addition is for more storage in the master bed room and an extension to the bathroom for a waterless urinal.

Commission Thayer: Congratulation on saving water, will you need a survey?

Chairman Clarke: Likes the idea. Won't need a survey.

Motion by Commissioner Thayer to approve item 5.A. 29 Los Encinos as presented, seconded by Commissioner Hayworth.

There were no comments received

Motion passed 5-0

OLD BUSINESS: None

ANNOUNCEMENTS/COMMENTS:

Chairman Clarke: Congratulations to Mayor Edelen and Councilmember Allion and Cecilio on the resent election.

Commission Jaksha and Hayworth: Won't be able to attend the Holiday Party.

NEXT MEETING: Wednesday, January 10, 2011 at 6:00 p.m.

7:15 p.m. Meeting Adjourned

Approved:



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 • FAX (831) 394-6421

January 7, 2010

-NOTICE-

NOTICE IS HEREBY GIVEN THAT THE REGULAR
DEL REY OAKS PLANNING COMMISSION
MEETING:

WEDNESDAY, JANUARY 12, 2010 AT 6:00 P.M.

**HAS BEEN CANCELLED DUE TO A LACK OF
ITEMS TO BE HEARD**

THE NEXT REGULAR SCHEDULED PLANNING
COMMISSION MEETING WILL BE HELD ON:

WEDNESDAY, FEBRUARY 9, 2010 AT 6:00 P.M.
CHARLIE BENSON MEMORIAL HALL, 650 CANYON
DEL REY ROAD, DEL REY OAKS

KIM CARVALHO
Deputy City Clerk

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
ALFONSO LAMENDOLA 1/3/2011	11839	ALFONSO LAMENDOLA	RV Refund, vacated space	1,000.00
Total ALFONSO LAMENDOLA				1,000.00
ADAMSON INDUSTRIES 1/4/2011	11840	ADAMSON INDUSTRIES	AMMUNITION INV32966	2,659.85
Total ADAMSON INDUSTRIES				2,659.85
AFLAC 1/4/2011	11841	AFLAC	Premiums-employeee paid-INV. 685478	915.49
Total AFLAC				915.49
AMERICAN SUPPLY COMPANY 1/4/2011	11842	AMERICAN SUPPLY COMPANY	INV.0060245 CLEANING SUPPLIES	26.52
Total AMERICAN SUPPLY COMPANY				26.52
AT&T CAL NET 2 1/4/2011	11843	AT&T CAL NET 2		449.24
1/25/2011	11903	AT&T CAL NET 2	PHONE DEC 2010	216.19
Total AT&T CAL NET 2				665.43
BAYVIEW BUSINESS SOLUTIONS, INC. 1/4/2011	11844	BAYVIEW BUSINESS SOLUTIONS, L...	SHIPPING SERVICES AUG 2010	71.35
Total BAYVIEW BUSINESS SOLUTIONS, INC.				71.35
BROWN&BROWN INSURANCE 1/4/2011	11845	BROWN&BROWN INSURANCE	2nd Installment payment on Crime Policy inv. 137262 12/1/09-12/1/2012	500.00
Total BROWN&BROWN INSURANCE				500.00
BROWNELLS, INC. 1/25/2011	11904	BROWNELLS, INC.	S&W J-FRAME WRAP AROUND	280.95
Total BROWNELLS, INC.				280.95
BYTE TECHNOLOGY 1/4/2011	11846	BYTE TECHNOLOGY		231.25
Total BYTE TECHNOLOGY				231.25
CALIFORNIA-AMERICAN WATER 1/4/2011	11847	CALIFORNIA-AMERICAN WATER		235.73
Total CALIFORNIA-AMERICAN WATER				235.73
CALIFORNIA BUILDING STANDARDS COMMISSION 1/4/2011	11848	CALIFORNIA BUILDING STANDAR...		21.60
Total CALIFORNIA BUILDING STANDARDS COMMISSION				21.60
CALIFORNIA CITY MANAGEMENT FOUNDATION 1/4/2011	11849	CALIFORNIA CITY MANAGEMENT ...	2010-11 MEMBERSHIP DUES	200.00

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
Total CALIFORNIA CITY MANAGEMENT FOUNDATION				
CITY OF MONTEREY	11850	CITY OF MONTEREY	Bookings/Ph Cks/Bldg/fire jpa/fuel/repairs	200.00
Total CITY OF MONTEREY				
CITY OF SALINAS, ATTORNEY SERVICES				
1/4/2011	11851	CITY OF SALINAS, ATTORNEY SER...		2,031.04
1/25/2011	11905	CITY OF SALINAS, ATTORNEY SER...	DEC 2010 CITY ATTORNEY SERVICES-INVOICE 228966	1,141.74
Total CITY OF SALINAS, ATTORNEY SERVICES				
CITY OF SEASIDE				
1/4/2011	11852	CITY OF SEASIDE	St sweep/fire calls/fire contract/storm water	56,807.80
Total CITY OF SEASIDE				
CO-POWER				
1/24/2011	11902	CO-POWER	JAN 11 DELTA DENTAL PREMIUM	2,336.80
Total CO-POWER				
COMCAST HIGH SPEED INTERNET				
1/4/2011	11853	COMCAST HIGH SPEED INTERNET	Cable connections 2 months	142.76
Total COMCAST HIGH SPEED INTERNET				
CRYSTAL SPRINGS WATER CO.				
1/4/2011	11854	CRYSTAL SPRINGS WATER CO.		142.00
1/25/2011	11906	CRYSTAL SPRINGS WATER CO.	ACCT 056258/WATER/DEC 2010	80.81
Total CRYSTAL SPRINGS WATER CO.				
DANIELLE CARVALHO				
1/4/2011	11855	DANIELLE CARVALHO	REIM. FOR HOLIDAY WRAP FOR CITY FUNCTION 2010	9.74
Total DANIELLE CARVALHO				
DEPT OF CONSERVATION				
1/4/2011	11856	DEPT OF CONSERVATION	SMIP fees	24.14
Total DEPT OF CONSERVATION				
EDELEN, JERRY				
1/25/2011	11926	EDELEN, JERRY	REIMBURSEMENT OF HOTEL STAY AT CONFERENCE 1/19/11	627.68
Total EDELEN, JERRY				
ELECTRICAL DISTRIBUTORS				
1/4/2011	11857	ELECTRICAL DISTRIBUTORS	Park work/general supplies	164.88
Total ELECTRICAL DISTRIBUTORS				
ENTERSECT CORPORATION				
1/4/2011	11858	ENTERSECT CORPORATION		158.00
Total ENTERSECT CORPORATION				

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
FIRST AMERICAN REAL ESTATE SOLUTIONS 1/4/2011	11859	FIRST AMERICAN REAL ESTATE S...	METRO SCAN- ADDRESS SERVICE-NOV 2010	104.17
Total FIRST AMERICAN REAL ESTATE SOLUTIONS				104.17
FIRST CHOICE SERVICES 1/25/2011	11907	FIRST CHOICE SERVICES	Coiffe and condiments	84.60
Total FIRST CHOICE SERVICES				84.60
FIRST NATIONAL BANK CHARGE 1/3/2011	EFT	FIRST NATIONAL BANK CHARGE	BANK FEES	135.30
Total FIRST NATIONAL BANK CHARGE				135.30
FORD MOTOR CREDIT COMPANY 1/4/2011	11860	FORD MOTOR CREDIT COMPANY		19,970.61
Total FORD MOTOR CREDIT COMPANY				19,970.61
FORT ORD REUSE AUTHORITY 1/25/2011	11908	FORT ORD REUSE AUTHORITY	FY 2009-10 (INTEREST FOR OCT,NOV&DEC 10) FY 2010-11 (INTE...	6,583.45
Total FORT ORD REUSE AUTHORITY				6,583.45
GLOBALSTAR USA 1/4/2011	11861	GLOBALSTAR USA		53.72
1/25/2011	11909	GLOBALSTAR USA	SATELITE PHONE	26.86
Total GLOBALSTAR USA				80.58
GRANITEROCK #26438 1/4/2011	11862	GRANITEROCK #26438	GRANITE PATCH	133.83
Total GRANITEROCK #26438				133.83
I.M.P.A.C.GOVERNMT SER 1/25/2011	11910	I.M.P.A.C.GOVERNMT SER	POLICE EQUIP/SUPPLIES, CM TRAVEL, FLOWERS AND HOLIDA...	2,654.31
Total I.M.P.A.C.GOVERNMT SER				2,654.31
Intuit 1/3/2011	EFT	Intuit	INTUIT FEES FOR ONLINE SERVICES	268.43
Total Intuit				268.43
JAMES DE CHALK 1/4/2011	11863	JAMES DE CHALK	NOV 2010	300.00
Total JAMES DE CHALK				300.00
JAMES J. HILL III 1/4/2011	11864	JAMES J. HILL III	REIMB FOR AMMO.	8,269.01
Total JAMES J. HILL III				8,269.01
KELLY-MOORE PAINT CO.INC 1/4/2011	11865	KELLY-MOORE PAINT CO.INC		63.81

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
Total KELLY-MOORE PAINT CO. INC				
				63.81
M&S BUILDING SUPPLY, INC.				
1/4/2011	11866	M&S BUILDING SUPPLY, INC.	SUPPLIES NOV 2010 SIDING FOR CITY HALL	2,451.88
1/25/2011	11911	M&S BUILDING SUPPLY, INC.	SUPPLIES JAN 2011	61.85
Total M&S BUILDING SUPPLY, INC.				
				2,513.73
MARTINS' IRRIGATION SUP				
1/25/2011	11912	MARTINS' IRRIGATION SUP	IRRIGATION SUPPLIES	32.36
Total MARTINS' IRRIGATION SUP				
				32.36
Mc GILLOWAY, RAY, BROWN & KAUFMAN				
1/4/2011	11867	Mc GILLOWAY, RAY, BROWN & KA...	PROGRESS BILLING (20%) FOR 2009-10 CITY AUDIT	4,000.00
Total Mc GILLOWAY, RAY, BROWN & KAUFMAN				
				4,000.00
MCCLOOA				
1/4/2011	11868	MCCLOOA	MEMBERSHIP DUES 2010-11	100.00
Total MCCLOOA				
				100.00
MCPOA				
1/4/2011	11869	MCPOA	RANGE FEES 1/15/10 (8HRS)-4/11/10 (4HRS)	300.00
Total MCPOA				
				300.00
MINAMI, KAREN L				
1/31/2011	11927	MINAMI, KAREN L	Wellness Reimbursement	63.16
Total MINAMI, KAREN L				
				63.16
MONTEREY AUTO SUPPLY INC.				
1/4/2011	11870	MONTEREY AUTO SUPPLY INC.	AUTO SUPPLIES	124.09
Total MONTEREY AUTO SUPPLY INC.				
				124.09
MONTEREY BAY AREA INSURANCE FUND				
1/4/2011	11871	MONTEREY BAY AREA INSURANC...	Monthly Installment payments	23,275.22
1/25/2011	11913	MONTEREY BAY AREA INSURANC...	MONTHLY INSTALL W/C LOAN \$3304.19 AND W/C PREMIUM \$8...	11,637.61
Total MONTEREY BAY AREA INSURANCE FUND				
				34,912.83
MONTEREY BAY TECHNOLOGIES				
1/25/2011	11914	MONTEREY BAY TECHNOLOGIES	IT SERVICES RETAINER NOV. 2010	350.00
Total MONTEREY BAY TECHNOLOGIES				
				350.00
MONTEREY COUNTY DISTRICT ATTORNEY				
1/4/2011	11872	MONTEREY COUNTY DISTRICT AT...	BLOOD ALCOHOL ANALYSIS	145.37
Total MONTEREY COUNTY DISTRICT ATTORNEY				
				145.37
MONTEREY COUNTY PARKS				
1/4/2011	11873	MONTEREY COUNTY PARKS	Range rental	225.00
Total MONTEREY COUNTY PARKS				
				225.00

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
MONTEREY COUNTY SHERIFF				
1/4/2011	11874	MONTEREY COUNTY SHERIFF		285.36
1/25/2011	11915	MONTEREY COUNTY SHERIFF	ACJIS 1st QUARTER 7/1/10-9/30/10 INV. 1602	1,227.76
Total MONTEREY COUNTY SHERIFF				1,513.12
MONTEREY PENINSULA CHAMBER OF COMMERCE				
1/4/2011	11875	MONTEREY PENINSULA CHAMBE...	INV. 12088 11/1/10-11/1/11	400.00
Total MONTEREY PENINSULA CHAMBER OF COMMERCE				400.00
MONTEREY PENINSULA ENGINEERING				
1/4/2011	11876	MONTEREY PENINSULA ENGINEE...	INV 09-24: R&R FAILED AREAS OF PORTOLA (9/30/10)	4,659.25
Total MONTEREY PENINSULA ENGINEERING				4,659.25
MRWPCA				
1/4/2011	11877	MRWPCA		55.24
Total MRWPCA				55.24
MTRY BAY OFFICE PRODUCTS				
1/4/2011	11878	MTRY BAY OFFICE PRODUCTS	Copier contract	862.15
Total MTRY BAY OFFICE PRODUCTS				862.15
Mtry Regional Waste Management District				
1/25/2011	11916	Mtry Regional Waste Management Distr...	HAZ WASTE DISPOSAL	155.50
Total Mtry Regional Waste Management District				155.50
NEILL ENGINEERS CORP				
1/4/2011	11879	NEILL ENGINEERS CORP	RETAINER FOR 7/1/10-9/30/10	300.00
Total NEILL ENGINEERS CORP				300.00
NEXTEL COMMUNICATION				
1/4/2011	11880	NEXTEL COMMUNICATION	NEXTEL RADIO- CLK/PW/PD/CM	535.47
1/25/2011	11917	NEXTEL COMMUNICATION	NEXTEL RADIO- CLK/PW/PD/CM	533.91
Total NEXTEL COMMUNICATION				1,069.38
OFFICE DEPOT				
1/4/2011	11881	OFFICE DEPOT	General office supplies all depts	1,238.06
1/25/2011	11918	OFFICE DEPOT		459.34
Total OFFICE DEPOT				1,697.40
OFFICE EQUIPMENT FINANCE SERVICES				
1/4/2011	11882	OFFICE EQUIPMENT FINANCE SER...	LEASE PAYMENT FOR COPIER-DEC. 10	234.88
1/25/2011	11919	OFFICE EQUIPMENT FINANCE SER...	LEASE PAYMENT FOR COPIER-JAN. 11	340.57
Total OFFICE EQUIPMENT FINANCE SERVICES				575.45
P.E.R.S.-HEALTH				
1/25/2011	11920	P.E.R.S.-HEALTH	HEALTH PREMIUM JAN 2011	14,327.92
Total P.E.R.S.-HEALTH				14,327.92

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
PERS				
1/4/2011	11883	PERS		28,615.95
1/25/2011	11921	PERS	Payroll 12-2010-02	10,346.57
Total PERS				38,962.52
PG&E				
1/4/2011	11884	PG&E	GAS 10/14/10-11/15/10 ELEC 10/14/10-11/23/10	2,025.66
1/25/2011	11922	PG&E	GAS 11/13/10-12/15/10 ELEC 11/13-12/24/10	2,024.37
Total PG&E				4,050.03
PG&E-GJM&218				
1/4/2011	11885	PG&E-GJM&218	6817283169-2	43.39
1/25/2011	11923	PG&E-GJM&218	6817283169-2	40.74
Total PG&E-GJM&218				84.13
PITNEY BOWES-QTLY INV				
1/4/2011	11886	PITNEY BOWES-QTLY INV	postage	228.00
Total PITNEY BOWES-QTLY INV				228.00
QuickBooks Payroll Service				
1/3/2011		QuickBooks Payroll Service	Fee per W2	106.25
1/3/2011		QuickBooks Payroll Service	W2 Processing Setup	40.00
1/13/2011		QuickBooks Payroll Service	Monthly processing fee for January 2011	69.00
1/13/2011		QuickBooks Payroll Service	No state fee for CA for January 2011	
1/13/2011		QuickBooks Payroll Service	Fee for 13 employee(s) paid	13.00
1/13/2011		QuickBooks Payroll Service	Fee for 13 direct deposit(s) at \$1.25 each	16.25
1/13/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/11/2011	4,854.00
1/13/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/11/2011	566.26
1/13/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/11/2011	566.26
1/13/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/11/2011	1,488.33
1/13/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/11/2011	468.63
1/13/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/11/2011	30,723.56
1/27/2011		QuickBooks Payroll Service	Fee for 1 employee(s) paid	1.00
1/27/2011		QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.25 each	1.25
1/27/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	874.00
1/27/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	80.87
1/27/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	80.87
1/27/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	315.74
1/27/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	66.93
1/27/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	4,045.31
1/28/2011		QuickBooks Payroll Service	Fee for 18 employee(s) paid	18.00
1/28/2011		QuickBooks Payroll Service	Fee for 14 direct deposit(s) at \$1.25 each	17.50
1/28/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	580.28
1/28/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	580.28
1/28/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	479.03
1/28/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	5,955.39
1/28/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	1,798.42
1/28/2011		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2011	30,226.33

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
Total QuickBooks Payroll Service				84,032.74
RED SHIFT INTERNET SERV 1/4/2011	11887	RED SHIFT INTERNET SERV		40.50
Total RED SHIFT INTERNET SERV				40.50
SAFEMWAY STORE 1/4/2011	11888	SAFEMWAY STORE	POISON OAK AIDE	35.75
Total SAFEMWAY STORE				35.75
SHELL OIL COMPANY 1/4/2011	11889	SHELL OIL COMPANY	ACCT 079-056-693-FUEL FOR NOV 2010	127.80
Total SHELL OIL COMPANY				127.80
SHRED-IT 1/4/2011	11890	SHRED-IT		157.50
Total SHRED-IT				157.50
SPCA OF MONTEREY COUNTY 1/4/2011	11891	SPCA OF MONTEREY COUNTY		1,315.44
1/25/2011	11924	SPCA OF MONTEREY COUNTY	DEC 10 ANIMAL SERVICES	382.20
Total SPCA OF MONTEREY COUNTY				1,697.64
STAPLES 1/4/2011	11892	STAPLES	OFFICE SUPPLIES	322.44
Total STAPLES				322.44
TERMINIX 1/4/2011	11893	TERMINIX		228.00
Total TERMINIX				228.00
UNITED SITE SERVICES 1/4/2011	11894	UNITED SITE SERVICES	Port Toilet Gab Crew	234.70
Total UNITED SITE SERVICES				234.70
UPS 1/4/2011	11895	UPS		17.64
Total UPS				17.64
VALLEY SAW & GARDEN EQUIP 1/4/2011	11896	VALLEY SAW & GARDEN EQUIP	EQUIPMENT/SUPPLIES FOR GAB CREW 2010	648.33
Total VALLEY SAW & GARDEN EQUIP				648.33
VSP 1/4/2011	11897	VSP	VISION PLAN DEC 2010	168.66
1/25/2011	11925	VSP	VISION PLAN DEC 2010	168.66
Total VSP				337.32

CITY OF DEL REY OAKS
Claims Report
 January 2011

Date	Num	Name	Memo	Amount
WELLINGTON, ROBERT R. 1/6/2011	11900	WELLINGTON, ROBERT R.		9,921.00
Total WELLINGTON, ROBERT R.				9,921.00
WINNERS AWARDS & ENGRAVING 1/4/2011	11898	WINNERS AWARDS & ENGRAVING	CHILI COOK OFF WINNER 2010	10.00
Total WINNERS AWARDS & ENGRAVING				10.00
Zuccaro, Mike 1/4/2011	11899	Zuccaro, Mike	REIM. FOR 2010 LEADERSHIP MONTEREY CHAMBER LUCHEON	35.00
Total Zuccaro, Mike				35.00
Young {}, Matthew 1/14/2011	11901	Young {}, Matthew	Direct Deposit Reject 01-14-2011/paper replacement check	1,438.04
Total Young {}, Matthew				1,438.04
LAIIF 1/3/2011		LAIIF	Transfer from Gen Checking to LAIF	110,000.00
Total LAIIF				110,000.00
TOTAL				436,651.03

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS. ACTUAL
 July 2010 through January 2011

	Actual Total for 2010-2011	FY 2010-2011 Budget	% of Annual Budget
Revenue			
3100 · PROPERTY TAXES			
3105 · P/T-SECURED	191,524.32	353,304.00	54.21%
3107 · P/T-UNITARY TAX	2,905.36	5,533.00	52.51%
3110 · P/T-UNSECURED	13,735.95	14,452.00	95.05%
3120 · P/T-SB813	2,475.50	2,662.00	92.99%
3130 · P/T-PRIOR SECURED	13,604.79	21,742.00	62.57%
3132 · PRIOR UNSECURED		84.00	
3135 · PROPERTY TAX - VLF	57,604.00	121,084.00	47.57%
3140 · P/T-INT/PENAL	175.98	328.00	53.65%
3145 · P/T - ADMINISTRATIVE FEE	(907.05)	(7,500.00)	12.09%
3206 · SALES TAX IN LIEU - 3-FLIP	32,433.24	77,000.00	42.12%
Total 3100 · PROPERTY TAXES	313,552.09	588,689.00	53.26%
3200 · OTHER TAXES			
3202 · MANDATED COSTS	834.00	4,000.00	20.85%
3205 · SALES TAX	135,592.47	255,000.00	53.17%
3208 · Sales Tax - Add On	234,954.21	388,000.00	60.56%
3209 · COP MONIES	80,506.10	100,000.00	80.51%
3210 · PROPERTY TRANSFER TAX		5,000.00	
3220 · GAS FRANCHISES		7,000.00	
3225 · ELECTRIC FRANCHISES		15,500.00	
3235 · GARBAGE FRANCHISES	28,409.38	40,000.00	71.02%
3240 · CABLE TV FRANCHISES	12,056.07	25,000.00	48.22%
3245 · WATER FRANCHISES		9,000.00	
3851 · SEWER IMPACT		8,500.00	
Total 3200 · OTHER TAXES	492,352.23	857,000.00	57.45%
3300 · LICENSES & PERMITS			
3301 · BUSINESS LICENSES	165,162.13	190,000.00	86.93%
3305 · BUILDING PERMITS	4,954.06	15,000.00	33.03%
3310 · PLAN CHECK FEES	3,000.07	7,500.00	40.0%
3315 · STREET OPENING PERMITS FEES	500.00	2,500.00	20.0%
3325 · PLUMBING PERMITS	1,380.00	1,000.00	138.0%
3330 · ELECTRICAL PERMITS	500.00	1,000.00	50.0%
3340 · ENVIRON ASSESS FEES/PERMIT		1,000.00	
3342 · DEVELOPER PYMT FEES/PERMITS		500.00	
3345 · OTHER LICENSES/PERMITS	222.70	500.00	44.54%
Total 3300 · LICENSES & PERMITS	175,718.96	219,000.00	80.24%
3400 · FINES & FORFEITURES			
3401 · VEHICLE CODE FINES	13,351.62	15,000.00	89.01%
3415 · OTHER COURT FINES		1,000.00	
Total 3400 · FINES & FORFEITURES	13,351.62	16,000.00	83.45%

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS. ACTUAL
 July 2010 through January 2011

	Actual Total for 2010-2011	FY 2010-2011 Budget	% of Annual Budget
3501 • INTEREST EARNED	1,966.16	12,000.00	16.39%
3600 • OTHER AGENCY REVENUE			
3602 • MOTOR VEHICLE LICENSE FEE(MVLF)	3,252.90	3,000.00	108.43%
3603 • OFF HIGHWAY		100.00	
3604 • HOPTR	364.57	1,200.00	30.38%
3605 • VEHICLE LICENSE COLLECTION		1,000.00	
3620 • PROP 172		8,000.00	
3648 • GRANTS	0.00	25,000.00	0.0%
3649 • TRAFFIC CONGESTION RELIEF-AB438	4,129.61	10,000.00	41.3%
3655 • POLICE GRANTS OTHER AGENCIES		1,000.00	
3600 • OTHER AGENCY REVENUE - Other	5.00		
Total 3600 • OTHER AGENCY REVENUE	7,752.08	49,300.00	15.72%
3700 • CURRENT SERVICES			
3703 • USE PERMITS	2,635.00	3,000.00	87.83%
3704 • MAPS/PUBLICATIONS		100.00	
3706 • RENTAL INCOME	5,953.50	9,600.00	62.02%
3707 • POLICE REPORTS	576.00	1,400.00	41.14%
3709 • PROPERTY INSPECTIONS	1,000.00	1,300.00	76.92%
3710 • POLICE SERVICES	7,950.00	10,000.00	79.5%
3711 • PUBLIC EVENTS	32,400.00	80,000.00	40.5%
3712 • MISCELLANEOUS SERVICES	3,545.60	1,000.00	354.56%
3715 • PD DONATIONS	4,071.16	1,500.00	271.41%
3700 • CURRENT SERVICES - Other	300.00		
Total 3700 • CURRENT SERVICES	58,431.26	107,900.00	54.15%
3800 • PARKS/RECREATION			
3801 • PARK RENTAL	1,500.00	10,000.00	15.0%
3802 • RV RENTAL PARKS	15,045.00	26,000.00	57.87%
Total 3800 • PARKS/RECREATION	16,545.00	36,000.00	45.96%
3900 • OTHER			
2103 • GAS TAX 2103	5,044.47		
3610 • GAS TAX 2107	6,451.68	13,500.00	47.79%
3612 • GAS TAX 2106	5,270.99	9,000.00	58.57%
3614 • GAS TAX 2107.5	1,000.00	900.00	111.11%
3616 • GAS TAX 2105	5,662.45	9,000.00	62.92%
3900 • OTHER - Other	(4,678.08)		
Total 3900 • OTHER	18,751.51	32,400.00	57.88%
Total Revenue	1,098,420.91	1,918,289.00	57.26%
Expense			
10000 • Payroll & Benefits			

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS. ACTUAL
 July 2010 through January 2011

	Actual Total for 2010-2011	FY 2010-2011 Budget	% of Annual Budget
10009 · OVERTIME	18,397.54	25,000.00	73.59%
10010 · PAYROLL	564,104.33	826,000.00	68.29%
100101 · COUNCIL MEMBER STIPEND	3,597.45	6,000.00	59.96%
100103 · RESERVES PAYROLL	24,079.04	31,710.00	75.94%
10011 · PERS	119,251.51	165,000.00	72.27%
10012 · MEDICARE	8,905.56	11,000.00	80.96%
10013 · DENTAL EXPENSE	14,699.05	26,750.00	54.95%
10014 · HEALTH INS	91,955.46	132,500.00	69.4%
10015 · VISION INS	1,180.62	2,800.00	42.17%
10016 · WORKERS COMP	92,770.49	136,400.00	68.01%
10018 · WELLNESS PROGRAM	4,800.19	13,200.00	36.37%
10120 · UNIFORM ALLOWANCE	4,500.00	5,000.00	90.0%
Total 10000 · Payroll & Benefits	948,241.24	1,381,360.00	68.65%
20100 · Payroll Expenses	1,399.35	500.00	279.87%
20119 · Bank Service Charges	977.86	500.00	195.57%
20120 · -SUPPLIES			
20121 · MATERIALS/SUPPLY	33,806.21	43,500.00	77.72%
20122 · REPAIR/MAINTENANCE	18,968.81	20,000.00	94.84%
20160 · OFFICE SUPPLIES	2,544.37	3,089.00	82.37%
20176 · PRINTING / PUBLICATIONS	370.46	500.00	74.09%
Total 20120 · -SUPPLIES	55,689.85	67,089.00	83.01%
20130 · UTILITIES & SERVICES			
20126 · STREET SWEEPING	8,422.48	1,200.00	701.87%
20127 · GABILAN CREW	1,841.69	2,000.00	92.09%
20131 · UTILITIES/PGE	5,000.70	7,500.00	66.68%
20132 · UTILITIES/WATER	1,937.93	5,000.00	38.76%
20140 · TELEPHONE / INTERNET	10,799.88	15,000.00	72.0%
20145 · WEBSITE DESIGN & MAINTENANCE	4,120.00	1,500.00	274.67%
20168 · POSTAGE / SHIPPING	1,336.05	4,113.00	32.48%
20170 · TRAVEL/CONFERENCE	10,586.49	9,500.00	111.44%
20171 · MEMBER/DUES/CONTRIBUTIONS	6,277.59	14,500.00	43.29%
20172 · AD/PROMOTION CITY CNCL	1,142.38	1,500.00	76.16%
20173 · LEGAL ADVERT NON-DEPT	215.00	1,000.00	21.5%
20174 · BOOK/PERIODICAL	140.00	100.00	140.0%
20175 · MEETING CITY CNCL	573.43	1,000.00	57.34%
30127 · RADIO DISPATCH POLICE	38,259.50	42,500.00	90.02%
30165 · COMM HUM SERV NON-DEPT	3,057.00	3,500.00	87.34%
Total 20130 · UTILITIES & SERVICES	93,710.12	109,913.00	85.26%
20180 · OUTSIDE SERVICES			
20178 · TRAINING POLICE	5,070.08	8,000.00	63.38%
20181 · OTHER PERMITS PW/ENGR	135.30	2,000.00	6.77%
20191 · EQUIPMENT MAINT	3,450.58	21,500.00	16.05%

CITY OF DEL REY OAKS
FISCAL YEAR 2010/2011 BUDGET VS. ACTUAL
 July 2010 through January 2011

	Actual Total for 2010-2011	FY 2010-2011 Budget	% of Annual Budget
30044 · LIABILITY/PROP NON-DPT	16,032.76	25,000.00	64.13%
30113 · CONTRACTUAL AUDIT	12,462.50	25,000.00	49.85%
30115 · DATA PROCESSING	2,450.00	3,500.00	70.0%
30116 · CONTRACTUAL SVCS PLANNING / ENG	4,529.68	25,000.00	18.12%
30119 · CONTRACTUAL SVCS - LEGAL	9,991.67	20,000.00	49.96%
30120 · CONTRL RETAINER LEGAL	6,264.78	12,000.00	52.21%
30126 · JANITORIAL FUND	2,175.00	4,200.00	51.79%
Total 20180 · OUTSIDE SERVICES	62,562.35	146,200.00	42.79%
30170 · AUTO OPERATION			
30181 · AUTO OPS - SUPPLIES / EQUIP	688.47	5,000.00	13.77%
30182 · AUTO OPS - FUEL	9,925.94	25,000.00	39.7%
30190 · AUTO REPAIR/MAINTENANCE	5,074.62	19,000.00	26.71%
60001 · AUTO LEASE PAYMENTS	19,970.61	20,000.00	99.85%
Total 30170 · AUTO OPERATION	35,659.64	69,000.00	51.68%
30180 · POLICE AND FIRE			
30183 · FUND JAIL & PRISONER	937.81	1,000.00	93.78%
30184 · ACJIS SYSTEM POLICE	3,733.26	1,527.00	244.48%
301861 · FIRE SEASIDE	106,231.73	116,000.00	91.58%
30187 · ANIMAL REGULATION FIRE	2,163.14	2,500.00	86.53%
Total 30180 · POLICE AND FIRE	113,065.94	121,027.00	93.42%
30200 · STREETS & STORM WATER			
30219 · S.M.I.P.	24.14	200.00	12.07%
30220 · SB 1473	4.60		
30230 · STREET LIGHTING	9,955.16	17,000.00	58.56%
30231 · STORM WATER PROJECT - PHASE1&2	5,480.00	5,500.00	99.64%
Total 30200 · STREETS & STORM WATER	15,463.90	22,700.00	68.12%
Total Expenditures	1,326,770.25	1,918,289.00	69.16%
Total Revenue	1,098,420.91		
Total Expenditures	1,326,770.25		
Total Operating Revenue Less Expenditures this Fiscal Year to Date	(228,349.34)		

**CITY OF DEL REY OAKS
CASH FUNDS BALANCE REPORT
AS OF JANUARY 31, 2011**

CITY OF DEL REY OAKS CASH BALANCES AS OF JANUARY 31, 2011		
	1000 · GENERAL CHECKING	\$34,473.75
	1008 · LAIF CITY - 246	\$428,617.79
	Total City Checking/Savings	\$463,091.54
REDEVELOPMENT AGENCY CASH BALANCES AS OF JANUARY 31, 2011		
	10-1001 · GENERAL CHECKING	\$879.84
	10-1003 · DUFFY EIR/CEQA CHECKING	\$7,197.66
	10-1002 · LAIF RDA ACCOUNT	\$21,390.23
	Total RDA Checking/Savings	\$29,467.73
	GRAND TOTAL CASH BALANCES	\$492,559.27

CITY OF DEL REY OAKS
 FISCAL YEAR 2010-2011 CAPITAL OUTLAY BUDGET VS ACTUAL
 JULY 1, 2010 - JUNE 30, 2011

	Actual Totals for 2010-2011	FY 2010-2011 Budget
Other Income/Expense		
Other Income		
4900 · CAPITAL OUTLAY FUND		
3627 · 2002 Parks Resources Bond Act		99,255.00
3720 · Portola/Carlton (Prop 1B) CIP		400,000.00
3730 · Portola/Work Walkway (MPRPD)		12,500.00
Total 4900 · CAPITAL OUTLAY FUND		511,755.00
Other Expense		
50400 · CAPITAL OUTLAY		
50430 · PORTOLA / CARLTON (PROP 1B)		400,000.00
50440 · PORTOLA / WORK WALKWAY (MPRPD)	819.54	12,500.00
50460 · 2002 PARKS RESOURCES BOND ACT		99,255.00
Total 50400 · CAPITAL OUTLAY	819.54	511,755.00
Total Other Expense	819.54	511,755.00



FIRE DEPARTMENT
1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

February 3, 2011

Chief Langford
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Chief Langford:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of January 1, 2011 through January 31, 2011.

The City of Del Rey Oaks will be billed for the following incident numbers:

Incident #
11-0000010
11-0000060
11-0000069
11-0000074
11-0000117
11-0000125

There are a total of six fire calls for the month of January. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Kathryn Pernet".

Kathryn Pernet
Sr. Administrative Assistant

CC: File

Seaside Fire

Incident List by Alarm Date/Time

Alarm Date Between {01/01/2011} And {01/31/2011}
and District = "029"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
11-0000010-000	01/03/2011	14:52:00	19 WORK AVE /Del Rey Oaks	321 EMS call, excluding vehicle
11-0000060-000	01/12/2011	15:28:00	114 CARLTON DR /Del Rey O	321 EMS call, excluding vehicle
11-0000069-000	01/14/2011	11:28:00	25 SAUCITO AVE /Del Rey O	321 EMS call, excluding vehicle
11-0000074-000	01/15/2011	20:03:00	19 WORK AVE	321 EMS call, excluding vehicle
11-0000117-000	01/23/2011	09:15:00	18 ALTA CIR /Del Rey Oaks	321 EMS call, excluding vehicle
11-0000125-000	01/24/2011	09:56:00	LOCH PL & QUENDALE AVE	520 Water problem, Other

Total Incident Count 6

6 calls
Z



Del Rey Oaks Police Department
 Monthly Report of Activity
 January – 2011
 Completed By: Ron Langford, COP

ARRESTS

Prior Year

<i>Felony Arrests</i>		
<i>Misdemeanor Arrests</i>	03	
<i>Warrant Arrests (OJ)</i>		
TOTAL ARRESTS	03	06

REPORTS FILED:

19	10
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BURGLARIES:

Prior Year

<i>Residential</i>	01	
<i>Commercial</i>		
<i>From Locked Vehicle</i>	02	
<i>Other</i>		
TOTAL BURGLARIES	03	00

GRAND & PETTY THEFTS:

Prior Year

<i>Residential</i>		
<i>Commercial</i>		
<i>Shoplifting</i>	03	
<i>From Motor Vehicle</i>	02	
<i>Other</i>		
TOTAL THEFTS	05	00

CITATIONS ISSUED:

Prior Year

<i>Traffic Citations Issued</i>	30	
<i>Parking Citations Issued</i>		
<i>Admin Citations Issued</i>		
TOTAL CITATION ISSUED	30	22

ASSAULTS:

Prior Year

<i>Simple Assault</i>		
<i>Domestic Violence</i>		
<i>Weapon Involved</i>		
TOTAL ASSAULTS	00	00

TRAFFIC ACCIDENTS:

Prior Year

<i>Non-Injury Accidents</i>	01	
<i>Injury Accidents</i>		
TOTAL ACCIDENTS	01	00

TOWED & STORED VEHICLES:

Prior Year

03	00
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ALARMS:

Prior Year

<i>Residential</i>		
<i>Commercial</i>		
TOTAL ALARMS	00	00

DUI ENFORCEMENT:

Prior Year

01	01
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February 11, 2011

New Bill Package Focuses on State Oversight of Local Government Finances

Tuesday, Controller John Chiang announced his sponsorship of a five-bill package to give the state, and specifically the Office of the Controller, more oversight of city, county and special districts finances. Sens. Fran Pavley (D-Agoura Hills) and Christine Kehoe (D-San Diego) and Assembly Members Cameron Smyth (R-Santa Clarita), Ricardo Lara (D-Bell Gardens) and Luis Alejo (D-Salinas) are among the authors of this package.

SB 186 (Kehoe) would authorize the Controller, at its discretion, to audit or investigate any county, city, special district, or redevelopment agency, to ensure compliance with state law, grant agreements, local ordinances, and to determine fiscal viability. The agency being audited or investigated will incur the costs for the Controller.

AB 253 (Smyth) would expand the Controller's authority to develop accounting and reporting procedures for cities. The new committee which would be established by this bill, the Committee on City Accounting Procedures, would approve these new accounting and reporting procedures. The Controller will appoint the 10 committee members, including five city finance officers, three city managers, and two city council members.

AB 229 (Lara) directs the Controller to establish a program to review and report on financial and compliance audits of cities, counties, and special districts. Specifically this bill:

- Requires financial and compliance audits submitted to the state Controller to comply fully with the Government Auditing Standards issued by the Comptroller General of the United States;
- Requires these audits to be made by a certified public accountant that is licensed by the California Board of Accountancy;
- Requires local governments to choose the auditor from a directory of accountants deemed by the Controller to be qualified to conduct audits of local governments;
- Prohibits local governments from using the same public accounting firm to perform annual financial and compliance audit for more than five consecutive years. The Controller can waive this requirement under certain circumstances;
- Requires governing boards of cities, counties, and special districts to include in their contracts for audits: 1) a provision to withhold 10 percent of the audit fee until the Controller certifies that the audit report conforms to specific reporting provisions; 2) a provision to withhold 50 percent of the audit fee for any subsequent year of a multiyear contract if the prior year's audit report is not certified by the Controller; 3) a statement that a multiyear contract is null and void if a public accounting firm or independent auditor is declared ineligible by the Controller; 4) a provision that gives the Controller access to audit working papers;
- Directs the Controller to develop a plan to review and report on financial and compliance audits of cities, counties, and special districts;
- Directs the Controller to develop an audit guide in consultation with the Department of Finance, the Legislative Analyst's Office, state agencies, and representatives from the League of California Cities, the California State Association of County Auditors, and the California Society of Certified Public Accountants;
- Gives the Controller authority to determine the most advantageous method of obtaining the audited financial statements if a local government fails to report their financial audit to the Controller;
- Authorizes the Controller to conduct quality control reviews of audit working papers to determine whether audits are performed in conformity with government audit standards and the local government audit guide established by this bill; and
- Directs the Controller to report annually to the Legislature the results of its oversight activity including the results of its quality control reviews.

AB 276 (Alejo) would require joint powers agencies that issue conduit revenue bonds to submit financial transaction reports to the Controller. This bill will also increase penalties for local governments that fail to file financial transaction reports with the Controller. This legislation would also require the Controller to audit a local agency that fails to file its financial transaction reports for three consecutive years.

Sen. Pavley will be introducing legislation that would allow the Controller to conduct an audit of any local government facing insolvency. It would also create the Local Agency Financial Crises Intervention Committee, which will be chaired by the Controller and include representatives from the state Treasurer's office as well as the Department of Finance. The committee will provide advice and assistance to cities in serious financial situations. The committee, in consultation with the local government, will also be authorized to recommend a

financial plan for the local government.

This bill package will likely be vetted through the League's policy adoption process before the organization takes any formal positions.

Bill language for [SB 186](#), [AB 253](#), [AB 229](#) and [AB 276](#) has been posted on the California Legislative Information website. Language has not been made available for Sen. Pavley's bill.

The League strongly encourages member feedback on these proposals. Please send your comments to [Meghan McKelvey](#). For questions please contact [Natasha Karl](#).

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RESOLUTION NO. 2011-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS
ACCEPTING THE FISCAL YEAR 2009-2011 AUDIT

-oOo-

WHEREAS, all municipalities are required to be audited by an independent auditing firm each fiscal year; and

WHEREAS, the City of Del Rey Oaks was audited by McGilloway, Ray, Brown and Kaufman; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Del Rey Oaks does hereby accept the fiscal year 2009-2010 Audit.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Del Rey Oaks this 22nd day of February, 2011, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Jerry B. Edelen, Mayor

ATTEST: _____
Daniel Dawson, City Clerk



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

MEMORANDUM

RECEIVED

JAN 27 2011

DEL REY OAKS
CITY CLERK

DATE: January 21, 2011
TO: Del Rey Oaks City Council
FROM: Kristin Clark
SUBJECT: Highlights of the January 21, 2011 Board Meeting

The highlights of the meeting are as follows:

- 1) The Final HF&H Consultants Report on "Alternative Funding and Franchising Arrangements Action Plan" dated January 11, 2011, was provided to the Board. The Report, which provided HF&H's recommendations for short and long term strategies for alternative funding and regional cooperation, was accepted on a split vote of 6 to 1. The short term action plan (2011) includes five key initiatives, which are to develop: a) Program/facility plan; b) Model franchise agreement; c) An amended schedule of fees; d) Plan to benefit from external funding opportunities, and; e) Continue development of the District site as a green energy park.
- 2) On a split vote of 4 to 3, the Board authorized a Scope of Work from HF&H Consultants to develop a Model Franchise Agreement. The model franchise agreement work effort would establish the framework for the provision of programs, facilities and services between the member agencies, the franchise hauler(s), and the District; and would establish the commitment of materials for the financing of programs and facilities. The work is anticipated to be completed by mid 2011 and will provide the member agencies an up-to-date model franchise agreement for their consideration.
- 3) General Manager requested Board authorization to send a letter to member agencies requesting that no extensions be granted to the Franchise Agreements during calendar year 2011. The one-year period would provide time for member agencies and the District to explore the benefits, alternatives, and options with model franchise agreement being prepared by HF&H Consultants. The member agency hauler franchise agreements are due to expire in the first part of 2015. The Board authorized such a letter be sent on a split vote of 6 to 1.
- 4) The Board established a date of April 21, 2011, for a half day Board Strategic Planning Session, and authorized a Scope of Work from The Ingram Group to facilitate the session.
- 5) The Board accepted a report from Personnel Committee Chair, Leo Laska, summarizing the January 7, 2011 meeting, in which a draft compensation study, upcoming employee negotiations, and process of the general manager evaluation and 2011 goals were discussed.

January 21, 2011 Board Meeting

January 24, 2011

Page 2

- 6) The attached report was provided to the Board, which summarized the 2010 District Accomplishments.
- 7) The Board discussed Committee assignments, to include consolidating, creating, and/or renaming some committees. In order to allow Board members to consider the options before final appointments are made, Chair Laska continued this item until the February Board meeting.

If you have any questions or need more information, please contact General Manager William Merry at 384-5313, or me.

Kristin Clark, Director
Monterey Regional Waste Management District

Attachment

SUMMARY OF 2010 DISTRICT ACCOMPLISHMENTS

Materials Recovery Facility (MRF)

- Continued activity for cost savings and revenue enhancements by:
 - Hauling sort line commodities to A&S Metals in Castroville.
 - Wire recycling program.
 - CRV recovery efforts.
 - Hiring freeze on vacant positions.
 - Defer some capital facility improvement expenses.
- No Notice of Violations received for MRF operations during 2010.
- No "Lost Time" Injury since December 10, 2009.
- Replaced portions of tipping floor.
- Adjusted operations to assist in diversion rates:
 - Adding concrete debris box back to Sort Line.
 - Checking "unders" weight to verify running average for reporting purposes.
 - Conducting test runs on commercial/multi-family refuse streams from front loaders.
 - Provided quality control and grinding of food scraps from large special events.
- Coordinated with franchise garbage haulers to conduct load checks at the Waste Inspection Station.
- Continued assistance to member cities for their overall diversion and solid waste disposal programs.

Last Chance Mercantile (LCM)

- \$789,000 in sales (\$732,000 without taxes), a 6% increase over FY 2008/09.
- 722,000 lbs of e-waste collected and recycled with revenue of \$122,868 for FY 2009/10, up \$30,000 from FY 2008/09, a 27% increase.
- Sales and e-waste revenues covered operating expenses for the second straight year.

Household Hazardous Waste Program (HHW)

- Collected over 600,000 lbs of HHW, a 7% increase over previous year.
- 9,791 customers utilized drop-off program, a 3% decrease over previous year.

Landfill, Site and Scale Operations

- No notice of violations received for landfill operations during 2010.
- Successfully implemented bird abatement program with the utilization of a full time falconer dramatically reducing the seagull population, improving safety conditions and nuisance issues at the MPL.
- Regional waste disposal agreement implemented with Green Waste Recovery in September resulting in delivery of 30,000 tons of residual waste from their material recovery facilities for disposal by year-end which provided an incremental revenue increase exceeding \$650,000.
- Continued to manage MRWPCA and south Santa Clara County biosolids, by landfilling or composting for use as on-site vegetative cover.
- Total Transactions across the Scales in 2010 were approximately 150,000.

Landfill Gas Facility (LFG)

- Operated four engine generator sets 31,000 hours (88% available run time) for 2010.
- Generated approximately \$1 million in additional revenue over previous year due to renegotiated agreement with PG&E and improved engine production run time.

Engineering

- Updated the Joint Technical Document for the District's facilities.
- Submitted application for a revised Solid Waste Facility Permit to allow numerous operational/engineering design changes, including revisions to the following:
 - Increase to landfill capacity and site life estimate, and increase to maximum permitted daily/weekly incoming tonnages.
 - Landfill Gas collection system and monitoring network. Completed installation of nine new vertical landfill gas extraction wells and three new landfill gas monitoring wells.
 - Completed construction of \$230,000 site pavement improvements project.
 - Completed construction of a turnout to access recycled water from the reclaimed wastewater process of the Salinas Valley Reclamation Project.
 - Prepared an operations plan for the use of falcons and pyrotechnics in the Bird (Gull) Management Program.

Maintenance

- No "Lost Time" injury since October 16, 2009.
- From January 2007 through December 2010 recovered \$221,886 in warranty claims; 2010 being the highest year with \$72,617 claimed.

Accounting

- Issued over 2,350 accounts payable checks and over 2,700 payroll checks.
- Processed over 6,000 personnel leave slips.
- Prepared and sent out over 3,000 customer statements and notices.
- Complied with all regulatory reporting requirements, e.g., sales and use taxes, quarterly and annual Federal and state payroll taxes, used oil, etc.
- Prepared monthly Financial Statements, Annual Budget, Mid-Year Budget Review, and Annual Audit.
- Provided cross-training support to Scales and Administration departments.

Public Education and Outreach

- Two new video "virtual tours" featuring the: household hazardous waste program; and green waste processing and composting program were added to the District website. An additional video was created for the Waste Free School Program to educate students, teachers and administrators. A television litter PSA was produced and staff cooperated with the Peninsula Stormwater Education Alliance who translated the PSA into Spanish and purchased additional airtime to run the spot on English and Spanish language TV stations.
- 43 tours of the District facilities were provided to 1,537 local students and their teachers ranging from 1st graders to college students.
- District staff worked cooperatively with the MPUSD to implement or expand recycling programs at 13 of their 24 school facilities. Program implementation at remaining schools will be done in winter and spring of 2011.
- The Bag Monsters were joined by a new creature, the "Bottle Beast," that depicts consumption of single use beverage containers. These "environmental monsters" sent a highly visible message to reduce, reuse and recycle to thousands of people while participating in five local parades, the Monterey County Fair and Earth Day events.
- The Environmentally Acceptable Food Packaging model ordinance was adopted by the City of Seaside, and has now been implemented in the cities of Carmel, Del Rey Oaks, Monterey, Pacific Grove, and Seaside. Staff has assisted each city with their review and approval of this ordinance designed to reduce polystyrene litter.
- Coordinated quarterly meetings of the Litter Abatement Task Force.
- Coordinated efforts to air "Bag It" a documentary film on the impacts of single-use plastic bags which drew an audience of 600 to the Golden State Theatre.

Safety

- The number of injuries was reduced by 42% from previous year, from 24 to 13.
- The incident rate has decreased by 33% from previous year, from 21 to 14.
- The Worker's Compensation experience modifier was reduced from 201% to 132% saving an estimated \$190,000 in fiscal year 2009/10.
- District participation, including Board members, in SDRMA's Credit Incentive program (CIP), provided savings in premium costs of over \$100,000 from previous year.
- Provided 24 safety topics and 28 tail gate safety meetings held.
- Provided onsite safety training, including employee webinar access to training.

Administration

- Provided support in hosting the many meetings at District offices including: monthly board meetings; finance and personnel committee meetings; community strategic planning meetings; intergovernmental meetings; and internal meetings such as General Meetings, Staff Meetings, and Safety Committee Meetings.
- Assisted members of the public, District customers, business representatives, and District employees.
- Assisted the public education team to prepare for school groups and others who tour District facilities.
- Provided essential support of numerous initiatives and programs such as board communications, strategic planning, operations, human resources and safety.
- Effectively responded to customer inquiries, ranging from in-person to the approximately 1,000 telephone calls received each month.



"To lead community efforts in the awareness and elimination of hunger in Monterey County"

RECEIVED

JAN 21 2011

DEL REY OAKS
CITY CLERK

January 20, 2011

Dear Friends:

Thank you for participating in the Food Bank for Monterey County's 2010 Holiday Food Drive. Through the generosity of community merchants, businesses, schools, faith communities, and others who welcomed our volunteers and helped fill the barrels, we received over 150,000 pounds of food! Thank you!

Obtaining enough food is a daily struggle for thousands of families in Monterey County. Your kindness and generosity will allow the Food Bank for Monterey County to continue providing food assistance to needy members of the community throughout the year.

If you and your colleagues would like to learn more about the Food Bank for Monterey County, please consider visiting the warehouse to learn about our programs and to discuss how we can address hunger in Monterey County.

Please contact Lee Hulquist, our Programs Manager, to arrange a visit. Lee's email is lhulquist@food4hungry.org and the office phone number is (831) 758-1523.

Thank you so very much for your support!

Sincerely,

A handwritten signature in cursive script that reads "Leslie Sunny".

Leslie Sunny
Executive Director